City of Aberdeen
Weekly Report
January 26 – February 1, 2025

I. City Hall

a. Department of Finance
b. Department of Planning and Community Development (DPCD)
c. Department of Public Works (DPW)
d. Human Resources Department

II. Aberdeen Police Department (APD)

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I. CITY HALL

a. DEPARTMENT OF FINANCE

The following activities and actions took place this week:

Receipts for the week were:

1.	General Fund	$ 252,006
2.	Capital Projects Fund	0
3.	Water & Sewer Funds	286,500
4.	Stadium Fund	0
	Total	$ 538,506

Disbursements for the week were:

1.	General Fund	$ 615,069
2.	Capital Projects Fund	15,418
3.	Water & Sewer Funds	272,652
4.	Stadium Fund	0
	Total	$ 903,139

Significant Receipts:

1.	State Grant	$208,426

Significant Disbursements:

1.	Waterline Improvements	$123,453
2.	Payroll	$526,606

b. DEPARTMENT OF PLANNING AND COMMUNITY DEVELOPMENT

The following activities and actions took place this week:

1. Continued to work on draft amendments to the Development Code.
2. Held interviews for the Planner II position.
3. Attended City Council meeting regarding the Ordinance for the disposal of 18 N. Law Street.
4. Attended the Local Hazard Mitigation Planning Training for Harford County and other MD counties with FEMA staff.
5. Attended the design meeting for the Aberdeen Activity Center with Harford County Department of Parks and Recreation, Capital Projects, and the architect. The meeting was held to discuss the mechanical equipment and other amenities to the building.
6. Amtrak project meeting to discuss their ADA improvements and track improvements was cancelled but these updates were provided:
    - 100% design documents are now due at the end of March to allow for additional review time.
    - City/MDOT SHA storm conveyance project was discussed at the last Amtrak meeting. MDOT SHA has not made any progress with Amtrak on this matter; SHA was supposed to provide a sketch using the existing tunnel as crossing and provide preliminary costs for the work. SHA has not contacted Amtrak on the storm pipe crossings.
    - The 90% cost estimate was received on 12/24/24 and the cost is $44.18M that includes general site work, platform, pedestrian overpass, station improvements, signage, general conditions, and other contingencies.
    - Amtrak received new templates from the Federal Railroad Administration and are using to draft the letters to meet the historic and cultural resource requirements. No update on these issues.
    - 100% documents are due at the end of March to allow for additional review time. March 2026 is the anticipated bid date for the project.
    - Next meeting is scheduled for March 25, 2025, at 10:00 a.m.
7. Participated in the project management meeting to discuss updates on City development projects.
8. Attended meeting to discuss Cypress Alley and Centennial Lane improvements for pedestrian connectivity and streetscape enhancements.
9. Attended meeting with the Maryland Department of Emergency Management to discuss grant opportunities to alleviate the flooding conditions on Edmund Street. These funds would determine what the issues are and what are the next steps to improve the conditions.
10. Attended webinar with other counties and local governments for the FY26 Congressionally Directed Spending “earmark” to learn about the timing and process of the applications. City lobbyist, Katie Hazlett also attended the webinar.
11. Followed up with MDOT MTA and Federal Transit Administration regarding the three federal grants for the TOD Station Square project. Waiting for the next steps and timelines.

12. Attended first meeting of the Aberdeen Heritage Trust and provided an overview of the previous accomplishments of the Trust.
13. Attended meeting with the City's federal lobbyist to discuss the next round of earmarks and deadlines to submit for the Swan Meadows infrastructure project.
14. Attended the Maryland Economic Development Association with other State Economic Development Directors to discuss all of the Governor's economic development initiatives.
15. Building Permit Activities: No report for this week.

c. DEPARTMENT OF PUBLIC WORKS

No submission for this week.

d. HUMAN RESOURCES DEPARTMENT

Current Openings – 14 total

APG – 1 Maintenance Worker

Environmental – 1 Driver – pending, 1 Thrower – pending

Planning and Community Development – 1 Planner II

DPW Maintenance Shop – 3 Maintenance Workers

W/WW – 1 Lab Tech, 1 Facility Worker, 4 Operators

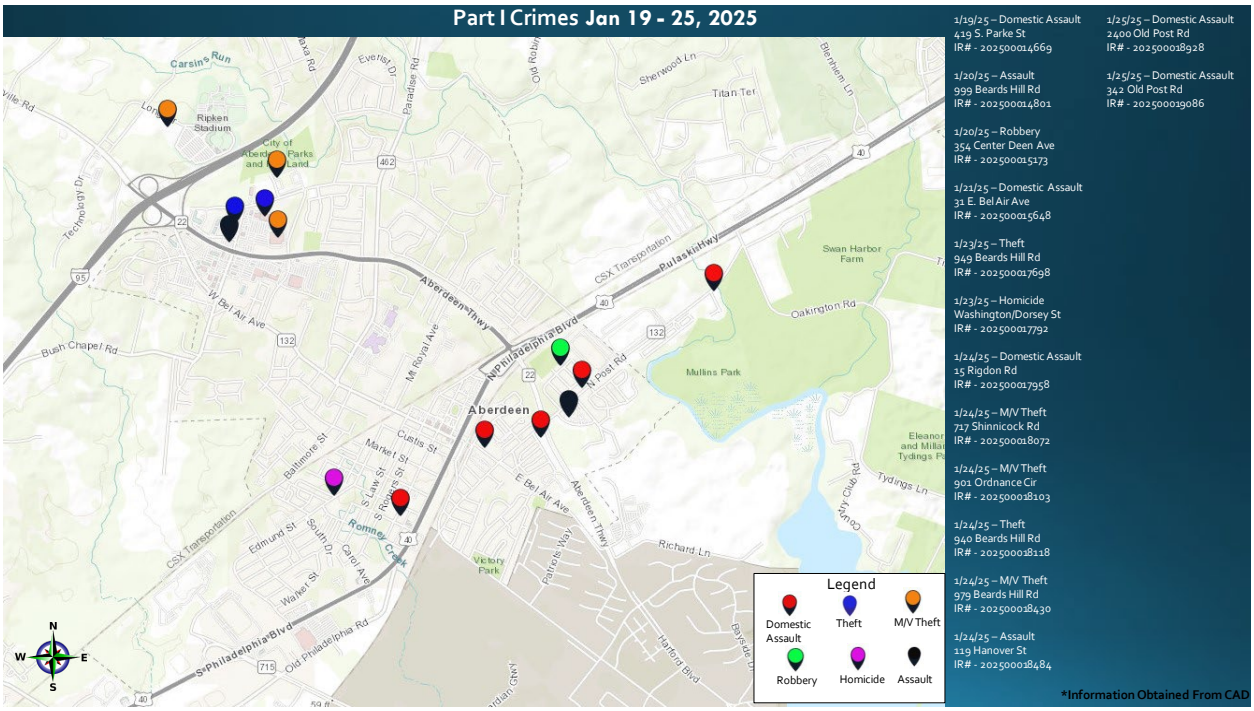
IT Manager – 1

Payroll Period Ending 1/25/2025				
Regular		10,963.08		$414,514.15
Overtime		927		$39,167.75
Vacation		397.96		$11,039.50
Sick		415.5		$11,217.48
Personal		213.5		$6,078.60
On-Call Over time		186		$8,713.46
Patrol Holiday		141		$5,669.76
Holiday		1,157.00		$27,907.71
Comp time		64.25		$1,942.12
Court On-Call Overtime		69		$3,644.93
Call In Overtime		65		$2,933.15
Shift Differential				$1,580.52
Gym Reimbursement				$1,628.00
Vacation Payouts (2)				
		14,599.29		$536,037.13

II. ABERDEEN POLICE DEPARTMENT (APD)

APD WEEKLY REPORT

January 26 – Feb 1, 2025



APD Calls for Service

Jan 19 - 25, 2025
Total Call for Service/Events Works - 494
Patrol Checks – 87
Community Policing Detail - 27
Foot Patrols – 39

Eastern District Incidents

Assault - 5
Overdose – 1
Vandalism – 1
Robbery - 1

Central District Incidents

Assault - 1
Vandalism – 1
Recovered Property – 1
Homicide - 1

Western District Incidents

Assault – 1
Unattended Death – 1
Missing Person – 2
Vandalism - 1
Fugitive – 1
Trespassing – 2
Theft – 2
M/V Theft - 3

Arrest January 19 - 25, 2025

202500013906	1/19/25	Theft
202500014669	1/19/25	Assault
202500015869	1/21/25	Trespassing
202500013254	1/22/25	Assault/Weapons Viol.
202400248107	1/22/25	Robbery
202500016716	1/22/25	Trespassing
202500017141	1/23/25	Trespassing
202500017141	1/23/25	Assault/Burglary
202500017958	1/24/25	Assault
202500018114	1/24/25	Trespassing

APD Weekly Traffic Report

January 26 – February 1, 2025

Traffic Stops

71 Stops/Contacts

43 State Citations

74 Warnings

7 Safety Eqt. Repair Orders

3 DUI

Crashes (Reportable, PI/PD)

4 (2 Property Damage, 2 Personal Injury)

SMART (Speed Monitoring Awareness Radar Trailer)

Location – N/A

STATTRAK

- Not Deployed

APD IT

- 32 Miscellaneous user/computer issues
- Daily surveillance camera check
- Daily firewall inspection and report
- System source IT turnover transition meeting
- IT office cleanup with Brad/inventory disposal
- Taser RMA inventory x2
- Run city remedial training Knowbe4
- Machine deploy HR
- Verkada video download for homicide case
- Veeam license updates with managed services
- MDT deploy for police cars x6
- Ninja configuration profile setup x6
- IT hiring plan meeting with mayor and HR
- Hard drive clone officer room
- Video retrieval for case with Lightner

APD ACCREDITATION

This Week

Proofs of Compliance –

Filed a few proofs in all four years.

Files Still Open

Date	Year 4 OLD	Year 1	Year 2	Year 3
1/23/2025	64	224	372	953
1/27/2025	53	218	362	945
1/31/2025	37	209	338	923

Scheduled CSM Reviews:

Year 3 6/13/2025 *(including old Year 4)*

Year 4 1/2/2026

Site-Based (Reaccreditation Assessment)

Years 1-4 2/16/2026*

Assessment Years:

Year 1 May 2022 – April 2023
Year 2 May 2023 – April 2024
Year 3 May 2024 – April 2025 (now)
Year 4 May 2025 – April 2026* (*must complete by February 16, 2026*)

CIMRS (CALEA Information Management & Reporting System)

Received some data tables and entered them into CIMRS.

Recruitment Plan and Recruitment Plan Analysis

Reviewed with new Recruitment Plan Administrator how to write the analysis and the plan.

Training

Completed five KnowB4 training segments.

Year 4 Proofs of Compliance

Sent reminders

DES Communications Standards

Requested, via email, to visit DES and review CALEA Standards

Annual and Biennial CALEA-required Training

Compiled the list of this CALEA-Required training due this year and sent it to the Training Coordinator.

Planned Next Week
2/3-7/2025

Proofs of Compliance

Years 1-2-3 – send requests for proofs I cannot access myself.

Accreditation Plan and Ch 43:11 Accreditation Policy

Review and edit Plan with Chief; Update Policy.

Policy Ch 04 Administration 03 Processing New Hires

Verify final for general order request

Traffic Policies

Ch 25.05 Selective Enforcement Activities – verify changes and resubmit to Sgt Neidig.
Ch 25.11 Traffic Offenses Involving Alcohol and Drugs- complete corrections and resubmit to Sgt Neidig.

Criminal Follow-up Investigations and Victim/Witness Follow-up Investigations

Verify updated procedures
Ch 27.02 Preliminary and Follow-up Investigations
Ch 27.07 Assistance to Victims and Witnesses
Added as Endnotes Each Standard with Types of Proofs of Compliance.

And Beyond

CALEA CIMRS Data Report

fill in the Policy, Procedures, & Practices Updates.

CIMRS Data Tables

Receive and enter the remainder of tables and submit to CALEA

New CALEA Standard – Study and write procedures.

41.3.10 In-Car and Body-Worn Audio Video Reviews (additional 12 proofs of compliance due this time next year)
New Policy: Section 03 Audio & Video Reviews

Heat Stress Standards, Maryland Law - Training requirement, considering self-study.

Title 09 Maryland Dept of Labor, Subtitle 12 Division of Labor and Industry
Chapter 32 Heat Stress Standards.

APD 24 HOUR REPORT

Date of Incident: 1/29/2024
Incident Type: Unattended Death
Incident Report Number: 2025-00022383
Location of Incident: [redacted] W Bel Air Ave, Rm# [redacted], Aberdeen Md. 21001
Reporting Officer: OFC. C. Welsh, ID#167

Synopsis of Events:

At 1:26 PM today, Officer Welsh responded to room [redacted] at the [redacted] regarding a cardiac arrest. Once EMS and Officer Welsh arrived, it was obvious that the victim was deceased, and she was pronounced the same. Preliminary investigation revealed that the victim has been staying at the hotel since May 2024. No one knew when they saw her last; however, she used her room key to enter the room last on 1/19/2025 at 10:51 AM. There appeared to be no foul play, not open CDS use. The APD on-call CID member (Lightner) was contacted and briefed. The Medical Examiner was contacted and responded. The victim will be transported to the OCME for an autopsy. [redacted] (sister) was contacted and advised of the death.

APD 24 HOUR REPORT

Date of Incident: 1/26/2024
Incident Type: Missing Person/Adult
Incident Report Number: 2025-00019769
Location of Incident: [redacted] Hamilton Place, Apt. [redacted]
Reporting Officer: A/Cpl. Haddix, ID#162

UPDATE: [redacted] was located Tuesday evening by her family in Baltimore City. She has been removed from NCIC.

Synopsis of Events: At 10:38 AM, A/Cpl. Haddix responded to [redacted] Hamilton Place, apartment [redacted] in reference to a missing person from apartment [redacted]. The mother if the victim has not been seen by her mother since Thursday, 1/23/2025.

The victim was entered into NCIC, and the PIO team published a Missing Person's social media post.

APD 24 HOUR REPORT

Date of Incident: 02/01/25

Incident Type: Missing Juvenile Update

Incident Report Number: 2025-24979

Location of Incident: [redacted] Taft St., Aberdeen, MD

Reporting Officer: Ofc. Kinlaw (A165)

Synopsis of Events:

Update:
On February 2nd, 2025, the mother of the missing juvenile and the Juvenile came into the station to report her return. Officer Johnson took the required report and had her removed from the NCIC Missing Files.

On February 1, 2025, Officer Kinlaw was dispatched to 60 N. Parke St. Aberdeen, MD, 21001 in regards to a missing person.

Officer Kinlaw made contact with [redacted]. [redacted] informed Officer Kinlaw that her daughter [redacted] had run away while she was sleeping. [redacted] stated that she woke up and seen on her Ring Doorbell that her daughter [redacted] had left her house located at [redacted] Taft St. Aberdeen MD, 21001 at 0002 hrs. [redacted] informed Officer Kinlaw that this was not the first time she had ran away from home, this would make the 5th time this year.

[redacted] advised that after looking at the Ring Doorbell [redacted] had left the residence wearing a blue, red, white multicolor scarf, a black hoodie, white pants, and blk shoes. [redacted] stated that she was unsure where [redacted] could have run off to. [redacted] informed Officer Kinlaw the last time [redacted] had run away she was picked up by the Havre de Grace Police Department (HPD) from a house located at [redacted] Havre de Grace MD, 21078.

Officer Kinlaw informed HPD to check the location of [redacted]. HPD advised Officers checked the location with negative results.

A General Broadcast was sent out to surrounding agencies at 1816hrs.

APD 24 HOUR REPORT

Date of Incident: 02/01/25

Incident Type: Unattended Death

Incident Report Number: 2025-24934

Location of Incident: [redacted] Farm Road, Aberdeen, MD 21001

Reporting Officer: Ofc. McMeekin (A73)

Synopsis of Events:

On February 1, 2025, at approximately 1537 hours, Ofc. McMeekin responded to [redacted] Farm Road for a check on the well-being of [redacted] at the request of her daughter, [redacted].

Upon arrival, Ofc. McMeekin attempted to make contact with negative results. Ofc. McMeekin was then advised that the last time contact was made with [redacted] was over a week ago. [redacted] mailbox was full of mail. Ofc. McMeekin then had dispatch check the local hospitals to see if [redacted] had been admitted with negative results. Neighbors indicated that they had not seen [redacted] for over a week.

Upon entering the house Ofc. McMeekin located [redacted] in the upstairs bedroom. [redacted] was pronounced deceased at 1615 hours.

APD 24 HOUR REPORT

Date of Incident: 01/31/25

Incident Type: Unattended Death

Incident Report Number: 202500024131

Location of Incident: [redacted] Swan St. Aberdeen MD 21001

Reporting Officer: Baust

Synopsis of Events:

On January 31st, 2025, at approximately 1427 hours, Officers were dispatched to [redacted] Swan St. for a Cardiac Arrest. Upon arrival of EMS Units and Police the Victim was found unresponsive lying on a bed in the front bedroom. CPR and resuscitation were immediately rendered by EMS Unit 21 C. The Victim was [redacted]. The victim was pronounced deceased at 1503 by Paramedic Reeves.