

**City of Aberdeen**  
**Business Meeting, Work Session**  
**February 10, 2014**

**Present:** Mayor Bennett, Councilwoman Elliott, Councilwoman Landbeck,  
Councilman Garner and Councilwoman Young

**Absent:** None

**Also Present:** Douglas Miller, City Manager  
Phyllis Grover, Director of Planning and Community Development  
Henry Trabert, Chief of Police  
Monica Correll, City Clerk

The meeting was called to order at 4:00 p.m. in the Council Chambers by Mayor Bennett.

**Business Meeting: Matters of Immediate and Urgent Business**

Concept Plan Approval; Frito Lay Expansion

Pepsico representatives attending the meeting were: Rich Smucker, LD&T Director; George Wierwille, Region Vice President of Operations; Kathleen Alfano, Senior Director of Economic Development. Other representatives included John Haesler of Haskell Architects and Engineers, Project Director and Brian Morgan, KCI Technologies, Project Manager.

Ms. Grover said that the warehouse expansion facility is located off of Hickory Drive. The Planning Commission recommended the concept plan for approval and the preliminary site plan will be presented to the Planning Commission at their next meeting. The Board of Appeals granted the height variance last year.

Mr. Smucker and George Wierwille gave further explanation about the project and answered questions from the Council about parking, work shifts, tractor trailer traffic, storm water management, water usage, and construction.

A motion was made by Councilman Garner and seconded by Councilwoman Elliott to approve the Concept Site Plan for Frito-Lay Aberdeen.

**The motion was passed with a vote of 5 – yes; 0 – no.**

**Work Session** (4:16 p.m.)

1. Planning Update

Ms. Grover informed the Council that the Planning Commission will review, at their next meeting, the Frito Lay preliminary site plan; the Habitat for Humanity, First Street, minor lot subdivision; and the draft changes to the integrated business district. A certificate of use and occupancy has been issued to Home2 Suites and the grand opening will be in the spring. Firestone Complete Auto Care is under construction off of Beards Hills Road. A

second building located at “The Corner at Beards Hill” is under construction. Chick-fil-A is waiting for a building permit; minor issues still need resolving. The City is waiting for a traffic impact analysis for the Villas at Normandy Woods condo project off of Bush Chapel Road.

2. Integrated Business District (IBD); Residential Uses

Mr. Miller asked the Council for their views pertaining to a developer’s presentation made last week and the IBD. It was expressed that the City had a different vision for the property that did not include residential development in an IBD area requiring a change to the zoning code.

3. Council Retreat

Mr. Miller said that the Council retreat will set priorities and vision for the City. A two part retreat process is being planned with a facilitator. The dates under consideration are March 14 and 15.

4. Comcast Needs Assessment and Franchise Renewal

A needs assessment will be done to evaluate the needs of the community and the City operation on what is needed from the cable providers before negotiations with Comcast begin.

5. March/April Newsletter Topics

The Council suggested that continuing features to the newsletter may include spotlighting employees and community input for issues.

6. APD Work Week

Mr. Miller and the Chief asked the Council to review a draft for an overtime policy for sworn officers of the City of Aberdeen Police Department. This would help the work schedule flexibility in times of emergency when irregular shifts are needed and still meet federal law requirements. The officers would not be paid less regarding overtime or benefits.

7. Maryland Municipal League Award Submission

The City of Aberdeen is in contention for a public engagement award through MML. The Council was alerted to help make plans for the upcoming MML conference in June.

**Other:**

Council discussion followed about pot holes on State roads. The Aberdeen Police Department was thanked for their help during a recent funeral.

**Adjournment:**

A motion was made by Councilman Garner and seconded by Councilwoman Young to adjourn. The motion passed unanimously and the meeting was adjourned at 4:47 p.m.