City of Aberdeen
Weekly Report
December 8-14, 2024

I. City Hall

a. Department of Finance
b. Department of Planning and Community Development (DPCD)
c. Department of Public Works (DPW)
d. Human Resources Department
e. Aberdeen Main Street

II. Aberdeen Police Department (APD)

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I. CITY HALL

a. DEPARTMENT OF FINANCE

The following activities and actions took place this week:

Receipts for the week were:

1.	General Fund	$	55,802
2.	Capital Projects Fund		0
3.	Water & Sewer Funds		141,891
4.	Stadium Fund		0
	Total	$	197,693

Disbursements for the week were:

1.	General Fund	$	184,880
2.	Capital Projects Fund		0
3.	Water & Sewer Funds		201,074
4.	Stadium Fund		7,500
	Total	$	393,454

Significant Receipts:

1. N/A

Significant Disbursements:

1.	Waterline Improvements	$162,882
2.	22 Howard St. Shell Improvements	$127,060

Cash Balances as at 11/30/24:

1.	General & Capital Projects Funds	$25,679,918
2.	Water Fund	18,940,129
3.	Sewer Fund	11,815,294
4.	Stadium Fund	2,030,715
	Total	$58,466,056

b. DEPARTMENT OF PLANNING AND COMMUNITY DEVELOPMENT

The following activities and actions took place this week:

1. Working on Development Code amendments and reviewed previous variance and special exception cases before the Board of Appeals in response to City Council questions.
2. Working with Gabrielle Byczek, Senior Planner on building permits and Development Code.
3. Attended City Council meeting for the Urban Design Plan presentation, review of the preliminary site plans The Goddard School and 502 Pulaski Highway.
4. Attended Planning Commission meeting to review the proposed Development Code amendments and discussed special exceptions. The Planning Commission indicated that special exceptions should remain on Appendix A, Table of Use Regulations and in the Development Code.
5. Attended meeting with Roll Chng, City Engineer and Mayor McGrady to discuss the Planning Area 8 Aldino Stepney and the Paradise Meadows property located off Paradise Road.
6. Attended meeting with Katie Hazlett with Commonwealth Strategic Partners to discuss the federal government continuing resolution, potential funding sources for the Swan Meadows infrastructure project and upcoming grant opportunities.
7. Visited the AMI, 900 Beards Hill Road to discuss improvements to the property with the owner.
8. The City received the final version of the Reconnecting Communities Pilot Program Grant Agreement for the Aberdeen Transit Oriented Development Station Square project and will review for signature.
9. Building Permit activities:

Permits Processed

Address	Type	Value of Construction
989 Middleton Rd	Signage and Drive-Thru Canopy for Popeyes	$10,000.00
710 Aldora Dr	Screened in Porch Permit	$17,000.00
712 Aldora Dr	Covered Porch Permit	$13,400.00
716 Aldora Dr	Deck Permit	$7,000.00
720 Aldora Dr	Covered Porch Permit	$8,700.00
722 Aldora Dr	Screened in Porch Permit	$17,000.00
810 Leni Way	Construction of New Cambridge Style SFD Permit (Aberdeen Overlook)	$263,000.00
409 Clover St	Solar Panel Permit	$499.00
22 North Howard St	Tenant Occupancy Permit for Watchtower Brewing Co.	$400,000.00
204 Northeast Rd	Northeast Tank Booster Pump Permit	$487,732.00
400 Chadsworth Dr	Solar Panel Permit	$51,492.00
724 – 732 Aldora Dr	Construction of Sophie Townhomes (Gilbert Meadows)	$1,000,000.00
634 Shirley Dr	Shed Permit	$3,100.00
Total: 19		$ 2,501,923.00

Permits Issued this Week:

Address	Type	Value of Construction
704 Cornerstone Lane	Shed Permit	$7,287.50
989 Middleton Rd	Signage and Drive-Thru Canopy for Popeyes	$100,000.00
432 Hillcrest Dr	Fence Permit	$4,661.00
3726 Churchville Rd, Unit 102	Tenant Fit-Out for One Love Mind Body Yoga Studio	$45,000
409 Clover St	Solar Panel Permit	$499.00
710 Aldora Dr	Screened in Porch Permit	$17,000.00
712 Aldora Dr	Covered Porch Permit	$13,400.00
716 Aldora Dr	Deck Permit	$7,000.00
720 Aldora Dr	Covered Porch Permit	$8,700.00
722 Aldora Dr	Screened in Porch Permit	$17,000.00
3660 Gratitude Way	Amendment: Changing elevation and removing gas fireplace	$284,000.00
634 Shirley Dr	Shed Permit	$3,100.00
448 Hillcrest Dr	Porch and Walkway Permit	$85,000.00
Total: 13		$ 593,187.50

New Commercial Development:

1051 S. Philadelphia Blvd: Temporary Approval of Occupancy of new Rutters Convenience Store; 3726 Churchville Rd, Unit 102: Tenant Fit-Out for One Love Mind Body Yoga Studio; 22 North Howard St: Tenant Occupancy Permit for Watchtower Brewing Co.

Residential Amendments:

3660 Gratitude Way: Changing elevation and removing fireplace.

Plans still under review at DILP and/or Health Department:

3605 Urmia Drive: Increase roof size to 17’ X 10; 341 Penrith Way: Requires new plan for shed; 939 Beards Hill Rd, Suite H: DC Charcoal Kitchen Tenant-Fit Out; 500 Hickory Drive: Solar Panels; 603 W Bel Air Ave: Inside renovations including new stairs, new bathrooms, and exterior renovations, adding a new porch; 808 Leni Way: Construction of new Amesbury single-family dwelling with finished basement and egress window; 129 S Philadelphia Blvd: Tenant Space for Lhayo Foods; 404 Woodedge Garth: New Accessible Ramp; 320 S. Philadelphia Blvd: Monument face replacements, 12 Lewis Dr: Amendment changing deck size.

The Preserve at Gilbert Meadows:

176 Total lots

Total # of Permits Applied for – 117

Total # of permits released: 106 (54 SFD/42 TH)

Total # of Type I Certificates of Occupancy released - 14

Total # of Type II Certificates of Occupancy released - 54

Aberdeen Overlook

344 Total Lots

Total # of Permits Applied for – 170

c. DEPARTMENT OF PUBLIC WORKS

The following activities and events took place this week:

CITY ENGINEERING & ADMIN

SUBDIVISION & LAND DEVELOPMENT

- 21-03 Gilbert Meadows – Fire hydrants in Phase A & E repaired. Phase A & E WS As-Built Plans approved and bonds reduced to 50% until final paving complete. House construction continues.
- 22-01 – Fieldside Grande – No change. Existing SWM dry pond has been retrofitted. Buildings 17-18 almost complete. Buildings 10-13 under construction. Footers are poured for buildings 8 and 9.
- 22-05 Aberdeen Overlook – Phase 6 curb finished, base paved, and stabilized. Phase 6 Water & Sewer As-Builts submitted for review.
- 22-07 Rutters – Store opening 12/12/2024.
- 22-08 Popeye's – No change. Building construction continues. Site is being staked out for curb and gutter pan.
- 23-02 Fields of Aberdeen – Building construction continues.
- 23-03 George D Lisby ES – SGW installation is complete.
- 24-01 Aberdeen MS – Water vault has been set 12/4/2024. Meter was delivered to DPW maintenance shop 12/9/2024.
- Amazon Improvements – No change. Preconstruction meeting held 11/19/2024. Work scheduled to begin Spring 2025.
- Royal Farms Middelton Road Fuel Tank Replacement – No change. Old tank has been removed. A new fuel tank has been installed at a new location. ESC measures installed.
- 2106 Titan Terrace – No change. Met with contractor to discuss water and sewer installation. No time frame given for date.
- Brentwood Square HOA – Met with Fred Sussman concerning scope and direction of work. Additional research to be completed and another meeting scheduled.

WATER

- 22-05 I-95 Elevated Water Tank – No change. Waiting for Harford County permit approval before scheduling pre-construction site meeting with Aberdeen, Harford Couty, and Contractor.
- 22-07 Long Drive Booster Station – No change. Site improvement work complete. Operational issues resolved and station active. Discussions on operating system configuration continue.
- 22-23 HEAT Center BPS – No Change. Waiting for revised scope of work and phasing.
- 24-02 Lead Service Line Inventory Compliance – No change. Letters distributed and online portal active. Follow-up meeting with GHD on next steps in early December.
- 25-02 Roberts Way – Maxa Road Water main improvements – Chlorination. De-chlorination has occurred. Bacteria samples passed. Awaiting second sample.
- HdG Water Supply – No change. System active and taking water at 300 gpm.
- Harford County Water Supply – No change. Waiting for the response from William Bettin of Harford County to schedule meeting to discuss a request for additional water allocation.

SEWER

- 22-10 Carsins Run & Eagle's Rest Lift Station Upgrades – Established sewer loading that includes additional 500 EDUs for Greenside, future 500 EDU loading for Adams Heights. Redesign, permitting, and bid documents to be completed Spring 2025. Bid requests to be processed mid-2025. Approved new scope of work will need to modify for new loading pattern.
- 22-15 WWTP Flare – No change. Final Completion 12/24/2025. CO #6 for a new exterior light ($12,038.35) approved as submitted. Digesters #1 & #2 are operational. Site, electrical, SCADA, and mechanical work remaining. Lid misalignment to be resolved by contractor prior to substantial completion.
- 25-04 Sewer Rehabilitation – Bid evaluated and discussed internally. Award to In-Situ-form added to Council Agenda 12/9/2024.
- 25-05 WWTP Clarifier Rebuild – MRA/GTA completed survey of PC1. AMWELL developing specs to put PC1 out to bid. More budgetary numbers will be acquired for comparison for PC#2.
- Frito-Lay/PepsiCo – No Change. Waiting for PepsiCo to sign permit. Draft forwarded to MDE for review and comment.

FACILITIES

- 25-01 FY25 Paving Contract – Elmhurst Street completed. Curb and sidewalk on Pinehurst completed. Milling and asphalt on hold until weather allows (ambient temperature at least 40 degrees, no precipitation).
- Police Department Remodeling – No change. Received one quote and awaiting two more from additional contractors for remodel.
- Ripken Stadium – No change. Concession Agreement renewal arbitration decision due by end of November.
- ARPA Funding – No change. Accountability documentation provided through Mr. Jack. Documents to be provided to support grant.

CITY COMPLIANCE

- Tree trimming in the City's right-of-way in the Eagle's Rest neighborhood
- Unsafe roadside trees along the Harford County road Aldino-Stepney Road
- Follow-up inspections of several Mobile Home Parks for re-certification
- Bulk trash removal requests
- Diseased tree removal
- No trespassing signs at Prost Restaurant to address homeless encampments.
- 1 self-identified, 9 calls, 9 emails, 3 open cases, 1 case closed, 11 letters sent, 4 cases entered into Beehive.

SWM

- FY2025 SWM inspections underway.
- 25-08 SR2 Tributary to Carsins Run Restoration – No Change. Pre-Bid meeting held 11/22/2024. Bid Opening pushed back to 12/20/2024. Addendum #5 & #6 issued.

GIS

- Adding Aberdeen Overlook CAD data to geodatabase.
- Creating utility exhibit for potential annexation planning.

RECORDS RETENTION
- Record Retention at State for informal review (No Change)
- 1 Utility Permit
- Website announcement updates.

DPW ADMINISTRATIVE
- Compiled DPW WAR report for week ending 12/15
- Entered 2 requisitions. Processed 21 invoices.
- Reconciled monthly waste tickets and invoice from MES.

MAINTENANCE DIVISION

BUILDING & GROUNDS
- Responded to 23 requests for service.
- Installed new benches and hangers in the APD locker rooms.
- Cleaned up from Christmas St. Event.

STREETS & STORM WATER
- Chipper serviced 3 locations.
- Cleaned 4,788 LF of roadside trash.
- Closed Beards Hill Ext. for contractors to clear the large roadside trees. (Work completed)
- Checked 1,503 storm drain inlets and cleaned 92 collecting/removing 742 lbs. of debris.
- Installed 67 storm water medallions on inlets.
- Cut vegetation around 5 storm water ponds at Ripken Stadium.
- Replaced 27 LF of temp. roadway patches with 5 tons of asphalt.
- Replaced 20 LF of sidewalk using 1.25 CU. yards. of concrete.
- Poured/finished concrete curb, gutter pans for 2 storm drain inlets.
- Repaired/filled 6 potholes.

WATER & SEWER
- Responded to 33 requests for service.
- Repaired 8” water main leak on James St.
- Repaired 8” Water main leak on Graceford Dr.
- Repaired 8” water main leak on Clover St.
- Repaired water service on Grasmere Dr.
- Repaired water service on Farm Rd.
- Cleaned/ cctv inspected 1,905LF of sewer main in Rock Glenn area.
- Cleaned 2,826 LF/ cctv investigated 2,218 LF of sewer main/services in response to previous service requests.
- Repaired sewer service on Bonnie Dr.

FLEET
- Scheduled repairs: 6
- Emergency repairs: 4
- APD Services: 4
- Unit 79 – APG Backhoe – Sent out for estimate to rebuild leaking cylinder.
- Unit 73 – Compost loader – Out of service due to Hydraulic leak.
- Unit 104 – Trash truck – Sent out due to steering box problem.

MANPOWER

- 2 openings in Maintenance and 1 opening in Environmental.

WATER / WASTEWATER PLANT OPERATIONS

WASTEWATER OPERATIONS

- Wastewater Treatment Plant Treated 9.2 Million Gallons.
- Wastewater Treatment Plant- D&P Electric on site to continue investigating electrical issue from substation to 2nd stage.
- Wastewater Treatment Plant- A to Z completed removal of 1980 era offline equipment. City maintenance assisted with install of pipe caps and pipe hangers where needed.
- Wastewater Treatment Plant- Changed oil in belt press compressor.
- Wastewater Treatment Plant- Repaired water leak in Admin basement.
- Wastewater Treatment Plant- Installed emergency lights in Admin building.
- Wastewater Treatment Plant- Monthly equipment rotation.
- Windemere Sewage Pump Station- Cleaned check valves.
- Carsins Run Sewage Pump Station- Cleaned pump seal water strainers.
- City Sewage Pump Station- Changed compressor oil.
- Compost- completed semi-annual sludge weighing for City dewatered sludge and finished compost.

WATER OPERATIONS

- Water Treatment Plant- Treated 3.5 Million Gallons.
- Rail Bird Booster Station- USEMCO on site to work on electrical and control issues.
- Monthly Well head sampling.
- Quarterly disinfection by-product sampling.
- Three special bacteriological samples collected for three water main break repairs.
- Well level readings. Severe drought conditions continue. We will continue to monitor aquifer levels.

OUT OF SERVICE EQUIPMENT

- Primary Clarifier #1.
- Production well #5.

DEPARTMENT

- After hour service calls- 1
- Staffing- 3 plant operator vacancies. 1 lab technician vacancy. 1 facility worker vacancy.

SUPERINTENDENTS

- APG contract hours 16.
- Submitted- 2 wastewater reports to MDE & EPA. 1 water report to MDE. 1 monthly pre-treatment sample report to Pepsico (Frito Lay).
- High School apprenticeship program started.

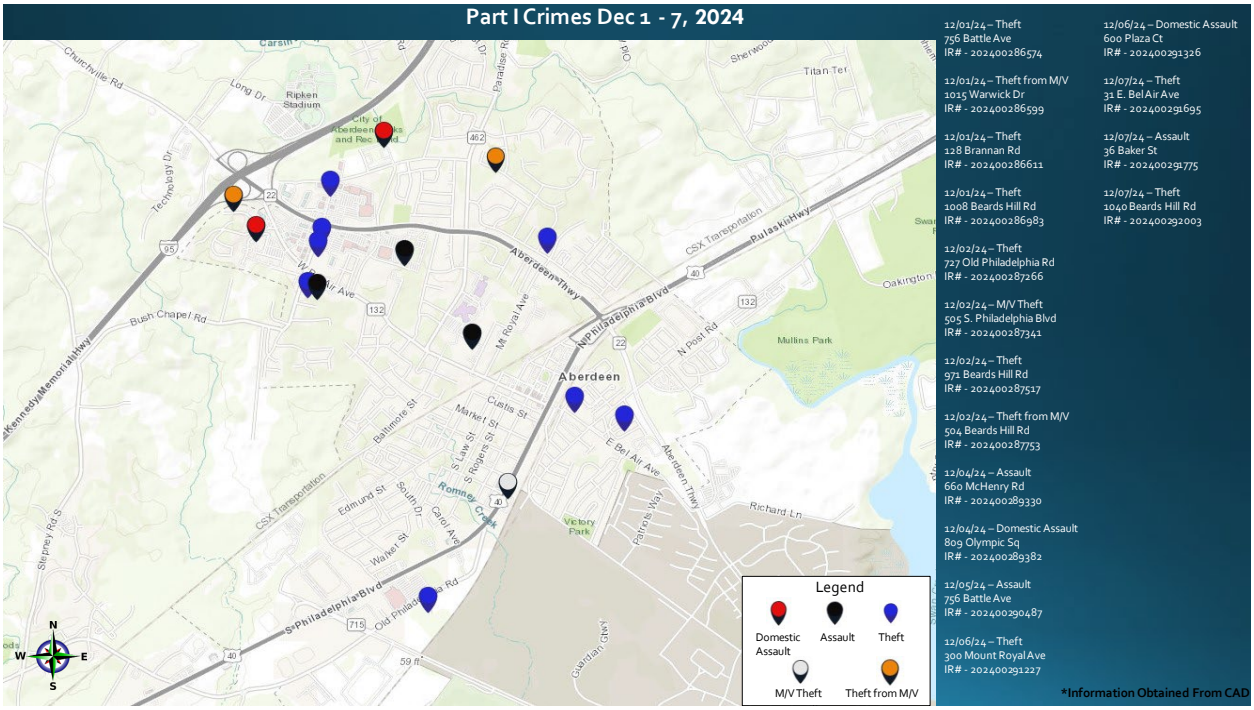
d. HUMAN RESOURCES DEPARTMENT

Nothing to report this week.

e. ABERDEEN MAIN STREET

Nothing to report this week.

II. ABERDEEN POLICE DEPARTMENT (APD)



APD Calls for Service
December 1 - 7, 2024
Total Call for Service/Events Works - 549
Patrol Checks – 173
Community Policing Detail - 10
Foot Patrols – 41

Eastern District Incidents

Theft – 2
Summons Service - 2

Central District Incidents

Theft –1
Vandalism –1
M/V – 1
Missing Person - 1

Western District Incidents

DUI - 1
Theft – 7
Assault – 5
Trespassing – 1
Vandalism - 1

Arrest December 1 - 7, 2024

202400286520	12/01/24	DUI
202400273150	12/02/24	CDS
202400280644	12/02/24	Assault
202400287491	12/03/24	CDS
202400288294	12/03/24	CDS
202400288301	12/03/24	Trespassing
202400288301	12/03/24	Trespassing
202400289225	12/04/24	Child Endangerment
202400289382	12/04/24	Assault
202400292057	12/07/24	DUI

APD Weekly Traffic Report

December 8 - 14, 2024

Traffic Stops

66 Stops/Contacts

22 State Citations

81 Warnings

3 Safety Eqt. Repair Orders

0 DUI

Crashes (Reportable, PI/PD)

2 (1 Property Damage, 1 Personal Injury)

SMART (Speed Monitoring Awareness Radar Trailer)

Location – N/A

STATTRAK

- Not Deployed

APD IT

- 29 Miscellaneous user/computer issues
- Daily surveillance camera check
- Daily firewall inspection and report
- PMI install x1
- Challenging situations training
- Building blocks of trust training
- Train station inventory
- Attend monthly staff meeting
- Create APD instructor network share
- Account takeover attempt incident

APD RECRUITMENT

- Hiring/Vacancies: Police – 3 openings.
- For the week there were 8 new entry level applications and 0 lateral applications.
- Interviews for 3 applicants took place on Thursday, 12/12/24.
- Of those three, one lateral and one entry level applicant were selected to continue in the hiring process.
- Entry level applicant Cross reported to MDTA on Friday, 12/13/24 for her polygraph examination, which she passed.
- Entry level applicant Rachel Harricharran was provided with a conditional offer of employment on 12/11/24, and has been scheduled for further testing.
- Lateral applicant Emily Potts reported to the station on Monday, 12/9/24 for a ride along with the Alpha squad
- Lateral officer Christopher Birch was scheduled for a ride along, which will be taking place this coming Wednesday.

APD ACCREDITATION

This Week

Criminal Follow-up Investigations and Victim/Witness Follow-up Investigations

Sent these two policies to Lt Persuhn to review and correct.

Ch 27.02 Preliminary and Follow-up Investigations

Ch 27.07 Assistance to Victims and Witnesses

Added as Endnotes Each Standard with Types of Proofs of Compliance. I told Lt Persuhn she could probably recommend better, stronger proofs of compliance for these Standards. She agreed to advise me on policies and proofs.

Traffic Policies

Ch 26.02 Department Motor Vehicle Crashes – Reviewed Sgt Neidig's edits, included them all, with questions and notes. Resubmitted to Sgt Neidig for another review.

Ch 26.01 Response, Investigation, and Reporting – Returned from Sgt Neidig, multiple errors. I studied and corrected errors. Resubmitted to Sgt Neidig.

Ch 25.11 Traffic Offenses Involving Alcohol and Drugs – **In Process**, Reviewed the changes, changed "accidents" to "crashes".

Changed Chapter Name: Ch 26 from Motor Vehicle *Accidents* to **Motor Vehicle *Crashes*.** Changed all terminology from (motor vehicle) accidents to crashes throughout policy manual.
Replaced 28 policies in SharePoint and P:/ drive. Replacing policies in PowerDMS will take some time. I will do that later.

Proofs of Compliance in RMS

With Donna's instructions, I located for Year 4 two good IRs; for Year 2 one IR; for Year 3 one IR. More than I had been able to locate in 2 years.

Proofs of Compliance Received

Received 11 emailed Proofs from Mrs Liberto.

Non-Accreditation Duties – Omitted one from original report

Created this duty because there was no Orientation from the Department when I began working here in 2013.

7. ***Orientation Package Coordinator***
   - i. ***Non-Sworn***
     1. *Produce the Orientation Checklist, Attachments, and Initial Training Checklist; and*
     2. *Submit the package to the Non-Sworn Supervisor*
   - ii. ***Sworn***
     1. *Produce the Orientation Attachments and Initial Training Checklist and insert them into the FTO Manual; and*
     2. *Submit the Manual to the Training Coordinator.*

Planned Next Week
12/16-20/2024

Proofs of Compliance

Process and file emailed proofs from Jennie. Strive to locate and file 15 proofs a day.

Proofs Schedule

Year 4 deadline	1/31/2025	111
Year 1 deadline	2/28/2025	238
Year 2 deadline	3/31/2025	384
Year 3 deadline	4/30/2025	990

Proofs Lists

Update remainder Lists of Proofs Due and placed the lists in PowerDMS.

Follow-up on Policies in Process

Talk to Lt Tomlinson abut case Screening Ch 27.01
Processing New Hires – on me, for Rachel (Lawrence)
Canine Policies - Reitz

Traffic Policies

Ch 25.05 Selective Enforcement Activities – verify changes and resubmit to Sgt Neidig.
Ch 25.11 Traffic Offenses Involving Alcohol and Drugs- complete corrections and resubmit to Sgt Neidig.

Planned in Two Weeks
12/23-27/2024
And Beyond

Proofs of Compliance
Collect, search for, process, and file.

Accreditation Plan and Ch 43:11 Accreditation Policy

DES Communications Standards
Organize the Standards to determine which proofs Records can provide and which Proofs only DES can provide. Will ask Donna Burdette to advise.
Plan to visit DES and discuss with the best proofs to submit.

PEIS Policy
Finish updating policy

Recruiter Training
We are not providing sufficient training for Recruiters (Commander and Administrative Support Specialist). I plan to search for free or nearly free training.

Equal Opportunity Employment Policy (Plan)
Finish the Plan and request GO.

Write "How To" Procedures as needed by Administrative Commander

1. ***Recruitment Plan Administrator***
2. ***Position Management System Coordinator***
3. ***Probationary Performance Evaluations Scheduler***
4. ***Department Position Descriptions Coordinator***
5. ***Records Inventory & Retention Coordinator***
6. ***FTO Manual Coordinator***

APD ADMINISTRATION

- **FLEET**
  - Scheduled Units 233, 234, and 249 for PM servicing
  - FMP Invoice #337-019205, Unit #234, $25.10 (Filters)
  - FMP Invoice #337-011931, Unit #228, $45.01 (Element, Oil Filter)
  - NAPA Invoice #138728, Unit #234, $52.43 (Oil)
  - NAPA Invoice #138503, Unit #228, $86.45 (Oil, Oil Stabilizer)
  - NAPA Invoice #138111, Unit #256, $88.05 (Oil, Filters)
  - Plaza Ford Invoice #70542, Unit #234, $269.99, (Brake Kit, Rotors)
  - Plaza Ford Invoice #69921, Unit #219, $100.86, (Tank Assembly)

- **COMMUNITY POLICING/RELATIONS**
  - Completed Shop w/a Cop Ops Plan
  - Supervised Shop w/a Cop Event (12/14)
  - Completed Christmas Street Parade After Action Report
  - Preparing Ops Plan for Reindeer Run 5K

- **GRANTS**
  - Preparing Quarterly Reports for PACT Grant

- **TRAINING**
  - ASP/OC/Handcuffing Training w/HdGPD (12/09-12/13)
  - Entering training in Skills Manager personnel profiles
  - Uploading Skills Manager training data files to MPTC
  - Registered OFC Kinlaw for ASP Instructor Training (Feb 2025)
  - Prepared & submitted two (2) Instructor Certification Renewals (Swain, McMeekin)
  - Prepared & submitted Instructor Certification Application for Buettner
  - Prepared & submitted In-Service Program Application (Radar/Lidar Training)
  - Prepared & submitted In-Service Program Application (Entry Level Firearms)
  - Training Committee Meeting w/Instructors (12/11)
  - Completed Training Committee Meeting Summary Report (CALEA)
  - Preparing Training Completion Certificates

- **CALEA**
  - Researched & provided CALEA Manager w/proofs
    - Christmas Street Parade Ops Plan
    - Christmas Street After Action Report
    - Training Committee Instructors Meeting Summary Report
    - Shop w/a Cop Ops Plan
    - Shop w/a Cop After Action Report

APD 24 HOUR REPORT

Date of Incident: 12/9/2024
Incident Type: Theft (Possession of Stolen Property)
Incident Report Number: 2024-00293371
Location of Incident: [redacted].
Reporting Officer: Off. Howard, ID#181

Synopsis of Events:

This agency was contacted this morning by [redacted], an employee of [redacted]. [redacted] advised that his company had tools stolen from a job site in [redacted] on 11/6/2024. He had located 3 of the 10 items being sold on Facebook Marketplace by the named suspect. The suspect sent [redacted] an image of each with the serial number. The advised all three tools would be sold to [redacted] for $1,900 cash. **The total value of the three stolen tools to be sold was $7,319.84.** One of the tools matched the serial number [redacted] had and another tool had his carabiner attached to it. Coordination with [redacted] would lead to officers converging at the meeting area and stopping the sale. Contact was made with the [redacted] who verified the report being made and sent the list they captured. The suspect, who said he bought tools from another person at the [redacted] location (yet could not provide any more details) was arrested. The company vehicle he was operating ([redacted]), an underground utility survey company, was impounded at APD where a representative was contacted and will be responding to APD on 12/10/2024 to sign a Consent to Search, where additional potential stolen tools will be looked for. It was also learned from the suspect was in fact in the area of the theft on or about 11/6/2024. A subpoena will be completed to obtain the GPS records of the company vehicle.