City of Aberdeen

Weekly Activity Report

June 21 - 27, 2026

I. City Hall
- A. Department of Finance
- B. Department of Planning and Community Development (DPCD)
- C. Department of Public Works (DPW)
    1) City Engineering & Administration
    2) Maintenance Division
    3) Water/Wastewater Plant Operations
- D. Human Resources Department

II. Aberdeen Police Department (APD)
- A. APD Calls for Service
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- C. IT
- D. Accreditations
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I. City Hall

A. Department of Finance

Weekly Update

Receipts for the week were:

1.	General Fund	$ 149,077
2.	Capital Projects Fund	0
3.	Water & Sewer Funds	380,382
4.	Stadium Fund	0
	Total	$ 529,459

Disbursements for the week were:

1.	General Fund	$ 154,304
2.	Capital Projects Fund	0
3.	Water & Sewer Funds	149,048
4.	Stadium Fund	0
	Total	$ 303,352

Significant Receipts:

1. PFAS – 3M Settlement $291,127

Significant Disbursements:

1. N/A

Procurement Activities:

1. Posted for bid project 27-02, Aberdeen Hills Waterline Improvements

B. Department of Planning and Community Development (DPCD)

The following activities and actions took place this week:

1. Attended meeting with U.S. EPA representative Liane Wedemeyer to discuss the application process and next steps for the $2.0 million congressionally directed funding grant. Submitted the request for the cost share waiver. Ms. Wedemeyer will have to review the bid package before it is advertised.
2. Updates from our federal lobbyist, Katie Hazlett; no further action needed at this time on grant submissions.
3. Attended City Council meeting for the preliminary site plan for the new Aberdeen Activity Center; presenting the plans were JMT Architecture, Site Resources, and the Harford County Departments of Parks and Recreation and Capital Planning to discuss the preliminary site plan revisions, design development and other business relating to the new activity center.
4. Attended webinar with the U.S. Department of Housing and Urban Development for the FY26 Community Project Funding for the $300,000 award for the playground at the new Aberdeen Activity Center site.
5. Attended meeting with Mayor McGrady, Rolla Chng, David deVilliers, and Joseph Snee, Esq. to discuss Cranberry Run Business Park, Phase II to discuss Cranberry Run Drive and Old Philadelphia Road.
6. Attended unsafe building committee public hearing on 0 Battle Avenue to determine the stability and safety of the building and review the structural report.
7. Attended meeting with the MD Department of Commerce to discuss Enterprise Zones and changes to legislation impacting enterprise zones. The Greater Aberdeen Havre de Grace Enterprise Zone expired on June 14, 2026, but the businesses that currently receive real property tax credits will be grandfathered by the State. A new benefit for the designated Transit Oriented Development areas will be the Enterprise Zone real property tax credit program. Additional information to follow on this incentive.

Weekly Building Permit Activities:

Permits Processed – Residential

Address	Type	Value of Construction
735 Marian Drive	Fencing	$8,000.00
913 Eleanor Drive	Fencing	$4,300.00
520 Beards Hill Road	Deck	$15,000.00
830 Forgans Road	New Construction	$264,000.00
351 Mount Royal Avenue	Temporary Storage Unit	$0
427 Bernice Terrace	Solar Panels	$15,228.00
315 Roberts Way	Fencing	$5,000.00
857 Declan Road	New Construction	$206,000.00
855 Declan Road	New Construction	$177,000.00
853 Declan Road	New Construction	$181.000.00
851 Declan Road	New Construction	$184,000.00
849 Declan Road	New Construction	$184,000.00
847 Declan Road	New Construction	$184,000.00
845 Declan Road	New Construction	$184,000.00
843 Declan Road	New Construction	$206,000.00
5 Roosevelt Avenue	Renovation	$137,642.00

638 Falcon Lane	Solar Panels	$12,825.00
103 Riddle Drive	Shed	$400.00
Total: 18		$1,787,395.00

Permits Processed – Commercial

Address	Type	Value of Construction
800 Hickory Drive	Alteration	$2,000,000.00
Total: 1		$2,000,000.00

Permits Issued this Week:

Address	Type	Value of Construction
351 Mt. Royal Avenue	Temporary Storage Unit	$0
315 Roberts Way	Fencing	$5,000.00
427 Bernice Way	Solar Panels	$15,228.00
672 Falcon Lane	Pool	$110,000.00
930 Swilken Bridge Road	Fencing	$4,412.00
913 Eleanor Drive	Fencing	$4,300.00
857 Forgans Drive	Amended New Construction	$269,000.00
967 Poppy Drive	Fencing	$6,700.00
735 Marian Drive	Fencing	$8,000.00
520 Beards Hill Road	Deck	$15,000.00
103 Riddle Drive	Shed	$400.00
102 Kretlow Drive	Deck	$21,148.00
Total: 12		$ 459,188.00

New Commercial Issued Certificates of Use and Occupancy:

3680 Adamson Way – Goddard School Playground

Amended Permits:

900 Swilken Bridge Road – Change of Occupancy

Plans still under review at DILP and/or Health Department:

1255 Loflin Rd – Cell tower modifications; 303 Mt Royal Ave – Deck; 404 S Philadelphia Blvd – repair fire damage; 487 Roberts Way – Convert garage into living space; 218 W Bel Air- addition/renovation; 1102 S Philadelphia Blvd – Tiltwall Shell Warehouse; 629 S Philadelphia Blvd – ALLROADS addition; 11 Locust Lane – Interior Alteration; 48 Aberdeen Avenue – Screen Room Addition; 630 3rd Street – Carport, 36 Lewis Drive– Front porch; 110 S Philadelphia Blvd. – Renovation; 210 Research Blvd. – Demolition, 631 Westwood Drive – Inground Pool; 769 Sagebrush Loop – Solar

Panels; 422 S Parke Street – Solar Panels; 800 Hickory Drive – Alteration; 638 Falcon Lane – Solar Panels; 5 Roosevelt Avenue – Renovation.

Status of New Residential Development Activity -

The Preserve at Gilbert Meadows:

176 Total lots

Total # of Permits Applied for – 168

Total # of permits released: 168 (83 SFD/85 TH)

Total # of Type I Certificates of Occupancy released - 17

Total # of Type II Certificates of Occupancy released - 144

Aberdeen Overlook

344 Total Lots

Total # of Permits Applied for – 265

Total # of permits released: 252 (84 SFD/168 TH)

Total # of Type I Certificates of Occupancy released – 13

Total # of Type II Certificates of Occupancy released – 220

C. Department of Public Works (DPW)

1. City Engineering & Administration

DPW Director

GIS and Technology Initiatives

- GIS work remains ongoing and continues to support CTT: Communication Technology and Transparency.
- GIS Citizen Reporter remains in a soft internal City of Aberdeen launch, with a full launch tentatively scheduled for around July 1, 2026.
- The GIS dashboard and reports page are complete and awaiting citizen data.
- The GIS project-management framework is being developed into a functioning system.
- Planning and DPW projects are being combined to capture project start points more consistently.

Administration and Project Tracking

- Administration is now using milestones and deadlines to support goal completion.
- One-on-one meetings will begin next week to review the process and provide Gantt charts.

Water, Stormwater, and Grant Opportunities

- The 95 Water Tower is scheduled for electric service during the first week of July 2026.
- Quotes are being obtained for clearing and repairs at the nine Windemere stormwater ponds.
- KCI is exploring possible grants for converting ponds to wet ponds and for water-source improvements.

Administration Moves

- Brian's team, including Dan and Matt, will move to Karen's office and two smaller offices.
- Karen will move next to Brian's former office.
- A wall will be built between Rolla's and Costa's spaces, including Dan's office area.

Fleet Maintenance Shop

- Inventory levels are high, and available space is limited.
- Safety visibility is being improved by installing signs identifying PPE locations.
- The mechanic shop, tools, and inventory are being organized.
- Software options are being explored by reviewing current paper-based processes.

Code Compliance

Gilbert Meadows

- ESC inspection. Corrections needed. Home and townhome building continue in phase E. Sediment controls weekly inspections. Builder pre-start inspections for lot 0. Water vault inspections for lot 0. Use and Occupancy inspections for lot 0**.**

Aberdeen Overlook

- ESC inspection. Corrections needed. Home and townhome construction continues in phases 2, 4 & 5. The community center construction is completed. Pre-start inspection for lot 0. U&O Inspection for lots 16 and 54. WM inspections for lot 0. Sediment controls weekly inspections. Builder pre-start inspections. Water vault inspections. Use and Occupancy inspections.

Fields of Aberdeen

- ESC inspection. Corrections needed. Completed report. Lots 2-12, 14 - 28, 72 - 94, & 30-60 are complete. Lots 62-70 are under construction. Sediment controls weekly inspections.

Wash X

- ESC inspection. In compliance. Building construction continues.

MISC

- 500 Market Street – Site is in compliance and currently inactive.
- Pre-start inspection for pool at 672 Falcon Lane

FY2026 Curb, Sidewalk, and Street resurfacing 24-01:

- FY26 HUF – Resuming resurfacing projects on Dorsey St, Greene Ave, and Norman Ave. Goettner to return late July to complete FY26 work.

FY2027 Curb, Sidewalk, and Street resurfacing 27-01:

- FY27 HUF – Preparing list of roads, sidewalk connectivity, and concrete work. After Goettner completes remaining FY26 work, they will begin FY27 proposed work.

City Compliance

- 9 facilities from FY24 failing due to Hoa accountability (Windemere) pending legal action.
- 1 facility failing from FY25 (Windy Hill Business Park) pending contractor correction. Work continues.

Code Enforcement

- Calls – 12 – Emails - 25
- Courtesy Fliers posted -0
- Active cases – 51: Followed up on 7 active cases.
- Closed Cases – 0
- Letters sent this week – 7
- Active high grass cases – 7
- Closed high grass cases – 6
- Active Sewer Cap Cases – 28 Letters sent – 0 Followed up on – 0 Closed Cases – 0
- Active Smoke Testing cases – 4 Cases closed: - 0
- Sink holes near sewer laterals – 6 Follow up - 0
- Violations posted – 4
- Citations written – 0
- Sewer Cap follow-up letters have been sent out; residents have been informing us that they are getting the letters and working on repairing sewer caps. On going.
- 114 Philadelphia Blvd - BG&E cut & capped the gas service lateral. Waiting for demo permit to be issued. In progress.
- 217 Carol Ave - Reinspected property on 2026-05-15. Not completed. Homeowner is getting another dumpster. In progress.

- 783 W. Bel Air Ave (Days Inn) – upper concrete walkway collapsed. Code Compliance met with owner and Architect David Stoker and informed them to get a Structural Engineer to inspect the building. Six (6) rooms, three upstairs and three on the ground floor have been cordoned off. Structural Engineer report received. In progress.

Code Compliance (cont'd)

- 700 Maxa Rd - Code Compliance sent out a final notice letter for tying into city sewer, one certified, one regular. Waiting for 3 estimates or a signed contract. Property owner has till June 10, 2025, to send in a signed contract or 3 estimates. Met Chavis Septic Services to go over what needs to be done to tie into city sewer system. Deadline extended until 2026-07-15. In progress.
- 679 Everist Dr - police requested code compliance to come to property for hoarding/livability concerns. Inspected property and the residents have been working on cleaning out the house. A new dumpster has been delivered and cleanup is continuing. In progress.
- Battle Ave property - the unsafe structure committee is requiring code compliance to proceed with obtaining a structural engineer for the property. Mr. Velenovsky (Project Manager) for Skarda & Associates conducted an inspection of the property. Structural engineer report received on 2026-04-29. Structural engineer report was sent to the property owner on 2026-05-06. Structural Committee has asked for three (3) estimates for demolition. In progress.

GIS

Click-2-Fix (Citizen Problem Reporter)

- Configured and deployed user roles and access permissions to ensure secure, role-based access to the Citizen Problem Reporter application.
- Advanced development and design configurations on the associated ArcGIS Online Dashboard app to improve tracking and visualization of incoming public requests.

Engineering & Plan Review Support

- Conducted technical reviews of CAD files for the Field side Commons development project to ensure data compliance and seamless integration with municipal spatial layers.

Data Synchronization

- Fetched Beehive water Laterals and sewer laterals and added to geodatabase.

Fleet Management

- Reviewed comprehensive Excel source documentation for public works assets and executed necessary data modifications to prepare and structure the fleet management inventory.

DPW Administrative Assistant

Facebook

- Posted APG Maintenance Foreman posting flyer in 34 groups on Facebook
- Posted the Aberdeen 250 street painted logos
- Posted the postponement of the 250 celebrations on 6/27 due to inclement weather.

- Posted the postponement of the APG speaker series on 6/25
- Posted Closed on July 3 flyer
- Posted July Yard Waste Collection Day flyer

Canva

- Designed APG Maintenance Foreman posting flyer
- Designed 4 new logos for the new I95 Water Tower and sent to Mayor
- Designed July 3 closed flyer for Facebook
- Designed July 3 closed banner for website
- Designed July Yard Waste Collection Day flyer

Current Website

- Uploaded the 2025 Drinking Water Report for APG
- Uploaded the 2025 Drinking Water Report for COA
- Removed all references/flyers for the 2026 Street Sweeper Schedule for Spring
- Uploaded the July Yard Waste Collection Day flyer

New Website

- Shared QR Codes for "follow us on Facebook" and "follow us on Instagram" along with logos for E. Ward to use on new website.

Meetings – Attend & Scribe

- Monday AM Team Huddle
- Met w/ Eric to suggest using the Japanese 5S Program to organize the mechanic shop

Utility Permits

- Permit 26-37 issued to BGE for 341 Walker St
- Permit 26-38 issued to Comcast for 95 Darlington Ave
- Permit 26-39 issued to Comcast for 606 Westgate Rd

Click-2-Fix

- Submitted ticket for 919 Edmund Street
- Assigned ticket to Josh Q. to have the train whistle in Festival Park fixed

MPIAs (Maryland Public Info. Act)

- Forwarded the MPIA request for APG to the POCs
- Sent email to Rolla and Brian for Aberdeen Overlook request

Finance

- Processed six (6) invoices for payment totaling $79,620.82
- Submitted two (2) requisitions totaling $4,436.18

Misc.

- Printed off 16 copies of the 1st and 2nd floor fire evacuation plans for Dave H. to post around City Hall.
- Requested 2nd page of BGE bill for 880 Long Dr from Korean for the LED lighting replacement project.
- Offered assistance to Rolla with Bonds for Fieldside Commons and help processing KCI invoices.
- Sent our fleet inventory to Tyler at Enterprise Fleet Mgmt.
- Submitted SHA ticket for dead deer on Old Phila. Rd.

- Issued Key 215 for server room to Sean Seibel
- Processed and reconciled the May MES trash hauling bill.
- Sent 3” meter request form to Pam at Aldion Sod Farm.
- Added the City Hall OOO Calendar in my Outlook
- Working with Travis at Fully Promoted Aberdeen to have polo shirts ordered for the Code Compliance Team with our Public Works Logo.

2. Maintenance Division

Buildings and Grounds

- Responded to 25 service requests.
- Provided chipper service for 11 residents.
- Repaired AC unit for the Council Chambers in City Hall.

Streets and Stormwater

- Performed roadside cutting to 3,989 LF and cleaning of 11,971 LF.
- Trimmed 49 trees between 583 and 591 Windsong Rd.
- Cleared the dead end of Dorsey Street and made storm water drainage improvements.
- Cleared and made drainage improvements to the storm water swale across from 507 Baltimore St.
- Performed maintenance to 1 storm water pond.
- Checked 400 storm water inlets and cleaned 42 removing approximately 550 LBS.
- Replaced 9 temp. roadway patches with 22.75 tons of asphalt.
- Repaired 21 potholes.

Water and Sewer

- Performed one lead service line inspection.
- Installed one residential water meter.
- Cleaned 3,496 LF of sewer main and CCTV-inspected 2,729 LF.

Fleet

- Scheduled repairs: 4
- Emergency repairs: 8
- Services: APD: 1
- Unit 16, DPW 1-ton pickup, is out of service and needs a motor.
- Unit 32, DPW backhoe, was sent out for leaking cylinder repairs.
- Unit 101, trash truck, is out of service due to a PTO issue.

Department Staffing

- There are two openings in Maintenance.

3. Water/Wastewater Plant Operations

Wastewater Treatment Plant

- COA WWTP treated 12.2 million gallons. June. 18th to June. 23rd.
- APG WWTP treated 2.4 million gallons. June 18th to June. 23rd.
- Denite filter media install continues.
- Installed new motor and gearbox on bar screen #1.
- Sewage pump station wet well cleaning with DPW sewer crew.
- Station generator checks.
- Chestnut St. SPS pumps air bound after station cleaning reprimed pumps station back to normal operations.

Water Treatment Plant

- COA WTP treated 3.6 million gallons. June. 18th to June. 23rd.
- APG WTP treated 5.7 million gallons. June 18th to June. 23rd.
- 10 routine bacteriological samples. 1 special bacteriological sample.
- Updated laboratory inventory and W/WW consumption reports.
- Station generator checks.
- Edmund St. BPS phase monitor failed during generator check causing the station not to run. Replaced phase monitor station back to normal operations.

Department Staffing

- Five operator vacancies. One facility worker vacancy.

Superintendents

- 20 APG contract hours.
- 60% design meeting for COA WTP upgrade project.
- Submitted COA annual water audit to MDE.
- Sent response to GHD for COA RRA update.

D. Human Resources Department

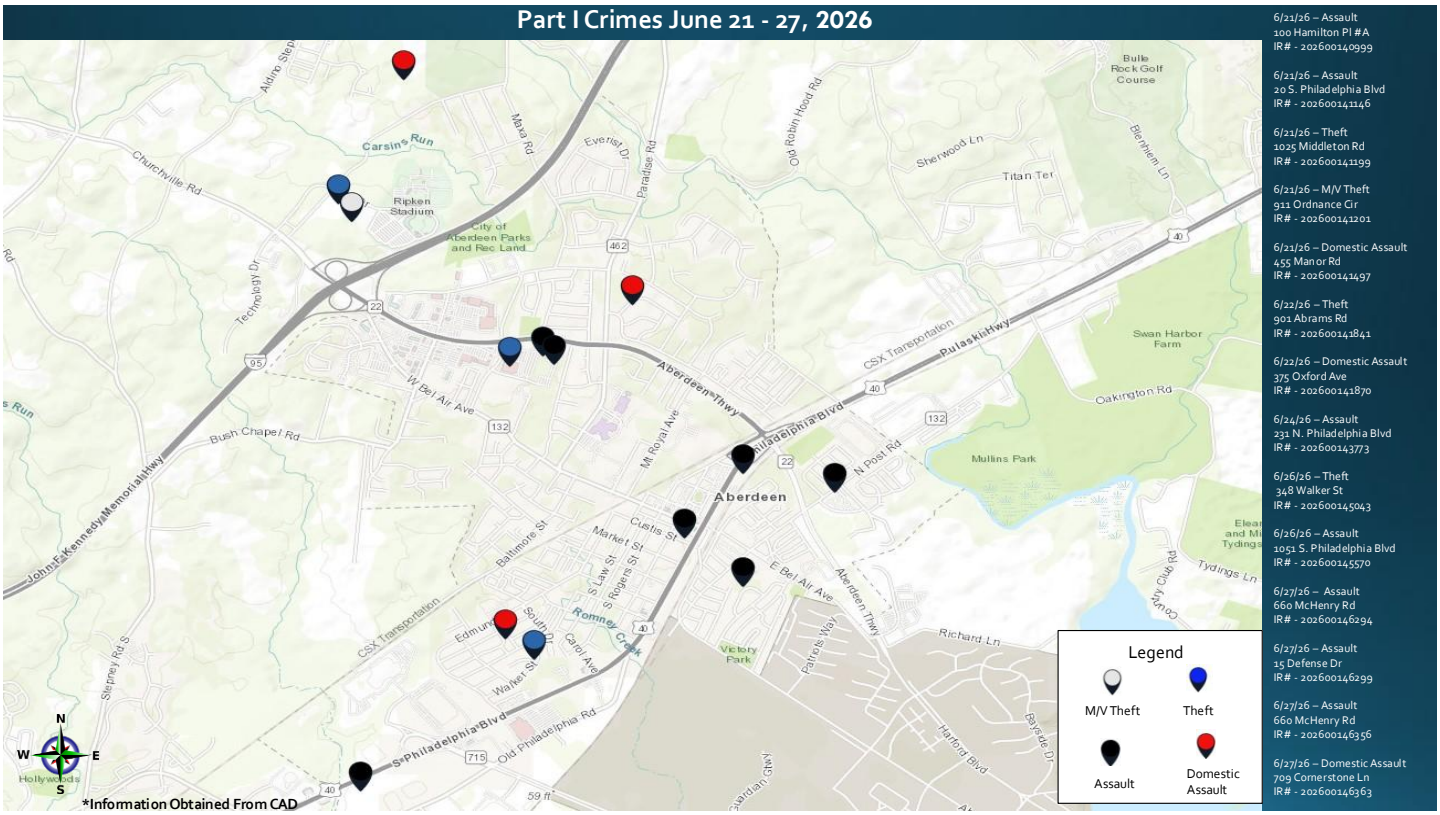
Current Posted Openings – 18 total

- APG Maintenance Shop – 1 -Foreman, 1 Maintenance Worker
- DPW Maintenance Shop – 4 - Maintenance Workers
- W/WW – 5 Operators, 1 Facility Worker
- APD Sworn – 4 Officers
- APD Non – Sworn – 1 Crossing Guard – On Call
- Planning Dept. – 1- Planner

-Offer has been made for the Planner position – pending start 7/6/2026
-Completed Open Enrollment for Benefits.
-Preparing for FY27 Personnel Updates

II. Aberdeen Police Department (APD)

A. APD Calls for Service



APD Calls for Service
June 21 - 27, 2026
Total Call for Service/Events Works - 595
Patrol Checks – 131
Community Policing Detail – 1
Foot Patrols – 70
Bike Patrol – 6

Eastern District Incidents

- Assault – 2
- Indecent Exposure - 1

Central District Incidents

- Assault – 4
- Vandalism – 1
- Missing Person – 2
- Police Information – 1
- DUI – 2
- Unattended Death – 1
- Theft – 1

Western District Incidents

- Theft – 2

- M/V Theft – 1
- Assault – 4
- Suspicious Activity – 2
- DUI – 3
- CDS Recovery – 1
- Unattended Death – 1
- Vandalism – 1
- Disorderly – 1

Arrest June 14 - 20, 2026

Adult Arrest

202600136064	6/15/26	Assault
202600136803	6/16/26	Assault
202600136083	6/16/26	Warrant
202600055687	6/16/26	Warrant
202600137272	6/16/26	Warrant
202600137977	6/17/26	Trespassing
202600139135	6/18/26	DUI
202600135385	6/18/26	Assault
202600139343	6/19/26	Assault
202600139841	6/19/26	Trespassing
202600139968	6/19/26	Warrant
202600140502	6/20/26	Assault
202600140575	6/20/26	Warrant

B. Weekly Traffic Report

June 21 - 27, 2026

Traffic Stops

146 Stops/Contacts

93 State Citations

160 Warnings

13 Safety Equipment Repair Orders

3 DUI

Crashes (Reportable, PI/PD)

4 (2 Property Damage, 2 Personal Injury)

SMART (Speed Monitoring Awareness Radar Trailer)

- Aberdeen Thruway E / Mount Royal Ave

STATTRAK

- N/A

C. IT

- 33 Miscellaneous user/computer issues
- Daily surveillance camera check
- Daily firewall inspection and report
- Weekly PMI backup checks
- CJIS audit prep
- Attend department Harford family house volunteer day
- Attend health insurance meeting
- Verizon fiber test meeting

D. Accreditations

Proofs of Compliance

Processed and filed in PowerDMS.

Policies & Procedures – Revised, updated, amended to comply with latest CALEA Standards and current practices

- **Ch 02.01 Organizational Chart**
- **Ch 02.02 Organizational Structure**
- **Ch 05.11 Unlawful or Improper Bias**
- **Ch 11.02 Cash Fund Maintenance**
- **Ch 16.01 Public Information Function**
- **Ch 21.08 Bicycle Patrol**
- **Ch 21.12 Unattended Deaths**
- **Ch 25.05 Selective Traffic Enforcement**
- **Ch 27.01 Case Screening and Case File Management**
- **Ch 27.10 Eyewitness Identification**
- **Ch 28.05 Search and Seizure**
- **Ch 28.07 Warrants and Summonses**
- **Ch 36.03 Special-Purpose Vehicles**
- **Ch 37.04 Body-Worn Camera**

Plans for Future Weeks

Proofs of CALEA Compliance

Processing will include New Year 1

Training Course Plan – Write Roll Call Training for Accreditation, Consular Notification.

Policies

- **Ch 05.03 Internal Affairs & Internal Investigations** – Finish updating
- **Ch 25.03 Citation Control** – Update disposition, storage, and retention.
- **Ch 28.06 Juvenile Offenders** – Finish updating Custodial Interviews.
- **Ch 14.02 Line Inspections** – Reorganize and amend for consistency.

E. Administration

Community Safety Specialist Rodney Thomas #554

06/22 Monday:

- Arrived at Festival Park to conduct a foot patrol of the area.
- Arrived at W. Bel Air Ave for foot patrol.
- Arrived at Aberdeen Marketplace for foot patrol.
- Arrived at Beards Hill Shopping Center for foot patrol.
- Arrived at the Train Station, which was secure and in good condition, conducted a walkthrough of the Train Station.
- Patrolled the Train Station and parking areas.
- Cleared and secured the Train Station after the cleaning crew had departed.
- Patrolled the Train Station and parking areas until the end of my shift.

06/23 Tuesday:

- Arrived at The Harford Family House to assist with repairs.

06/24 Wednesday:

- Sick Leave

06/25 Thursday:

- Arrived at Festival Park to conduct a foot patrol of the area.
- Arrived at W. Bel Air Ave for foot patrol.
- Arrived at Aberdeen Marketplace and Beards Hill Shopping Center for foot patrol.
- Arrived at the Train Station, which was secure and in good condition, conducted a walkthrough of the Train Station.
- Patrolled the Train Station and parking areas.
- Cleared and secured the Train Station after the cleaning crew had departed.
- Patrolled the Train Station and parking areas.
- Arrived at the Police Department until the end of my shift.

06/26 Friday:

- Arrived at Festival Park to conduct a foot patrol of the area.
- Arrived at W. Bel Air Ave for foot patrol.
- Arrived at the WAWA for foot patrol.
- Arrived at the Train Station, which was secure and in good condition, conducted a walkthrough of the Train Station.
- Patrolled the Train Station and parking areas.
- Cleared and secured the Train Station after the cleaning crew had departed.
- Patrolled the Train Station and parking areas.
- Arrived at the Police Department until the end of my shift.

F. 24 Hour Reports

Date of Incident: Saturday, June 27th, 2026

Incident Type: Domestic Assault with a Firearm

Incident Report Number: 202600146363

Location of Incident: [redacted]

Reporting Officer: a/Cpl. Gerace A157

On Saturday, June 28th, officers responded to [redacted], in reference to a domestic assault allegedly involving a firearm. According to information provided by the caller, victim [redacted] via dispatch, [redacted] little brother, [redacted], was trying to shoot him.

Upon arrival, officers ultimately detained all parties on scene for various infractions and secured the location. Officers then met with [redacted] who explained that he and his brother got into a verbal altercation outside of the residence which then turned physical. Both parties would make their way back to the residence, where the physical altercation continued on the upper floor. Both parties would eventually make their way downstairs to the garage, during which point [redacted] would brandish a firearm and threaten to end [redacted] life. [redacted] explained that while in the garage of the residence, [redacted] pointed a firearm at him, pulled back the slide, and made the threat. Consistent with [redacted] story, officers observed a live .45mm round on the floor of the garage.

CID was notified of the incident and assisted with securing a search warrant for the residence. On call command was also notified in reference. Upon execution of the search warrant, officers located a black in color Glock 45 bearing [redacted]. [redacted] was placed under arrest thereafter.