

**City of Aberdeen Council Meeting  
February 25, 2013**

**Present:** Mayor Bennett, Councilwoman Elliott, Councilwoman Landbeck,  
Councilwoman Young and Councilman Garner

**Absent:** None

**Also Present:** Douglas Miller, City Manager  
Phyllis Grover, Director of Planning and Community Development  
Matthew Lapinsky, Director of Public Works  
Stephen Smith, Deputy Chief  
Opiribo Jack, Director of Finance  
Monica Correll, City Clerk  
Doris Manner, Recording Secretary

Mayor Bennett called the meeting to order at 7:00 p.m. in the Council Chambers. The prayer was led LTC Thomas W. Cox, Command Chaplain, APG and the Pledge of Allegiance was led by Councilwoman Elliott.

A motion was made by Councilwoman Elliott and seconded by Councilman Garner to approve the minutes of the February 11, 2013 Council Meeting as submitted.

**The motion was passed with a vote of 5 - yes.**

**PRESENTATIONS:** None

**PUBLIC HEARINGS:** None

**PUBLIC COMMENT:** None

**LEGISLATIVE SESSION:** None

**BUSINESS OF THE CITY:**

1. Unfinished Business – None
2. New Business - None
3. Business from Director of Planning & Community Development - No report.
4. Business from the Chief of Police – No report.
5. Business from the Director of Finance

Mr. Jack reported on the year-to-date financial activities of the City for July 2012 through January 2013, comparing revenues and expenses to budgeted amounts for the various funds. The following is his report.

### **General Fund**

Total receipts exceeded total expenses by \$3.4 million, with collections of \$10.6 million, and expenses of \$7.3 million.

Property tax collection was more than budgeted by \$427 thousand. State Shared revenues were \$244 thousand less than budgeted; and County Shared revenues were \$8 thousand more than budgeted.

Expenses were better than budgeted by \$444 thousand. This was mostly due to: 1) vacant positions, 2) savings from property insurance premium, and 3) delayed cash outlays in line items such as Street Lighting, Tipping fee, IT, and legal counsel.

### **Capital Projects Fund**

Total receipts exceeded total expenses by \$521 thousand, with collections of \$740 thousand (including transfer-in of \$631 thousand from the General Fund), and expenses of \$219 thousand.

Total receipts were less than budgeted by \$132 thousand. This was mostly because we have not incurred expenses on grant projects to allow us to draw down on the grant funds.

Expenses were better than budgeted by \$510 thousand. This was mostly due to delay in the implementation of certain projects.

### **Water Fund**

Total revenues exceeded total expenses by \$333 thousand, with revenues of \$1.7 million and expenses of \$1.4 million.

Revenues were higher than budgeted mostly due to higher than expected connection fees. Expenses were in line with budget.

### **Sewer Fund**

Total expenses exceeded total revenues, including grants and loan proceeds, by \$833 thousand, with expenses of \$5.4 million and revenues of \$4.5 million.

Total resources were less than budgeted by \$2.2 million. This was mostly due to grants and loan proceeds that are yet to be drawn down – \$518 thousand in grant and \$333 thousand in loan proceeds are pending.

Expenses were better than budgeted by \$1.2 million because of slower pace of capital project construction.

**Stadium Fund**

Total receipts exceeded total expenses by \$463 thousand, with receipts of \$554 thousand (including transfer-in of \$280 thousand from the General Fund), and expenses of \$91 thousand.

Total revenues and expenses were in line with budget.

**All Funds**

Overall, the City's total revenues exceeded expenses by \$3.8 million, with revenues of \$18.2 million and expenses of \$14.4 million.

6. Business from the Director of Public Works

a. Surplus Property: 2000 Ford Taurus Se and 2002 Leaf Loader

Mr. Lapinsky requested to surplus the 2000 Ford Taurus Se and 2002 Leaf Loader. The Taurus would be scraped and the leaf loader would be posted for other municipalities.

A motion was made by Council woman Landbeck and seconded by Councilwoman Young to surplus the 2000 Ford Taurus Se and 2002 Leaf Loader.

**The motion passed by a vote of 5 – yes.**

Mr. Lapinsky announced the formation of an annual student scholarship fund through the Maryland Municipal Publics Works Officials Association.

7. Business from the City Manager

a. Bid Approval - Single Axle Dump Truck, APG

Mr. Miller discussed the bids for a one single axle dump truck for use on Aberdeen Proving Ground (APG). He explained that the city owns and operates the water and sewer systems on APG and that the truck would be paid by the federal government. The recommended bid was from Norris Chesapeake Ford Truck Sales, Inc. in the amount of \$93,875.00. Council discussion followed.

A motion was made by Councilman Garner and seconded by Councilwoman Young to award the bid to from Norris Chesapeake Ford Truck Sales, Inc. in the amount of \$93,875.00 for the purchase of a one single axle dump truck for APG.

**The motion passed by a vote of 5 – yes.**

**BUSINESS OF THE COUNCIL:**

1. Business from the City Council

The Council provided an update on the Aberdeen High School Girls Basketball Team schedule and progress.

2. Business from the Mayor

Mayor Bennett encouraged everyone to sign an internet petition supporting the passage of the Harford County Hotel Tax. He then announced the upcoming meetings.

**ANNOUNCEMENTS:**

Next Council Meeting: Monday, March 11, 2013 at 7:00 p.m.

Next Council Work Session: Monday, March 18, 2013 at 4:00 p.m.

Planning Commission Meeting: March 13, 2013 at 7:00 p.m.

Zoning Board of Appeals Meeting: March 20, 2013 at 7:00 p.m.

**ADJOURNMENT:**

A motion was made by Councilwoman Elliott and was seconded by Councilwoman Landbeck to adjourn the meeting. The motion carried unanimously and the meeting was adjourned at 7:22 p.m.