

**City of Aberdeen Council Meeting
August 24, 2015**

Present: Mayor Bennett, Councilwoman Elliott Councilwoman Landbeck,
Councilman Smith, and Councilwoman Young

Absent: None

Also Present: Douglas Miller, City Manager
Phyllis Grover, Director of Planning and Community Development
Kyle Torster, Director of Public Works
Chief Henry Trabert, Aberdeen Police Department
Opiribo Jack, Director of Finance
Monica Correll, City Clerk

Mayor Bennett called the meeting to order at 7:00 p.m. in the Council Chambers. The prayer was delivered by Reverend Stuart Luce, St. Paul's Lutheran Church, and the Pledge of Allegiance was led by Councilwoman Landbeck.

Approval of Minutes

A motion was made by Councilman Smith and seconded by Councilwoman Landbeck to approve the minutes of the following meetings: Council Meeting of July 20, 2015 and the Business Meeting/Work Session of August 10, 2015. **The minutes were approved by a vote of 5 – yes and 0 – no.**

PRESENTATIONS:

1. Beautification Awards: Burton Manor Apartments and Howard Bank

Mayor Bennett presented Beautification Awards from Aberdeen Heritage Trust to Burton Manor Apartments, located at 601 Cornell Street, and Howard Bank, located at 3 West Bel Air Avenue, in appreciation of their efforts to enhance the aesthetics of the City.

2. Presentation on CALEA (Commission on Accreditation for Law Enforcement Agencies, Inc.)

Councilman Patrick Vincenti, from the Harford County Council, presented a proclamation from the Harford County Council to Chief Trabert, in recognition of the Aberdeen Police Department CALEA accreditation.

Chief Trabert presented Mayor Bennett the CALEA Certificate from the Commission conferring the Aberdeen Police Department its CALEA accreditation. Chief Trabert also presented a Certificate of Appreciation to Colonel Erik Stone in gratitude for his assistance in the initial CALEA accreditation process.

3. Aberdeen Police Department Promotions

Chief Trabert announced that that Jonathan Adams was promoted to Corporal and Shannon Persuhn was promoted to Sergeant.

PUBLIC HEARINGS: None

PUBLIC COMMENT:

1. Ms. Carol Bruce, Oak Street: Ms. Bruce questioned the purchase of civil disturbance equipment for the Aberdeen Police Department and discussed Parks and Recreation concerns.
2. Mr. Richard Herbig, Assistant Vice President for the Historical Society of Harford County and Mr. Irv W. Fischer, ECS Mid-Atlantic, LLC, Field Services Manager: Mr. Herbig introduced Mr. Fischer who updated the Council on the B&O Station project. A water issue near the building's foundation had been resolved.

LEGISLATIVE SESSION:

1. Ord. No. 15-O-08, Amendment to the City of Aberdeen Personnel Policy Manual (For Adoption)

A motion was made by Councilwoman Landbeck and seconded by Councilman Smith to approve Ordinance No. 15-O-08, Amendment to the City of Aberdeen Personnel Policy Manual. **The motion passed by a vote of 5– yes and 0 – no.**

BUSINESS OF THE CITY:

1. Unfinished Business – None
2. New Business - None
3. Business from Director of Planning & Community Development
 - a. Partial Revision of Revised Final Subdivision Plats Two and Three For Winston's Choice Townhouse Development

A motion was made by Councilman Smith and seconded by Councilwoman Elliott to approve Partial Revision of Revised Final Subdivision Plats Two and Three for Winston's Choice Townhouse Development. **The motion passed by a vote of 5 – yes and 0 – no.**

- b. Community Legacy Award for 16 N. Philadelphia Boulevard

A motion was made by Councilwoman Landbeck and seconded by Councilman Smith to approve the Community Legacy Award for 16 N. Philadelphia Boulevard at a cost of

\$14,910.00 and a grant in the amount of \$7,500.00 to ZZG, Inc. Council discussion followed. **The motion passed by a vote of 5 – yes and 0 – no.**

4. Business from Chief of Police

Chief Trabert thanked the Mayor and Council for approval on the purchase of civil disturbance equipment for the Police Department at a past Business Meeting.

5. Business from Director of Finance – None

6. Business from Director of Public Works

a. Insurance Services Office Fire Protection Rating (ISO)

Mr. Torster noted that Aberdeen was awarded a new, upgraded, public protection rating. The rating would benefit the City's insurance costs.

b. Industrial Waste Survey for Businesses

To aid the pretreatment program, industrial waste surveys were sent to Aberdeen businesses June, 2015 to help identify domestic waste and particulates entering the sewer system.

7. Business from City Manager

a. Election Timetable

Mr. Miller announced the following 2015 Election Timetable:

- August 31, 2015 – September 29, 2015: Candidate filing days. Candidates must file with the City Clerk in person.
- October 2, 2015: Candidacy withdrawal deadline. Withdrawal must be in writing.
- October 13, 2015: Voter registration deadline.
- October 27, 2015: Absentee application deadline.
- November 3, 2015: Election Day at the Aberdeen Senior Center, 7 Franklin Street, 7 AM to 8 PM.
- November 5, 2015: Provisional canvass ballots are counted by the Aberdeen Board of Elections and Harford County Board of Elections at City Hall, 10 AM.
- November 6, 2015: Election results certified by 12 PM.
- November 9, 2015: Special Council Meeting at City Hall at 7 PM, Oath of Office.

b. Budget Amendment: Moose Lodge

c. Budget Amendment: Old School Building

Mr. Miller asked for a budget amendment in the amount \$21,000 for a planning charrette and layout of the former Moose Lodge located at 102 North Rogers Street.

Mr. Miller also asked for a budget amendment in the amount \$36,700 for a fabric analysis/detailed facilities assessment of the Old School Building, formerly known as the Aberdeen Community Services Building, located at 34 North Philadelphia Road.

Mr. Robert Manns, Jr., Vice President/Principal Architect from Manns Woodward Studios explained the scope of work for the two projects.

A motion was made by Councilwoman Landbeck and seconded by Councilwoman Young to approve a budget amendment in the amount of \$21,000 for professional services by Manns Woodward Studios for the building located at 102 North Rogers Street known as the Moose Lodge. **The motion passed by a vote of 5 – yes and 0 – no.**

A motion was made by Councilman Smith and seconded by Councilwoman Landbeck to approve a budget amendment in the amount of \$36,700 for professional services by Manns Woodward Studio for the building located at 34 North Philadelphia Road known as the Old School Building. **The motion passed by a vote of 5 – yes and 0 – no.**

d. Certificate of Achievement – Finance Department

Mr. Miller stated that a Certificate of Achievement for Excellence in Financial Reporting, from the Government Finance Officers Association, had been awarded to Mr. Jack and the Finance Department.

BUSINESS OF COUNCIL:

1. Business from the City Council – The Council commended the Aberdeen Police Department and the City staff for their service. Other topics included health concerns and prevention, the water system and water bills, and the benefits derived from 2015 Maryland Municipal League Conference.
2. Business from the Mayor – Mayor Bennett explained that current fiscal year revenues amounting to \$695,000 from State Highway User Revenue, BRAC zone money, and Community Development Block Grant will allow the City to address the paving needs on Old Philadelphia Road and Aberdeen Avenue in Swan Meadows. Aberdeen's downtown alleys also required paving work. Mayor Bennett made the announcements.

ANNOUNCEMENTS:

Next Business Meeting, Work Session:	Monday, September 14, 2015 at 4:00 p.m.
Next Council Meeting:	Monday, September 21, 2015 at 7:00 p.m.
Planning Commission Meeting:	Wednesday, September 9, 2015 at 7:00 p.m.

ADJOURNMENT:

A motion was made by Councilwoman Landbeck and seconded by Councilwoman Young to adjourn the meeting at 8:01 p.m. The motion carried.