

**City of Aberdeen Council Meeting  
January 28, 2013**

**Present:** Mayor Bennett, Councilwoman Elliott, Councilwoman Landbeck,  
Councilwoman Young and Councilman Garner

**Absent:** None

**Also Present:** Douglas Miller, City Manager  
Phyllis Grover, Director of Planning and Community Development  
Matthew Lapinsky, Director of Public Works  
Henry Trabert, Chief of Police  
Opiribo Jack, Director of Finance  
Monica Correll, City Clerk

Mayor Bennett called the meeting to order at 7:00 p.m. in the Council Chambers. The prayer was led by Mayor Bennett and the Pledge of Allegiance was led by Councilwoman Young.

A motion was made by Councilman Garner and seconded by Councilwoman Landbeck to approve the minutes of the January 14, 2013 Council Meeting as submitted.

**The motion was approved with a vote of 5 - yes.**

**PRESENTATIONS:** None

**PUBLIC HEARINGS:** None

**PUBLIC COMMENT:** None

**LEGISLATIVE SESSION:**

1. Ordinance No. 12-O-11, Code of the City of Aberdeen, Chapter 500, Utilities (For Adoption)
2. Ordinance No. 13-O-01, Ethics Ordinance Amended (For Adoption)

Mayor Bennett and the Council deferred both ordinances to the February 11, 2013 Council Meeting in order to conduct further discussion at a work session.

**BUSINESS OF THE CITY:**

1. Unfinished Business – None
2. New Business

Mayor Bennett nominated Amy Snyder as a member of the Planning Commission. Councilwoman Landbeck abstained from the vote due to conflict of interest.

**The nomination was approved with a vote of 4 – yes, 1 abstention.**

Mayor Bennett nominated Charles Glassman as a member of the Planning Commission.

**The nomination was approved with a vote of 5 – yes.**

3. Business from Director of Planning & Community Development – None
4. Business from the Chief of Police – None
5. Business from the Director of Finance
  - a. Budget Amendment

Mr. Jack presented the following FY 2013 Budget Amendment for the General and Capital Project Funds. The General Fund Budget was being increased by a total of \$35,002 for the following:

<b>Description</b>	<b>Amount</b>	<b>Comment</b>
Security Camera System	\$12,106	Funded with seized money.
Parks Maintenance	\$13,400	Funded with State Grant.
Communication Headsets for the Police Department	\$ 6,723	Funded with State Grant.
Replacement of computer in License Plate Reader	\$ 861	Funded with State Grant.
Purchase of Cubic Yard Dumpster	\$ 1,412	Funded with proceeds from sale of scrap metal.
Newsletter Publication for Heritage Trust	\$ 500	Funded with Harford County Grant.
Leasing of police vehicles (originally budgeted in Capital Projects Fund to purchase new vehicles)	\$19,800	Funded with reduction of transfers to Capital Projects Fund (see item 8 below).

Reduction of Transfer to Capital Projects Funds	<u>(\$19,800)</u>	See item 7 above.
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<b>Total</b>	<b><u>\$35,002</u></b>	
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Mr. Jack explained that the Capital Projects Fund budget would be increased by a total of \$457,342 for the following:

<b>Description</b>	<b>Amount</b>	<b>Comment</b>
BRAC Zone Improvement Projects	\$308,724	Funded with State Grant.
CDBG project (carry-over of FY '12 funds for N. Deen Park)	\$115,346	Funded with County Grant.
Street resurfacing (carry-over of FY 2012 project)	\$ 53,071	Funded from Fund Balance (the funds were transferred in FY 2012).
Reduction in the number of Police vehicles to be purchased	<u>(19,800)</u>	Moved funds back to General Fund to lease vehicles instead.
<b>Total</b>	<b><u>\$457,341</u></b>	

A motion was made by Councilwoman Elliott and seconded by Councilman Garner and Councilwoman Landbeck to approve the FY 3013 Budget Amendment for the General and Capital Project Funds.

**The motion was approved with a vote of 5 - yes.**

6. Business from the Director of Public Works

a. One-Ton Truck Purchase

Mr. Lapinsky recommended Lindsay Ford of Wheaton, Maryland in the amount of \$45,300.00 for Bid No. 13-03 for the purchase of a Ford F350 pickup truck. This was the only bid received, it met the City's needs, and was in the budget.

A motion was made by Councilman Garner and seconded by Councilwoman Young to approve Bid No. 13-03, Ford F350, 1-Ton, 4-wheel drive standard cab

pickup truck from Lindsay Ford of Wheaton, Maryland in the amount of \$45,300.00.

**The motion was approved with a vote of 5 - yes.**

Mr. Lapinsky said that the Recycle Sticker Design Contest rules and entrance certificates would be available to the public soon. The sticker would be used on full sized trash cans to facilitate recycling.

7. Business from the City Manager

Mr. Miller said that Ordinance No. 12-O-11, Code of the City of Aberdeen, Chapter 500, Utilities required further research for discussion at the next work session. He explained that Ordinance No. 13-O-01, Ethics Ordinance Amended, is a State template designed for State officials and is deficient regarding local government needs. Local government officials are more active in local civic organizations and businesses and should be reflected more adequately in the ordinance. He said that Mr. Jack informed him that the State has mandated the City to create a Bay Restoration Hardship Policy. The Maryland Municipal League (MML) will soon be holding its first Legislative Committee Meeting in Annapolis.

**BUSINESS OF THE COUNCIL:**

1. Business from the City Council

The Council commented on an editorial in The Record newspaper recognizing Aberdeen's Department of Public Works for cutting edge technology. They encouraged Parks and Recreation participation.

2. Business from the Mayor

Mayor Bennett reported that the City was recently involved in Harford Night in Annapolis. He also announced that the Governor's budget restored Aberdeen's Highway User Revenue to \$425,000. This will remain a priority for MML.

**ANNOUNCEMENTS:**

Next Council Work Session: Monday, February 4, 2013 at 4:00 p.m.

Next Council Meeting: Monday, February 11, 2013 at 7:00 p.m.

**ADJOURNMENT:**

A motion was made by Councilwoman Elliott and was seconded by Councilman Garner to adjourn the meeting. The motion carried unanimously and the meeting was adjourned at 7:30 p.m.