Weekly City Hall Activity Report

June 9 - 15, 2024

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Human Resources 6/14/24

Openings 6/14/24

APD Non-Sworn	0	New employee starting 6/17/24
APD Sworn	6	
Maintenance Workers	3	
W/WWTP Operators	1	
W/WWTP – APG Vac Truck	1	

Employees Out on Leave

Short Term Disability	1	1 - WWTP
Workers Compensation	2	2- APD
Administrative Leave	2	2 - APD
FMLA - Intermittent Leave	4	

New Environmental Dept. Driver started with us on Monday 6/10/14.

We started the Open Enrollment process and have been communicating with employees re. the guidelines to enroll on the portal and troubleshooting issues as they come up.

We've been running various payroll reports and cross-referencing them with the new FY25 pay plans. The new pay rates and health insurance deductions will be effective the first day of the new pay period, June 30th, and included in the payroll ending July 13th.

The Construction Inspector position was offered to an internal candidate, who accepted, and will begin in that role on July 1.

Finance Department
Weekly Update
Week of June 10, 2024

Receipts for the week were:

1.	General Fund	$ 69,448
2.	Capital Projects Fund	0
3.	Water & Sewer Funds	139,507
4.	Stadium Fund	0
	Total	$ 208,955

Disbursements for the week were:

1.	General Fund	$ 68,868
2.	Capital Projects Fund	0
3.	Water & Sewer Funds	28,178
4.	Stadium Fund	8,660
	Total	$ 105,706

Significant Receipts:

1. N/A

Significant Disbursements:

1. N/A

DPW Weekly Activity Report
06/14/2024

CITY ENGINEERING

SUBDIVISION & LAND DEVELOPMENT

- 17-03 Stadium Town I-95 Center – Discussed As-Built requirements with engineers at Bohler. Awaiting As-Built submissions for W&S and SWM.
- 21-03 Gilbert Meadows – Off-site sewer issue along existing stream. Stream has shifted closer to the utility easement. Design engineer (MRA), Developer (Sage) and the City suggested concrete encasement of the sewer main between SMH2 & 3 and stabilization of the stream embankment with class 2 to prevent further stream migration. Awaiting redline revisions to sewer plan.
- 22-01 Fieldside Grande – Site is stabilized. Phase 2 is soil cemented. Stone base being installed on Bumbry Circle, Abrams Road, and Flanagan Way.
- 22-05 Aberdeen Overlook – Gas & electric work taking place. Phase 6 developer work awaiting drier conditions. Area is stabilized. Phase 7 & 4 are base paved.
- 22-07 Rutter's – Building construction is underway. Bio ponds with associated pipes are being installed. Mass grading and excavation for fuel tanks continues.
- 22-08 Popeye's, Middleton Holdings Lot 2 – Mass grading continues. Storm drain pipe is being installed.

WATER & SEWER MODELING

- Bid proposal being prepared.

ENGINEERING INFRASTRUCTURE PROJECTS

FACILITIES

- 24-01 Paving Contract – Concrete on Farm Road and Everist Drive to begin 6/14/2024.

WATER

- 24-03 Beards Hill Road Paving Repair – Storm drain repaired by DXI.
- Northeast Water Tank Upgrade – Fire flow test scheduled 6/17/2024 at 8a. Notifications to residents and relevant businesses sent.
- HdG Water Supply – Meeting to be scheduled between Mayors McGrady and Mayor Martin.

SEWER

- 24-06a WWTP Lime Building Demolition - Awaiting Horne to schedule concrete work.
- 22-15 WWTP Flare – Waiting on Contractor to provide CO for lid roller guides

GENERAL ADMINISTRATION

CODE ENFORCEMENT

- Training and transition in effect
- Evaluating a Cloud based compliance tracking system for department

RECORDS RETENTION

- Awaiting feedback from City Clerk for DPW retention
- Utility permits issued.
- Engaged with a prospective software company to explore potential collaboration on Asset Management, Code Compliance and Utility Permit application.
- Updated Website
- Awaiting approval on updated logo for Toters.
- Updated Bulk request forms.

MAINTENANCE DIVISION

BUILDING & GROUNDS

- Performed maintenance request at APD/City Hall/DPW shop.
- Performed Park maintenance.
- Checked 18 N. Law St. Property.
- Performed Transfer-station maintenance.

STREETS & STORM WATER

- Chipper List – 5 stops.
- Repaired potholes.
- Performed storm water pond /swale maintenance.
- Replacing storm water pipe on Chestnut St. and repaired/replacing inlet box.
- Performed roadside maintenance.
- Replaced sidewalk panels in various places.

WATER & SEWER

- Performed water meter/service-related tasks.
- Replaced 8” water check valve with a gate valve on Graceford Dr.
- Checked and serviced dead end flush units.
- Hydrant flushing in region 4.
- Responded to sewer back-up calls.
- Performed sewer main cleaning, surveying, CCTV inspections and updating mapping.
- Performed sewer lift station maintenance.
- Provided help to WWTP to weigh sludge.
- Replaced seized manhole lids.
- Replaced manhole frame and lid.
- Performed sewer by-pass pumping for contractor.

MANPOWER

- Down 3 positions – 2 Sewer Collections – 1 Streets (General)

FLEET

- Unit 11: Pickup for Miss utility - Out of service
- Unit 68: WWTP operations Pickup - Out of service
- Scheduled repairs: 11
- Emergency repairs: 8
- Services: 2
- APD Services: 1

WATER / WASTEWATER PLANT OPERATIONS

WATER & SEWER

- Sewer: City plant fully online 13 June. Daily flows have reached 50% capacity; we are seeing an increase with influent BOD loadings. Under new NPDES permit the facility must achieve 85% BOD, TSS removal.
- Sewer: EQ Pump #1 pulled and large amount of debris removed. Pump has been placed back in service.
- Sewer: 30 denitrification air lifts were pulled, cleaned and re-seated. Air lifts fouled during last weeks rain event due to very elevated process flows.
- Sewer: Repairs to grit unit #1 continue. Unit damaged during last week weather event.
- Sewer: Failed control TCU replaced and calibrated to SCADA at Swan Creek SPS.
- Sewer: 240V failed sump pump at main pump station replaced.
- Sewer: Both check valves clogged at Windemere SPS. Both units opened, cleaned and inspected.
- Water: Four routine and one “Special” bacteriological samples collected.
- Water: Remediation of Well #8 underway.
- Water: Graceford Dr. booster station shut down and isolated.
- Compost: Bi-annual MDA mandated sludge weighing completed.
- City Laboratory: Three-year compliance/certification inspection and audit conducted by MDE 5 June. Follow up teleconference held 12 June. Written report by MDE due by 12 July with a 30-day written response by superintendents once received.

MANPOWER

- Three (3) vacancies: Two (2) operator vacancies. One (1) pump truck operator vacancy.

CITY OF ABERDEEN

DEPARTMENT OF PLANNING AND COMMUNITY DEVELOPMENT

UPDATES FOR WEEK OF JUNE 10, 2024

The following activities and actions took place this week:

- Attended the City Council work session for a presentation by EXP on the final draft Action Plan for The Safe Streets for All grant and the discussion on the comprehensive rezoning process.
- Revised draft Ordinance #24-O-14 per the comments received from the City Council work session.
- Followed up with MDOT MTA regarding the Memorandum of Agreement and the next steps for utilizing the FTA funding; we are still waiting for a fully executed MOA.
- Ms. Spector and I attended the Planning Commission meeting and offered comments on the preliminary site plan for Hickory Ridge Industrial Park, Lot 4; presented the draft amendments to the Development Code; discussed Chapter 11 Implementation of the 2023 Comprehensive Plan; discussed recreation and open space areas owned by the City and the rules and regulations for the Planning Commission.
- The Planning Commission approved the rules and regulations and recommended for approval the preliminary site plan for the Hickory Ridge Industrial Park, Lot 4 for the proposed 110,250 square foot logistics center.
- Ms. Spector and I attended meeting with Fred Sussman to discuss subdivision and site development relating to the Cranberry Run Industrial Center, Phase II.
- Attended a meeting with Mayor McGrady and Harford County Board of Education staff to discuss state rated capacity and student projections for Bakerfield Elementary School, Halls Cross Road Elementary School, Roye D. Williams Elementary School, and both middle and high school.
- Received the preliminary site plan, traffic impact study, adequate public facilities report, forest conservation plan, and landscape plan for The Reserve at Greenside (aka The Wetlands Golf Course). This information was disseminated to the Planning Commission, City Council, Harford County Department of Planning and Zoning and Harford County Board of Education and other reviewing agencies.
- Attended the monthly progress meeting with the U.S. Department of Transportation, Federal Railroad Administration staff regarding the Aberdeen Train Station – Station Square planning grant received for the FY23 Reconnecting Communities and Neighborhoods Program.
- Ms. Jane Brophy, Director of Government Affairs for Amtrak visited the Aberdeen Train Station with Mayor McGrady.
- Received congressional funding updates on Swan Meadows infrastructure project and the outdoor recreation amenities at the Activity Center site from Katie Hazlett with Commonwealth Strategic Partners.
- Ms. Spector attended the Maryland Economic Development Strategy – Central Region workshop. The workshop was to provide input on economic development within the State, as the Department of Commerce is developing state-wide economic development strategy.
- Ms. Spector prepared the minutes from the May Economic Development Commission and the agenda for the June 18, 2024 meeting. The agenda is posted on the City's website.
- Ms. Spector prepared a Memorandum regarding the Cranberry Run, phase II development to discuss with Fred Sussman and Ms. Grover.

- Ms. Spector prepared the reimbursement documentation for the Façade Improvement award for 309 W. Bel Air Avenue, Scott Transportation Inc.
- Ms. Spector is preparing mailing labels for the properties impacted by the Comprehensive Rezoning initiative.
- Ms. Cromwell completed the Aberdeen Advocate, prepared documents for the Planning Commission meeting, and released 15 permits.
- Building Permit Report:

Permits Processed (Residential)

Address	Type	Value
379 Stratford Ave	**Solar Panels**	$29,500
94 Norman Ave	**Shed**	$2,000
633 Falcon Ln	**Shed**	2,000
Total : 3		**$33,500**

Permits Processed (Commercial)

424 S Philadelphia Blvd	**Exterior Post Repair**	$3,000
3706 Centerfield Dr Unit 104	**Tenant Space – Maryland Floor Pros**	$20,000
Total : 2		**$23,000**

Additional plans under review at DILP and/or Health Department:3630 Gerald Dr – deck; 3632 Gerald Dr-deck; 3634 Gerald Dr-deck;3640 Gerald Dr-deck;3644 Gerald Dr-deck; 727 Old Philadelphia Rd-conveyor equipment; 645 Falcon Ln – deck; 104 Kretlow Dr- inground pool; 2106 Titan Terr – Construct New SFD; 11 E Aztec-deck; 975 Beards Hill- Tenant Fit-Out 5 Below; ; 1011 Old Philadelphia Rd- Tenant Fit-Out Thyssen Krupp1014 Beards Hill Rd – Tenant Fit Out-KPot; 1021 Middelton Rd- Fuel Canopy remodel/replacement; 320 S Philadelphia Blvd – Face replacement on monument sign. 645 S Philadelphia Blvd- create empty tenant space; 360 Michaels Ln-Construct post and frame building; 951 Beards Hill Rd- Tenant Fit Out – Flame Japanese Hibachi; 361 Michael Ln- alterations to City's WWTP; 23 Lewis Dr – handicap ramp; 456 Doris Cir- interior reno; 167 W Deen-

Fields Of Aberdeen

3650-3660 Cooperstown Dr – Under Review

3600-3612 Cooperstown Dr – Under Review

3601-3615 Cooperstown Dr- Under Review

3633-3647 Cooperstown Dr- Under Review

3634-3648 Cooperstown Dr- Under Review

3614-3622 Cooperstown Dr- Under Review

3624-3632 Cooperstown Dr-Under Review

Fieldside Grande

830-838 Camden Way – Released Permit

831-843 Camden Way – Released Permit

840-846 Camden Way- Released Permit

817-829 Bumbry Circle- **Permit Released - 06/04/2024**

830-842 Bumbry Circle- **Permit Released - 06/04/2024**

830-842 Flanagan Way- **Permit Released - 06/04/2024**

831-843 Flanagan Way – **Permit Released - 06/04/2024**

803-815 Bumbry Circle- **Permit Release - 06/04/2024**

800 Bumbry Circle – **Permit Released - 06/04/2024**

810 Bumbry Circle – **Permit Released - 06/04/2024**

The Preserve at Gilbert Meadows:

176 Total lots

Total # of permits released: 62 (33 SFD/29 TH)

7 type 1 certificates of occupancy released

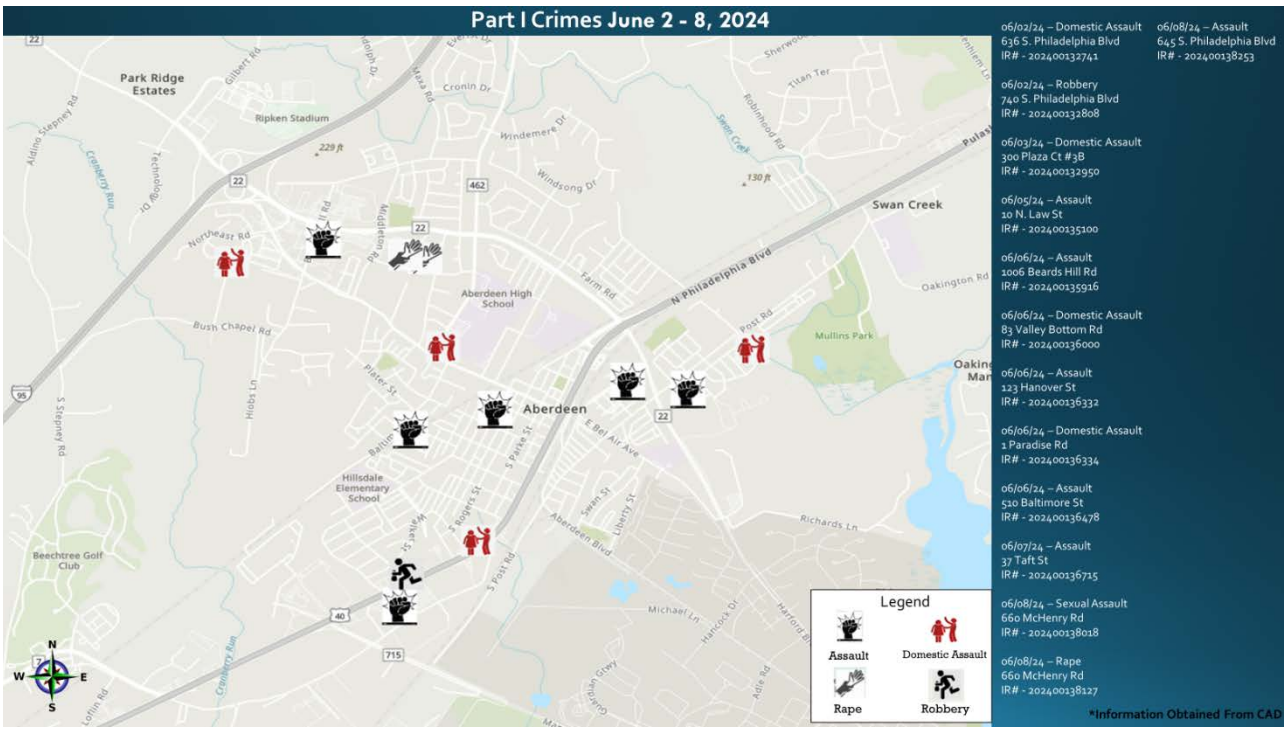
12 Type II certificates of occupancy released

Aberdeen Overlook

344 Total Lots

Total # of permits released: 43 (10 SFD/33 TH)

APD Weekly Report
June 9 - 15, 2024



24 Hour Reports

Date of Incident: 6/11/2024

Incident Type: 1st Degree Assault, 2nd Degree Assault, Use of a Handgun in the Commission of a Crime

Incident Report Number: 2024-00141920

Location of Incident: 607 Old Philadelphia Road,(Ferrell Fuel)

Reporting Officer: OFC. McKenna #176 / Lt. Douglas Reitz #A170

Synopsis of Events:

On Wednesday 6/12/2024 at approximately 16:32 hrs., Ofc. McKenna responded to a late reported Assault with a handgun complaint at the Aberdeen Police Department. The incident occurred on Tuesday 6/11/2024 between 19:00 and 19:30 hrs. The victim/complainant [redacted] was contacted at APD and stated while fueling up his dump truck at the Ferrell Fuel located at 607 Old Philadelphia Road, Aberdeen, Harford County, Md. 21001. A green SUV with green tags pulled up next to him and the operator called him over to the vehicle. [redacted] advised that upon his approaching the vehicle, he observed the passenger side back window, which was extremely dark, was rolled down halfway. [redacted] then stated that a male who was known to him only by [redacted] exchanged some words with him and then brandished a firearm. Upon further questioning, Officer McKenna was advised that the subject picked up a firearm, pointed it at him briefly, and said he would "push his shit back." Upon clarification of the gun being pointed at him, [redacted] advised that the suspect who was seated in the driver's seat reached next to him and brought a gun halfway up. [redacted] stated that it was pointed at him, and he could see the barrel of an unknown type of handgun. [redacted] said it was a dark color. [redacted] stated that the suspect is now dating his ex-girlfriend, [redacted] and that last week [redacted] had a verbal phone conversation with the suspect. Upon further investigation, it was also revealed that when the suspect arrived on June 11, 2024, the conversation was about leaving [redacted] alone. [redacted] claimed that he stated to the suspect "Why you needed the gun? Fight like a man." [redacted], however, advised that he was too scared to contact the Police on that day and waited until June 12, 2024, to report the incident.

At approximately 17:00 hrs., Officer McKenna proceeded to Ferrell Fuel to attempt obtaining surveillance video footage of the incident and was successful. He was also able to obtain a registration number. After reviewing the surveillance footage, Officer McKenna observed the suspect vehicle parked in the lot across from the gas station. Upon further investigation Officer McKenna contacted Lt. Reitz who arrived on the scene. After speaking to [redacted], he was able to positively confirm that was the vehicle that was involved in the incident.

Officer McKenna then contacted [redacted] who advised that she does not have a new boyfriend and has a Peace Order which was subsequently served by Officer Saraiva K9-153 under IR Number 2024-00142010.

Due to the Vehicle being a mobile conveyance and the danger of it being removed from the scene and the fact that there could be evidence inside, Lt. Reitz contacted the On-call States attorney who advised that the vehicle should be seized and a search warrant obtained. Officer McKenna then contacted Dispatch to order a tow. Thompson towing arrived on scene and towed the vehicle back to the Aberdeen Police Department, where the vehicle was secured in the sally port pending the authoring and execution of a search and seizure warrant

A short time later, the Suspect, [redacted] contacted the APD asking why his vehicle had been towed. OFC. McKenna arranged for the suspect to respond to APD for an interview. The suspect subsequently arrived at APD at approximately 21:30 hrs. and was interviewed by OFC. Gerace #A157. The suspect did place himself at the scene at the time of the crime and advised that he had contact with an individual that he thought he knew, however he was mistaken. The other party then began arguing with him and he stayed there for a short time before leaving. He denied assaulting the victim or owning any guns and claimed that he did not know the suspect or the alleged girlfriend, [redacted]. He gave OFC. Gerace consent to search the vehicle. A search of the vehicle was executed with negative results. The vehicle then was removed to Thompsons Towing lot. [redacted] was instructed to reclaim the vehicle from them. All pertinent information was gathered on [redacted] for OFC. McKenna to make an application for charges and a supplemental report was completed by OFC. Gerace.

24 Hour Reports

Date of Incident: 6/10/2024

Incident Type: Attempted M/V Theft

Incident Report Number: 2024 -00139578

Location of Incident: [redacted] Edmund St

Reporting Officer: OFC. Vance Buettner ID#156

Synopsis of Events: At 9:18 AM today, OFC. Buettner responded to [redacted] Edmund Street in reference to an attempted M/V Theft of a 2022 Kia Soul that was parked in the driveway. A neighbor recalled seeing and hearing an ATV and a car alarm sounding between 3:00-3:30 AM. Following by a disturbance outside. The witness heard the outside noise stop shortly thereafter and when he came outside this morning saw the rear passenger window smashed out. Further investigation would reveal that the ignition housing was popped. A/Cpl. Thomas who was on scene called Det./Cpl. Shoffstall and briefed him. Det. Garrett responded to process the scene.

It is believed this may be in relation to a caller earlier on this date at 3:21 AM where OFC. Saraiva responded to Joyce Court for an attempted B&E and theft of an ATV, where the vehicle the suspects arrived in was stolen out of Baltimore County. And recovered by APD. The victim of the attempted ATV theft is alleged to have chased the suspects around the neighborhood (IR#202400139426). A pair of bolt cutter was found at the scene and believed to have been used by the suspects. Sgt. Neidig learned this information at shift change.

24 Hour Reports

Date of Incident: 06/14/24

Incident Type: Theft/Fraudulent IRS check

Incident Report Number: 2024 -143376

Location of Incident: 3 W. Bel Air Ave. Aberdeen, MD 21001 (First National Bank)

Reporting Officer: A/CPL. Thomas #A72

Synopsis of Events:

On Friday, 06/14/24 at approximately 0914, A/CPL. Thomas responded to First National Bank, 3 W. Bel Air for a report of a theft.

Upon arrival, contact was made with the Branch Manager/Vice President Ms. Teresa Stout who advised that on or about 10/20/23 at 1001 hours a suspect presented a Pennsylvania Driver's License and cashed a US Treasury Check for $427,769.05. Initial investigation revealed that the U.S. Treasury check is fraudulent along with the PA Driver's License.

Investigation is ongoing. NFI.

Aberdeen Police Department

Arrest June 2 - 8, 2024

6/2/24	202400132741	2nd Degree Assault
6/3/24	202400132910	DUI
6/5/24	202400135100	1st Degree Assault
6/5/24	202400135894	DUI
6/6/24	202400136000	Assault, Vandalism
6/6/24	202400136359	Disorderly
6/7/24	202400136334	Domestic Assault
6/7/24	202400137219	Warrant
6/8/24	202400137569	DUI

June 2 - 8, 2024
Total Call for Service/Events Works - 565

Eastern District Incidents

Assault – 3

Vandalism – 1

Child Abuse – 1

Disorderly – 1

Protective Order Violation - 1

Central District Incidents

Assault – 3

Fugitive – 2

Robbery – 1

Overdose – 1

Protective Order Violation - 1

Western District Incidents

Assault – 4

Unattended Death – 1

Missing Person – 2

Sexual Assault – 1

Rape – 1

APD Weekly Traffic Report

June 9 - 15, 2024

Traffic Stops

Stops/Contacts – 78

State Citations – 30

Warnings – 103

Safety Equipment Repairs – 3

DUI – 1

Crashes (Reportable, PI/PD)

6 (2 PD’s, 4 PI’s)

SMART (Speed Monitoring Awareness Radar Trailer)

Location – 200 Block S. Law St