City of Aberdeen

Weekly Activity Report

April 26 – May 2, 2026

I. City Hall
   A. Department of Finance
   B. Department of Planning and Community Development (DPCD)
   C. Department of Public Works (DPW)
      1) City Engineering & Administration
      2) Maintenance Division
      3) Water/Wastewater Plant Operations
   D. Human Resources Department

II. Aberdeen Police Department (APD)
   A. APD Calls for Service
   B. Weekly Traffic Report
   C. IT
   D. Accreditations
   E. Administration
   F. 24 Hour Reports

I. City Hall

A. Department of Finance

Weekly Update

Receipts for the week were:

1.	General Fund	$ 83,060
2.	Capital Projects Fund	0
3.	Water & Sewer Funds	300,396
4.	Stadium Fund	0
	Total	$ 383,456

Disbursements for the week were:

1.	General Fund	$ 81,405
2.	Capital Projects Fund	0
3.	Water & Sewer Funds	65,589
4.	Stadium Fund	0
	Total	$ 146,994

Significant Receipts:

1. N/A

Significant Disbursements:

1. N/A

B. Department of Planning and Community Development (DPCD)

The following activities and actions took place this week:

- Ms. Ward participated in the Harford Leadership Academy class held at the University of Maryland Upper Chesapeake Medical Center in Bel Air. The session included presentations from hospital administration and staff members, along with a tour of several public areas within the hospital. Topics covered included the hospital's relationship with other healthcare systems across the state, its role as a regional teaching hospital, and the ways it is working to better serve the community.
- Mrs. Horne attended a meeting with representatives from Watchtower Brewery and the Aberdeen Chamber of Commerce to review plans and coordination details for the Tower Rocks Event, scheduled for June 6, 2026, at Festival Park.
- Ms. Ward attended a virtual meeting with members of the Aberdeen Police Department to learn more about GovQuest and review website features, functionality, and how the system operates.
- Mr. Bishop and Ms. Ward attended a virtual meeting to review functions and features of the City's website.
- Ms. Ward completed a review and update of older building permit files under the "L" classification to ensure accurate descriptions and to add or correct missing year information.
- Ms. Ward continued working with Mrs. Correll to gain a better understanding of City Clerk responsibilities.
- Ms. Ward updated the Aberdeen 250 post for the City website and posted the Weekly Report.
- Mrs. Hall, the City's Permit Coordinator, continued processing building permit applications.

Building Permits:

Permits Processed – Residential

Address	Type	Value of Construction
436 Doris Circle	Solar	$21,042.00
972 Poppy Drive	Fence	$5,600.00
3622 Amber Way	Solar	$37,800.00
617 Southgate Road	Dumpster	$0
622 Andrews Road	Fence	$4,188.00
136 Farm Road	Bathroom Renovation	$3,000
3660 Gratitude Way	Deck	$36,800.00
Total: 7		$108,430.00

Permits Issued this Week:

Address	Type	Value of Construction
741 Sagebrush Loop	Deck	$0
741 Sagebrush Loop	Pool	$20,000.00
3622 Amber Way	Solar	$37,800.00
622 Andrews Road	Fence	$4,188.00
927 Eleanor Drive	New Construction	$215,000.00
929 Eleanor Drive	New Construction	$185,000.00
931 Eleanor Drive	New Construction	$185,000.00

933 Eleanor Drive	New Construction	$185,000.00
935 Eleanor Drive	New Construction	$185,000.00
937 Eleanor Drive	New Construction	$185,000.00
939 Eleanor Drive	New Construction	$185,000.00
941 Eleanor Drive	New Construction	$185,000.00
436 Doris Circle	Solar	$21,042.00
Total: 13		$ 1,593,030.00

Amended Permits:

721 Sagebrush Loop – Change joist spacing; 89 Norman Avenue – Adding basement walls & added detail of LVL beam; 907 Playfair Terrace Way – Solar design change; 549 Beards Hill Road – Racking system changed.

Plans still under review at DILP and/or Health Department:

100 Rock Glenn- exterior and interior reno; 18 N Howard St – Northside Creamery; 1255 Loflin Rd – Cell tower modifications; 3738 Churchville Rd Ste A&B – Tenant Fit-out-Honey Dip Diner; 303 Mt Royal Ave – Deck; 404 S Philadelphia Blvd – repair fire damage; 487 Roberts Way – Convert garage into living space; 502 Pulaski Hwy – New Auto Dealership;218 W Bel Air- addition/renovation; 1102 S Philadelphia Blvd – Tiltwall Shell Warehouse; 629 S Philadelphia Blvd – ALLROADS addition; 46 Norman Ave – New Two Family Dwelling; 683 Falcon Ln – Deck; 48 Aberdeen Avenue – Screen Room Addition; 630 3rd Street – Carport; 453 W Bel Air – Detached Garage; 3660 Gratitude Way – Deck w/landing; 453 W Bel Air – Detached garage;136 Farm Road – Adding bath to basement; 549 Beards Hill Road – Solar

The Preserve at Gilbert Meadows:

176 Total lots

Total # of Permits Applied for – 168.

Total # of permits released: 160 (83 SFD/77 TH)

Total # of Type I Certificates of Occupancy released - 17.

Total # of Type II Certificates of Occupancy released - 141.

Aberdeen Overlook

344 Total Lots

Total # of Permits Applied for – 252.

Total # of permits released: 241 (77 SFD/164 TH)

Total # of Type I Certificates of Occupancy released – 13.

Total # of Type II Certificates of Occupancy released – 194.

C. Department of Public Works (DPW)

1. City Engineering & Administration

SUBDIVISION & LAND DEVELOPMENT ACTIVE CONSTRUCTION:

- No report

CITY ENGINEER PROJECT UPDATE:

- **Gilbert Meadows –** ESC inspection. In compliance. Home and townhome building continue in phases A-C. *Sediment controls weekly inspections. Builder pre-start inspections for lot 0. Water vault inspections for lot 0. Use and Occupancy inspections for lot 0***.**
- **Aberdeen Overlook –** ESC inspection. Corrections needed. Home and townhome construction continues in phases 2, 4 & 5. The community center construction is on-going. Pre-start inspection for lots 275-282. U&O Inspection for lot 0. WM inspections for lot 0. *Sediment controls weekly inspections. Builder pre-start inspections. Water vault inspections. Use and Occupancy inspections***.**
- **Fields of Aberdeen –** ESC inspection. In compliance. Completed report. Lots 2-12, 14 - 28, 72 - 94, & 30-60 are complete. Lots 62-70 are under construction. *Sediment controls weekly inspections*.
- **Goddard School –** ESC inspection. In compliance. Building construction of the school continues. Water/Sewer as-built inspection completed.
- **Wash X –** ESC inspection. Corrections needed. Building construction continues.

FY2026 CURB, SIDEWALK, AND STREET RESURFACING

- Aberdeen Hills concrete – Areas of curbing and sidewalk were marked out that DXI is responsible for to replace.
- FY27 HUF concrete replacement areas have been marked out.

SWM

- No report

CITY COMPLIANCE

- 9 facilities from FY24 failing due to HoA accountability (Windemere) pending legal action.
- 1 facility failing from FY25 (Windy Hill Business Park) pending contractor correction. Work has begun.
- 3 facilities from FY26 pending minor maintenance.
- New facilities from Fieldside Grande pending as-built acceptance. Sewer Cap follow-up letters have been sent out; residents have been informing us that they are getting the letters and working on repairing sewer caps. On going.
- 114 Philadelphia Blvd - BG&E cut & capped the gas service lateral. Waiting for demo permit to be issued. In progress.
- 217 Carol Ave - property owner asked for an additional week. Code Compliance agreed to 2026-04-30 to have property cleaned up. In progress.
- 783 W. Bel Air Ave (Days Inn) – upper concrete walkway collapsed. Code Compliance met with owner and Architect David Stoker and informed them to get a Structural Engineer to inspect the building. Six (6) rooms, three upstairs and three on the ground floor have been cordoned off. Structural Engineer report received. In progress.
- 700 Maxa Rd - Code Compliance sent out a final notice letter for tying into city sewer, one certified, one regular. Waiting for 3 estimates or a signed contract. Not completed. Water to be cut off on 2026-05-01.
- Battle Ave property - the unsafe structure committee is requiring code compliance to proceed with obtaining a structural engineer for the property. Mr. Velenovsky (Project Manager) for Skarda & Associates conducted an inspection of the property. Structural engineer report received on 2026-04-29. In progress.
- 700 W. Bel Air Ave - Code Compliance asked for a report on all emergency pull cords to make sure they are working properly. Waiting for the report. In progress.

GIS

- No report

ASSOCIATE ENGINEER

- No Report

DPW ADMIN. ASSISTANT

- Processed 10 invoices totaling $296,643.50.
- Entered 0 requisitions.
- Issued 1 permit to Comcast for 520 Beards Hill
- Uploaded 4 agenda items for upcoming working session and next Council meeting, added residents to RAVE system to receive city updates, began working on May Yard Waste flyer, various meetings with new Director, ordered new Director's cell phone.

2. Maintenance Division

BUILDINGS & GROUNDS

- Responded to 21 service requests.
- Provided chipper service for 10 residents.
- Continued Parks/playgrounds cleanup.
- Repaired/replaced slide at Festival Park playground.
- Repaired the water fountains in Victory Park.
- Performing punch list at Swim Club.

STREETS & STORM WATER

- Performed roadside cutting to 1,887 LF and cleaned 14,733 LF.
- Replaced 3 temporary roadway patches with 6.75 tons of hot asphalt mix.
- Repaired 11 potholes.
- Hauled wood chips away from Railbird property to make room to continue clean up.
- Hauled off concrete and black top spoils from the DPW facility's transfer-station.
- Cut vegetation at 7 storm water ponds.

WATER & SEWER

- Responded to 8 service calls.
- Performed 6 lead service line inspections.
- Performed hydrant flushing to 37 hydrants finished region 1.
- 8 residential water meters were installed.
- Repaired/replaced water meter pit at 623 Webb St.
- Repaired/replaced a section of sewer main and service at 613 S. Roger St.
- Repaired the sewer manhole near 439 Woodcrest Drive.
- Cleaned 367 LF of sewer main.

FLEET

- Scheduled Repairs: 3
- Emergency: 3
- Services: 2 APD: 4
- New trash truck arrived and sent back for corrections.
- Unit 16 – DPW 1-ton pickup – out of service – needs motor.
- Unit 37 – DPW backhoe- sent out to have leaking cylinders rebuilt.
- Unit 53 – DPW Maint. Mini Excavator – Sent to have hydraulic system serviced.
- Unit 62- APG Vactor Truck – Sent to MIT with several issues.
- Unit 84 – APG Pump Truck – Sent to MIT for pump issues.

MANPOWER

- 3 openings in Maintenance.

3. Water/Wastewater Plant Operations

WASTE WATER TREATMENT PLANT

- COA WWTP treated 12.4 million gallons. April. 23rd to April.29th.
- APG WWTP treated 2.4 million gallons. April 23rd to April.29th.
- Badger completed denitrification filter media removal.
- Removed damaged weir washer seal ring from final clarifier #3.
- Repaired leaking sump pump pipe at City hall sewage pump station.
- Replaced lower belt bearing and piston on belt filter press #1.

WATER TREATMENT PLANT

- COA WTP treated 4.0 million gallons. April 23rd to April. 29th.
- APG WTP treated 5.9 million gallons. April 23rd to April. 29th.
- 10 bacteriological samples.
- Adjusted heat center and long drive booster pump station operating controls to get longer run times from long drive.

Department

- Three operator vacancies. One facility worker vacancy.
- SCADA trending training for operators.
- Two after-hour service calls.
- Hach on site to service water and wastewater Hach equipment.

SUPERINTENDENTS

- 20 APG contract hours.
- COA & APG WWTP discharge monitoring report submitted to MDE.
- 1st quarter sewage sludge analysis report submitted to MDE.
- Meeting to discuss WTP clearwell cleaning.
- Metting with Watch Tower Brewing to discuss draft discharge permit.

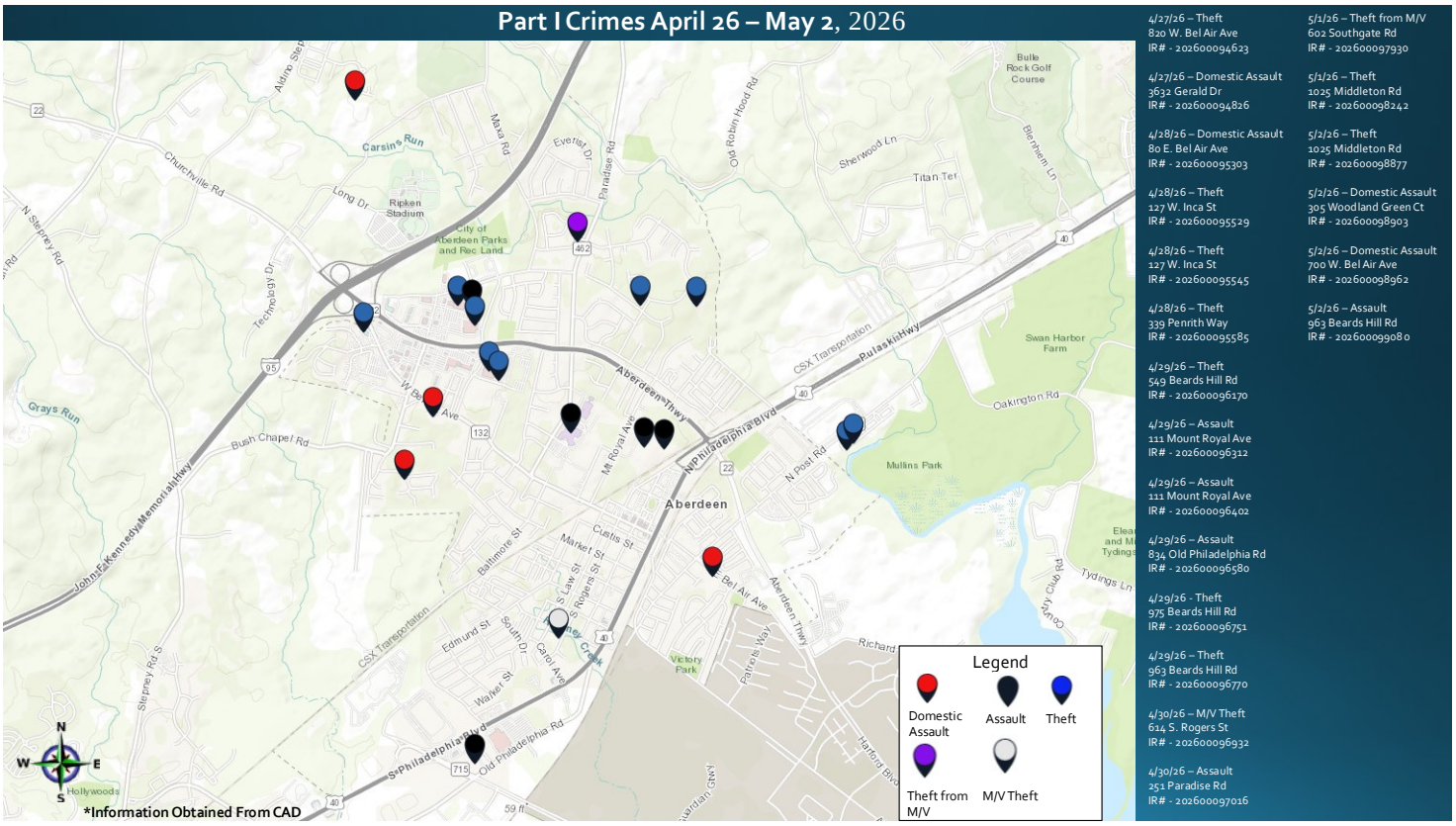
D. Human Resources Department

Current Openings – 12 total

- APG Maintenance Shop – 1 -Foreman, 1 Maintenance Worker
- DPW Maintenance Shop – 2 - Maintenance Workers
- W/WW – 2 Operators, 1 Facility Worker
- APD Sworn – 4 Officers
- APD Non – Sworn – 1 Crossing Guard – On Call

II. Aberdeen Police Department (APD)

A. APD Calls for Service



APD Calls for Service

April 26 – May 2, 2026

Total Call for Service/Events Works - 636

Patrol Checks – 159

Community Policing Detail – 11

Foot Patrols – 87

Eastern District Incidents

- Protective Order Violation - 1
- Theft – 2
- Vandalism – 1
- Assault – 1
- Narcotics – 1
- Suspicious Activity – 1
- Counterfeit Money – 1
- Fugitive - 1

Central District Incidents

- Suspicious Activity - 1
- Narcotics - 1
- Harassment - 1
- Assault – 1
- M/V Theft – 1
- DUI – 2

- Counterfeit Money - 1

Western District Incidents

- Fugitive – 2
- Theft – 7
- Theft from M/V - 1
- Narcotics – 1
- Assault - 7
- Overdose – 1
- Suspicious Activity – 2
- Vandalism – 1
- Child Abuse – 1

Arrest April 19 - 25, 2026

Adult Arrest

202600088054	4/19/2026	CDS
202600088152	4/19/2026	DUI
202600088300	4/20/2026	Domestic Assault
202600089172	4/21/2026	Domestic Assault
202600090417	4/22/2026	ID Theft
202600090636	4/22/2026	Warrant
202600092526	4/24/2026	Warrant
202600093225	4/25/2026	Domestic Assault
202600089997	4/22/2026	DUI

Juvenile Arrest

202600090421	4/22/2026	Harassment

B. Weekly Traffic Report

April 26 – May 2, 2026

Traffic Stops

149 Stops/Contacts

101 State Citations

216 Warnings

11 Safety Equipment Repair Orders

2 DUI

Crashes (Reportable, PI/PD)

2 (2 Property Damage, 0 Personal Injury)

SMART (Speed Monitoring Awareness Radar Trailer)

- Churchville Road (E/B), prior to Mt. Royal Avenue,
- Churchville Road (W/B), prior to Mt. Royal Avenue

STATTRAK

- N/A

C. IT

- 51 Miscellaneous user/computer issues
- Daily surveillance camera check
- Daily firewall inspection and report
- Weekly PMI backup checks
- ALPR radar function troubleshoots
- Meraki radio signal Wi-Fi testing
  Verify barracuda backup

D. Accreditations

Week of 4/26-5/2/2026

New Accreditation Assessment Cycle Begins May 1, 2026.

CALEA Proofs of Compliance
Processed and filed in PowerDMS.

Form
Updated Notification of Complaint/Notification of Rights & Responsibilities to comply with CALEA requirements.

Policies
Ch 05.03 Internal Affairs & Internal Investigations – Updating to current practices and procedures
Ch 21.12 Unattended Deaths – Amended to include procedures to follow in completing the Death investigation Report to comply with CALEA standard 82.2.1d & e. Sent for review.
Ch 11. 02 Cash Funds Maintenance – Eliminated funds we no longer have; Clarified instructions for tracking activities for quarterly audits.
Ch 28.06 Juvenile Offenders – Updating Custodial Interviews.

Training
Preparing Consular Notification Retraining course outline and lesson plans with Alpha Squad Sergeant

Future Weeks

Training
Complete Consular Notification Retraining course outline and lesson plans

Policies
Ch 05.03 Internal Affairs & Internal Investigations – Finish updating
Ch 25.03 Citation Control – Update disposition, storage, and retention.
Ch 28.06 Juvenile Offenders – Finish updating Custodial Interviews

Proofs of Compliance CALEA Year 1 (May 2026-April 2027)
Prepare and distribute “Assigned To” lists.

E. Administration

Administrative Corporal – Fleet

Unit 210 – Leak in tire. Taken for emergency evaluation to DPW.
Rescheduled unit 234 for PM. It was scheduled for the day of inspections.
Messaged Image 360 in reference to when we can schedule the new decals on the black units.
Messaged Image 360 because decal residue is on vehicle 206 (white) and it has collected dirt and debris. The sticky port needs to be removed prior to upcoming inspections.
Notified all SROs about the adhesive so that Image 360 can remove it.
Rescheduled unit 233 for PM due to inspections.
Provided Flex cuffs, dog leash for Delta squad shortages.
Messaged DPW about the parts for Unit 234 that were broken and needed to be replaced. Attempting to get the installation prior to inspections.
Unit 221 returned from Al Packer (Impala)
Picked up samples from Image360 for unit #267 so Chief could evaluate the blue that he wants installed. We will be going with the one on the flag.
Picked up Ofc. McMeekin from DPW for his PM and drove him to the high school.
Unit 213 is working on rescheduling PM.
Unit 206 – has been designated to have the partition removed from the rear cage for uncooperative 95s.

Community Policing / Relations

Posted to social media outlets our participation in this year's MSP car show – showcasing our K9 and our new K9 vehicle.
Coordinated June 10th event with Sarah Ritter at Highland Commons for our bike patrol to do a safety orientation for biking.
Signed off on Festival Park applications.
Updated our community events log.
Rodney and Mowery attended the Highland Commons BBQ Community event along with Cpl. Haddix. Haddix provided a bike safety lesson.

Training

Followed up via email attempting to get information on CIT training. Jamie responded that he is working on this now and will keep Ofc. Howard apprised.
Completed training forms for MPCTC for myself and A/Cpl. Kinlaw.
Coordinating Taser training with Ofc. Buettner for the annual training.
Spring range quals have begun, and everyone is scheduled.
Sent out PoliceOne trainings for supervisors.
Sent out PoliceOne trainings for all officers.
Researched training requirements via MPCTC in Comar to schedule newly mandated training for officers. Those training requirements will be met and the training was sent to all officers.
Multiple training notices were emailed to all officers.

Personnel

Printed Skills Manager profile for Det. Welsh
Ordered new supply of flex cuffs.
Ordered backup thermostat for K9 Darrow due to the age of the vehicle and upcoming training.

Retrieved all documentation/emails/texts for Lt. Tomlinson in reference to Ofc. Zwick and non-compliance with responding to the EZpass email. Additionally, confirmed the documentation that he submitted his Emergency Contact form late.
Swapped out pins for Ofc. Buettner (two 3 bars were provided)

Grants

Worked with Lt. Persuhn on the MCIN funds to plan their expenditures. OT details have been put in PACE and the official documentation forms have been forwarded to Lt. Persuhn and D/Sgt. Shoffstall.
MCIN documentation received and prepared MCIN grant documents for submission.
Created new MCIN Invoice and distributed balance of funding to SOU/Lt. Persuhn.
Composed the FBI LEEDA grant materials and billing.

Miscellaneous

Confirmed with Ofc. Buettner via Captain Reiber, which the only vehicle he will need to bring to inspections is unit #266. He simply needs to keep unit #217 clean while on the back lot.
Out of 3 bar pins. Captain notified.
Requested red plastic safety flare containers for our fleet.
Notified Ofc. Buettner that the speed trailer is not working on E. B. Rt. 22. He was in the process of trouble shooting it.
Vehicles for range will be chosen by D/Sgt. Shoffstall. Reminder was conveyed.
Officers were notified to see DPW for the gate access strip if it is not on their vehicle.
Assisted Major Nitz with criteria for training at his agency.

Community Safety Specialist Rodney Thomas #554

04/27 Monday:

- Arrived at Festival Park to conduct a foot patrol of the area.
- Arrived at W. Bel Air Ave for foot patrol.
- Arrived at Beards Hill Shopping Center for foot patrol.
- Arrived at the Train Station, which was secure and in good condition, conducted a walkthrough of the Train Station.
- Patrolled the Train Station and parking areas.
- Cleared and secured the Train Station after the cleaning crew had departed.
- Patrolled the Train Station and parking areas.
- Arrived at the Police Station until the end of my shift.

04/28Tuesday:

- Arrived at Festival Park to conduct a foot patrol of the area.
- Arrived at W. Bel Air Ave for foot patrol.
- Arrived at Beards Hill and Aberdeen Marketplace Shopping Centers for foot patrol.
- Arrived at the Train Station, which was secure and in good condition, conducted a walkthrough of the Train Station.
- Patrolled the Train Station and parking areas.
- Cleared and secured the Train Station after the cleaning crew had departed.
- Patrolled the Train Station and parking areas.
- Arrived at the Police Station until the end of my shift.

04/29 Wednesday:

- Arrived at Festival Park to conduct a foot patrol of the area.
- Arrived at W. Bel Air Ave for foot patrol.
- Arrived at Beards Hill and Aberdeen Marketplace Shopping Centers for foot patrol.

- Arrived at the Train Station, which was secure and in good condition, conducted a walkthrough of the Train Station.
- Patrolled the Train Station and parking areas.
- Cleared and secured the Train Station after the cleaning crew had departed.
- Patrolled the Train Station and parking areas.
- Arrived at the Police Station until the end of my shift.

04/30 Thursday:

- Arrived at Festival Park to conduct a foot patrol of the area.
- Arrived at W. Bel Air Ave for foot patrol.
- Arrived at Beards Hill and Aberdeen Marketplace Shopping Centers for foot patrol.
- Arrived at the Train Station, which was secure and in good condition, conducted a walkthrough of the Train Station.
- Patrolled the Train Station and parking areas.
- Cleared and secured the Train Station after the cleaning crew had departed.
- Patrolled the Train Station and parking areas.
- Arrived at the Police Station until the end of my shift.

05/01 Friday:

- Arrived at the Police Station to perform some administrative duties.
- Arrived at the Train Station, which was secure and in good condition, conducted a walkthrough of the Train Station.
- Patrolled the Train Station and parking areas.
- Cleared and secured the Train Station after the cleaning crew had departed.
- Patrolled the Train Station and parking areas.
- Arrived at Highland Commons for BBQ and bike safety until the end of my shift.

F. 24 Hour Reports

Date of Incident: 4/30/2026
Incident Type: M/V Theft
Incident Report Number: 2026-00096932
Location of Incident: [redacted]
Reporting Officer: Officer Joseph Johnson, ID#175

Synopsis of Events:

On Thursday, 4/30/2026 at about 2:08 AM, Officers were dispatched to the [redacted] after receiving a resident reporting a vehicle theft across the street from his residence. After some door knocking, Officer Johnson located a female at [redacted] identified as [redacted]. [redacted] was at her boyfriend's residence during the theft. The vehicle is a [redacted] with [redacted] registration [redacted]. The vehicle was entered into NCIC. A BOLO was given out county-wide.