CITY OF ABERDEEN, MARYLAND

OPERATING AND CAPITAL BUDGETS

FISCAL YEAR 2025

(July 1, 2024 - June 30, 2025)

Amended

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Introduction

A municipal budget is far more than a financial document; it reflects the priorities and key objectives set by the municipality for the next twelve to eighteen months. So, when examining the budget, one must not simply look at the column of numbers on a page but also try to see what the municipality wishes to accomplish over the next year. The budget provides some explanations, by department/function, of what the City of Aberdeen wishes to concentrate on in Fiscal Year 2025.

There are two categories of funds.

1. Governmental Funds, consisting of the General Fund, and Capital Projects Fund.

   The General Fund is used to account for all government functions not required to be separately accounted for. The Capital Projects Fund accounts for the costs of construction and other capital purchases.

2. Enterprise Funds, consisting of the Water Fund, Sewer Fund, and Stadium Fund.

   The enterprise funds are used to account for operations that are operated in a manner similar to private businesses, where the intent of the governing body is that the costs, including depreciation, of providing services to the general public on a continuing basis be recovered, primarily, through user charges.

The Budget are four separate budgets; the General Fund (Operating and Capital) supported by tax revenues and fees, the Water Fund supported by water charges, the Sewer Fund supported by sewer charges, and the Stadium Fund for Aberdeen's municipally owned Ripken Stadium, partially supported by transfers from the General Fund.

It should be mentioned that the City provides most of the key municipal services with the key objective of providing them well. The proposed budgets will maintain the quality of services expected by the community.

The budget for FY 2025 is $56 million. About $27.6 million or 49.2% of the budget is for the self-supporting activities of the City's enterprise funds which focus on city-related business operations.

FY 2025 BUDGET

Budget Summary by Fund

Fund	FY 2024 Working Appropriation	FY 2025 Request	Change Incr (Decr)	% Change
General Fund	24,007,627	21,325,169	(2,682,458)	-11.2%
Capital Projects Fund	8,790,897	7,155,415	(1,635,482)	-18.6%
Water Fund	13,454,768	15,593,028	2,138,259	15.9%
Sewer Fund	10,253,380	11,307,935	1,054,555	10.3%
Stadium Fund	588,800	689,300	100,500	17.1%
Grand Total	57,095,472	56,070,847	(1,024,625)	-1.8%

Budget Discussion

General Fund Operating

Revenues

Property Taxes. The assessable bases for Real and Personal Property Taxes are provided by the State, which the City uses to generate the tax bills. The Real Property Tax rate for the FY 2025 budget is $0.625 per $100 of assessable base. The Personal Property Tax rate is $1.70 per $100 assessable base. Property taxes are projected to be $12,925,882.

Other Taxes. This category consists of Franchise tax on cable companies, Mobile Home tax on mobile home parks, and Utility tax on utility poles and conduit lines placed within the City by electric and telephone companies. Revenues from other taxes are projected to be $246,798.

State Shared Revenue. In this category are Income Tax, and Highway User Revenues (HUR). State Shared Revenues are projected to be $3,009,415.

Licenses and Permits. This category includes, but is not limited to, Traders Licenses, Grading and Building Permits. Revenues from this category are projected to be $128,750.

Police Grants. State Aid for Police Protection and Special Patrols are included in this category. The State allocates funds to the County based on population density, net taxable income, assessable base, and per capita police expenditures. The funds are divided between the County and municipalities on the basis of relative police expenditures for the immediately preceding fiscal year. The Aberdeen Police Department performs special patrols where it occasionally participates in joint operations with the State and Federal governments; it also patrols certain County and business premises. The costs of these patrols are reimbursed. Police Grants are projected to be $545,683.

County Shared Revenue. The two major items in this category are Police Tax Differential and Hotel Tax. Aberdeen's share of the Hotel Tax is projected to be $850,000. The Police Tax Differential is revenue returned to the City by the County to compensate for police services it provides in lieu of services that would otherwise be provided by the County. County Shared Revenues are projected to be $2,417,092.

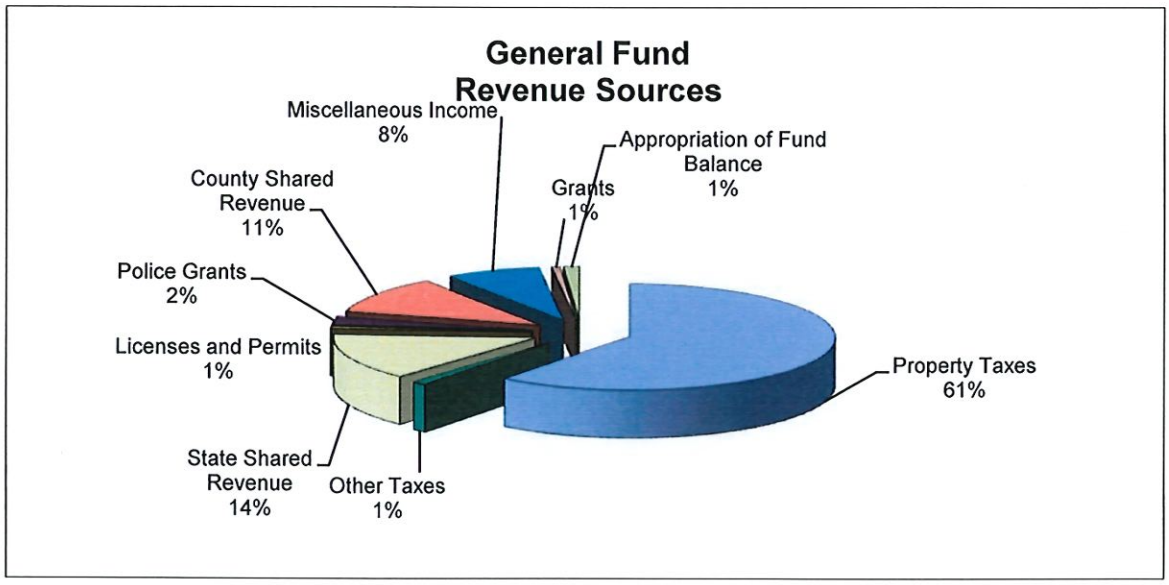
Grants: This category includes grants from the County, State, and Federal governments that are not reported as shared revenues. The budget for this category is $151,000.

Miscellaneous Income. This category includes all other revenue sources that could not fit into any of the preceding categories. APG Contract Fees make up about 61% of this category. Miscellaneous Revenues are projected to be $1,627,000.

Appropriation of Fund Balance. The City will be appropriating $273,548 from Unassigned Fund Balance to fund capital projects and Stadium Fund capital expenses.

General Fund Revenue Sources

Description	Amount	% of Budget
Property Taxes	12,925,882	61%
Other Taxes	246,798	1%
State Shared Revenue	3,009,415	14%
Licenses and Permits	128,750	1%
Police Grants	545,683	3%
County Shared Revenue	2,417,092	11%
Miscellaneous Income	1,627,000	8%
Grants	151,000	1%
Appropriation of Fund Balance	273,548	1%
Total Revenues	21,325,169	100%



Expenditures

Legislative. The legislative portion of the budget pertains to the activities of the Mayor and City Council. Included in this area are their salaries, training and travel expenses and memberships in State and national municipal organizations. FY 25 request: $196,685.

Executive. The executive portion of the budget supports the activities of the City Administrator, City Clerk, Human Resources Director, IT Coordinator, Safety Director, and Administrative Assistant. FY 25 request: $1,425,907.

Elections. No election is scheduled for next year. FY 25 request: $0.

Finance. The Finance Department oversees all the financial matters of the City, including water and sewer billings, accounts payable, tax collection, the budget, and procurement. In addition, the department also oversees the receptionist desk. There are nine employees in the department who tend to these functions. FY 25 request: $768,586.

Legal. This function is filled by the City Attorney and any specialized counsel that the City needs. The maintenance of the City Code by a codification company is also in this category. FY 25 request: $116,000.

Planning and Community Development. The City of Aberdeen maintains full planning and zoning authority within its Planning and Community Development Department. Planning functions are carried out by a volunteer planning commission and a City staff of three. In addition, this department oversees grants administration and economic development. The department also has two contracting positions to continue its Main Street Alliance initiative started in FY 19. FY 25 request: $632,909.

Government Building. The City owns and maintains several buildings. The Government Buildings portion of the budget includes the costs to operate and maintain these buildings as well as IT needs and costs. The major priority in this area is to upgrade and maintain the City's IT software and hardware. FY 25 request: $1,041,500.

General Government. The General Government area of the budget includes City contributions to our boards and commissions as well as several allied agencies that provide valuable public and quasi-public services to the residents of Aberdeen. Those recipients include the Boys and Girls Club, the Economic Development Commission, and the Army Alliance. Costs for community promotions, and certain special programs are also included in this category. FY 25 request: $85,000.

Health and Safety. The general health and safety needs and requirements are budgeted in this category. FY 25 request: $16,500.

Police. Aberdeen is fortunate to have a top-rated Police Department. The department is CALEA Certified, becoming one of the few municipal departments earning this distinction. The department budgeted for forty-four sworn officers and twenty-four non-sworn personnel including dispatch, and code enforcement. FY 25 request: $8,309,474.

Fire. Aberdeen is served by a volunteer Fire Department (AFD). The City supports this dedicated group of volunteers. FY 25 request: $341,186.

Public Works Administration. Public Works provides many services which are paid both through the General Fund and the enterprise funds (water and sewer). Public Works Administration is that area of the budget that includes the personnel that serve all these functions to include the Director of Public Works, Public Works Administrative Assistant, City Engineers, City Inspector and GIS Specialist. FY 25 request: $1,468,068.

Public Works Streets. This department provides a multitude of public works services including street maintenance, parks maintenance, sidewalk maintenance, tree maintenance, snow plowing, and storm water system maintenance. FY 25 request: $1,676,604.

Street Lighting. The City of Aberdeen lights its streets and public areas through a contract with BGE. The utility is responsible for all maintenance and replacement of the streetlights paid for by the City. The City has and expects to continue seeing cost savings in this area due to conversion to LEDs. FY 25 request: $333,500.

Winter Operations. During snow and ice storms, the Aberdeen Department of Public Works is responsible to plow and treat all City owned streets. The City operates and maintains a covered storage facility to ensure salt supplies are ready for application. The facility typically has storage capacity for multiple storms. The City maintains and upgrades its truck fleet as needed with plows and salt spreaders to ensure that all areas have coverage during storms. The City places Winter Operations in its budget but does not try to precisely estimate the yearly costs; as such, costs are highly dependent on the frequency and intensity of winter storms. FY 25 request: $60,000.

Solid Waste. Trash and recycling collections and disposal expenditures are covered in this portion of the budget. The City owns six trash trucks, a pickup truck with a lift gate, to pick up trash, co-mingled recycling, bulk pick-ups, and yard waste. The City has budgeted for the replacement of one trash truck and maintains nine full-time positions in the FY25 budget. The City services approximately 5,000 residential units on a weekly basis, Monday through Friday. Collected materials are disposed through Harford County for which the City pays a tipping fee. Aberdeen has seen growth over the past few years and the Department is once again approaching operational capacity. Future growth will require new operational strategies. The City provides residential collection stops with one 64-gallon standardized collection container for trash and recycling. Residents exceeding the container size in trash are required to purchase a second compatible container and obtain an annual permit. Yard waste pickups are included in the budget. FY 25 request: $1,183,642

Municipal Separate Storm Sewer Systems (MS4s). MS4s Operations are intended to meet the City's responsibilities under the current Phase II MS4 Permit, pursuant to a federal mandate that requires the implementation and maintenance of a storm water management system to protect surface and ground water by reducing the amounts of sediments and pollution from municipal storm sewer systems. The City maintains a comprehensive storm sewer collection system consisting of stormwater facilities, inlets, manholes, outfalls and over 58 miles of stormwater pipes. The operations are also responsible to provide treatment and restorations of streams located within the City Limits to meet the Chesapeake Bay Restoration goals. FY 25 request: $282,270.

Retirement. The City offers several different retirement opportunities for its employees. Most employees are covered under a defined contribution program through Mission Square Retirement. Sworn police officers participate in a defined benefit program. Also, in this area are the City's costs for Other Post-Employment Benefits (OPEB). Beginning in FY 25, these costs are budgeted under their allocated departments.

Payroll Related. There are payroll related costs associated with employing over 170 employees, including health insurance, Workman's Compensation Insurance, and FICA. Beginning in FY 25, these costs are budgeted under their allocated departments.

Miscellaneous. Costs that do not fit neatly into another department/function are deemed to be Miscellaneous. FY 25 request is $243,800.

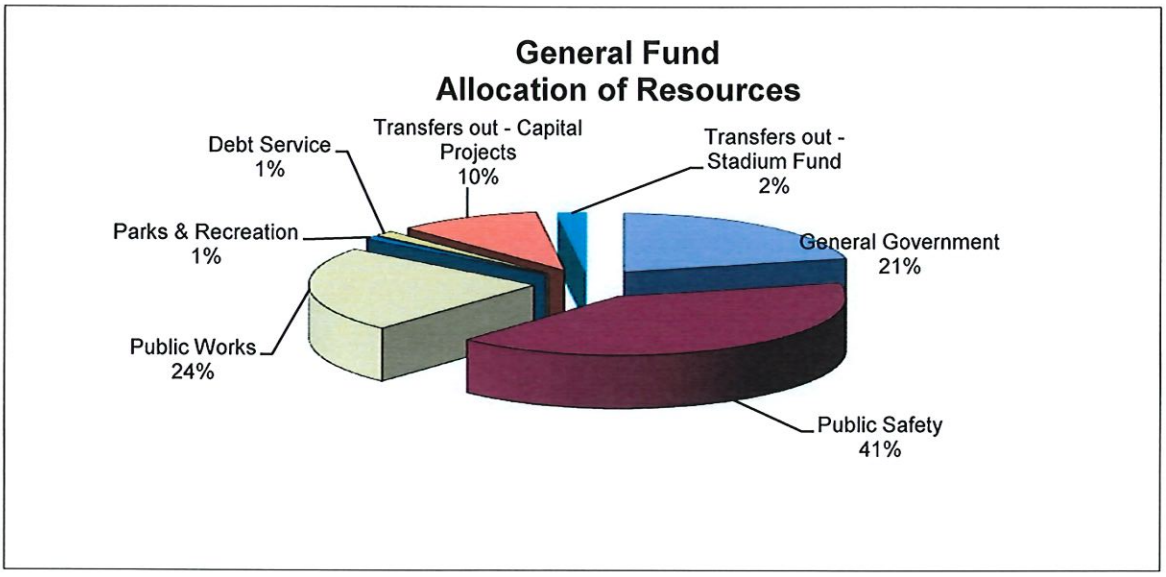
Parks and Recreation. This portion of the budget supports the efforts of the Aberdeen Parks and Recreation Committee, parks maintenance and the capital needs at the Aberdeen Swim Club. The Swim Club is operated, under agreement, by the Boys and Girls Club. FY 25 request is $191,600.

Debt Service. The City has incurred debt for several capital projects including the City Hall and the Public Works facility. FY 25 request: $237,615 for principal payments and $62,209 for interest payments.

Transfers. The City transfers funds to the Capital Projects Fund for capital constructions and purchases. It also transfers funds to the Stadium Fund to support its operations. FY 25 request: $2,213,415 to the Capital Projects Fund and $438,700 to the Stadium Fund.

General Fund Allocation of Resources

Description	Amount	% of Budget
General Government	4,526,887	21%
Public Safety	8,650,660	41%
Public Works	5,004,084	23%
Parks & Recreation	191,600	1%
Debt Service	299,824	1%
Transfers out - Capital Projects	2,213,415	10%
Transfers out - Stadium Fund	438,700	2%
Total Expenditures	21,325,169	100%



Governmental Funds Summary

Description	General Fund	Capital Projects	Total
Revenues:			
Property Taxes	12,925,882	-	12,925,882
Other Taxes	246,798	-	246,798
State Shared Revenue	3,009,415	-	3,009,415
Licenses and Permits	128,750	-	128,750
Police Grants	545,683	-	545,683
County Shared Revenue	2,417,092	-	2,417,092
Grants (Fed, State, County, other)	151,000	4,800,000	4,951,000
Miscellaneous Income	1,627,000	-	1,627,000
Block Grants	-	142,000	142,000
Appropriation of Fund Balance	273,548	-	273,548
Transfers in	-	2,213,415	2,213,415
Total Revenues	21,325,169	7,155,415	28,480,584
Expenditures:			
Salaries and Benefits	8,779,355	-	8,779,355
Other Expenses	9,593,876	-	9,593,876
Debt Service	299,824	-	299,824
Capital Projects	-	7,155,415	7,155,415
Transfers out	2,652,115	-	2,652,115
Total Expenditures	21,325,169	7,155,415	28,480,584

General Fund Expenditures by Department

Department	FY 2023 Actual	FY 2024 Working Appropriation	FY 2025 Request	Change FY '25 vs '24 Incr (Decr)	% Change FY '25 vs '24
Legislative	153,194	180,245	196,685	16,440	9.12%
Executive	429,422	627,968	1,425,907	797,939	127.07%
Elections	-	12,000	-	(12,000)	-100.00%
Finance	648,029	680,582	768,586	88,004	12.93%
Legal	99,646	96,000	116,000	20,000	20.83%
Planning and Community Development	470,711	531,689	632,909	101,219	19.04%
Government Building	1,090,850	1,557,922	1,041,500	(516,422)	-33.15%
General Government	76,390	145,000	85,000	(60,000)	-41.38%
Health and Safety	17,045	18,500	16,500	(2,000)	-10.81%
Police	5,291,568	5,706,336	8,309,474	2,603,138	45.62%
Fire	306,464	314,564	341,186	26,622	8.46%
Public Works Administration	509,834	579,450	1,468,068	888,618	153.36%
Public Works Streets	1,311,091	1,462,322	1,676,604	214,282	14.65%
Street Lighting	272,326	305,000	333,500	28,500	9.34%
Winter Operations	6,138	60,000	60,000	-	0.00%
Solid Waste	933,115	1,185,538	1,183,642	(1,896)	-0.16%
Municipal Separate Storm Sewer Systems	235,978	263,320	282,270	18,950	7.20%
Retirement	1,093,695	1,001,205	-	(1,001,205)	-100.00%
Payroll Related	2,482,679	2,821,896	-	(2,821,896)	-100.00%
Miscellaneous	96,375	234,600	243,800	9,200	3.92%
Parks and Recreation	134,689	206,400	191,600	(14,800)	-7.17%
Debt Service	439,952	352,631	299,824	(52,808)	-14.98%
Transfers Out (1)	2,826,195	5,664,459	2,652,115	(3,012,344)	-53.18%
Total General Fund	**18,925,388**	**24,007,627**	**21,325,169**	**(2,682,458)**	**-11.17%**
(1) Amount to Capital Projects Fund	2,459,547	4,395,959	2,213,415	(2,182,544)	-49.65%

Enterprise Funds

Water Fund

The Water Fund is used to account for the daily operations of the water utilities. The City owns, operates, and maintains a 1.5 MGD (permitted) Water Treatment Plant utilizing 14 wells. The operations also utilize 4 water towers, 4 booster stations, and 92 water main miles to distribute safe drinking water to over 5,000 customers. The City purchases 600,000 gallons of water per day through an agreement with Harford County with the ability to increase up to 900,000 gallons per day, based on operational needs. The City has entered into an agreement with Havre de Grace to purchase 500,000 gallons per day up to 900,000 gallons per day, based on operational needs. The City completed the construction of a new booster station in Fiscal Year 2024 at Railbird Alley. A new booster station at Long Drive is under construction and scheduled for completion in Fiscal Year 2025. A water tower near I-95 and Rt 22 is scheduled for construction in Fiscal Year 2025. Construction is expected to take 12-24 months to complete. The fund's main revenue sources are usage fees and capital connection fees. The capital connection fees are used to maintain existing infrastructure and future capacity. The City has also secured a State grant to design an upgrade to the water plant to address the "PFAS" and other "Forever chemicals" found in the water supply system. The water rates for FY 25 are: Minimum charge per 3,500 gallons or less of metered water is $23.92; over 3,500 gallons is $7.22 per 1,000 additional gallons. The capital connection fee is $9,000 per equivalent dwelling unit.

Sewer Fund

The Sewer Fund is used to account for the daily operations of the wastewater treatment facility. The City owns, operates, and maintains a 4.0 MGD (Permitted) Wastewater treatment Plant to service over 5,000 homes and businesses. The operations utilize 76 sanitary miles and 11 sewer pumping stations to collect waste for processing at the plant. This year's capital efforts continue to support the construction and replacement of the existing methane & gas flare system, the design of two pump stations and increasing the size of existing sewer interceptor lines to support development. The fund's main revenue sources are usage fees and capital connection fees. The capital connection fees are used to maintain existing infrastructure and future capacity. The sewer rates for FY 25 are: Minimum charge per 3,500 gallons or less of metered water is $28.75; over 3,500 gallons is $8.19 per 1,000 additional gallons. The capital connection fee is $8,500 per equivalent dwelling unit.

Stadium Fund

The Stadium Fund is used to account for the operation of the Ripken Stadium. Its main funding source is the Admission and Amusement Tax, and transfers from the General Fund, if necessary.

Enterprise Funds Summary

Description	Water Fund	Sewer Fund	Stadium	Total
Revenues:				
Operating Revenue	3,608,528	4,285,945	250,000	8,144,473
Non-Operating	5,878,700	4,685,700	600	10,565,000
Appropriation of Net Position (Reserve) - (see Note)	6,105,800	2,336,290	-	8,442,090
Transfer in	-	-	438,700	438,700
Total Revenues	15,593,028	11,307,935	689,300	27,590,263
Expenses:				
Cost of Service	2,831,018	3,783,093	-	6,614,111
Other Expenses	443,274	412,874	689,300	1,545,448
Debt Service	560,236	491,968	-	1,052,203
Capital Expenditures	11,758,500	6,620,000	-	18,378,500
Total Expenses	15,593,028	11,307,935	689,300	27,590,263

Note:

The Appropriation of Net Position (Reserve) is to fund non-federally funded capital projects.

DETAIL FINANCIAL DATA – REVENUES

FY 2025 BUDGET SUBMISSION
GENERAL FUND - REVENUES

Description	FY 2023 Actual	FY 2024 Working Appropriation	FY 2025 Request	Change FY '25 vs '24 Incr (Decr)	% Change FY '25 vs '24
Property Taxes					
Real Estate Taxes	9,770,537	9,801,163	10,638,929	837,766	8.55%
Corporate Personal Property Tax	1,386,973	1,367,341	1,862,271	494,930	36.20%
Utilities Personal Property	592,036	592,449	610,000	17,551	2.96%
Penalties and Interest	20,379	25,000	23,000	(2,000)	-8.00%
Additions and Abatements	(65,694)	2,700	(12,000)	(14,700)	-544.44%
Discounts	(76,640)	-	-	-	0.00%
Fire Fighter Tax Credit	(16,500)	(16,000)	(14,500)	1,500	-9.38%
Water and Sewer Tax Credit	(5,479)	(5,479)	(5,529)	(50)	0.91%
Enterprise Zone Tax Credit	(177,849)	(178,802)	(176,288)	2,514	-1.41%
Sub-total	**11,427,761**	**11,588,372**	**12,925,882**	**1,337,510**	**11.54%**
Other Taxes					
Franchise Tax	217,952	173,351	160,894	(12,457)	-7.19%
Mobile Home Tax	32,230	31,600	31,600	-	0.00%
Utility Pole Tax	54,064	54,064	54,304	240	0.44%
Sub-total	**304,245**	**259,015**	**246,798**	**(12,217)**	**-4.72%**
State Shared Revenue					
Income Tax	2,003,092	1,800,000	1,900,000	100,000	5.56%
Highway User Revenue	795,871	950,385	1,109,415	159,030	16.73%
Sub-total	**2,798,963**	**2,750,385**	**3,009,415**	**259,030**	**9.42%**
Licenses and Permits					
Traders License	34,153	30,000	34,000	4,000	13.33%
Grading Permits	29,643	15,000	24,000	9,000	60.00%
Building Permits	26,157	70,000	35,000	(35,000)	-50.00%
Site Plan Review	28,750	35,000	30,000	(5,000)	-14.29%
Mobile Home Park Licenses	600	600	600	-	0.00%
Peddlers Permits	-	150	150	-	0.00%
Deed Stamps and Tax Certificates	4,520	5,000	5,000	-	0.00%
Sub-total	**123,823**	**155,750**	**128,750**	**(27,000)**	**-17.34%**
Police Grants					
State Aid for Police Protection	470,855	291,897	475,683	183,786	62.96%
Special Patrol Reinbursement	91,466	65,000	70,000	5,000	7.69%
Sub-total	**562,321**	**356,897**	**545,683**	**188,786**	**52.90%**
County Shared Revenue					
In Lieu of Financial Corporation	7,142	7,142	7,142	-	0.00%
Tax Differential (Police)	1,268,924	1,291,130	1,315,032	23,902	1.85%
Activity Center (Senior Center)	55,952	57,630	59,359	1,729	3.00%
Hotel Tax	849,987	800,000	850,000	50,000	6.25%
Municipal Separate Storm Sewer System	433,019	230,000	160,559	(69,441)	-30.19%
Cannabis Sales Tax	-	-	25,000	25,000	
Sub-total	**2,615,024**	**2,385,902**	**2,417,092**	**31,190**	**1.31%**
Other Grants					
State Grants	145,386	590,850	150,000	(440,850)	-74.61%
County Grants	807	-	1,000	1,000	
Sub-total	**146,193**	**590,850**	**151,000**	**(439,850)**	**-74.44%**
Miscellaneous Income					
Opioid Litigation Settlement	16,735	-	-	-	0.00%
Fines	5,497	4,500	5,000	500	11.11%
Interest	420,565	22,000	450,000	428,000	1945.45%
Other Rents	5,175	7,000	5,500	(1,500)	-21.43%
APG Contract Fees	1,207,852	900,000	1,000,000	100,000	11.11%
Miscellaneous income - Other	60,466	25,000	40,000	15,000	60.00%
Police Miscellaneous Income	8,110	4,500	4,500	-	0.00%
Trash Collection Fees - toters/bulk pick ups	12,980	20,000	15,000	(5,000)	-25.00%

FY 2025 BUDGET SUBMISSION
GENERAL FUND - REVENUES

Description	FY 2023 Actual	FY 2024 Working Appropriation	FY 2025 Request	Change FY '25 vs '24 Incr (Decr)	% Change FY '25 vs '24
DPW Miscellaneous	304,987	30,000	30,000	-	0.00%
Police Seized Assets	40,622	-	10,000	10,000	
Antenna Leases	67,423	64,735	-	(64,735)	-100.00%
Stormwater management fees	64,329	-	50,000	50,000	
Annexation	71,180	-	15,000	15,000	
Main Street Events	2,450	-	2,000	2,000	
Sub-total	**2,288,371**	**1,077,735**	**1,627,000**	**549,265**	**50.96%**
Total Revenues	**20,266,700**	**19,164,907**	**21,051,621**	**1,886,714**	**9.84%**
Other Financing Sources					
Loan Proceeds	-	92,822	-	(92,822)	-100.00%
Appropriation of Fund Balance	-	4,749,898	273,548	(4,476,350)	-94.24%
Total Other Financing Sources	**-**	**4,842,720**	**273,548**	**(4,569,172)**	**-94.35%**
GRAND TOTAL	**20,266,700**	**24,007,627**	**21,325,169**	**(2,682,458)**	**-11.17%**

FY 2025 BUDGET SUBMISSION
CAPITAL PROJECTS FUND REVENUES

Description	FY 2023 Actual	FY 2024 Working Appropriation	FY 2025 Request	Change FY '25 vs '24 Incr (Decr)	% Change FY '25 vs '24
REVENUES					
State Grants	744,728	207,800	-	(207,800)	-100.00%
Federal Grants	-	4,000,000	4,800,000	800,000	20.00%
County Grants	50,000	-	-	-	0.00%
Block Grant Receipts	468,418	187,138	142,000	(45,138)	-24.12%
Transfer from General Fund	2,459,547	4,395,959	2,213,415	(2,182,544)	-49.65%
Total Revenue	**3,722,693**	**8,790,897**	**7,155,415**	**(1,635,482)**	**-18.60%**

FY 2025 BUDGET SUBMISSION
WATER FUND REVENUES

Description	FY 2023 Actual	FY 2024 Working Appropriation	FY 2025 Request	Change FY '25 vs '24 Incr (Decr)	% Change FY '25 vs '24
Operating					
APG Contract Fees	135,957	160,000	145,000	(15,000)	-9.38%
Miscellaneous Income	1,561	3,500	2,500	(1,000)	-28.57%
Utility Charges	3,063,042	2,983,025	3,257,464	274,438	9.20%
Tower Rental	67,423	64,735	132,564	67,829	104.78%
Late Penalty	45,417	30,000	36,000	6,000	20.00%
Service Charges	38,115	35,000	35,000	-	0.00%
Su-total	**3,351,515**	**3,276,261**	**3,608,528**	**332,267**	**10.14%**
Non-Operating					
State Grants	-	-	1,275,000	1,275,000	
Federal Grants	2,166,446	5,500,000	3,000,000	(2,500,000)	-45.45%
Interest on Savings	1,518	800	1,700	900	112.50%
Demand Charge	152,231	147,000	147,000	-	0.00%
Water Meter Fee	2,335	12,000	5,000	(7,000)	-58.33%
Capital Connection	282,600	2,000,000	1,350,000	(650,000)	-32.50%
Adequate Public Facilities Ordinance (APFO)	207,200	-	100,000	100,000	
Sub-total	**2,812,331**	**7,659,800**	**5,878,700**	**(1,781,100)**	**-23.25%**
Other					
Appropriation of Net Position (Reserve)	-	2,518,708	6,105,800	3,587,092	142.42%
Sub-total	**-**	**2,518,708**	**6,105,800**	**3,587,092**	**142.42%**
GRAND TOTAL	**6,163,845**	**13,454,769**	**15,593,028**	**2,138,259**	**15.89%**

FY 2025 BUDGET SUBMISSION
SEWER FUND REVENUES

Description	FY 2023 Actual	FY 2024 Working Appropriation	FY 2025 Request	Change FY '25 vs '24 Incr (Decr)	% Change FY '25 vs '24
Operating					
APG Contract Fee	165,769	160,000	160,000	-	0.00%
Miscellaneous Income	21,974	25,000	25,000	-	0.00%
Utility Charges	3,475,539	3,317,564	3,587,945	270,382	8.15%
Late Penalty	58,258	40,000	42,000	2,000	5.00%
Sludge	19,280	20,000	20,000	-	0.00%
ENR Fee	504,515	450,926	451,000	74	0.02%
Sub-total	**4,245,335**	**4,013,490**	**4,285,945**	**272,456**	**6.79%**
Non-Operating					
State Grants	224,887	-	-	-	0.00%
Federal Grants	294,177	3,300,000	3,300,000	-	0.00%
Interest on Savings	1,518	900	1,700	800	88.89%
S. Route 40 Front Foot Assessment	22,874	34,000	34,000	-	0.00%
Capital Connection	280,500	2,100,000	1,275,000	(825,000)	-39.29%
Adequate Public Facilities Ordinance (APFO)	72,800		75,000	75,000	
Sub-total	**896,757**	**5,434,900**	**4,685,700**	**(749,200)**	**-13.78%**
Other					
Appropriation of Net Position (Reserve)	-	804,990	2,336,290	1,531,300	190.23%
Sub-total	**-**	**804,990**	**2,336,290**	**1,531,300**	**190.23%**
GRAND TOTAL	**5,142,092**	**10,253,379**	**11,307,935**	**1,054,556**	**10.28%**

FY 2025 BUDGET SUBMISSION
STADIUM FUND REVENUES

Description	FY 2023 Actual	FY 2024 Working Appropriation	FY 2025 Request	Change FY '25 vs '24 Incr (Decr)	% Change FY '25 vs '24
Operating					
Admissions and Amusement Tax	239,041	230,000	250,000	20,000	8.70%
Leasing and Marketing Revenue	100,936	-	-	-	0.00%
Su-total	**339,977**	**230,000**	**250,000**	**20,000**	**8.70%**
Non-Operating					
Interest on Savings	516	300	600	300	100.00%
Interest Income on Leases	3,184	-	-	-	0.00%
Lease Principal Receipts	99,615	-	-	-	0.00%
Sub-total	**103,315**	**300**	**600**	**300**	**100.00%**
Other					
Transfer from General Fund	366,648	358,500	438,700	80,200	22.37%
Su-total	**366,648**	**358,500**	**438,700**	**80,200**	**22.37%**
GRAND TOTAL	**809,941**	**588,800**	**689,300**	**100,500**	**17.07%**

DETAIL FINANCIAL DATA – EXPENDITURES

FY 2025 BUDGET SUBMISSION
GENERAL FUND - EXPENDITURES

Description	FY 2023 Actual	FY 2024 Working Appropriation	FY 2025 Request	Change FY '25 vs '24 Incr (Decr)	% Change FY '25 vs '24
LEGISLATIVE					
Elected Officials Salary	64,378	69,722	77,423	7,701	11.04%
Operating Expenditures	68,611	88,485	89,639	1,154	1.30%
Maryland Municipal League (MML) Dues	18,333	18,038	18,700	662	3.67%
Volunteer Dinner	1,872	4,000	5,000	1,000	25.00%
FICA	-	-	5,923	5,923	
Sub-total	**153,194**	**180,245**	**196,685**	**16,440**	**9.12%**
EXECUTIVE					
Personnel Cost	374,004	569,868	484,246	(85,621)	-15.02%
Overtime	145	300	150	(150)	-50.00%
Operating Expenditures	55,162	51,300	87,000	35,700	69.59%
Vehicle O & M	111	500	200	(300)	-60.00%
Other Post Employment Benefits (OPEB)	-	-	13,500	13,500	
401 Plan - Defined Contribution Plan	-	-	106,194	106,194	
Workman's Compensation	-	-	55,854	55,854	
FICA	-	-	37,056	37,056	
Medical Insurance	-	-	635,706	635,706	
Employee Training	-	6,000	6,000	-	0.00%
Sub-total	**429,422**	**627,968**	**1,425,907**	**797,939**	**127.07%**
ELECTIONS					
Operating Expenditures	-	12,000	-	(12,000)	-100.00%
Sub-total	**-**	**12,000**	**-**	**(12,000)**	**-100.00%**
FINANCE					
Personnel Costs	582,033	642,582	673,988	31,406	4.89%
Overtime	6	500	500	-	0.00%
Operating Expenditures	17,322	20,000	23,000	3,000	15.00%
Audit	10,534	10,000	12,000	2,000	20.00%
Capital Purchases	34,160	1,000	1,000	-	0.00%
FICA	-	-	51,598	51,598	
Employee Training	3,975	6,500	6,500	-	0.00%
Sub-total	**648,029**	**680,582**	**768,586**	**88,004**	**12.93%**
LEGAL					
Codification	21,825	6,000	6,000	-	0.00%
Counsel	77,821	90,000	110,000	20,000	22.22%
Sub-total	**99,646**	**96,000**	**116,000**	**20,000**	**20.83%**
PLANNING AND COMMUNITY DEVELOPMENT					
Personnel Costs	319,469	343,946	358,828	14,882	4.33%
Operating Expenditures	32,811	62,000	35,000	(27,000)	-43.55%
Government Strategic Planning	6,267	-	-	-	0.00%
Vehicle O & M	297	500	500	-	0.00%
Earth Day	8,981	9,000	9,000	-	0.00%
Community Legacy Projects	29,036	78,743	150,000	71,257	90.49%
Main Street Program	69,416	30,000	40,130	10,130	33.77%
Capital Purchases	-	-	4,500	4,500	
FICA	-	-	27,450	27,450	
Employee Training	4,435	7,500	7,500	-	0.00%
Sub-total	**470,711**	**531,689**	**632,909**	**101,219**	**19.04%**
GOVERNMENT BUILDINGS					
Operating Expenditures	6,498	4,000	4,500	500	12.50%
Activity Center (Senior Center)	37,952	75,000	45,000	(30,000)	-40.00%
IT	647,012	500,000	655,000	155,000	31.00%
Municipal Buildings Operations	219,352	275,000	240,000	(35,000)	-12.73%
Janitorial Service	24,251	32,000	38,000	6,000	18.75%
Capital Purchases	105,194	618,422	-	(618,422)	-100.00%
Property Insurance	50,591	53,500	59,000	5,500	10.28%
Sub-total	**1,090,850**	**1,557,922**	**1,041,500**	**(516,422)**	**-33.15%**

FY 2025 BUDGET SUBMISSION
GENERAL FUND - EXPENDITURES

Description	FY 2023 Actual	FY 2024 Working Appropriation	FY 2025 Request	Change FY '25 vs '24 Incr (Decr)	% Change FY '25 vs '24
GENERAL GOVERNMENT					
Boys & Girls Club	29,000	29,000	29,000	-	0.00%
Community Promotions	21,390	65,000	25,000	(40,000)	-61.54%
Economic Development Committee	20,000	25,000	25,000	-	0.00%
Aberdeen Room and Archives	-	20,000	-	(20,000)	-100.00%
Army Alliance	6,000	6,000	6,000	-	0.00%
Sub-total	**76,390**	**145,000**	**85,000**	**(60,000)**	**-41.38%**
HEALTH AND SAFETY					
Operating Expenditures	17,045	17,500	16,500	(1,000)	-5.71%
Capital Purchases	-	1,000	-	(1,000)	-100.00%
Sub-total	**17,045**	**18,500**	**16,500**	**(2,000)**	**-10.81%**
POLICE					
Personnel Costs (Sworn officers)	3,156,736	3,403,185	3,743,619	340,434	10.00%
Clerical Staff/ Code Enforcement	834,539	1,009,553	860,353	(149,200)	-14.78%
Traffic Control	100,200	117,414	135,020	17,606	14.99%
Special Patrols	39,681	65,000	43,000	(22,000)	-33.85%
Overtime	357,216	153,010	200,000	46,990	30.71%
Operating Expenditures	67,032	85,163	90,163	5,000	5.87%
Health and Safety	25,759	47,490	50,000	2,510	5.29%
Range/ Ammo	36,904	35,685	36,755	1,070	3.00%
Uniforms	51,575	59,920	70,000	10,080	16.82%
Special Operations Unit	18,732	45,680	57,580	11,900	26.05%
Community Policing	2,666	110,300	20,000	(90,300)	-81.87%
Communications	61,503	101,650	109,650	8,000	7.87%
Utilities	35,516	38,199	38,199	-	0.00%
Motor Vehicle Expense	136,291	102,239	102,239	-	0.00%
Vehicle Fuel	109,343	95,498	105,498	10,000	10.47%
CDS Transactions	10,760	7,500	7,500	-	0.00%
Seized Funds - Dept. of Justice	11,596	-	-	-	0.00%
Street Camera Project	4,918	10,000	10,000	-	0.00%
Capital Purchases	88,206	90,000	255,000	165,000	183.33%
Police Cars	12,528	-	-	-	0.00%
Other Post Employment Benefits (OPEB)	-	-	226,800	226,800	
401 Plan - Defined Contribution Plan	-	-	60,225	60,225	
Police Pension Plan	-	-	415,000	415,000	
Workman's Compensation	-	-	174,476	174,476	
FICA	-	-	381,122	381,122	
Medical Insurance	-	-	973,425	973,425	
Property Insurance	56,536	60,000	65,000	5,000	8.33%
Employee Training	73,331	68,850	78,850	10,000	14.52%
Sub-total	**5,291,568**	**5,706,336**	**8,309,474**	**2,603,138**	**45.62%**
FIRE					
Contribution	306,464	314,564	341,186	26,622	8.46%
Sub-total	**306,464**	**314,564**	**341,186**	**26,622**	**8.46%**
PUBLIC WORKS ADMINISTRATION					
Personnel Costs	458,670	510,450	648,207	137,757	26.99%
Overtime	303	500	750	250	50.00%
Operating Expenditures	11,618	12,000	40,000	28,000	233.33%
Vehicle O & M	3,504	2,500	5,000	2,500	100.00%
Work Order Management	5,100	18,000	21,000	3,000	16.67%
Other Post Employment Benefits (OPEB)	-	-	29,700	29,700	
401 Plan - Defined Contribution Plan	-	-	156,829	156,829	
Workman's Compensation	-	-	82,486	82,486	
FICA	-	-	49,645	49,645	
Medical Insurance	-	-	377,451	377,451	
GIS Expenditures	12,788	15,000	14,000	(1,000)	-6.67%
Employee Training	16,928	20,000	18,000	(2,000)	-10.00%
Capital Purchases	924	1,000	25,000	24,000	2400.00%
Sub-total	**509,834**	**579,450**	**1,468,068**	**888,618**	**153.36%**

FY 2025 BUDGET SUBMISSION
GENERAL FUND - EXPENDITURES

Description	FY 2023 Actual	FY 2024 Working Appropriation	FY 2025 Request	Change FY '25 vs '24 Incr (Decr)	% Change FY '25 vs '24
PUBLIC WORKS STREETS					
Personnel Costs	799,242	942,322	1,002,718	60,396	6.41%
Overtime	19,853	35,000	35,000	-	0.00%
Operating Expenditures	72,889	80,000	80,000	-	0.00%
Health and Safety	18,722	17,500	18,000	500	2.86%
BGE	34,188	40,000	37,500	(2,500)	-6.25%
Telephone	12,589	11,000	14,000	3,000	27.27%
Tree Maintenance	12,700	15,000	55,000	40,000	266.67%
Uniforms	6,855	5,000	7,000	2,000	40.00%
Motor Vehicle Expense	157,072	130,000	140,000	10,000	7.69%
Vehicle Fuel	49,861	45,000	50,000	5,000	11.11%
Street Signs	14,368	17,500	18,000	500	2.86%
Striping	9,405	10,000	13,000	3,000	30.00%
Sidewalk Repair	43,718	50,000	50,000	-	0.00%
Capital Purchases	-	1,000	5,000	4,000	400.00%
FICA	-	-	79,385	79,385	
Property Insurance	59,627	63,000	72,000	9,000	14.29%
Sub-total	**1,311,091**	**1,462,322**	**1,676,604**	**214,282**	**14.65%**
STREET LIGHTING					
Street Lighting	272,326	305,000	333,500	28,500	9.34%
Sub-total	**272,326**	**305,000**	**333,500**	**28,500**	**9.34%**
WINTER OPERATIONS					
Operating Expenditures	6,138	60,000	60,000	-	0.00%
Sub-total	**6,138**	**60,000**	**60,000**	**-**	**0.00%**
SOLID WASTE					
Personnel Costs	454,475	499,438	487,553	(11,886)	-2.38%
Overtime	28,410	30,000	28,000	(2,000)	-6.67%
Operating Expenditures	6,145	31,500	11,000	(20,500)	-65.08%
Health and Safety	5,550	6,200	6,200	-	0.00%
Tipping Fee	281,788	465,000	470,000	5,000	1.08%
Telephone	2,205	1,900	2,450	550	28.95%
Uniforms	2,315	3,500	3,000	(500)	-14.29%
Motor Vehicle Expense	84,337	80,000	65,000	(15,000)	-18.75%
Vehicle Fuel	56,752	55,000	55,000	-	0.00%
Capital purchases	-	1,000	1,000	-	0.00%
FICA	-	-	39,440	39,440	
Property Insurance	11,138	12,000	15,000	3,000	25.00%
Sub-total	**933,115**	**1,185,538**	**1,183,642**	**(1,896)**	**-0.16%**
MUNICIPAL SEPARATE STORM SEWER SYSTEMS (MS4s)					
Personnel Costs	85,246	95,920	101,942	6,022	6.28%
Overtime	2,061	4,000	3,000	(1,000)	-25.00%
Operating Expenditures	77,071	100,000	90,000	(10,000)	-10.00%
Health and Safety	159	1,300	1,000	(300)	-23.08%
Telephone	644	600	800	200	33.33%
Uniforms	572	1,000	1,000	-	0.00%
Motor Vehicle Expense	3,164	5,000	3,500	(1,500)	-30.00%
Vehicle Fuel	2,549	1,500	4,000	2,500	166.67%
Storm Drains Construction and Maintenance	64,513	50,000	65,000	15,000	30.00%
Work Order Management	-	3,000	3,000	-	0.00%
Capital purchases	-	1,000	1,000	-	0.00%
FICA	-	-	8,028	8,028	
Sub-total	**235,978**	**263,320**	**282,270**	**18,950**	**7.20%**
RETIREMENT					
401 Plan - Defined Contribution Plan	291,926	331,205	-	(331,205)	-100.00%
Police Pension Plan	544,062	400,000	-	(400,000)	-100.00%
Other Post Employment Benefits (OPEB)	257,708	270,000	-	(270,000)	-100.00%
Sub-total	**1,093,695**	**1,001,205**	**-**	**(1,001,205)**	**-100.00%**

FY 2025 BUDGET SUBMISSION
GENERAL FUND - EXPENDITURES

Description	FY 2023 Actual	FY 2024 Working Appropriation	FY 2025 Request	Change FY '25 vs '24 Incr (Decr)	% Change FY '25 vs '24
PAYROLL RELATED					
Workman's Compensation	322,963	298,536	-	(298,536)	-100.00%
FICA	586,692	649,692	-	(649,692)	-100.00%
Medical Insurance	1,573,023	1,863,668	-	(1,863,668)	-100.00%
Unemployment	-	10,000	-	(10,000)	-100.00%
Sub-total	**2,482,679**	**2,821,896**	**-**	**(2,821,896)**	**-100.00%**
MISCELLANEOUS					
Drug and Alcohol testing	1,045	4,500	2,000	(2,500)	-55.56%
On-line Payment System	10,483	12,000	14,500	2,500	20.83%
Property Insurance	400	1,000	500	(500)	-50.00%
Unemployment	-	-	10,000	10,000	
Employee Residence Incentive Program	1,200	2,100	1,800	(300)	-14.29%
Miscellaneous Expense	83,246	115,000	115,000	-	0.00%
General Fund Contingency	-	100,000	100,000	-	0.00%
Sub-total	**96,375**	**234,600**	**243,800**	**9,200**	**3.92%**
PARKS AND RECREATION					
Parks and Recreation Committee	7,210	20,000	-	(20,000)	-100.00%
Parks Maintenance	94,380	145,000	150,000	5,000	3.45%
Swim Club	24,522	25,000	25,000	-	0.00%
Property Insurance	1,271	1,400	1,600	200	14.29%
Miscellaneous Expense	7,306	15,000	15,000	-	0.00%
Sub-total	**134,689**	**206,400**	**191,600**	**(14,800)**	**-7.17%**
DEBT SERVICE - Principal					
Refunding Bonds Series 2011 (CDA 2000) Infrastructure - Munici	160,000	170,000	175,000	5,000	2.94%
Refunding Bonds Series 2016 (CDA 2004B) Infrastructure - Shop	47,600	51,600	-	(51,600)	-100.00%
Capital Projects - Suntrust Bank	51,500	50,400	50,400	-	0.00%
Capital Lease Obligation - Police Vehicles	90,937	-	-	-	0.00%
Capital Lease Obligation - Copiers	16,735	14,365	12,215	(2,150)	-14.97%
Capital Lease Obligation - Servers	19,964	-	-	-	0.00%
Sub-total	**386,736**	**286,365**	**237,615**	**(48,750)**	**-17.02%**
DEBT SERVICE - Interest					
Refunding Bonds Series 2011 (CDA 2000) Infrastructure - Munici	42,406	39,006	34,756	(4,250)	-10.90%
Refunding Bonds Series 2016 (CDA 2004B) Infrastructure - Shop	1,387	475	-	(475)	-100.00%
Refunding Bonds Series 2016 (Suntrust Bank)	3,268	2,451	1,148	(1,303)	-53.17%
Capital Lease Obligation - Police Vehicles	2,906	-	-	-	0.00%
Capital Lease Obligation - Copiers	893	24,335	26,305	1,970	8.10%
Capital Lease Obligation - Servers	2,356	-	-	-	0.00%
Sub-total	**53,216**	**66,266**	**62,209**	**(4,058)**	**-6.12%**
TRANSFERS					
To Capital Projects	2,459,547	4,395,959	2,213,415	(2,182,544)	-49.65%
To Water Fund	-	494,000	-	(494,000)	-100.00%
To Sewer Fund	-	416,000	-	(416,000)	-100.00%
To Ripken Stadium Fund	366,648	358,500	438,700	80,200	22.37%
Sub-total	**2,826,195**	**5,664,459**	**2,652,115**	**(3,012,344)**	**-53.18%**
GRAND-TOTAL	**18,925,388**	**24,007,627**	**21,325,169**	**(2,682,458)**	**-11.17%**

FY 2025 BUDGET SUBMISSION
CAPITAL PROJECTS FUND - EXPENDITURES

Description	FY 2023 Actual	FY 2024 Working Appropriation	FY 2025 Request	Change FY '25 vs '24 Incr (Decr)	% Change FY '25 vs '24
EXPENDITURES					
Parks & Recreation Capital Projects	290,150	195,000	35,000	(160,000)	-82.05%
General Government Capital Projects	593,609	4,112,800	5,118,000	1,005,200	24.44%
Public Works Administration Street and Sidewalk Repairs	50,000	250,000	-	(250,000)	-100.00%
Public Works HUR Funded Projects (Curb, Gutter, Sidewalk/ Street Overlay)	678,966	950,385	1,059,415	109,030	11.47%
Street Camera Project		39,074		(39,074)	-100.00%
Municipal Separate Storm Sewer Systems (MS4s)	240,628	2,125,000	125,000	(2,000,000)	-94.12%
Public Works Administration Capital Purchases	751,206	631,500	510,000	(121,500)	-19.24%
Community Development Block Grants (CDBG) Projects	465,581	187,138	142,000	(45,138)	-24.12%
Police Cars	233,925	300,000	166,000	(134,000)	-44.67%
Total Expenditures	**3,304,065**	**8,790,897**	**7,155,415**	**(1,635,482)**	**-18.60%**

FY 2025 BUDGET SUBMISSION
WATER FUND EXPENSES

Description	FY 2023 Actual	FY 2024 Working Appropriation	FY 2025 Request	Change FY '25 vs '24 Incr (Decr)	% Change FY '25 vs '24
COST OF SERVICE					
Salaries	563,749	520,278	575,931	55,653	10.70%
Overtime	2,043	2,300	4,000	1,700	73.91%
Overtime Construction and Maintenance	16,023	21,000	20,000	(1,000)	-4.76%
Uniforms	4,955	5,000	5,000	-	0.00%
Other Post Employment Benefits (OPEB)	2,483	5,000	5,000	-	0.00%
401 Plan	36,673	50,487	52,479	1,992	3.95%
Workman's Compensation	37,243	25,182	27,602	2,420	9.61%
FICA	56,096	54,312	59,227	4,914	9.05%
Medical Insurance	113,620	125,735	138,279	12,544	9.98%
Energy Costs	179,850	145,000	225,000	80,000	55.17%
Telephone	13,622	14,000	16,000	2,000	14.29%
Vehicle Maintenance	30,904	16,000	20,000	4,000	25.00%
Process Chemicals	51,911	50,000	60,000	10,000	20.00%
Process Equipment Maintenance	41,894	30,000	30,000	-	0.00%
Lab Testing	10,507	20,000	20,000	-	0.00%
Instrument Maintenance	11,762	11,000	12,500	1,500	13.64%
Construction and Maintenance	110,777	130,000	125,000	(5,000)	-3.85%
Water Purchase	955,998	1,000,000	1,200,000	200,000	20.00%
Lab. Chemical & Supplies	12,420	15,000	25,000	10,000	66.67%
Pump Station Maintenance	7,639	15,000	25,000	10,000	66.67%
Source Water Testing	26,591	35,000	35,000	-	0.00%
Elevated Tower Maintenance	97,666	91,000	95,000	4,000	4.40%
Production Well Maintenance	-	45,000	55,000	10,000	22.22%
Sub-total	**2,384,427**	**2,426,294**	**2,831,018**	**404,724**	**16.68%**
OTHER EXPENSES					
Salaries	152,981	165,889	173,774	7,885	4.75%
Overtime	253	500	500	-	0.00%
Operating Expenses	26,525	30,000	40,000	10,000	33.33%
Health & Safety	10,214	15,000	15,000	-	0.00%
Audit Expense	7,825	5,600	7,000	1,400	25.00%
On-line Payment System fees	7,998	8,000	10,000	2,000	25.00%
Work Order Management	750	3,000	3,000	-	0.00%
PFAS Quarterly Notifications & Bi-Annual CCR	-	-	35,000	35,000	
Property and Casualty Insurance	29,572	28,800	33,000	4,200	14.58%
Employee Training	5,027	10,000	10,000	-	0.00%
Miscellaneous Expenses	62,764	50,000	65,000	15,000	30.00%
Maintenance Building and Grounds	22,815	25,000	28,500	3,500	14.00%
Fire Hydrant Maintenance	44,026	20,000	22,500	2,500	12.50%
Sub-total	**370,750**	**361,789**	**443,274**	**81,485**	**22.52%**
DEBT SERVICE - Principal					
Refunding Bonds Series 2016 (CDA 2007B) Water Infrastructure	210,700	214,900	219,900	5,000	2.33%
Refunding Bond Series 2020 (2010 Water Capital Purchase Bond Se	236,000	245,500	256,000	10,500	4.28%
Capital Lease Obligation - Copiers	1,159	638	638	-	0.00%
Sub-total	**447,859**	**461,038**	**476,538**	**15,500**	**3.36%**
DEBT SERVICE - Interest					
Refunding Bonds Series 2016 (CDA 2007B) Water Infrastructure	26,791	14,346	10,345	(4,000)	-27.88%
Refunding Bond Series 2020 (2010 Water Capital Purchase Bond Se	89,305	81,942	71,729	(10,213)	-12.46%
Capital Lease Obligation - Copiers	203	859	1,623	764	88.89%
Sub-total	**116,300**	**97,147**	**83,698**	**(13,449)**	**-13.84%**
CAPITAL EXPENSES					
Capital Projects	2,289,622	9,998,500	11,533,500	1,535,000	15.35%
Utility Capital Purchases	9,372	-	-	-	0.00%
New Construction Meters	-	20,000	80,000	60,000	300.00%
Meter Replacement Program	58,407	90,000	145,000	55,000	61.11%
Sub-total	**2,357,402**	**10,108,500**	**11,758,500**	**1,650,000**	**16.32%**
GRAND TOTAL	**5,676,736**	**13,454,768**	**15,593,028**	**2,138,259**	**37.67%**

FY 2025 BUDGET SUBMISSION
SEWER FUND EXPENSES

Description	FY 2023 Actual	FY 2024 Working Appropriation	FY 2025 Request	Change FY '25 vs '24 Incr (Decr)	% Change FY '25 vs '24
COST OF SERVICE					
Salaries	1,348,102	1,694,727	1,672,058	(22,669)	-1.34%
Overtime	27,892	30,000	30,000	-	0.00%
Overtime Construction and Maintenance	13,869	15,000	15,000	-	0.00%
Uniforms	3,805	7,000	7,000	-	0.00%
Other Post Employment Benefits (OPEB)	7,802	15,000	15,000	-	0.00%
401 Plan	100,792	130,243	129,208	(1,035)	-0.79%
Workman's Comp	69,675	68,283	67,958	(325)	-0.48%
FICA	118,378	145,787	144,656	(1,131)	-0.78%
Medical Insurance	242,801	311,256	313,213	1,957	0.63%
Energy Costs	380,994	320,000	360,000	40,000	12.50%
Telephone	19,862	21,000	21,000	-	0.00%
Vehicle Maintenance	64,520	60,000	75,000	15,000	25.00%
Process Chemicals	334,716	300,000	380,000	80,000	26.67%
Process Equipment Maintenance	195,665	100,000	130,000	30,000	30.00%
Lab Testing	15,744	30,000	35,000	5,000	16.67%
Operating Instrument Maintenance	22,103	35,000	25,000	(10,000)	-28.57%
Construction and Maintenance	113,171	100,000	115,000	15,000	15.00%
Lab Chemicals and Supplies	18,139	21,000	28,000	7,000	33.33%
Compost Operation	59,056	57,000	60,000	3,000	5.26%
Pump Station Maintenance	29,076	50,000	65,000	15,000	30.00%
Pretreatment Operating	28,655	25,000	95,000	70,000	280.00%
Sub-total	**3,214,818**	**3,536,296**	**3,783,093**	**246,797**	**6.98%**
OTHER EXPENSES					
Salaries	153,114	165,889	173,774	7,885	4.75%
Overtime	77	100	100	-	0.00%
Operating Expenses	21,498	25,000	16,000	(9,000)	-36.00%
Health and Safety	14,444	21,000	21,000	-	0.00%
Audit	7,825	5,600	7,000	1,400	25.00%
On-line Payment System fees	7,997	8,000	10,000	2,000	25.00%
Work Order Management	750	3,000	3,000	-	0.00%
Property and Casualty Insurance	46,399	49,500	57,000	7,500	15.15%
Training	6,131	15,000	15,000	-	0.00%
Miscellaneous Expenses	38,768	35,000	40,000	5,000	14.29%
Maintenance, Building and Grounds	71,683	70,000	70,000	-	0.00%
Sub-total	**368,686**	**398,089**	**412,874**	**14,785**	**3.71%**
DEBT SERVICE - Principal					
2009 MDE ARRA Loan (Stimulus Loan)	34,283	34,626	34,972	346	1.00%
ENR Loan	394,315	397,863	401,444	3,581	0.90%
Capital Lease Obligation - Copiers	2,730	2,590	916	(1,674)	-64.64%
Sub-total	**431,328**	**435,079**	**437,332**	**2,253**	**0.52%**
DEBT SERVICE - Interest					
2009 MDE ARRA Loan (Stimulus Loan)	777	3,132	2,786	(346)	-11.06%
ENR Loan	17,002	53,063	49,482	(3,581)	-6.75%
Capital Lease Obligation - Copiers	97	520	2,368	1,847	354.98%
Sub-total	**17,876**	**56,715**	**54,636**	**(2,080)**	**-3.67%**
CAPITAL EXPENSES					
Capital Projects	1,132,757	5,827,200	6,620,000	792,800	13.61%
Utility Capital Purchases	9,066	-	-	-	0.00%
Sub-total	**1,141,823**	**5,827,200**	**6,620,000**	**792,800**	**13.61%**
GRAND TOTAL	**5,174,530**	**10,253,380**	**11,307,935**	**1,054,555**	**10.28%**

FY 2025 BUDGET SUBMISSION
STADIUM FUND EXPENSES

Description	FY 2023 Actual	FY 2024 Working Appropriation	FY 2025 Request	Change FY '25 vs '24 Incr (Decr)	% Change FY '25 vs '24
EXPENSES					
Stadium Expenses					
Operating Expenses	-	90,000	90,000	-	0.00%
Audit Expense	1,115	800	1,300	500	62.50%
Legal Counsel	188,164	5,000	100,000	95,000	1900.00%
Property and Casualty Insurance	40,183	43,000	48,000	5,000	11.63%
Construction and Maintenance	139,739	450,000	450,000	-	0.00%
TOTAL	**369,200**	**588,800**	**689,300**	**100,500**	**17.07%**

LIST OF CAPITAL PROJECTS

FY 2025 BUDGET SUBMISSION		
LIST OF CAPITAL PROJECTS		
FUND	**No**	**DESCRIPTION**
CAPITAL PROJECTS (General Fund)		**Total - $7,013,415**
		Police:
	1	Police Cars
		General Government:
	1	MARC Station Project
	2	Matching Funds for MARC Station Grants
	3	Toter Purchase (New Development) - Developer Reimbursement
		Parks & Recreation:
	1	PARK-23-14 Elm St Demo Basketball Court & Fence (Construct)
	2	PARK-23-04 Replace Park Pavlion Roof (Construct)
		Stormwater/ MS4s:
	1	MS4 Projects (FY24 Design/FY25 Construct) - Stream Restoration Projects
		Streets (Highway User Revenue Funded):
	1	Street Resurfacing (Highway User Revenue funded) - Misc Locations
	2	Sidewalk Connectivity Projects
	3	Roberts Way Phase II Repaving UTL 21-13 Support
		DPW Equipment:
	1	Miscellaneous Equipment (Equipment Items not accounted for in O&M Budget)
	2	VEH 16-28 Unit #33 Front End Loader (Purchase - Replace)
	3	VEH-16-23 Unit #26 1.5 Ton Dump Truck (Purchase - Replace)
	4	VEH-16-65 Unit #112 1-Ton Pickup Truck (Purchase - Replace)
WATER FUND		**Total - $11,533,500**
		American Recovery Plan Act Projects:
	1	Long Drive Booster Station (FY23 & FY24 Construct)
	2	Heat Ctr Booster Pump Station Upgrade [Design (1 yr) / Construct (1 yr)]
		MDE Grant Projects:
	1	WTP 20-01 Raw Water Filtration (FY25 Design)
	2	UTL-22-16 Lead & Copper Rule (Data Collection/Inventory) 50/50 Grant Fund
		Other Projects:
	1	UTL-21-23 Roberts Way - Phase II (Construct)
	2	WTP-16-14 I-95 EWT (FY25-FY26 Construct)
	3	UTL-16-27 Swan Meadows W/S/SS Replacement (Construct - 2 Yr)
	4	VEH-16-47 Unit #91 Maintenance Flat Bed Mechanics Truck (Replace) [50-50 W/WW]
	5	Water System Model Rebuild - Engineering Support
	6	UTL-24-01 600 Block Law St.Water Main Replacement (Parts Only)
	7	Well #7 Replace Discharge Line 8" (Parts and Contract Support)
SEWER FUND		**Total - $6,620,000**
		American Recovery Plan Act Projects:
	1	WWTP-17-01 Methane & Flare System Replacement (FY24 & FY 25Construct)
	2	Carsons Run & Eagles Rest SPS Upgrade (Construct - 2 Yr)
		Other Projects:
	1	UTL-16-27 Swan Meadows W/S/SS Replacement (Construct)
	2	VEH-16-47 Unit #91 Maintenance Flat Bed Mechanics Truck (Replace) [50-50 W/WW]
	3	Route 22 Sewer Line Upgrade - Design
	4	Lateral Launch Camera System Retrofit for Camera Truck

FY 2025 BUDGET SUBMISSION LIST OF CAPITAL PROJECTS		
FUND	**No**	**DESCRIPTION**
	5	WWTP 24-01 Clarifier Steel Coating Rehabilitation, final clarifier one. (Installed 1981)
	6	WWTP 17-02 Replace Spring Valley Sps Generator (Manufactured 1987)
	7	WWTP 16-22 Main pump station, pump base remediation (Installed 1981)
	8	WWTP Labatory: Replace hooded 12 Burner TKN Unit (Total Kjeldahl Nitrogen) 50% Shared with APG Water/Sewer Contract
	9	Sanitary System Model Rebuild - Engineering Support
	10	WWTP - Install New Pole Barn (Phase II Demo Lime Storage Facility)
	11	Remove 1980 era (Offline Equipment) Multi-Year Project
	12	Sanitary Sewer Rehabilitation - Maintenance Contract
STADIUM FUND		**Total - $450,000**
	1	Capex Fund (Ripken Settlement Agreement - $450K)

Description of Proposed Capital Projects
Fiscal Year 2025

General Fund

General Government

1. MARC Train Station Project: The City was awarded $4.0 million in the Fiscal Year 2023 Consolidated Appropriations Act as a Congressional Community Funding Project ("FTA Funds") for the Aberdeen Transit Oriented Development – Station Square Project for Phase I. These funds will complete the first phase of funding for an estimated $55 million project that removes existing physical barriers, which have created accessibility challenges and increases connectivity at the Aberdeen Train Station ("the Station"). The proposed improvements will be ADA accessible and increase public safety and mobility to the Aberdeen MARC/Amtrak Train Station. Phase I of the TOD Station Square Project includes a National Environmental Policy Act (NEPA) Analysis with a Phase II Environmental Study, Geotechnical Report to assess subsurface conditions and undertake soil borings, and 30% Preliminary Architectural and Engineering Design Services. There is an 80% (federal) /20% (city) match requirement.

   The City was also awarded $800,000 from the U.S. Department of Transportation's (USDOT) Fiscal Year 2023 Reconnecting Communities Pilot Grant Program for the Aberdeen Transit Oriented-Station Square Improvements Project. These funds will complete the second phase of funding for an estimated $55 million project that removes existing physical barriers, which have created accessibility challenges and increases connectivity at the Aberdeen Train Station ("the Station"). This planning grant will establish pre-construction documents to facilitate connectivity through an underpass and promote redevelopment surrounding the train station. Grant activities include completion of 60% engineering and design plans, environmental feasibility study, and establish future right-of-way needs. There is an 80% (federal)/ 20% (city) match requirement.

DPW Equipment

1. Miscellaneous Equipment (Purchase): DPW intends to use General Funds to purchase/replace smaller power equipment such as pressure washers, cut saws, chain saws, concrete mixers, attachments for heavy equipment or diagnostic equipment that are not accounted for in the yearly operating budget. This year's budget also includes the purchase of a Jackhammer attachment for the new excavator purchased in FY24 and tall heavy duty jackstands for the mechanic shop.

2. VEH-16-28 Unit 33 a Front-End Loader (Purchase - Replace): DPW intends to use General Funds to replace the existing 2015 Front-End Loader with a larger Loader. The existing loader is undersized for our Maintenance Division needs and has been plagued with costly repairs. It is used for material handling such as salt, stone, and spoils removal. It also helps with lifting/moving larger objects. The loader is expected to serve the department for 10+ years.

3. VEH-16-23 Unit 26 a 1.5-Ton Dump Truck (Purchase - Replace): DPW intends to use General Funds to replace an existing 2011- 1.5-Ton Dump Truck for daily work to be used for transporting materials, salting & plowing, towing, transporting equipment & staff. Due to the daily use of the vehicle in a myriad of uses by the Maintenance Division, the unit is at the end of its life cycle. Continued repairs will become more expensive with overhauls and increased replacement of parts that impact the maintenance budget should the vehicle remain in the fleet's service.

4. VEH-16-65 Unit 112 a 1-ton Pickup Truck (Purchase -Replace): DPW intends to use General Funds to replace an existing 2012- 1-ton Pickup Truck used for daily work to include towing, transporting materials, equipment, plowing, and staff. Due to the daily use of the vehicle in a myriad of uses by the Maintenance Division, the unit is at the end of its life cycle. Continued repairs will become more expensive with overhauls and increased replacement of parts that impact the maintenance budget should the vehicle remain in the fleet's service.

Stormwater

1. MS4 Projects (Design): DPW intends to use General Funds to supplement County MS4 Funds to support the continuation of stream restoration designs to meet the City's Phase II MS4 Permit, Chesapeake Bay Restoration requirements.

Parks and Recreation

1. PARK-23-14 Elm St Basketball Court Resurface & New Fence (Construct): DPW intends to use General Funds to remove the existing court and fence, remove trees and cleanup site. Input from residents would finalize the scope for any upgrades to the site after the removal of the items.

2. PARK 23-04 Replace Park Pavilion Roof (Festival Park): DPW intends to use General Funds to replace Pavilion Roof. The roof leaks and materials are rotted out.

Streets

1. Sidewalk Connectivity Improvements (Construct): DPW intends to use a portion of Maryland Highway User Revenue Funds to install new sidewalks within the City's sidewalk network where there are none. The focus of these improvements is to address areas first where the lack of sidewalks (none or dead ending in the mid-block) impacts the highest number of users (closest to schools, churches, shopping centers).

2. Roberts Way Phase II (Maintenance): DPW intends to use Maryland Highway User Funds to fund the repaving of Roberts Way for Phase II. Water funds will be used to fund the replacement of the water line and trench work. The roadway will require paving and these funds will be used to address this need.

3. Street Resurfacing (Maintenance): DPW intends to use Maryland Highway User Revenue Funds to repave city owned and/or maintained streets, and repair and replace selected sections of curb & sidewalk.

Water Fund

American Rescue Plan Act (ARPA) Projects

1. Long Drive Booster Station (Construct): DPW intends to use ARPA Funds to finish construction of a water booster station in support of a new water supply line across I-95 at the end of Long Drive. Project was awarded in FY23 and will be complete in FY25.

2. Heat Ctr Booster Pump Station Upgrade (Design/Construct): DPW intends to use ARPA Funds to design an upgrade of the existing HEAT Center BPS to support the I-95 Water Tower Project.

MDE Grant Projects

1. WTP 20-01 Raw Water Filtration (Design): DPW intends to use Enterprise Water Funds (via reimbursement) through a MDE Grant to design an upgrade to the Water Plant Filtration system to meet new EPA standards. The plant lacks the filtration necessary to address Volatile organic compounds (VOC) and Per-and Polyfluoroalkyl Substances (PFAs/PFOA).

2. UTL-22-16 Lead and Copper Rule (Data Collection/Inventory): DPW intends to use Enterprise Water Funds via reimbursement through a MDE Grant for professional services to assist in the research and acquirement of historical records relevant to all City development of water infrastructure in Aberdeen. The project will support the development of an Initial Lead Service Line Inventory by documenting materials used during construction of the City's water system throughout various periods. This inventory is required to meet an EPA deadline of October 2024.

Other Projects

1. UTL-21-23 Roberts Way Phase II (Construct): DPW intends to use Enterprise Water Funds to replace the remaining section of an existing waterline. A portion of Roberts Way (MD22 and Beards Hill Road) and a section along Beards Hill consisting of 4200 LF was replaced in FY24. This project would complete the remaining section in the Unit Block of Robert's way between MD 22 to Jennifer Lane. The existing waterline is functionally failing with a high amount of tuberculation which constricts flow. The restriction not only hinders distribution and fire-flow volumes, but severely decreases the ability to maintain proper disinfection and chlorine residual.

2. WTP-16-14 I-95 EWT (FY23 Design/FY24 & FY25 Construct): DPW intends to use Enterprise Water Funds to construct an I95 Water Tower to support the west side development. The designated site was approved for transfer to the City by the Maryland Board of Public Works in April. Construction is expected to take 12-24 months.

3. UTL-16-27 Swan Meadows W/S/SS Replacement (Construct): DPW intends to use Enterprise Water Funds to replace 8,000+ LF of water mains in Swan Meadows. The waterline is at the end of service life. Construction is estimated to take 2 years to complete.

4. VEH-16-47 Unit#91 Maintenance Flat Bed Mechanics Truck [50-50 W/WW]: DPW intends to use Water Enterprise and Sewer Enterprise Funds split 50/50 to replace Unit #91. Unit #91 is a 2008 maintenance vehicle used by the W/WW plant mechanics for both water and sewer operations. With new booster stations and upgraded sewage pump stations the lift crane on the unit is now undersized

to lift the new and updated equipment. The new unit will also be equipped with additional tool storage, a pneumatic system, lighting for night work and a portable welder.

5. Water System Model Rebuild: DPW intends to use Water Enterprise Funds to engage with an engineering firm to create an all-new model of the City's water and sewer systems. This operation would be a turn-key operation to conduct all field surveys, testing, mapping, analysis, monitoring required to calibrate a new model of each utility system from scratch using current real-world data. The product would be an accessible model that City staff can view and use to our benefit on in-house infrastructure projects as well as development projects.

6. UTL-24-01 600 Block Law St Water Main Replacement (Procurement): DPW intends to use Water Enterprise Funds to replace approximately 250 LF of existing 2-inch water main. DPW intends to procure the parts and have work done by in-house Maintenance Staff

7. Well #7 Relace Discharge Line 8" (Contract): DPW intends to use Water Enterprise Funds to replace a section of failing iron pipe from the well house pump discharge to the raw water main. Efforts will be made first to procure the parts and have the work done by in-house staff with contract support.

Sewer Fund

American Rescue Plan Act (ARPA) Projects

1. WWTP-17-01 Methane & Flare System Replacement (Construct): DPW intends to use ARPA Funds to replace the Methane Flare System. The project is under construction and expected to be completed in FY25.

2. Carsins Run & Eagles Rest Sewer Pump Station Upgrade (Design): DPW intends to use ARPA Funds to upgrade two (2) lift stations to support new development. This need is outlined in various APFO agreements between the developers and the City. The design will be completed in FY 25 with construction scheduled for FY25 & FY26.

Other Projects

1. UTL-16-27 Swan Meadows W/S/SS Replacement (Construct): DPW intends to use Sewer Enterprise Funds to replace over 8,000 LF of sewer mains in conjunction with a water main upgrade in Swan Meadows. Construction is estimated to take 2 years to complete.

2. VEH-16-47 Unit#91 Maintenance Flat Bed Mechanics Truck [50-50 W/WW]: DPW intends to use Sewer Enterprise and Water Enterprise Funds split 50/50 to replace Unit #91. Unit #91 is a 2008 maintenance vehicle used by the W/WW plant mechanics for both water and sewer operations. With new booster stations and upgraded sewage pump stations the lift crane on the unit is now undersized to lift the new and updated equipment. The new unit will also be equipped with additional tool storage, a pneumatic system, lighting for night work and a portable welder.

3. Route 22 Sewer Line Upgrade (Design): DPW intends to use Sewer Enterprise Funds to upgrade the sewer lines to support new development. This need is outlined in various APFO agreements between the developers and the City.

4. Lateral Launch Camera System Retrofit for Camera Truck (Procurement): DPW intends to use Sewer Enterprise Funds to purchase Lateral Launch Camera System Retrofit for existing Sewer Camera. A lateral launch camera is a video inspection device used to inspect lateral lines branching out from the main line. The current system only allows us to visually identify the location of a lateral sewer line.

5. WWTP 24-01 Clarifier Steel Coating Rehabilitation, final clarifier one (Installed 1981): DPW intends to use Sewer Enterprise Funds to seek contractor support for the remediation and new coatings for the steel structure of the clarifier. The original coatings from the 1980s is severely failing and is causing corrosion to the steel structures. This will be the first of eight clarifiers that will require this upgrade.

6. WWTP 17-02 Replace Spring Valley Sewer Pump Station Generator (Manufactured 1987): DPW intends to use Sewer Enterprise Funds to seek contractor support for the replacement of the generator. Parts for the ATS (automatic transfer switch) are no longer available due to the age of the generator.

7. WWTP 16-22 Main pump station, pump base remediation (Installed 1981): DPW intends to use Sewer Enterprise Funds to seek contractor support for the replacement of the four main sewage pumps bases at the WWTP. This is original equipment, and all four pump bases are failing. Failure of a pump base may lead to flooding of the main pump station pump room and cause significant damage to the pump. This will lead to possible violations with the facilities EPA NPDES permit and monetary fines from MDE.

8. WWTP Laboratory: Replace hooded 12 Burner TKN Unit (Total Kjeldahl Nitrogen) 50% Shared with APG Water/Sewer Contract: DPW intends to use Sewer Enterprise Funds in conjunction with a share from the APG Water/Sewer contract to purchase, replace and install unit to support Laboratory operations to meet compliance requirements.

9. Sanitary System Model Rebuild - Engineering Support: DPW intends to use Sewer Enterprise Funds to engage with an engineering firm to create an all-new model of the City's water and sewer systems. This operation would be a turn-key operation to conduct all field surveys, testing, mapping, analysis, monitoring required to calibrate a new model of each utility system from scratch using current real-world data. The product would be an accessible model that City staff can view and use to our benefit on in-house infrastructure projects as well as development projects.

10. WWTP - Install New Pole Barn/Engineer Building (Phase II Demo Lime Storage Facility): DPW intends to use Sewer Enterprise Funds to install a storage building with the removal of a silo building at the WWTP Complex. In FY24, the City was successful in the removal of the 1980 era Lime Silo Building. Originally, the intent was to repurpose the existing building for storage. The decay was too great, and the entire facility was removed instead. Phase II would allow for the procurement/installation of a building and electrical to provide on-site storage.

11. Remove 1980 era (Offline Equipment) Multi-Year Project: DPW intends to use Sewer Enterprise Funds to continue the removal of outdated and inactive equipment that is broken, hazardous, or occupies space that in the plant which were not removed under previous upgrades. The intent of this project is to secure contracts to remove broken and obsolete equipment to reclaim space.

12. Sanitary Sewer Rehabilitation (Maintenance Contract): DPW intends to use Sewer Enterprise Funds to establish an annual construction/maintenance contract for sanitary sewer rehabilitation. This contract shall be structured similarly to other maintenance contracts like Paving, Landscaping, Janitorial or Generator Maintenance. Routine sewer maintenance operations have identified thousands of feet of sewer mains, laterals and several manholes that would require rehabilitation.

This would also allow a cost-effective method to repair problem sewer assets as they are discovered through normal operations.

Stadium Fund

1. Capex Funds: DPW allocates General Funds to the Stadium Fund to contribute to the Capex Fund as specified in the Ripken Settlement Agreement. This is a yearly contribution due October 1 of each year.