

**City of Aberdeen Council Meeting
April 27, 2015**

Present: Mayor Bennett, Councilwoman Elliott, Councilwoman Landbeck, Councilman Smith, and Councilwoman Young

Absent: None

Also Present: Douglas Miller, City Manager
Phyllis Grover, Director of Planning and Community Development
Kyle Torster, Director of Public Works (DPW)
Henry Trabert, Chief of Police
Opiribo Jack, Director of Finance
Monica Correll, City Clerk
Doris Manner, Recording Secretary

Mayor Bennett called the meeting to order at 7:00 p.m. in the Council Chambers. The prayer was delivered by Reverend Dan Sheffield, First Baptist Church of Aberdeen, and the Pledge of Allegiance was led by Councilwoman Sandra Landbeck.

Approval of Minutes

A motion was made by Councilman Smith and seconded by Councilwoman Elliott to approve the minutes of the Council Meeting held on March 23, 2015 and Business Meeting/Work Session held on April 6, 2015.

The minutes were approved by a vote of 5 – yes, 0 – no.

PRESENTATIONS:

1. Introduction of Aberdeen Police Department New Hire - Chief Trabert

Chief Trabert introduced Officer Daniel Testerman who graduated from the Harford County Police Academy on April 2, 2015. He also reported that the K-9 received protective vests through a grant. Officer Soler brought K-9, Sam, to the meeting to demonstrate the vest.

2. Proclamation - Harford County Department of Emergency Services

Mayor Bennett presented a proclamation to Harford County Department of Emergency Services in recognition of emergency responders.

3. Proclamation - Aberdeen Police Department (APD)t Communications Center

Mayor Bennett presented a proclamation to the Aberdeen Police Department Communications Center in recognition of the APD dispatchers.

4. Harford County Annual Action Plan for FY2016 – Len Parrish, Director of Housing & Community Development

Mr. Len Parrish, Director of Housing & Community Development, and Ms. Elizabeth Meadows, Community Development Coordinator, presented the Department of Community Services FY 2016 Annual Action Plan. The City of Aberdeen would receive \$89,245 in Community Development Block Grant Funds for road paving and other improvements needed in low-income areas. Council discussion followed.

PUBLIC HEARINGS: None

PUBLIC COMMENT:

1. Ms. Janice Grant, Law Street: Ms. Grant commented on the property located at 411 Edmund Street.

LEGISLATIVE SESSION:

1. Ordinance No. 15-O-01, Revision of City of Aberdeen Development Code, Integrated Business District (IBD) (For Adoption)

A motion was made by Councilwoman Landbeck and seconded by Councilwoman Young to approve Ordinance No. 15-O-01, Revision of City of Aberdeen Development Code, Integrated Business District.

The motion passed by a vote of 5 – yes, 0 – no.

2. Ordinance No. 15-O-02, Revision of City of Aberdeen Accessory Uses & Other Restrictions (For Adoption)

A motion was made by Councilwoman Elliott and seconded by Councilwoman Landbeck and Councilman Smith to approve Ordinance No. 15-O-02, Revision of City of Aberdeen Accessory Uses & Other Restrictions.

The motion passed by a vote of 5 – yes, 0 – no.

3. Ordinance No. 15-O-04, Trash Collection Stickers (For Adoption)

A motion was made by Councilman Smith and seconded by Councilwoman Young to approve Ordinance No. 15-O-04, Trash Collection Stickers.

The motion passed by a vote of 5 – yes, 0 – no.

4. Ordinance No. 15-O-05, Budget FY 2015 - 2016 (For Introduction)

Mayor Bennett introduced Ordinance No. 15-O-05, Budget FY 2015 – 2016. The public hearing on the Ordinance was scheduled for May 18, 2015.

5. Ordinance No. 15-O-06, Amendment to Chapter 417, Peddling and Soliciting (For Introduction)

Mayor Bennett introduced Ordinance No. 15-O-06, Amendment to Chapter 417, Peddling and Soliciting.

6. Ordinance No. 15-O-07, Bond Refunding (For Introduction) - Not ready for introduction.
7. Resolution No. 15-R-02, Greater Aberdeen/Havre de Grace Enterprise Zone Award (For Introduction & Adoption)

Ms. Grover explained that Medline Industries, Inc., 100 Rock Glenn Boulevard, requested a real property credit for expansion for a period of ten years. The expansion of 100,000 square feet to the warehouse facility would create 36 new, full-time jobs.

Mayor Bennett introduced the Resolution. A motion was made by Councilwoman Elliott and seconded by Councilwoman Landbeck to approve Resolution No. 15-R-02, Greater Aberdeen/Havre de Grace Enterprise Zone Award.

The motion passed by a vote of 5 – yes, 0 – no.

BUSINESS OF THE CITY:

1. Unfinished Business – None.
2. New Business
 - a. Aberdeen Board of Elections Reappointments: Georgina Bantum, Angela Johnson, Mark Schlottman

Mayor Bennett nominated Georgina Bantum, Angela Johnson, and Mark Schlottman to be reappointed to the Aberdeen Board of Elections for two-year terms to expire on June 30, 2017.

The nominations passed by a vote of 5 – yes, 0- no.

3. Business from Director of Planning & Community Development
 - a. Aberdeen Façade Improvement Application

Ms. Grover requested approval on a façade improvement application grant request by Dr. Theresa Kujala, Bay Area Dental, in the amount of \$1,529.00 through the Community Legacy Program to cover 50% of the signage cost. The Economic Development Committee had reviewed and supported the application.

A motion was made by Councilwoman Elliott and seconded by Councilwoman Landbeck to approve the Aberdeen Façade Improvement Application for the Bay Area Dental grant request.

The motion passed by a vote of 5 – yes, 0 – no.

4. Business from Chief of Police – None

5. Business from Director of Finance

a. Budget Amendment

Mr. Jack requested an amendment to the FY 2015 Budget for the General and Capital Projects Funds; the General Fund Budget to be increased by a net total of \$344,000 and the Capital Projects Fund to be increased by a total of \$398,905.

General Fund

Item #	Description	Amount	Comment
1	General Fund Contingency (Miscellaneous)	\$(111,000)	Transfer to other budget lines (see lines 2, 3, & 4 below).
2	Transfer to Capital Projects Fund (Mower for DPW)	70,000	Transfer from General Fund Contingency
3	Tree Maintenance	16,000	Transfer from General Fund Contingency
4	Miscellaneous Expenses	25,000	Transfer from General Fund Contingency
5	Water and Sewer Authority study	38,000	Funded with Fund Balance
6	Repairs to aging buildings (including roof replacements)	84,000	Funded with Fund Balance
7	Replacement of hardware and software due to catastrophic failure, and outsourcing of some IT functions to address personnel shortage	178,000	Funded with Fund Balance
8	Transfer to Capital Projects Fund (Demolition of Moose Lodge interior)	44,000	Funded with Fund Balance
	Total	<u>\$ 344,000</u>	

Capital Projects Fund

Item #	Description	Amount	Comment
1	BRAC Zone Improvement Projects	\$ 109,905	Funded with State Grant
2	Transit Oriented Development Projects (Acquisition of Real Properties)	175,000	Funded with State Grant
3	Demolition of Moose Lodge Interior	44,000	Transfer from General Fund
4	Mower for DPW	70,000	Transfer from General Fund
	Total	<u>\$ 398,905</u>	

The Council discussed the demolition of the Moose Lodge and that the money would need to be spent whether or not the building had a future.

A motion was made by Councilwoman Landbeck and seconded by Councilwoman Young to approve the budget amendment for FY 2015.

The motion passed by a vote of 5 – yes, 0 – no.

6. Business from Director of Public Works

a. Surplus Vehicles – Department of Public Works Shop

Mr. Torster presented a list of DPW surplus items to be sold through a government website. He also reported on various DPW projects.

Surplus Vehicle List						
Veh. #	Year	Tag #	Make and Model	Serial #	Department	Reason for Surplus
24	2006	LG74794	Ford F-450 1-Ton Dump w/ Plow and Spreader	1FDXF47P36EC66109	DPW	Replacement on order
22	1993	LG35351	GMC TC-7H042 Dump Truck	1GDM7H1J7PJ501602	W.W.T.P	Replacement on order
	2009		Swenson PV350 Slide-in Salt Spreader		DPW	Do not use anymore
	2008		Swenson PV350 Slide-in Salt Spreader		DPW	Do not use anymore
303	1992		Ford 1520 Lawn Tractor w/ Mower Deck	UJ20446	W.W.T.P	Do not use anymore
	1987		Ingersol Rand BX-8W Tamper	2214	DPW	Do not use anymore
	1989		HERD Broadcaster Spreader 3PTM96		DPW	Do not use anymore
48	1998		Amida Arrow Board ODLSE 15LA	9808-49907	DPW	Do not use anymore
34	1985	LG33403	Eager Beaver TL6 Trailer	1120TL102FS030088	DPW	Replaced
	1987		Stone Mortar Mixer 750PM	1771059	DPW	Do not use anymore
49	1998	LG50974	Hudson Bros. HBC10 Trailer	10HHBC106X1000026	DPW	Do not use anymore
	1989		Pittsburgh Landscape rake 900038	1015250H	DPW	Do not use anymore
	1989		Pittsburgh Landscape blade 900004	1008121	DPW	Do not use anymore
35	2002	LG60788	Hudson Bros. HSE14 Trailer	10HHSE14221000001	DPW	Do not use anymore
51	2001	LG60787	Haulin 5700 Trailer	5FJUE07151M193902	DPW	Replaced
			Homelite 3" diaphragm pump 111DP3-1	11130744	DPW	Do not use anymore
	2001		Hy-Grade Corp drum pump	N/A	DPW	Do not use anymore
			Homelite Vent Blower 111b-1b	11112631	DPW	Do not use anymore
2 of	1998		Homelite 3" Trash Pump 120TP3-D	HS1080075 / HS1490101	DPW	Do not use anymore
4	2004	LG69048	Ford F-350 Pick-up w/ Snowplow	1FTSF31P64EBE7220	DPW	Replacement on order
33	1995		Case 580SL Backhoe	JJG0192952	DPW	Do not use anymore

Mr. Miller added an additional vehicle, from the DPW Aberdeen Proving Ground (APG) operations, to the surplus list: Old Vehicle #71, 2001 GMC Workhorse Step Van, VIN#5B4KP42Y513325229, Tag No. LG13736. A new vehicle #71 was received.

A motion was made by Councilwoman Landbeck and Councilwoman Elliott to approve the surplus vehicles from the City DPW Shop and on the DPW Shop on APG.

The motion passed by a vote of 5 – yes, 0 – no.

7. Business from City Manager - None

BUSINESS OF COUNCIL:

1. Business from the City Council – The Council discussed the success of Earth Day held in Aberdeen's Festival Park on April 18, the rescue of a baby fox by DPW from a storm drain, and the success of the Aberdeen High School Band during a competition in Atlanta, Georgia. The Planning Department and Planning Commission were commended on their work on the ordinances. Harford County Government was thanked for their efforts in helping others through their Action Plan.

2. Business from the Mayor – Mayor Bennett reported that the Legislature had finished in Annapolis. Through the efforts of the Maryland Municipal League, 57% of the Highway User Revenues were restored. The General Assembly passed a bill to codify the Comprehensive Plan process. Ethics reporting issues were still ongoing. Due to the efforts of Senator Cassilly and Delegate Mary Ann Lisanti, a bond was approved by the Senate to help pay for Ripken Stadium railing and safety work until the City receives hotel tax.

ANNOUNCEMENTS:

Next Business Meeting, Work Session:	Monday, May 4, 2015 at 4:00 p.m. Monday, May 11, 2015 at 4:00 p.m.
Next Council Meeting:	Monday, May 18, 2015 at 7:00 p.m.
Planning Commission Meeting:	Wednesday, May 13, 2015 at 7:00 p.m.

ADJOURNMENT:

A motion was made by Councilwoman Landbeck and seconded by Councilwoman Young to adjourn the meeting at 8:07 p.m. The motion carried.