City of Aberdeen

Weekly Activity Report

February 1 - 7, 2026

I. City Hall
- A. Department of Finance
- B. Department of Planning and Community Development (DPCD)
- C. Department of Public Works (DPW)
    1) City Engineering & Administration
    2) Maintenance Division
    3) Water/Wastewater Plant Operations
    4) APG Water/Wastewater Privatization Office
- D. Human Resources Department

II. Aberdeen Police Department (APD)
- A. APD Calls for Service
- B. Weekly Traffic Report
- C. IT
- D. Accreditations
- E. Administration
- F. 24 Hour Reports

I. City Hall

A. Department of Finance

Weekly Update

Receipts for the week were:

1.	General Fund	$ 16,356
2.	Capital Projects Fund	0
3.	Water & Sewer Funds	332,214
4.	Stadium Fund	0
	Total	$ 348,570

Disbursements for the week were:

1.	General Fund	$ 90,631
2.	Capital Projects Fund	0
3.	Water & Sewer Funds	28,844
4.	Stadium Fund	0
	Total	$ 119,475

Significant Receipts:

1. N/A

Significant Disbursements:

1. N/A

B. Department of Planning and Community Development (DPCD)

The following activities and actions took place this week:

- Mrs. Grover attended the MD Department of Housing and Community Development webinar for grant recipients. The City was awarded a $100,000 Maryland Façade Improvement grant.
- Ms. Ward did research on Maryland House Bills 99, and 239 and provided updates to Mrs. Grover on other related pending legislation.
- Mrs. Grover attended the monthly Route 40 Business Association meeting to review projects being worked on in the city and upcoming events.
- Mrs. Grover worked with the City Attorney and Councilwoman Ridgley regarding the proposed amendments to Ordinance No. 25-O-16.
- Ms. Ward continued reviewing and updating older building permit files, under "E" to ensure accurate descriptions and to correct or add missing year information.
- Mrs. Cromwell collaborated with the Director of Finance to reconcile the annexation fees due for the Preserve at Gilbert Meadows.
- Ms. Ward updated the City's website fixing broken links, updating the slideshow, icons, and updating staff information.
- Ms. Grover and Ms. Ward completed the agendas for the City Council Work Session, City Council Regular Meeting, and Planning Commission meetings. All agendas are posted on the City's website and will be held next week.
- Ms. Ward finished the City Council Work Session Meeting Minutes from January 29, 2026.
- Mrs. Grover, Mr. Brogan and Ms. Ward attended four presentations with firms that submitted proposals for the RFP #25-10 TOD Station Square project which includes a feasibility and environmental study, 30% architectural and engineering design, and 60% architectural and engineering design plans and cost estimates.

BUILDING PERMIT ACTIVITIES:

Permits Processed – Residential

Address	Type	Value of Construction
853 Forgans Dr	New SFD	$277,000
725 Sagebrush Loop	Fence/concrete patio	$11,460
46 Norman Ave	Demo SFD & Detached Garage	$22,000
966 Edmund St	Solar Panels	$16,302

Total: 4 $ 326,962

Permits Processed – Commercial

Address	Type	Value of Construction
971 A Beards Hill Rd	Tenant Occupancy – Cricket Wireless	$5,000

Total: 1 $ 5,000

Permits Issued this Week:

Address	Type	Value of Construction
184 Darlington Ave	New SFD – Amendment	$200,000
725 Sagebrush Loop	Fence/concrete patio	$11,460
907 Eleanor Dr	New Townhouse – Amendment	$185,000
853 Forgans Dr	New SFD	$277,000
Total: 4		$ 673,46

New Commercial Issued Certificates of Use and Occupancy:

129 S Philadelphia Blvd – Tenant Occupancy - Lhayo Foods (Prepackaged grocery store)

Plans still under review at DILP and/or Health Department:

3648 Gerald Dr – Solar panels; 650 McHenry Rd – Tenant Fit-Out Aberdeen Primary Care; 119 W Bel Air- Tenant Fit-out Ninja Gym; 758 W Bel Air Ave – Tenant Fit-Out Premium Nine Dispensary; 1003 Old Philadelphia Rd – Interior Alterations to create future tenant space, Ste 300; 3738 Churchville Rd Ste A – Tenant Fit-out-Honey Dip Diner; 303 Mt Royal Ave – Deck; 404 S Philadelphia Blvd – repair fire damage; 487 Roberts Way – Convert garage into living space; 502 Pulaski Hwy – New Auto Dealership;15 Market St- addition/renovation; 218 W Bel Air- addition/renovation; 1102 S Philadelphia Blvd – Tiltwall Shell Warehouse; 629 S Philadelphia Blvd – ALLROADS addition.

The Preserve at Gilbert Meadows:

176 Total lots

Total # of Permits Applied for – 168.

Total # of permits released: 153 (83 SFD/70 TH)

Total # of Type I Certificates of Occupancy released - 17.

Total # of Type II Certificates of Occupancy released - 134.

Aberdeen Overlook

344 Total Lots

Total # of Permits Applied for – 224.

Total # of permits released: 214 (66 SFD/146 TH)

Total # of Type I Certificates of Occupancy released – 4.

Total # of Type II Certificates of Occupancy released – 178.

C. Department of Public Works (DPW)

1. City Engineering & Administration

SUBDIVISION & LAND DEVELOPMENT ACTIVE CONSTRUCTION:

- 21-03 Gilbert Meadows – Townhome construction continues. Site is in compliance.
- 22-05 Aberdeen Overlook – Community Center and house construction continues in Phases 2, 4, 5. 2 pre-start inspections and 1 U&O inspection conducted. Site is in compliance.
- 23-02 Fields of Aberdeen – Building construction continues. Site is in compliance.
- 24-02 WashX – Building construction ongoing. Site is in compliance.
- 24-05 Goddard School – Building construction continues. Site is in compliance.
- South Rogers Street – Stella installation of new gas main on S Rogers Street continues when weather allows.
- DXI installation of water services on Bernice Terrace continues.
- 46 Norman Avenue – Water and sewer cut and cap for demolition purposes.

CITY ENGINEER PROJECT UPDATE:

- 07-11/09-04 North Gate Business Park – No change. Awaiting decision by Harford County, ATAPCO, and City on the transfers of property and subsequent plan for project closeout.
- 22-01 Fieldside Grande – No change. Awaiting corrections of SWM facilities and next As-Built submission.
- 22-07 Rutter's – Correspondence with engineer with questions on As-Built for Sewer Connection, RDSD, SWM As-Built submission.
- 22-08 Popeye's – Middleton Holdings Lot 2 – Owner to pick up SWM Maintenance Agreement for recordation next week. Waiting to hear from Popeye's representative, Haider, regarding pond maintenance completion.
- 23-03 George Lisby ES Improvements – As-Built Plans approved. Waiting for AutoCAD files from engineer.
- 24-01 Aberdeen MS – Awaiting As-Built Plan submission. Left voicemail with Harry Miller, Supervisor or Harford County Public Schools.
- 24-04 Hickory Ridge Lot 4 – No change. Awaiting SWM/ESC Permit Application payment, SWM Maintenance Agreement. Legal counsel signature obtained on PWA.
- 25-04 502 S Pulaski Highway – No change. Plat is being processed. Developer is preparing PWA, SWM Maintenance Agreement, ESC/SWM applications and subsequent bonds and fees. Project will begin in 2 months.
- 25-06 Wal Mart Fuel Station – Project on hold.
- 25-07 Aberdeen Boys and Girls Club – No activity.
- 25-08 Chick Fil A Drive Thru – ESC Plan and SWM Plan and Report approval processed. Permits under review. PWA Draft provided for review.
- 25-09 Cranberry Run FRP – SWM plan submission received KCI comments received.
- 25-10 Aberdeen XChange Lots 2 & 3 – Awaiting re-submission of SWM Plans.
- 25-11 Greenside Reserve – Bay State sent SPS 80% Design meeting notes. Phase 1B WS and RDSD under review. Awaiting Phase 1B ESC and SWM submittal. Phase 1A WS and RDSD second submission 1/29/2026.

FY2026 CURB, SIDEWALK, AND STREET RESURFACING

- Remainder of HUF will be used for concrete in the vicinity of the Aberdeen Hills water line improvement project.

SWM

- FY2026 SWM Inspections continue.

CITY COMPLIANCE

- 15 calls, 15 emails, 60 courtesy fliers posted, 55 active & 3 closed cases - followed up on 7 cases, 6 letters sent.
- Daily routine and follow-up inspections.
- Edmund Street, Paradise Road, Middleton Road, W Bel Air Avenue – Courtesy notices distributed to addresses that have not cleared the sidewalk after snowstorm.
- 80 E. Bel Air Avenue – Untagged vehicles pending.
- 128 S Parke Street – Second notice sent 2/5/2026 regarding failed smoke test.
- 17 Market Street – Second notice sent 2/5/2026 regarding failed smoke test.

- Corner of Moyer & Plater Street – Two untagged vehicles still on roadway. Notified APD with photos.
- 754 Battle Avenue – Owner, Paulette Dennis, called to inquire about water leaking at an adjacent Lot 0 S Battle Avenue. DPW Shop investigation found water is connected to water service for 754 Battle Avenue. Owner will have a plumber disconnect service to adjacent Lot 0.

GIS

- Worked on Security Camera excel worksheet and field map with the data.

ASSOCIATE ENGINEER

- 22-05 I-95 Water Tower – Painting is ongoing. CBI tentatively scheduled to hoist ball section week of 12-15-25, weather permitting.
- 22-10 Eagles Rest & Carsins Run Lift Stations – Files received project complete.
- 22-18 Swan Meadows Utilities – Bid opening held 12-3-25. Four bids received. Apparent low bidder is DXI at $7.9M. KCI is reviewing bids and due to make award recommendation week of 12-15-2025.
- 23-07 WTP PFAS Upgrade – 30% design and specifications received from GHD. Status meeting held 12-12-2025. 30% of documents to be submitted to Harford County for permitting. MDE also requested 30% documents and re-iteration of scheduled funding.
- 24-02 Lead Service Line Inventory Compliance – Maintenance staff is testing pitting locations on GHD field validation list. 30 out of 177 completed.
- 25-05 WWTP Clarifier Rebuild – Project completed. PC#2 to go out to bid January 2026
- 25-08 Stream Restoration – Project is substantially complete. Final walkthrough completed. Minor cleanup items remain. Public outreach portion proposed and under review.
- 26-02 Aberdeen Hills Waterline – DXI has completed water main installation on Andrews and has begun on Bernice. Ongoing
- 26-03 Sewer Rehabilitation – Insituform has completed inspections in Northgate Area and has moved on to Aberdeen Hills. Inspection reports and point repair recommendations under review by City staff.
- 26-04 South Drive Sewer Interceptor – Concept design completed and reviewed with utilities staff. Bid Specs under development for director review. Received confirmation on South Drive stormwater configuration. No change

DPW ADMIN. ASSISTANT

- Processed 2 invoices totaling $7,693.54.
- Entered 0 requisitions totaling $0.
- Issued permit 26-02A to Comcast for 768 Everist and permit 26-09 to Comcast for 414 Dawn.
- Received training on using new RAVE alert system, updated several resident's contact info in RAVE, designed new icon button for the city website for people to sign up to receive alerts from RAVE (replaced old Blackboard button), designed new logo for DPW, in process of designing new Tree & Vegetation Control pamphlet, updated cell phone contact list (distributing next week).

2. Maintenance Division

BUILDINGS & GROUNDS

- Responded to 6 service requests.

STREETS & STORM WATER

- Worked on cleaning up snow removal.
- Shoveled out fire hydrants for access.
- Repaired 3 roadway temporary patches from water leaks with 4 tons of cold mix asphalt.

WATER & SEWER

- Repaired a 4” water main leak near 746 Custis St.
- Replaced a leaking water service to 610 Law St.
- Repaired an 8” water main leak on Paradise Rd. near Saddler St.
- Uncovered a buried water valve box and raised to grade on James St at Law St.
- Responded to frozen water services at 647 and 646 Brenda Ln.
- Had a sewer backup behind 622 Beards Hill Rd.

FLEET

- Scheduled Repairs: 10
- Emergency: 6
- Services: APD: 5
- Unit 16 – DPW 1 ton Pickup – Out of service - AC compressor needs replaced.

MANPOWER

- 2 openings in Maintenance. 1 opening in Environmental.

3. Water/Wastewater Plant Operations

WASTE WATER TREATMENT PLANT

- COA WWTP treated 11.2 million gallons. Jan. 29th to Feb. 4th.
- APG WWTP treated 2.9 million gallons. Jan.29th to Feb. 4th.
- Replaced caustic bulk tank level transducer.

WATER TREATMENT PLANT

- COA WTP treated 2.5 million gallons. Jan.29th to Feb. 4th.
- APG WTP treated 6.3 million gallons. Jan.29th to Feb. 4th.
- 5 routine bacteriological samples.
- Placed discharge pump #1 in lead position at WTP.
- Collected quarterly well head protection samples.

Department

- Three operator vacancies. One facility worker vacancy.
- Three after-hour service calls.

SUPERINTENDENTS

- 20 APG contract hours.
- Reports submitted to MDE: APGN B-250 January monthly operating report. Annual compost compliance binder. Maryland recycling act compost survey. Sewage sludge utilization permits annual reports.

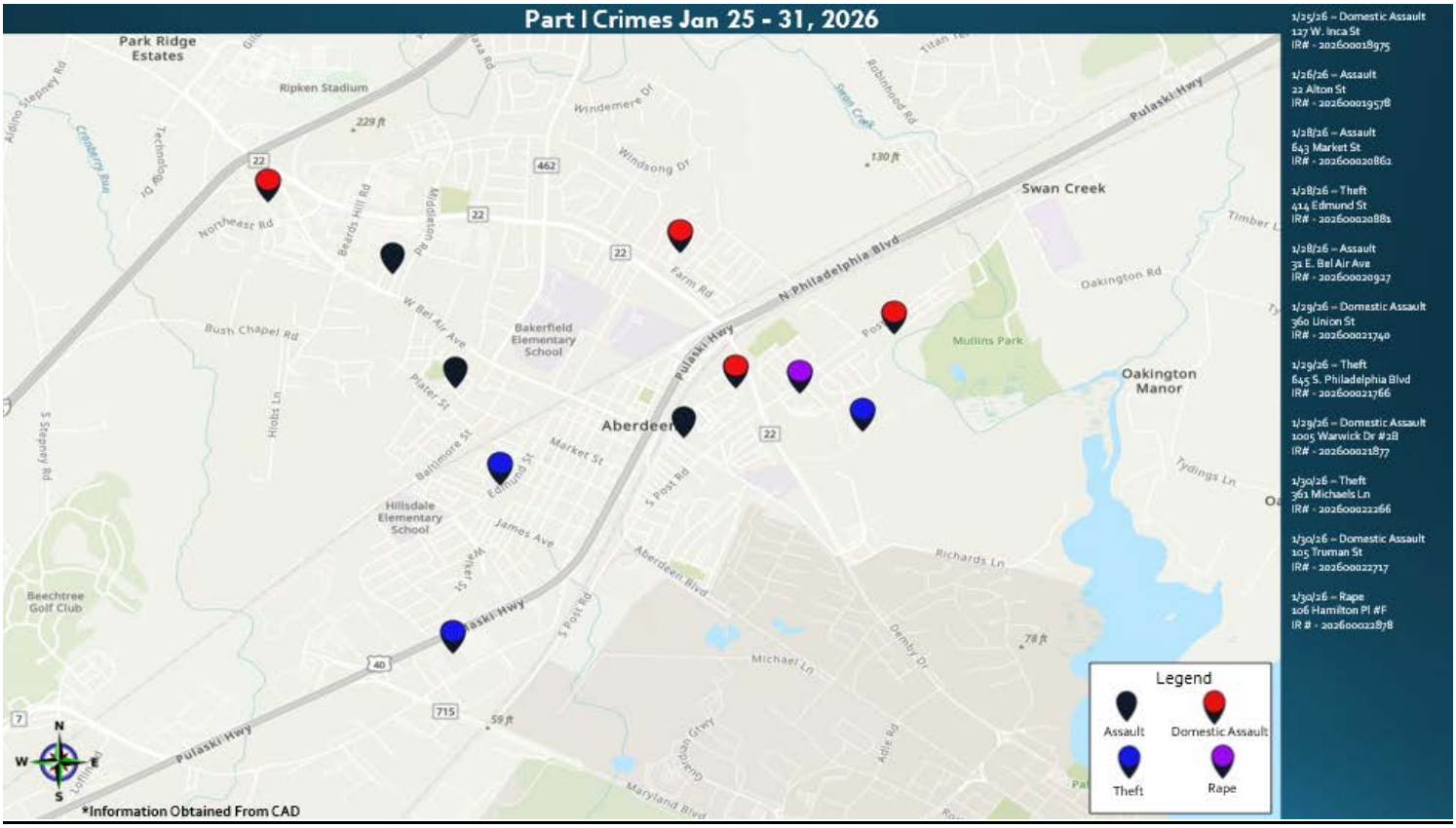
D. Human Resources Department

Current Openings – 12 total

- APG Maintenance Shop – 1 Foreman, 1 Maintenance Worker
- DPW Maintenance Shop – 1 Maintenance Worker
- W/WW – 2 Operators
- APD Sworn – 4 Officers
- APD Non – Sworn - 2 Crossing Guard
- DPW Admin – 1 Director of Public Works

II. Aberdeen Police Department (APD)

A. APD Calls for Service



APD Calls for Service
Jan 25 - 31, 2026
Total Call for Service/Events Works - 533
Patrol Checks – 148
Community Policing Detail – 0
Foot Patrols – 67

Eastern District Incidents

- Assault – 3
- Theft – 1
- Rape – 1

Central District Incidents

- Fugitive – 2
- Assault – 1
- Theft – 1
- Vandalism - 1

Western District Incidents

- Assault – 3
- Vandalism – 1
- Fugitive – 1

Arrest January 25 - 31, 2026

Adult Arrest

202600019007	1/25/2026	Warrant
202600018975	1/25/2026	Assault
202400098623	1/27/2026	Warrant
202600021503	1/29/2026	Warrant
202600021766	1/29/2026	Theft
202600021827	1/29/2026	Warrant
202600023299	1/31/2026	Protective Order Violation

B. Weekly Traffic Report

February 1 - 7, 2026

Traffic Stops

Stops/Contacts – 124

State Citations – 72

Warnings – 238

Safety Equipment Repair Orders – 5

DUI – 5

Crashes (Reportable, PI/PD)

Property Damage – 4

Personal Injury – 3

SMART (Speed Monitoring Awareness Radar Trailer)

- N/A

STATTRAK

- N/A

C. IT

- 25 Miscellaneous user/computer issues
- Daily surveillance camera check
- Daily firewall inspection and report
- Weekly PMI backup checks
- Weekly RDS maintenance
- Monthly PMI full backup
- Govstack website meeting
- Speed trailer config radar sign

D. Accreditations

Compliance Services Member (CSM4) Review of Department's CALEA Files

First Contact: 01/29/2025, CSM Bruce Robertson.

Reviewed CSM's instructions and assigned standards to be completed before the March 6-14 file review.

CALEA Public Comment Portal

Requested the Web Master to point out the permanent link (bottom right of the opening page) to encourage responses as part of the CALEA assessment process.

Prepared draft announcement with instructions for PIO.

Mock Assessment

Received 2 Reports.

CALEA Proofs of Compliance

Filed Incident Reports

Policies & Procedures

Ch 23.01, added Section E, sent to Deputy Chief

Ch 30.01, Ch 30.02, Ch 30.03 Property & Evidence – Sent drafts for approval.

Planned Week of 2/8-14/2026

Proofs of Compliance

Concentrate on processing.

Mock Assessment

Work on mock assessors' recommended improvements and corrections.

E. Administration

FLEET

- Unit 203 at DPW for light bar
- Unit 234 – DPW broke the plastic piece off the passenger's side around the door, and it will need replaced. The repairs were made to the brakes, calipers, rotors.
- Emailed all officers reminding them to report check engine lights on so that we do not incur towing fees.
- Unit 222 – At DPW for check engine light.
- Vehicle inspection reports have been coming in from each squad.
- Unit 223 – Spare flat and has nails in it. Off. Culshaw was directed to report to DPW on her next shift to have this repaired or replaced.
- Unit 207 was completed at Al Packer and SRO Massimei is picking it up and returning pool car on 2/2/26.
- Unit #257 – Sgt. Alexander reported that the driver's side inner light bar bracket broke that is also attached to the sun visor. He was advised to take it for repair.
- Unit 234 – repairs completed and vehicle returned to Det. Garrett
- Emailed all officers in reference to signing out pool cars. Some are not signed out.
- Unit 232 – Officer Zwick has been advised that his patrol unit has a TPMI issue and it needs to go to DPW for repair. He is to advise me when it is scheduled.
- The keys to Unit #207 disappeared from the mailbox downstairs. 2 keys were cut at Preston Ford for the vehicle.
- Unit #222-Al Packer picking up for fuel tank vacuum issue. Picked up on 2/4/26.
- Set of Ford keys located, with remote. Attempting to find out which officer they belong to.
- Took delivery of Unit #267 from Global. Inspected truck with Sean Siebel and Sean will begin the installation of the computer and set up the county. Saraiva was provided with 2 sets of keys.
- Unit #209 to DPW – possible alternator

TRAINING

- Sent training email to Rachel of SARC. We will wait to hear from her for all 4 squads. Training has been scheduled for 2/16 and 2/23. Forms for equipment and sign-in sheets have been prepared for the training as well as each officer receiving a flashlight.
- Logged into PoliceOne and changed the administrator. Began delegating assignments via PoliceOne.
- Emailed Gene Shook, CVSA instructor, our recent exam to have it reviewed.
- Rachel, of SARC, was sent our DV Policy. We are collaborating with her to coordinate the upcoming training. We will be ordering black lights for all officers and training will be conducted by Rachel.
- Two Firearm instructor seats have been reserved for the upcoming year.
- Ran training reports for 2025 in Skills Manager. Assessed that everyone has the number of hours required and mandated courses.
- PoliceOne training has been established, and the first round of training has been sent to all officers.
- Contacted SARC in reference to creating an MOU so we can share information.
- Added Off. Soller into the PoliceOne training.

PERSONNEL

- Chief Trabert's MPCTC Certification came and was given to him and put into skills manager and well as his personnel file.
- Sgt. Alexander's gas key was picked up at Farrell Fuel after being left there.
- Range scores provided to Ofc. Howard who is interested in becoming a firearms instructor.

- SRO certification was not entered into Skills Manager. I have requested certification from each, respectively. Ofc. Baust forwarded hers. Massimei is scheduled for training in April.
- Ofc. Howard received his Provisional Certificate. It was scanned to his personnel file and placed in his mailbox.

MISC.

- Notified DPW of the need for the parking pad at WWT to be plowed for our pool cars.
- Per Major, an email went out to all officers with guidelines on using the Aberdeen Car Wash.
- Processed all Aberdeen Car Wash invoices which were delayed on their end. I have requested a W9 two times in order to enter them as a new vendor. Still pending.

F. 24 Hour Reports

Date of Incident: 02/02/2026

Incident Type: Theft from Motor Vehicle/MDOP

Incident Report Number: 2026-00025076

Location of Incident: [redacted]

Reporting Officer: Ofc. Soller #155

Synopsis of Events:

On Monday, February 2nd, 2026, at approximately 1841 hours, Ofc. Soller was dispatched to the parking lot of the [redacted] in reference to a theft from motor vehicle.

Upon his arrival, he made contact with [redacted]. [redacted] advised she parked her [redacted] bearing Maryland registration [redacted] in the parking lot of [redacted] at 1730 hours, and returned at 1825 hours, and noticed her driver's side window shattered with her purse missing.

While on the scene, Ofc. Soller observed a [redacted] bearing Maryland registration [redacted] with a damaged front passenger window, parked directly adjacent to the first vehicle. The owner, [redacted] was located. [redacted] stated he arrived at [redacted] at approximately 1750 hours.

A/Cpl. Gerace canvassed the parking lot and observed a [redacted] bearing Maryland registration [redacted] with a shattered rear-passenger side window.

Lastly, A/Cpl. Gerace observed a fourth vehicle parked adjacent to vehicle #3. The vehicle in question was a [redacted] bearing Maryland registration [redacted] with a shattered rear passenger-side window.

Investigation is ongoing

Date of Incident: 2/7/2026

Incident Type: 1st degree Assault

Incident Report Number: 2026-00028855

Location of Incident: [redacted]

Reporting Officer: Officer S. Edwards

On February 7th, 2026, at approximately 1230 hours, Off. Edwards responded to [redacted], in reference to a reported Assault. Mr. [redacted], an employee, was bleeding from the left side of his head near the temple.

Investigation revealed that he was in the elevator with Ms. [redacted] when she took a red-and-black SKIL Brushless circular saw from her bag with the blades exposed and attempted to place it at Mr. [redacted]s neck. Mr. [redacted] pushed Ms. [redacted]s hands to prevent her from cutting his neck, and in the process of doing so, Ms. [redacted] cut Mr. [redacted] with the blade of the saw on the left side of his temple, causing a laceration. There was no given motive for the assault. After Ms. [redacted]'s arrest, Sgt. Neidig took note that there was a battery in the saw. Sgt Neidig confirmed the battery was charged, making the saw operational and a dangerous weapon if used inappropriately.

Mr. [redacted] was transported to the University of Maryland Aberdeen Hospital. [redacted] was charged with 1st and 2nd degree Assault and Reckless Endangerment. The saw was placed into evidence through PMI.

Date of Incident: 2/8/2026

Incident Type: Unattended Death

Incident Report Number: 2026-00029504

Location of Incident: [redacted]

Reporting Officer: Officer Michael Cretaro, ID#184

At 1:31 PM, Officer Cretaro (and A/Cpl. James Haddix) responded to the location for an unattended death. The victim was scheduled to be placed on hospice and had several medical conditions. The victim had a DNI. The victim had passed between a 30-minute check.

There was nothing out of the ordinary that would have indicated anything other than a natural death. The on-call CID member, Medical Examiner, and the victim's doctor was contacted regarding. After receiving clearance from these three partners, a funeral home was contacted. The family of the victim was notified and came to the location.