Weekly City Hall Activity Report

June 30 – July 6, 2024

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Human Resources 6/28/24

Openings 7/5/24

APD Sworn	6
*Maintenance Workers	6
*Data Entry Clerk	1
*W/WWTP Operators	2
W/WWTP – APG Vac Truck	1

Employees Out on Leave

Short Term Disability	2	2 - WWTP
Workers Compensation	2	2- APD
Administrative Leave	2	2 - APD
FMLA - Intermittent Leave	3	

*Includes additional positions budgeted for FY25:

- Data Entry Clerk - 1
- Compliance Supervisor - 1
- Maintenance Workers – 2
- W/WWTP Operator – 1

The Construction Inspector position was filled internally. Matt Bosak transferred from the Maintenance Shop, effective July 1st.

Processed two reports re. employees and wages for a Public Information request APD received

Attended a meeting with the Mayor, DPW Director and W/WWTP Superintendent to discuss and review methods to retain Plant Operator Trainees and promote advancement opportunities within the department.

Retiree Roger Dalton passed away on July 1st, met with his beneficiary to begin processing his life insurance and 401A retirement

Provided additional data and reports to Accreditation Manager for CALEA audit

Communication/meetings re. employee personnel issues

Verifying pay increases, revised retirement deductions and health deductions, to prepare for import to ADP.

FY25
Budgeted
Personnel

DEPT.	
Admin F/T	7
Admin P/T	1
APD Sworn	44
APD Non-Sworn	14
APD P/T Crossing Guard	8
APG Priv - Admin/Maint	11
Council	5
DPW Admin	10
Environmental	9
Finance	9
Maint. Shop	37
Planning	5
W/WWTP	41
TOTAL	201

Finance Department
Weekly Update
Week of July 1, 2024

Receipts for the week were:

1.	General Fund	$ 625,008
2.	Capital Projects Fund	9,860
3.	Water & Sewer Funds	330,421
4.	Stadium Fund	0
	Total	$ 965,289

Disbursements for the week were:

1.	General Fund	$ 672,208
2.	Capital Projects Fund	0
3.	Water & Sewer Funds	217,876
4.	Stadium Fund	67,298
	Total	$ 957,382

Significant Receipts:

1.	Income Tax	$493,449

Significant Disbursements:

1.	Payroll	$459,257

Award

The City received the Government Finance Officers Association's Certificate of Achievement for Excellence in Financial Reporting for FY 2023. The Certificate of Achievement is the highest form of recognition in governmental accounting and financial reporting.

CITY OF ABERDEEN

DEPARTMENT OF PLANNING AND COMMUNITY DEVELOPMENT

UPDATES FOR WEEK OF July 1, 2024

The following activities and actions took place this week:

- Ms. Grover participated in the CivicPlus demonstration for the City's website.
- Ms. Grover met with the Harford County Community College to discuss a location for a workforce training facility.
- Ms. Grover met with the Harford County Department of Planning and Zoning to discuss the development plan for the Reserve at Greenside.
- Ms. Grover prepared a letter to Joe Snee regarding the Cranberry Run, Phase II development.
- Ms. Grover prepared the annual report for the Planning Commission, which will be discussed at the August Planning Commission agenda.
- Ms. Grover prepared a draft Request for Qualifications for traffic consulting firms and is waiting for feedback from the Department of Public Works and Procurement Officer.
- Ms. Spector submitted quarterly reports for the City's current Community Legacy/Strategic Demolition grant awards.
- Ms. Spector mailed out the comprehensive rezoning public hearing notice to properties that abut a property being considered for rezoning.
- Ms. Spector prepared the minutes from the June 12, 2024 Planning Commission meeting.
- Ms. Spector sent information to Mahan Rykiel for the Urban Design Plan

Main Street Activity:

- The Mermaid Run and Under the Sea Bash is scheduled for Saturday, August 24, starting at 8:00am.

Building Permit Report:

Permits Processed (Residential)

Address	Type	Value
74 Green Avenue	**Driveway**	$2,500
828 Leni Way	**New: SFD**	$275,000
749 Sagebrush Loop	**New: SFD**	$280,000
622 3rd Street	**Fence**	$5,000
Total : 4		**$562,500**

Permits Processed (Commercial)

111 Mt. Royal Avenue	**Temporary Classrooms**	$200,000
Total : 1		**$200,000**

Additional plans under review at DILP and/or Health Department:1014 Beards Hill Road- Tenant Fit Out KPot; 143 William Powell Court- Fence; 2106 Titan Terrace- New SFD; 1011 Old Philadelphia Road- Interior Renovations; 379 Stratford Avenue- Roof mounted Solar 3706 Centerfield Drive- Tenant fit-out for Maryland Floor Pros; 727 Old Philadelphia Road- platform reinforcements; 11 East Aztec- deck steps; 975 Beards Hill Plaza- Tenant fit-out Five Below; 645 S Philadelphia Blvd- shell tenant space; 951 Beards Hill Plaza- Tenant fit-out Flame Japanese Hibachi; 361 Michael Lane- alterations to WWTP;

Fields Of Aberdeen

3650-3660 Cooperstown Dr – Under Review

3600-3612 Cooperstown Dr – Under Review

3601-3615 Cooperstown Dr- Under Review

3633-3647 Cooperstown Dr- Under Review

3634-3648 Cooperstown Dr- Under Review

3614-3622 Cooperstown Dr- Under Review

3624-3632 Cooperstown Dr-Under Review

Fieldside Grande

830-838 Camden Way – Released Permit

831-843 Camden Way – Released Permit

840-846 Camden Way- Released Permit

817-829 Bumbry Circle- **Permit Released - 06/04/2024**

830-842 Bumbry Circle- **Permit Released - 06/04/2024**

830-842 Flanagan Way- **Permit Released - 06/04/2024**

831-843 Flanagan Way – **Permit Released - 06/04/2024**

803-815 Bumbry Circle- **Permit Release - 06/04/2024**

800 Bumbry Circle – **Permit Released - 06/04/2024**

810 Bumbry Circle – **Permit Released - 06/04/2024**

The Preserve at Gilbert Meadows:

176 Total lots

Total # of permits released: 62 (33 SFD/29 TH)

7 type 1 certificates of occupancy released

22 Type II certificates of occupancy released

Aberdeen Overlook

344 Total Lots

Total # of permits released: 61 (16 SFD/45 TH)

3 type 1 certificates of occupancy released

8 Type II certificates of occupancy released

DPW Weekly Activity Report
07/05/2024

CITY ENGINEERING

SUBDIVISION & LAND DEVELOPMENT

- 17-03 Stadium Town I-95 Center – Awaiting WD and SWM As-Built submissions.
- 21-03 Gilbert Meadows – A concrete encasement of the sewer main was installed between SMH2 & 3. Stabilization of the stream embankment with class 2 rip rap to prevent further stream migration has not happened yet. Awaiting redline revisions to sewer plan.
- 22-01 Fieldside Grande – Sediment Trap#2 being filled.
- 22-05 Aberdeen Overlook – Phase 6 test pits for soil conditions 6/18/2024. Builder work continues.
- 22-07 Rutter's – Building construction is underway.
- 22-08 Popeye's, Middleton Holdings Lot 2 – Construction ongoing.
- 23-02 Fields of Aberdeen – Base asphalt, curb and gutter has been installed.

WATER & SEWER MODELING

- 25-03 Water and Sewer Modeling – Bid Package and Scope began development. Rough draft of RFP and Bid Evaluation process due for review by July 12.

ENGINEERING INFRASTRUCTURE PROJECTS

FACILITIES

- 24-01 Paving Contract – Renewing the Contract for an additional option year
- 24-08 Sidewalk Connectivity - Storm drain inlet for Beards Hill and Barnette approved and ordered. Edmund and Cambridge area sidewalks began on July 1and to be completed next week.
- 25-05 Sidewalk Connectivity – Areas assessed and developing a bid package. Areas to be present in next few weeks to council for approval

WATER

- 23-07 WTP PFAS Upgrade – no change
- 24-02 Lead Service Inventory – no change
- 25-02 Roberts Way and Shirley Drive Waterline – Bid Package and scope complete. Awaiting review by staff before submitting out.

SEWER

- 24-06 WWTP Lime Building Demolition – Building Permit approved by Harford County. Construction to begin by July 30
- Meters on Private System & Hydrants – no change
- 25-04 Sewer Rehabilitation Annual Contract – Scope of work under development. Intent is to go out to bid July 12

GENERAL ADMINISTRATION

CODE ENFORCEMENT

- Calls/Emails/Self-Identified - 7 calls, 4 emails, 3 self-identified
- Entered in BeeHive - 10
- Courtesy Fliers posted - 3
- Violations/Citation written - 6
- Open cases -
- Closed Cases - 2
- Letters sent this week - 2

GIS

- I created new roads for Aberdeen Overlook and added to base map and geodatabase.
- I coordinated with ESRI technical and IT on some software and hardware issues.

RECORDS RETENTION

- Awaiting feedback from City Clerk for DPW retention; no change
- Utility permits issued.

MAINTENANCE DIVISION

BUILDING & GROUNDS

- Responded to 22 service requests.
- Worked on DPW Shop parking lot expansion, installed 132 tons of stone and installed 4 Bollards.
- Swim Club – Closed for 3 days – Filter Pump motor pulled and replaced with a new one.
- Set up/take down flags on WBA Ave. for 4th.

STREETS & STORM WATER

- Chipper List – 7 locations.
- Removed fallen tree from the roadway on Beards Hill Ext.
- Sealed 3 blacktop patches.
- Calls for Potholes = 1. Potholes repaired/filled = 7.
- Repaired/rebuild storm drain inlet at Custis St. and Gunnison St.
- Installing a new storm drainpipe and inlet box on Law St.

WATER & SEWER

- Installed 14 water meters in Aberdeen Overlook
- Flushed 21 hydrants and flowed 157,774 gallons in region 5.
- Repaired 3 water valve boxes.
- Repaired/replaced sewer main/service on Washington Street.
- Performed cleaning to 743’ of sewer main.

MANPOWER

- 6 vacancies – 3 Sewer Collections – 3 Streets

FLEET
- Scheduled repairs: 12
- Emergency repairs: 8
- Services: 0
- APD Services: 3

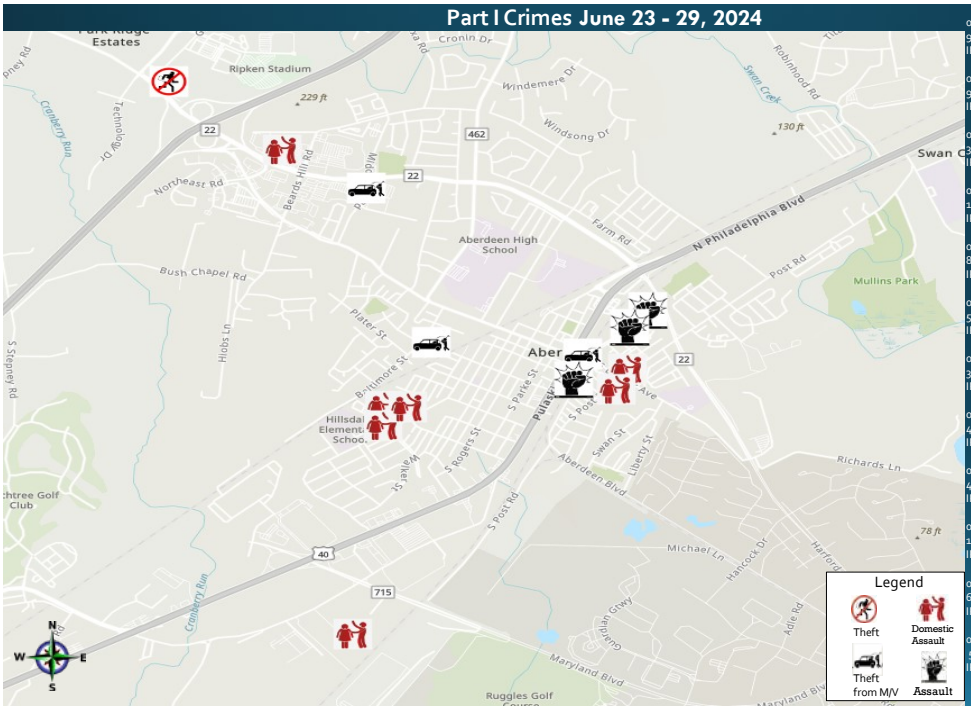
WATER / WASTEWATER PLANT OPERATIONS

WATER & SEWER
- WWTP - Replaced receptacle for Carsins Run sewage pump station dry well sump pump and fixed dry well lights.
- WWTP - Working on replacing main sewage pump #4 mechanical seal.
- WWTP - City WWTP treated 12 million gallons from June 27th to July 2nd.
- WWTP/WTP- City wide SCADA issue two network switches failed. Replace with spare switches.
- WTP - Replaced Plater St booster pump station pump #1 check valve.
- WTP - Repaired raw water sample line at water treatment plant.
- WTP - Plater St booster station control HMI and two power supplies failed. Replaced power supplies from stock and ordered HMI panel. PLC paramedics will install new HMI.
- WTP - Production well #8 placed back in-service.
- WTP - Production well #6 VFD failed. Well #6 is out of service until replacement VFD arrives.
- WTP - City WTP treated 6.8-million-gallons June 27th to July 2nd. This does not include purchased water from Harford County.
- After hour service calls- 1

MANPOWER
- Two (2) vacancies: One (1) operator vacancy. One (1) pump truck operator vacancy.

APD Weekly Report
June 30 – July 6, 2024

Part I Crimes June 23 - 29, 2024



06/23/24 – Domestic Assault
913 Old Philadelphia Rd
IR# - 202400151635

06/24/24 – Domestic Assault
988 Hospitality Way
IR# - 202400152623

06/24/24 – Theft
3710 Churchville Rd
IR# - 202400152860

06/25/24 – Theft from M/V
18 E. Bel Air Ave
IR# - 202400153326

06/26/24 – Domestic Assault
8 S. Post Rd
IR# - 202400154626

06/27/24 – Assault
59 Taft St
IR# - 202400155343

06/28/24 – Assault
31 Roosevelt Ave #E2
IR# - 202400156212

06/28/24 – Domestic Assault
463 Elmhurst St
IR# - 202400156442

06/28/24 – Domestic Assault
463 Elmhurst St
IR# - 202400156539

06/29/24 – Theft from M/V
1026 Middleton Rd
IR# - 202400156906

06/29/24 – Domestic Assault
6 N. Post Rd
IR# - 202400157114

06/29/24 – Theft from M/V
503 Market St
IR# - 202400157270

06/29/24 – Domestic Assault
463 Elmhurst St
IR# - 202400157408

6/29/24 – Assault
18 E. Bel Air Ave
IR# - 202400157410

*Information Obtained From CAD

24 Hour Reports

Date of Incident: 7/7/2024

Incident Type: 1st Deg Domestic Violence
Incident Report Number: 2024-163420
Location of Incident: 62 Valley Bottom Rd Aberdeen

Synopsis of Events:
On 7/7/2024 APD units responded to 62 Valley Bottom RD for a physical domestic. The victim reported that her boyfriend and child's father, [redacted], hit her with the car, then dragged her into the house. He then fled the scene. Cpl. Mowery obtained a warrant for his arrest. Baltimore County located his 2006 grey Infinity at his grandmother's house but was unable to apprehend him. It is most likely that he will go home to 62 Valley Bottom. It is very unlikely the victim will get a protective order against him as she did not want to cooperate with Police for the purposes of criminal prosecution.

24 Hour Reports

Date of Incident: 7/05/24

Incident Type: Missing Juvenile

Incident Report Number: 2024 -162272

Location of Incident: 333 Oak St.

Reporting Officer: Epps

Synopsis of Events: Update: Juvenile has been located in Wilmington DE by the local Police Department per request by Ofc. Epps. Juvenile is fine and with her father. Juvenile has been removed from NCIC.

On July 5th, 2024, Officer Epps met with the reporting person/mother [redacted] at 60 N. Parke St. in reference to her missing daughter. She advised she has total custody of the juvenile. She reported her daughter was at church with her in Delaware on June 23rd, 2024. The juvenile left church without the knowledge of her mother and has not been seen since. The juvenile contacted her grandmother through telephone contact. Grandmother has no knowledge of her whereabouts. Juvenile had recently given birth to a two- or three-month-old baby.

Ofc. Epps attempted to contact the local Police for the jurisdiction to see if the juvenile may be located at the locations provided. Harford County CPS is aware of the circumstances with this juvenile, and they are attempting to find placement for the juvenile. Juvenile uses a WIFI only cell to communicate. Juvenile was entered into NCIC. Aberdeen Police Department Detective Cpl. Shoffstall was notified and the On-Call Commander Lt. Tomlinson.

24 Hour Reports

Date of Incident: 06/17/24

Incident Type: Missing Juvenile

Incident Report Number: 202400145937

Location of Incident: 980 Hospitality Way MD, 21001

Reporting Officer: McKenna

UPDATE: On Thursday, July 4th, 2024 at approximately 1830 hours, Officers of the Salisbury Police Department (SPD) located [redacted]. SPD was put in contact with [redacted] monitoring person, [redacted], to solidify arrangements for [redacted]. [redacted] was removed from NCIC as "missing."

No further at this time.

Synopsis of Events:

On June 17th, 2024, Officer Mckenna responded to the Comfort Inn in Aberdeen for a reported missing juvenile at 0754 hours. Upon arrival he spoke with the monitoring person [redacted], [redacted] reported [redacted] (16-year-old Female) as missing. She reported [redacted] was last seen at 0200 hours in room #102. [redacted] has been a runaway on multiple occasions. She has been found/located in Baltimore City and in Cecil County in the past.

A BOLO was issued to surrounding agencies, APD CID Det. Soto was notified, the On-Call Commander Lt. Tomlinson and the PIO team were all notified. This Sergeant further notified the DSS Caseworker Taylor Bakely for Aubrey about this latest incident.

There were no further reports as of the time of this report.

24 Hour Reports

Date of Incident: 7/4/2024

Incident Type: Child Neglect

Incident Report Number: 2024 -161510

Location of Incident: 430 Holly Dr.

Reporting Officer: Officer Welsh

Synopsis of Events: Today Officers responded to Holly Dr for a 6 y/o non-verbal autistic child who walked into a residence crying. Investigation would reveal it to be the named victim. This is the 4th incident since May 2024 with the previous on 7/1/2024. Sgt Neidig called CPS and made contact with Ms. Harvin. The victim was taken back to her residence at 491 Holly Dr. The on-call CID member was notified. Officer Welsh will be sending a copy of the report to CPS/CID. The mother "took a nap" with the victim and during the nap the victim left the residence. CPS does have an open investigation and is supposed to be visiting the home on Tuesday.

24 Hour Reports

Date of Incident: 7/3/2024

Incident Type: Burglary

Incident Report Number: 24 -160755

Location of Incident: [redacted], Aberdeen, MD, 21001

Reporting Officer: Off. Chaney #174

Synopsis of Events:

On July 3rd, 2024, officers responded to [redacted], regarding a caller believing individuals were in the basement of their vacant property. The caller, identified as [redacted], said he saw damage to 2 window screens, and heard people in the basement. The residence was secured and HCSO K9 responded. Investigation would lead to officer's finding juveniles [redacted] and [redacted] in the rear shed at [redacted]. Both juveniles had been reported missing from Baltimore County by the Woodbourne Family Healing School for troubled youths. Both juveniles had run away from the school on May 14th, 2024, and had since been discharged and removed from the program due to their absence.

Ms. [redacted] resides at [redacted]. and is the aunt of [redacted]. She advised that the State of Maryland has full custody of [redacted]. It was also confirmed through Baltimore County Juvenile Services that [redacted] was also in the custody of the state. [redacted] was able to identify some of the items inside [redacted]. as items (clothing, purses) she had purchased for [redacted] Both [redacted] and [redacted] were placed under arrest for burglary and destruction of property.

Harford County CPS on-call Sherane Bunting was notified of the incident. Baltimore County CPS worker Derek Staines was also notified of the incident. Juvenile reports were done for both [redacted] and [redacted], who were removed from NCIC as missing.

CPS worker Ms. Bunting responded to APD and then was escorted to [redacted], with [redacted] where [redacted] would assume custody. [redacted] was transported by Off. Chaney to [redacted] in Baltimore and released to the custody of [redacted] of the TIME Organization at the direction of Baltimore County CPS worker Kate Fine.

On-Call CID Det. Lightner was on scene during the incident

Nothing further at this time.

Aberdeen Police Department

Arrest June 23 – 29, 2024

6/23/24	202400151970	CDS
6/24/24	202400152233	DWI
6/24/24	202400152439	Warrant
6/25/24	202400153635	DWI
6/25/24	202400154013	Warrant
6/25/24	202400153932	Warrant
6/26/24	202400154919	DWI
6/28/24	202200281403	Warrant
6/29/24	202400157114	Assault

June 23 - 29, 2024
Total Call for Service/Events Works - 538

Eastern District Incidents

Assault – 5

Theft from M/V - 1

Fugitive – 1

Vandalism - 1

Central District Incidents

Vandalism – 1

Assault – 4

DWI – 2

Fugitive - 1

Western District Incidents

Assault – 1

Narcotics – 1

Child Abuse – 1

Fugitive – 1

Missing Person – 1

Theft – 1

Theft from M/V – 2

Lost Firearm – 1

Overdose – 1

Theft from M/V – 2

APD Weekly Traffic Report

June 30 – July 6, 2024

Traffic Stops

40 Stops/Contacts

- 5 State Citations

- 48 Warnings

- 4 Safety Eqt. Repair Orders

- 1 DUI

Crashes (Reportable, PI/PD)

5 (2 Property Damage, 3 Personal Injury)

SMART (Speed Monitoring Awareness Radar Trailer)

Location – 300 Block Post Road