

**City of Aberdeen Council Meeting
June 6, 2016**

Council Present: Mayor McGrady, Councilman Goodin, Councilwoman Landbeck, Councilman Lindecamp and Councilman Taylor

Absent: None

Also Present: Kyle Torster, Interim City Manager, Director of Public Works
Phyllis Grover, Director of Planning and Community Development
Chief Henry Trabert, Aberdeen Police Department
Opiribo Jack, Director of Finance
Monica Correll, City Clerk

Mayor McGrady called the meeting to order at 7:00 p.m. in the Council Chambers. The prayer was delivered by Deacon Rob Armstrong, Living Hope Presbyterian Church, and the Pledge of Allegiance was led by Councilman Lindecamp.

STATEMENT OF CLOSED SESSION:

On May 23, 2016, the Mayor and Council held a regularly schedule Council Meeting in the Council Chambers at 7:00 p.m. All members voted by roll call in the affirmative to close the session at 7:40 p.m.

At approximately 7:45 p.m., a closed session was convened by the Mayor and Council in the second floor administrative conference room. Members present were: Mayor Patrick McGrady, Councilman Steven Goodin, Councilwoman Sandra Landbeck, Councilman Timothy Lindecamp, and Councilman Melvin Taylor. Also in attendance was Kyle Torster, Interim City Manager.

The session was held pursuant to the Open Meetings Act, Statutory Authority Md. Code Annotated, General Provisions Article § 3-305(b): (1) To discuss the appointment, employment, assignment, promotion, discipline, demotion, compensation, removal, resignation, or performance evaluation of appointees, employees, or officials over whom this public body has jurisdiction; or any other personnel matter that affects one or more specific individuals, and (3) to consider the acquisition of real property for a public purpose and matters directly related thereto. Topics discussed were the contract for the new City Manager and a parking lot lease.

During this meeting, the Mayor and Council discussed with the Interim City Manager, the contract for the new City Manager and a parking lot lease. The Council voted unanimously to authorize the Interim City Manager to make an offer to purchase property in the vicinity of the Aberdeen Senior Center.

The meeting was adjourned at approximately 8:15 p.m.

APPROVAL OF MINUTES:

A motion was made by Councilwoman Lindecamp and seconded by Councilman Taylor to approve the Closed Meeting minutes of May 23, 2016. **The motion passed with a vote of 5 – yes; 0 – no.**

Ayes: Mayor McGrady, Councilman Goodin, Councilwoman Landbeck,
Councilman Lindecamp, and Councilman Taylor.
Nays: None.

PRESENTATIONS:

1. Science & Mathematics Academy Capstone Project Presentation by Alexander Usselman

Mr. Alexander Usselman, a student at the Aberdeen Science & Mathematics Academy, presented his capstone project entitled, “Analyzing the Ecosystem Services of Aberdeen Street Trees” to the Council.

2. Recognition of Cassandra Kittle, Maryland Rural Water Association “Rookie Wastewater Operator of the Year”

Mr. Torster recognized Ms. Cassandra Kittle, Operator Trainee at the Advanced Waste Water Treatment Plant. Ms. Kittle received the Maryland Rural Water Association “Rookie Wastewater Operator of the Year” award.

PUBLIC HEARINGS:

1. Resolution No. 16-R-03, Hardy Family Series LLC Annexation

Public Comments:

- a. Mr. John Gessner, Esq., Attorney for the Petitioner: Mr. Gessner requested approval for the annexation of the property into the City.

PUBLIC COMMENT:

1. Former Councilwoman Ruth Ann Young, Doris Circle: Mrs. Young discussed a newspaper article about the Zika virus.
2. Ms. Barbara Osborn Kreamer, Beards Hill Road: Ms. Kreamer discussed decreasing the tax rate.
3. Ms. Debbie Lee, Gilbert Road: Ms. Lee discussed the Stadium Towne Center and the need for another traffic study.

LEGISLATIVE SESSION:

1. Resolution No. 16-R-03, Hardy Family Series LLC Annexation: Postponed adoption.

2. Resolution No. 16-R-04, Terms of Bond Refunding – Tax Exempt

A motion was made by Councilman Lindecamp and seconded by Councilman Goodin to adopt Resolution No. 16-R-04, Terms of Bond Refunding – Tax Exempt. **The motion passed by a vote of 5 – yes; 0 – no.**

Ayes: Mayor McGrady, Councilman Goodin, Councilwoman Landbeck,
Councilman Lindecamp, and Councilman Taylor.

Nays: None.

3. Resolution No. 16-R-05, Terms of Bond Refunding – Taxable

A motion was made by Councilman Lindecamp and seconded by Councilman Goodin to adopt Resolution No. 16-R-05, Terms of Bond Refunding – Taxable. **The motion passed by a vote of 5 – yes; 0 – no.**

Ayes: Mayor McGrady, Councilman Goodin, Councilwoman Landbeck,
Councilman Lindecamp, and Councilman Taylor.

Nays: None.

4. Ordinance No. 16-O-12, Budget FY 2017

The Council discussed the budget. A motion was made by Councilman Goodin and seconded by Councilman Taylor to make the following amendments to the FY 2017 Budget:

General Fund - Revenues, page 14, Other, Appropriation of Fund Balance, \$348,000 to \$0.

Capital Projects Fund Revenues, page 15, Revenues, Appropriation of Fund Balance, \$1,234,785 to \$1,146,785, reduction of \$88,000 in Capital projects.

General Fund - Expenditures, page 19, Executive, Personnel Cost, \$457,228 to \$467,228, \$10,000 adjustment of City Manager's salary.

General Fund - Expenditures, page 21, Retirement, 401 Plan – Defined Contribution Plan, \$212,491 to \$213,191, \$700 adjustment of City Manager's salary.

General Fund - Expenditures, page 21, Payroll Related, FICA, \$440,353 to \$441,118, \$765 adjustment of City Manager's salary.

General Fund - Expenditures, page 21, Payroll Related, Medical Insurance, \$1,736,686 to \$1,214,594, \$522,092 savings from change of insurance plan.

General Fund - Expenditures, page 21, Miscellaneous, Contingency – Rainy Day, \$0 to \$250,628 reserve net savings from change of insurance plan.

General Fund- Expenditures, page 22, Transfers, To Capital Projects, \$1,234,785 to \$1,146,785, \$88,000 reduction in Capital projects.

Capital Projects Fund – Expenditures, page 23, Public Works Administration Capital Purchases, \$676,000 to \$588,000, \$88,000 reduction in Capital projects.

Water Fund Expenses, page 24, Cost of Service, Medical Insurance, \$146,333 to \$102,296, \$44,037 savings from change of insurance plan.

Water Fund Expenses, page 24, Other Expenses, Contingency – Rainy Day, \$0 to \$44,037, to reserve savings from change of insurance plan.

Sewer Fund Expenses, page 25, Cost of Service, Medical Insurance, \$383,192 to \$267,961, \$115,231 savings from change of insurance plan.

Sewer Fund Expenses, page 25, Other Expenses, Contingency – Rainy Day, \$0 to 115,231, to reserve savings from change of insurance plan.

The motion passed by a vote of 5 – yes; 0 – no.

Ayes: Mayor McGrady, Councilman Goodin, Councilwoman Landbeck,
Councilman Lindecamp, and Councilman Taylor.
Nays: None.

The motion to adopt Ordinance No. 16-O-12, Budget FY 2017 passed by a vote of 5 – yes; 0 – no.

Ayes: Mayor McGrady, Councilman Goodin, Councilwoman Landbeck,
Councilman Lindecamp, and Councilman Taylor.
Nays: None.

5. Ordinance No. 16-O-15, Amendment of FY 2016 Budget (3): Since the ordinance needed to be adopted before the end of the fiscal year, the ordinance would be changed to an emergency ordinance and introduced and adopted at the June 20, 2016 Council Meeting.

Mr. Jack also explained that another emergency ordinance would be needed because of the bond refunding.

BUSINESS OF THE CITY:

1. Unfinished Business – None.
2. New Business – None.
3. Business from Director of Planning & Community Development

- a. Revised Preliminary Subdivision Plan for Lidl US Operations LLC,
proposed location former Short Stop Beverage Barn, 621 S. Philadelphia Boulevard.

A motion was made by Councilman Goodin and seconded by Councilman Lindecamp to approve the revised preliminary subdivision plan for Lidl US Operations LLC, proposed location former Short Stop Beverage Barn, 621 S. Philadelphia Boulevard.

The motion passed by a vote of 5 – yes; 0 – no.

Ayes: Mayor McGrady, Councilman Goodin, Councilwoman Landbeck,
Councilman Lindecamp, and Councilman Taylor.

Nays: None.

- b. Revised Preliminary Site Plan for Lidl US Operations LLC,
proposed location former Short Stop Beverage Barn, 621 S. Philadelphia Boulevard.

A motion was made by Councilman Lindecamp and seconded by Councilman Goodin to approve the revised preliminary site plan for Lidl US Operations LLC, proposed location former Short Stop Beverage Barn, 621 S. Philadelphia Boulevard.

The motion passed by a vote of 5 – yes; 0 – no.

Ayes: Mayor McGrady, Councilman Goodin, Councilwoman Landbeck,
Councilman Lindecamp, and Councilman Taylor.

Nays: None.

4. Business from Chief of Police

The Chief reported on the community activities and events of the department.

5. Business from Director of Finance

Mr. Jack reported that the auditors would be in Aberdeen the week of June 27th to conduct their annual audit.

6. Business from Director of Public Works

Mr. Torster reported on the Community Development Block Grant projects, the use of Highway User Revenue funds for road paving, Winston's Choice assessment, and trash pickup.

7. Business from the Interim City Manager

Mr. Torster commented on the passage of the budget.

CLOSED MEETING:

The Mayor announced the closing of the meeting pursuant to Open Meetings Act, Statutory Authority, General Provisions Article §3-305(b) (8) to consult with staff, consultants, or other individuals about pending or potential litigation. The topic to be discussed: possible legal suit/threat.

A motion was made by Mayor McGrady and seconded by Councilman Lindecamp to move into Closed Session in the 2nd Floor Administrative Conference Room. **The motion passed by a vote of 5 – yes; 0 – no.**

Ayes: Mayor McGrady, Councilman Goodin, Councilwoman Landbeck,
Councilman Lindecamp, and Councilman Taylor.

Nays: None.

The Council proceeded into closed meeting at approximately 8:32 p.m.

REOPEN MEETING:

The Council returned and reopened the meeting at 8:43 p.m. All Council was present. The Mayor reported that there was no action taken during the closed meeting.

PUBLIC COMMENT:

1. Ms. Barbara Osborn Kreamer, Beards Hill Road: Ms. Kreamer asked if the Council had a copy of the budget amendments.

BUSINESS OF THE COUNCIL:

1. Business from the City Council: The Council commented on the passage of the budget.
2. Business from the Mayor: The Mayor announced the opening of new businesses in Aberdeen and encouraged attendance at Third Friday Festivals and Summertime Movies in the Park.

ANNOUNCEMENTS:

Third Friday Festivals at Aberdeen Festival Park, 5 PM – 8:30 PM – June 17, July 15, August 19, September 16.

Summertime Movies in the Park; June 17, July 22, August 26, September 23.

Next Council Meeting: Monday, June 20, 2016 at 7:00 p.m.

ADJOURNMENT: Being no further business the meeting was adjourned at 8:47 p.m.