Weekly City Hall Activity Report

June 23 - 29, 2024

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Human Resources 6/28/24

Current Positions Posted	New Applicants (since reviewed)	*Active Applicants
Police Officer Lateral	0	40
Police Officer Recruit	1	234
W/WWTP Operator	1	38
Vac Pump Truck Driver	2	27
Maintenance/Utility Worker	0	24

*Under review/consideration or haven't been eliminated

Openings 6/28/24

APD Sworn	6
Maintenance Workers	3
W/WWTP Operators	1
W/WWTP – APG Vac Truck	1

Employees Out on Leave

Short Term Disability	1	1 - WWTP
Workers Compensation	2	2- APD
Administrative Leave	2	2 - APD
FMLA - Intermittent Leave	3	

Open Enrollment closed 6/27/24. HR sent reminders and then made contact with many employees to ensure their enrollments were completed accurately.

Provided documentation to the Accreditation Manager as part of the CALEA audit.

Compliance Training reports were generated and distributed to Department Head for their respective areas.

In the scheduling and planning stages for the 2023 Service Awards

Finance Department
Weekly Update
Week of June 24, 2024

Receipts for the week were:

1.	General Fund	$ 22,708
2.	Capital Projects Fund	0
3.	Water & Sewer Funds	191,846
4.	Stadium Fund	0
	Total	$ 214,554

Disbursements for the week were:

1.	General Fund	$ 65,976
2.	Capital Projects Fund	10,838
3.	Water & Sewer Funds	104,133
4.	Stadium Fund	5,129
	Total	$ 186,076

Significant Receipts:

1. N/A

Significant Disbursements:

1. N/A

Procurement Activities:

1. Conducted bid opening for project 22-05, Zone 3 Elevated Tank Contract, 2nd Bid

CITY OF ABERDEEN

DEPARTMENT OF PLANNING AND COMMUNITY DEVELOPMENT

UPDATES FOR WEEK OF JUNE 24, 2024

The following activities and actions took place this week:

- Ms. Cromwell completed the Aberdeen Advocate, completed MPIA requests, and issued and processed building permits.
- Ms. Spector submitted a grant application to the MD Department of Housing and Community Development for public space enhancements in the Main Street area ($130,000 with a $20,000 in-kind match).
- Ms. Spector created mailing labels for 122 properties included in the Ordinance for Comprehensive Rezoning.
- Ms. Spector prepared the Department reports and processed the applications for the Board of Appeals hearing scheduled for July 9, 2024. The Board of Appeals hearing information is located on the City's website.
- Ms. Spector and I participated in the Architectural Review Committee meeting for The Reserve at Greenside with the contractor purchaser/developer, representative from Ward Communities, and Morris & Ritchie Associates.
- Attended the Public Hearing regarding the vacant structure at 120 Osborn Road.
- Attended a meeting with Mitch Ensor, Bay State Land Services to discuss public utilities for The Reserve at Greenside.
- Attended a meeting with Katie Hazlett with Commonwealth Strategic Partners to discuss status of Federal funding applications for Swan Meadows infrastructure and the outdoor recreation areas. Discussed the upcoming visit with Jessica Cook, Senator Ben Cardin's representative scheduled for July 11, 2024.
- Attended a meeting with Morris & Ritchie Associates to discuss the Hickory Ridge Industrial Center, Lot 4 development project.
- Attended a meeting with the City Attorney to discuss the City's Growth Management ordinance and school capacities in Aberdeen.
- Prepared the 2023 Annual Report for the Planning Commission to review and approve at their next scheduled meeting.
- Prepared and sent 122 letters to the property owners listed in Ordinance No. 24-O-14 and included the copy of the Public Hearing Notice.
- The City received news that we were awarded $800,000 to enhance accessibility at the Aberdeen Train Station for the TOD Station Square improvement project from the U.S. Department of Transportation's Rebuilding American Infrastructure with Sustainability and Equity (RAISE) grant program. U.S. Senators Chris Van Hollen and Ben Cardin supported the City's RAISE grant application.

<u>Main Street Activities:</u>

- The Cornhole Tournament schedule for July 13 has been moved to October 5, 2024. This will be in conjunction with the Chamber of Commerce's annual motorcycle ride.
- The Main Street Coordinator is working closely with the O'Mara family in preparation of the Under the Sea Bash scheduled for August 24, 2024, 10:00 a.m. to 2:00 p.m. at Aberdeen's Festival Park.
- The Main Street Coordinator is preparing for Oktoberfest.

Building Permit Report:

Permits Processed (Residential)

Address	Type	Value
896 Oxford Ave	Fence	$8,620
630 3rd St	Fence	$792
143 William Powell Ct	Fence	$8,900
636 Sadler St	Solar Panels	$41,000
419 W Bel Air Ave	Shed	$550

Total : 4 $ 59,862

Permits Processed (Commercial)

949 Beards Hill Rd	Signs – 5 Below	$11,000
131 S Philadelphia Blvd	Tenant Space – Zona Style Barber & Beauty	Not provided

Total : 2 $ 11,000

Additional plans under review at DILP and/or Health Department:379 Stratford Ave; 424 S Philadelphia Blvd- exterior repair; 3706 Centerfield Rd-tenant Fit Out- Maryland Floors Pro; 727 Old Philadelphia Rd- conveyor equipment; 104 Kretlow Dr- inground pool; 2106 Titan Terr – Construct New SFD; 11 E Aztec- deck; 975 Beards Hill- Tenant Fit-Out 5 Below; ; 1011 Old Philadelphia Rd- Tenant Fit-Out Thyssen Krupp;1014 Beards Hill Rd – Tenant Fit Out-KPot; 1021 Middelton Rd- Fuel Canopy remodel/replacement; 320 S Philadelphia Blvd – Face replacement on monument sign. 645 S Philadelphia Blvd- create empty tenant space; 951 Beards Hill Rd- Tenant Fit Out – Flame Japanese Hibachi; 361 Michael Ln- alterations to City's WWTP; 23 Lewis Dr – handicap ramp; 456 Doris Cir- interior reno; 167 W Deen- accessory use structure.

Fields Of Aberdeen

3650-3660 Cooperstown Dr – Under Review

3600-3612 Cooperstown Dr – Under Review

3601-3615 Cooperstown Dr- Under Review

3633-3647 Cooperstown Dr- Under Review

3634-3648 Cooperstown Dr- Under Review

3614-3622 Cooperstown Dr- Under Review

3624-3632 Cooperstown Dr-Under Review

Fieldside Grande

830-838 Camden Way – Released Permit

831-843 Camden Way – Released Permit

840-846 Camden Way- Released Permit

817-829 Bumbry Circle- Permit Released - 06/04/2024

830-842 Bumbry Circle- Permit Released - 06/04/2024

830-842 Flanagan Way- Permit Released - 06/04/2024

831-843 Flanagan Way – Permit Released - 06/04/2024

803-815 Bumbry Circle- Permit Release - 06/04/2024

800 Bumbry Circle – Permit Released - 06/04/2024

810 Bumbry Circle – Permit Released - 06/04/2024

The Preserve at Gilbert Meadows:

176 Total lots

Total # of Permits Applied for – 111

Total # of permits released: 62 (33 SFD/29 TH)

Total # of Type I Certificates of Occupancy released - 7

Total # of Type II Certificates of Occupancy released - 20

Aberdeen Overlook

344 Total Lots

Total # of Permits Applied for – 156

Total # of permits released: 61 (16 SFD/45 TH)

Total # of Type I Certificates of Occupancy released - 3

Total # of Type II Certificates of Occupancy released - 8

DPW Weekly Activity Report
06/28/2024

CITY ENGINEERING

SUBDIVISION & LAND DEVELOPMENT

- 17-03 Stadium Town I-95 Center – Awaiting WD and SWM As-Built submissions.
- 21-03 Gilbert Meadows – Concrete encasement of the sewer main between SMH2 & 3 and stream embankment stabilization completed. Revisions to sewer plan will occur at As Built. All sewers in GU#2 tested and accepted for use.
- 22-01 Fieldside Grande – Phase 2 soil cement completed. Stone base being installed on Bumbry Circle, Abrams Road, and Flanagan Way. Site is stabilized.
- 22-05 Aberdeen Overlook – Builder work continues.
- 22-07 Rutter's – BMPs being installed. Mass grading and fuel excavation continuing. Building construction is underway,
- 22-08 Popeye's, Middleton Holdings Lot 2 – Storm drain pipe is being installed.
- 23-02 Fields of Aberdeen – Construction ongoing. Base asphalt, curb and gutter installed.
- Sanitary Industrial Users (SIU) standards via MDE are becoming increasingly strict. A process for assessing SIU discharge to be considered for new developments.

WATER & SEWER MODELING

- Bid proposal being prepared expected to be complete by July 18.

ENGINEERING INFRASTRUCTURE PROJECTS

FACILITIES

- 24-01 Paving Contract – Concrete work began 6/14/2024. Everist Drive concrete completed. Farm Road is underway.
- 24-08 Sidewalk Connectivity - Storm drain inlet for Beards Hill and Barnette approved and ordered. Edmund and Cambridge area sidewalks to begin 7/1/2024

WATER

- 23-07 WTP PFAS Upgrade – WTP received new containers for shipment of raw water for breakthrough testing. Awaiting shipping instructions.
- 24-02 Lead Service Inventory - City declined forgivable loan for engineering assessment.
- 24-03 Beards Hill Road Paving Repair – DXI repaved sunken areas at each service line and repaired storm drain.

SEWER

- 24-06 WWTP Lime Building Demolition - Concrete pad is complete. Building construction to be complete mid-July.
- Meters on Private System & Hydrants – Created list of owners that have private meters. Letters to be drafted and mailed in response to new requirements for new Ordinance no 24-O-03.

GENERAL ADMINISTRATION

CODE COMPLIANCE

- Developing a metric to provide number of complaints received, number of complaints resolved, and other information necessary to document. The intent is to train the new code compliance official on inputting complaints into Beehive (Asset Management Program).

GIS

- Updated BMP coordinates with KCI for MS4 Permit.
- Adding new Aberdeen Overlook roads to database.

RECORDS RETENTION

- Awaiting feedback from City Clerk for DPW retention; no change
- Utility permits issued.
- Surplus equipment letters submitted.
- Attended 1 day on-line computer training.

MAINTENANCE DIVISION

BUILDING & GROUNDS

- Picked up trash and inspected 8 parks 3x week.
- Applied weed control at 8 parks.
- Worked on DPW Shop parking lot expansion, installed 210 tons of stone.
- Removed fallen tree by Activity Center.
- Contractor trimmed 21 trees downtown on West Bel Air Ave.

STREETS & STORM WATER

- Chipper List – 6 locations.
- Repaired/Replaced 1 temp. roadway patches. Used 1-ton asphalt
- Added 5 tons of #2 stone to storm water check dams.
- Replaced 15‘of 18” storm drainpipe on Washington St.

WATER & SEWER

- Repaired/replaced section of 8” water main and 1 ½” service in Highland Commons to restore water service to apartment complex.
- Capped leaking pipe at WWTP so contractor can pour concrete at old Lime storage site.
- Flushed 12 hydrants and flowed 74,995 gallons completing region 4.
- Flushed 38 hydrants and flowed 332,975 gallons in region 5.
- Repaired 2 fire hydrants.
- Water Plant-Stabilized raw water and electrical conduit that washed out due to the storm using 80 tons of #2 stone.
- Performed cleaning to 3,392’ of sewer main.
- Performed CCTV inspection to 1,036’ of sewer main.

MANPOWER

- Down 3 positions – 2 Sewer Collections – 1 Streets (General)

FLEET

- Unit 11: Pickup for Miss utility – New unit arrived will be prepped for service.
- New Unit for WWTP operations arrived and will be prepped for service.
- Unit 240 – Code Enforcement – Out of Service – Cost of repairs is more than book value.
- Scheduled repairs: 11
- Emergency repairs: 2
- Services: 2
- APD Services: 2

WATER / WASTEWATER PLANT OPERATIONS

WATER & SEWER

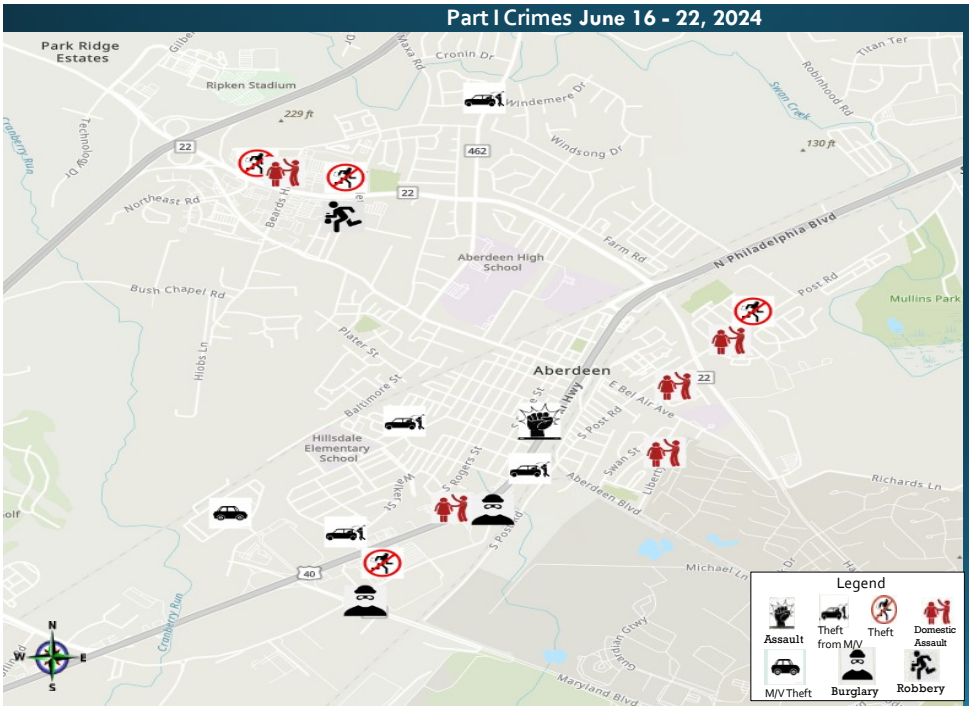
- WWTP - Main Sewage Pump #4 out of service, failed mechanical seal. Repairs to be scheduled.
- WWTP - Failed generator transfer switch replaced at Eagles Rest SPS. Generator back in service.
- WWTP - Electric timer for Grit Unit #2 failure. New timer and terminals installed. Unit
- WWTP - Installed a ¾ process water flush line to de-gritting system.
- WWTP - Repaired booster pump for de-watering system returned from vendor. Pump mounted and is back in service.
- WWTP - City WWTP treated 11.6 million gallons wastewater, June 20 to June 26.
- WTP - Temporary fans set up in HEAT Booster pump room. With extended run hours to Zone 3 service pump motors are exceeding operating temperatures. Reviewing if mounted fans can be installed.
- WTP - High Service Pump #1 taken offline due to excessive vibration and packing blow out. Pump is original 1979 equipment and may need full replacement. Superintendent to brief Director on a path forward and budgetary impacts.
- WTP - Production Well #8 remediation and base plate replacement completed.
- WTP - City WTP treated 8.6 million gallons June 20 to June 26. This does not include any purchased water from Harford County.
- Department - Superintendents teleconference with MDE Laboratory Compliance Division to discuss June audit of City laboratory. Superintendents attended MDE teleconference to receive briefs on MD Senate, House bills that will go into effect 1 July 2024. The bills will effect City's pre-treatment program and additional mandates to SIUs on the City sewer collection system.
- Department - Two after-hour service calls.

MANPOWER

- Two (2) vacancies: One (1) operator vacancy. One (1) pump truck operator vacancy.

APD Weekly Report
June 23 - 29, 2024

Part I Crimes June 16 - 22, 2024



06/16/24 – Domestic Assault
950 Beards Hill Rd
IR# - 202400145080

06/16/24 – Theft from M/V
928 Walker St
IR# - 202400145136

06/16/24 – Burglary
823 Old Philadelphia Rd
IR# - 202400145576

06/16/24 – Domestic Assault
100 Hamilton Pl
IR# - 202400145728

06/17/24 – Domestic Assault
132 Osborn Rd
IR# - 202400145759

06/17/24 – Theft
979 Beards Hill Rd
IR# - 202400146244

06/17/24 – Theft
988 Hospitality Way
IR# - 202400146544

06/18/24 – Assault
238 S. Philadelphia Blvd
IR# - 202400147157

06/18/24 – Theft
183 E. Deen Ave
IR# - 202400147549

06/19/24 – Theft from M/V
505 S. Philadelphia Blvd
IR# - 202400148093

06/19/24 – Domestic Assault
692 S. Philadelphia Blvd
IR# - 202400148641

06/20/24 – Theft from M/V
602 Southgate Rd
IR# - 202400149125

06/20/24 – Theft
645 S. Philadelphia Blvd
IR# - 202400149181

6/20/24 – M/V Theft
800 Hickory Dr
IR# - 202400149393

6/21/24 – Domestic Assault
11 Liberty St
IR# - 202400150515

6/21/24 – Theft from M/V
427 Washington St
IR# - 202400150540

6/22/24 – Burglary
719 S. Philadelphia Blvd
IR# - 202400150652

6/22/24 – Robbery
1016 Beards Hill Rd
IR# - 202400151257

*Information Obtained From CAD

24 Hour Reports

Date of Incident: June 30th, 2024

Incident Type: DWI/Transporting a Loaded Firearm

Incident Report Number: 2024-00157698

Location of Incident: Area of 409 W Bel Air Ave, Aberdeen, MD 21001

Reporting Officer: Off. Massimei A178

On Saturday, June 30th Officers responded to the area of 409 W Bel Air Ave in reference to a vehicle immobilized on the train tracks. Fire/EMS was also on location. According to information provided by EMS, the driver of the vehicle, later identified as [redacted], indicated that he was coming from a party. It should be noted that [redacted] was identified as a disabled Vet and carried an ID identifying him as DOD/Uniformed Services. Notification was made to the APG duty officer in reference as a courtesy.

Upon approaching [redacted], Officer could smell the strong odor of an alcoholic beverage emanating from his person. [redacted] would initially consent to SFST's, but ultimately declined to submit to all field and breath tests.

[redacted] was then placed under arrest for suspicion of DWI. Upon impounding and inventorying [redacted] vehicle, Officers located a Taurus G3c handgun, loaded with 10 hollow point rounds, one of which was chambered, in the center console of the vehicle. The firearm was placed on APD property. [redacted] did possess an active state of Maryland Concealed Carry permit.

Contact was made with the Maryland Gun Center in reference to the incident and a mockup was completed and provided which included recommended charge: Carrying, wearing, or transporting handgun while under the influence of: Alcohol or CDS.

[redacted] was issued citations in reference to driving while under the influence, and ultimately transported to IPC in reference to the latter charge.

24 Hour Reports

Date of Incident: 6/28/2024
Incident Type: Missing Person
Incident Report Number: 2024 -00156425
Location of Incident: 1007 Beards Hill Rd – Holiday Inn
Reporting Officer: Off. Brandon VanHoy, A177

Synopsis of Events: UPDATE 6/29/2024, 9:09 AM: Sgt. Neidig asked Off. VanHoy to follow up with the wife. She had not heard from her husband as of 8:30 AM. Off. VanHoy was then directed to check surrounding hotels. [redacted] was located at the Day's Inn (room #[redacted]). He stated that his wife and he checked out of the Holiday Inn and checked in at the Days Inn. They are going Virgina Beach. Further on [redacted], he has had a stoke in the past. He appeared to be OK to Off. VanHoy. Off. VanHoy made contact with the wife and advised her where her husband is. [redacted] was removed from NCIC.

[redacted] reported her husband missing today at 2:21 PM. The couple are from Georgia, and stopped in Aberdeen, stayed in Room [redacted] at the Holiday Inn Express on their way to the beach (she did not know the beach). At 7:00 AM, hotel staff recalls seeing the couple exit the hotel after the wife asked for directions to I-95 north. The missing person was in a wheelchair.

The hotel staff then called for the police this afternoon because the wife had returned said her husband was missing. She apparently went to run errands with him but does not know exactly when she last saw him. She knows she went to the Bank of America (W Bel Air Ave). Officer VanHoy went to Bank of America, and they do not recall seeing the couple.

The missing person does not have a cell phone. He is on medications that the wife is not sure of. CID (Det. Lightner) was notified, a county-wide BOLO was broadcast, and a social media post will be made. The missing persons was entered into NCIC.

24 Hour Reports

Date of Incident: 6/28/2024
Incident Type: 31 Roosevelt Ave, Apt E2
Incident Report Number: 2024 -00156212
Location of Incident: 31 Roosevelt Ave, Apt E2
Reporting Officer: OFC. Vance Buettner, ID#156

Synopsis of Events: ***UPDATE 2:41 PM, 6/28/2024: Det. Lightner reviewed surveillance video from the dates and times of the alleged assaults and, at this time, has not been able to find any evidence to corroborate the allegations. OFC. Buettner will follow up with a resident who has a Ring camera outside their first-floor apartment and will obtain the video from management with the assistance of IT next week. This case is going to warrant further investigation, and at this time, charges will not be filed.***

6/28/2024 at 9:39 AM, OFC. Buettner responded to the lobby regarding an Assault (6/27) and Home Invasion/Assault (6/28). The victim alleged that she has been allowing the suspect to stay with her for the past 4 days because he is homeless, and she felt bad for him. She knows him through other friends and denies any sexual involvement. Yesterday around 12:30 PM, the suspect is alleged to have pulled the victim out of her mother's vehicle, and drug into the stairwell of 31 Roosevelt Ave where he assaulted her and choked her to the point, she said she was losing consciousness and seeing "black floaties." The victim's mother intervened and the male left taking her apartment key.

Today, while in the shower, the suspect left himself in the apartment accompanied by a black female (30's) and a white female (20s) at which time the two females began to assault the victim. The victim said that the suspect has threatened to kill her multiple times since. It is alleged by the victim that the assault(s) are because she a recovering addict and the suspect has brought drugs into her apartment and disposed of them. The suspect now wants the money for the drugs.

The victim will be staying with mother over the weekend to allow OFC. Buettner to apply for a warrant and apprehend the suspect. It is not known where the suspect is, and he does not have a vehicle. The on-call CID member (Det. Lightner) was notified and briefed on this incident. EMS was called for the victim, who ultimately refused transport.

24 Hour Reports

Date of Incident: 6-26-24

Incident Type: Assault 1 st Degree

Incident Report Number: 2024 -00154626

Location of Incident: 8 S. Post Rd MD, 21001

Reporting Officer: Epps

Synopsis of Events:
On June 26th, 2024, Ofc. Epps was dispatch to a Domestic Assault complaint between Father and Daughter. Upon arrival he met with the Victim. He was advised that an assault had occurred. The Suspect was reported to have assaulted the Victim by an opened hand back hand smack and a hand punch/strike to her throat. The victim had redness on right cheek and four parallel abrasions to the same location. The victim refused medical and did not want to speak to SARC. The Suspect fled by unknown means prior to Officers arrival. The On-Call Detective and the On Call Admin Lt. Reitz were notified.

Aberdeen Police Department

Arrest June 16 - 22, 2024

6/16/24	202400145509	Trespassing
6/16/24	202400145659	CDS/Warrant
6/17/24	202400145728	Assault
6/17/24	202400146098	Warrant
6/18/24	202400147520	DUI
6/19/24	202400144030	Assault
6/21/24	202400150338	DUI
6/22/24	202400150515	Assault
6/22/24	202400150600	Warrant
6/22/24	202400150843	Driving w/o License

June 16 - 22, 2024
Total Call for Service/Events Works - 559

Eastern District Incidents

Assault – 3

Theft - 1

Missing Person – 1

Fugitive - 1

Central District Incidents

Theft from M/V – 3

Domestic Incident – 1

Burglary – 2

Vandalism – 1

Assault – 2

Theft – 1

M/V Theft – 1

Missing Person – 1

Western District Incidents

Assault – 1

Narcotics – 1

Child Abuse – 1

Trespassing – 1

Fugitive – 2

Missing Person – 2

Theft – 2

Theft from M/V – 1

Robbery - 1

APD Weekly Traffic Report

June 23 - 29, 2024

Traffic Stops

57 Stops/Contacts

- 27 State Citations

- 58 Warnings

- 5 Safety Eqt. Repair Orders

- 2 DUI

Crashes (Reportable, PI/PD)

2 (1PD’s, 1 PI)

(N. Philadelphia Blvd. at Rogers St - Failure to Yield Right of Way, S. Philadelphia Blvd. at James St - Failure to Yield Right of Way)

SMART (Speed Monitoring Awareness Radar Trailer)

Location – 300 Block S. Rogers Street