

**CITY OF ABERDEEN**  
**Business Meeting, Work Session**  
**October 5, 2015**

**Council Present:** Mayor Bennett, Councilwoman Landbeck, Councilman Smith,  
and Councilwoman Young

**Council Absent:** Councilwoman Elliott

**Staff:** Douglas Miller, City Manager  
Phyllis Grover, Director of Planning and Community Development  
Kyle Torster, Director of Public Works  
Monica Correll, City Clerk  
Doris Manner, Recording Secretary

The meeting was called to order at 4:00 p.m. in the Council Chambers by Mayor Bennett.

1. Matters of Immediate and Urgent Business

a. Proclamation in Recognition of Denise Carnaggio

Mayor Bennett presented a proclamation to honor Denise Carnaggio upon her retirement from Harford County Government. Monday, October 5, 2015 was declared “Denise Carnaggio Day” in the City of Aberdeen in gratitude for her contributions to the City.

b. Garden Project, Boys & Girls Club of Harford County

Ms. Anne Oti from Americorps Vista, Boys & Girls Club of Harford County, gave a PowerPoint presentation entitled, “Aberdeen Harvest of Hope Garden” about the creation, operation, and benefits of the Boys & Girls Club of Aberdeen Community Garden.

c. Bid Awards

1) HVAC at Ripken Stadium, Bid No. 16-01

Mr. Torster discussed and submitted the following Memorandum for the Record.

*Subject: Bid No. 16-01 Replace RTU-6 HVAC Equipment at Ripken Stadium*

*The City of Aberdeen received seven (7) sealed bids in response to the Bid No. 16-01 for Roof Top Unit (RTU) - 6 HVAC. The City issued a request for proposal on August 21, 2015 for removal of one (1) each, with option of two (2) each, single existing heating, ventilation, and air conditioning unit, purchase, and installation of one (1) each, with option of two (2) each, 40-ton York Millennium Single Packaged R-410A Air Conditioner at Ripken Stadium in the City of Aberdeen. A mandatory pre-bid*

*meeting for all interested bidders was held on September 9, 2015. There were no addendums issued. Bid opening was on Friday, September 21, 2015 at 1 p.m.*

*The lowest bid, submitted by Krause Heating & Air Condition (Forest Hill), was not accepted by the City. The contractor did not attend the mandatory pre-bid meeting and did not provided the proper documentation required in the bid package to evaluate. The next lowest bid was Temp Air Company, Inc. (Baltimore, MD) for Option #1 was \$62,260.00 and Option #2 was \$118,530.00. The third lowest bidder was Glassman Construction (Aberdeen, MD) for Option # 1 was \$67,923.20, and Option #2 was \$135,846.40. The fourth lowest bidder was Constellation (Baltimore MD) for Option # 1 was \$69,640.00 and Option #2 was \$135,940.00. All documentation provided by these three responsible contractors met the requirements of the City.*

*The City recommends that the contract be awarded with Option # 2 to Temp Air Company from Baltimore Maryland for a total of \$118,530.00. This award will allow the replacement of both RTU-6 and RTU-5 at Ripken Stadium. Analysis conducted on September 29, 2015.*

A motion was made by Councilwoman Landbeck and seconded by Councilman Smith to award Bid No. 16-01, Replace Roof Top Unit (RTU)-6 HVAC Equipment at Ripken Stadium to Temp Air Company, Inc., Baltimore, Maryland in the amount of \$118,530.00, replacement of both RTU-6 and RTU-5 (Option 2) at Ripken Stadium.

**The motion passed with a vote of 4 – yes and 1 – absent.**

2) Forklift, Bid No. 16-02

Mr. Torster stated that the current forklift was a surplus unit from Aberdeen Proving Ground. The forklift to be purchased would not have an enclosed cab.

A motion was made by Councilman Smith and seconded by Councilwoman Young to award Forklift Bid No. 16-02 to Maryland Industrial Trucks, Inc. Linthicum, Maryland, in the amount of \$25,495 for Model 2015 Heli-CPCD30KUll.

**The motion passed with a vote of 4 – yes and 1 – absent.**

3) Loader, Bid No. 16-03.

Mr. Torster said that one bid was submitted providing the lowest model that met the City's requirements.

A motion was made by Councilwoman Landbeck and seconded by Councilwoman Young to award Loader Bid No. 16-03 to Folcomer Equipment Company, Aberdeen,

Maryland, in the amount of \$82,488.60 for Model 2015 Takeuchi TW 80C2HS with a warranty of 2 years/2,000 hours.

**The motion passed with a vote of 4 – yes and 1 – absent.**

4) Presentation to Mayor Bennett by Councilwoman Young

Councilwoman Young presented Mayor Michael E. Bennett, a Certificate of Completion and pin from the Academy of Excellence in Local Governance through the University of Maryland's Institute for Governmental Service and Research.

2. Work Session

a. Public Works

1) Engineering Needs, West Side Water

Mr. Torster explained the scope, timeline, and costs associated with engineering design needs for the west side water tower and 8-inch water feed line. The anticipated completion of the design project was August, 2016 with a cost of \$256,000. A budget amendment would be requested.

2) Harford County Water Rate Increases

Mr. Miller said that there would be a meeting with Harford County Government regarding the anticipated water rate increase for wholesale water for which the City buys 45% of its water.

b. Police

1) Park Exclusion Ordinance

Mr. Miller reported that there would be an ordinance presented to the Council to address problems in city parks.

2) Tour, Command Vehicle

The Command Vehicle project had been completed and a tour would be scheduled.

3. Other Business

Councilwoman Young expressed her concerns about driver and pedestrian safety. She asked that an article be placed in the City newsletter.

To refute rumors, Mayor Bennett said that property taxes were not going to be increased but have been reduced \$.07 on \$100 of assessed value over the past eight years. To squelch another rumor, Councilwoman Landbeck added that roads had been improved in the City at a cost of more than \$3 million.

**Adjournment:** Being no further business, the meeting was adjourned at 4:50 p.m.

**Announcements:**

- October 15, 2015: Cecil/Harford MML Chapter; Bel Air
- October 19, 2015: Council Meeting, 7:00 p.m.
- October 22, 2015: APD Awards Dinner
- October 26-28; 2015: MML Fall Conference
- November 3, 2015: Election Day