City of Aberdeen

Weekly Activity Report

April 12 - 18, 2026

I. City Hall
- A. Department of Finance
- B. Department of Planning and Community Development (DPCD)
- C. Department of Public Works (DPW)
    1) City Engineering & Administration
    2) Maintenance Division
    3) Water/Wastewater Plant Operations
- D. Human Resources Department

II. Aberdeen Police Department (APD)
- A. APD Calls for Service
- B. Weekly Traffic Report
- C. IT
- D. Accreditations
- E. Administration
- F. 24 Hour Reports

I. City Hall

A. Department of Finance

Weekly Update

Receipts for the week were:

1.	General Fund	$ 37,522
2.	Capital Projects Fund	0
3.	Water & Sewer Funds	405,659
4.	Stadium Fund	0
	Total	$ 443,181

Disbursements for the week were:

1.	General Fund	$ 124,878
2.	Capital Projects Fund	144,590
3.	Water & Sewer Funds	494,433
4.	Stadium Fund	7,500
	Total	$ 771,401

Significant Receipts:

1.	PFAS – DuPont Settlement	$190,247

Significant Disbursements:

1.	Vehicle for Dept. of Public Works	$144,590

Cash Balances as at 3/31/26:

1.	General & Capital Projects Funds	$30,392,689
2.	Water Fund	14,789,711
3.	Sewer Fund	12,003,531
4.	Stadium Fund	2,462,929
	Total	$59,648,860

B. Department of Planning and Community Development (DPCD)

The following activities and actions took place this week:

- Mrs. Grover attended a virtual meeting regarding grant opportunities FY26 Safe Street and Roads for All Implementation. This meeting was to review future federal funding opportunities, for planning and implantation more to follow.
- Ms. Ward finished reviewing and updating older building permit files under "J". She is currently working on "K" to ensure accurate descriptions and to correct or add any missing year information.
- Mrs. Grover and Mrs. Horne attended the Aberdeen Economic Development Commission (EDC) meeting and learned about some of the Aberdeen 250 upcoming events such as the Freedom 5k run and walk that will be presented by the Aberdeen 250 committee with corporation of the Aberdeen Economic Development Corporation. Ms. Ward posted the EDC's March meeting minutes to the City's website.
- Ms. Ward participated in the Harford Leadership Academy class learning about Aberdeen Proving Grounds (APG). This class focused on the history of the military installation how it ties into the local economy and what kind of things happen on base.
- Mrs. Grover worked on Budget amendments for FY2027 that was submitted to Mr. Jack and the Mayor.
- Mrs. Grover and the Mayor attended the City of Aberdeen Unsafe Building Committee, which reviewed the unsafe structure and bulk trash issue on Battle Avenue.
- Mrs. Grover attended a virtual meeting with Mr. Salvo and Mr. Pappas to discuss placement of the signs for the Aberdeen Wash X and other commercial uses on Middelton Road.
- Ms. Ward has been working with Mrs. Correll, to learn more about the City Clerk responsibilities.
- Ms. Ward attended an online training course to learn more about the website Laserfiche and its available features for online users.
- Mrs. Grover and Ms. Chng attended a meeting with the owner of 758 W Bel Air Ave to discuss a proposed parking lot.
- Ms. Ward attended a virtual meeting with Harford County to go over questions about zoning for the Aberdeen Activity Center.
- Ms. Ward updated the Aberdeen 250 Meeting Announcement on the City's website. Along with posting last week's Weekly Activity Report on the City's website.
- Mrs. Hall has been working with Mrs. Cromwell to learn about building permits and processes.

Building Permits:

Permits Processed – Residential

Address	Type	Value of Construction
627 Webb St	Roof	$38,999.00
856 Forgans Dr	Patio	$3,700.00
208 Darlington Ave	Interior Renovations	$100,000.00
708 Walker St	Fence	$10,250.00
478 Manor Rd	Solar	$43,056.00
708 Aldora Dr	Fence	$7,246.00
606 3RD St	Shed	$3,000.00
100 Bush Chapel	Deck	$7,200.00
683 Falcon Ln	Deck	$19,000.00
524 Pleasantwind Dr	Shed	$9,750.00
48 Aberdeen Ave	Deck	$30,000.00

407 Grasmere Dr	Porch	$40,000.00
817 Forgans Dr	New Construction	$265,000.00
847 Forgans Dr	New Construction	$258,000.00
Total: 14		$835,201.00

Permits Processed – Commercial

Address	Type	Value of Construction
53 E Bel Air	Converting to Apartments	$5,000.00
Total:1		$5,000.00

Permits Issued this Week:

Address	Type	Value of Construction
708 Aldora Dr	Fence	$7,246.00
856 Forgans Dr	Patio	$3,700.00
739 Sagebrush Loop	Fence	$6,900.00
301 Bevard Ct	Finishing Basement	$20,000.00
606 3rd St	Shed	$3,000.00
708 Walker St	Fence	$10,250.00
524 Pleasantwind Dr	Shed	$9,750.00
100 Bush Chapel	Deck	$7,200.00
208 Darlington Ave	Interior Renovations	$100,000.00
478 Manor Rd	Solar Panels	$43,056.00
Total: 10		$ 211,102.00

New Commercial Issued Certificates of Use and Occupancy:

15 N Parke Street – Tenant Occupancy Dessert Beauty & Cosmetics

Plans still under review at DILP and/or Health Department:

100 Rock Glenn- exterior and interior reno; 18 N Howard St – Northside Creamery; 1255 Loflin Rd – Cell tower modifications; 650 McHenry Rd – Tenant Fit-Out Aberdeen Primary Care; 758 W Bel Air Ave – Tenant Fit-Out Premium Nine Dispensary; 3738 Churchville Rd Ste A&B – Tenant Fit-out-Honey Dip Diner; 303 Mt Royal Ave – Deck; 404 S Philadelphia Blvd – repair fire damage; 487 Roberts Way – Convert garage into living space; 502 Pulaski Hwy – New Auto Dealership;218 W Bel Air- addition/renovation; 1102 S Philadelphia Blvd – Tiltwall Shell Warehouse; 629 S Philadelphia Blvd – ALLROADS addition

The Preserve at Gilbert Meadows:

176 Total lots

Total # of Permits Applied for – 168.

Total # of permits released: 160 (83 SFD/77 TH)

Total # of Type I Certificates of Occupancy released - 17.

Total # of Type II Certificates of Occupancy released - 137.

Aberdeen Overlook

344 Total Lots

Total # of Permits Applied for – 250.

Total # of permits released: 231 (74 SFD/156 TH)

Total # of Type I Certificates of Occupancy released – 13.

Total # of Type II Certificates of Occupancy released – 193.

C. Department of Public Works (DPW)

1. City Engineering & Administration

SUBDIVISION & LAND DEVELOPMENT ACTIVE CONSTRUCTION:

- 21-03 Gilbert Meadows – Townhome construction continues. Site is in compliance. 8 prestart inspections and 8 U&O inspections conducted. Preparing to plant street trees.
- 22-05 Aberdeen Overlook – Community Center and house construction continues in Phases 2, 4, 5. 4 1 Pre-start, 6 U&O and 2 WM inspections conducted. Site is in compliance.
- 23-02 Fields of Aberdeen – Building construction continues. Site is in compliance.
- 24-02 WashX – Building construction ongoing. Site is in compliance.
- 24-05 Goddard School – Building construction continues. Site is in compliance. Inspection report for public utilities As-Built submitted to developer's engineers.
- Aberdeen Hills Water Main Project – DXI continues to relocate water services on Beards Hill Road. DXI will replace concrete curbing and sidewalk.

CITY ENGINEER PROJECT UPDATE:

- 19-07/22-09/23-01 Ripken Youth Baseball Academy – No Change. Awaiting receipt of AutoCAD files.
- 22-01 Fieldside Grande – No change. Awaiting corrections to be made before re-inspection and final As-Built approval.
- 22-07 Rutter's – No change. Awaiting 1st submission As-Built RDSD.
- 22-08 Popeye's – Middleton Holdings Lot 2 – As-Built for water and sewer connections approved. Project closed.
- 24-04 Hickory Ridge Lot 4 – PWA and SWM Maintenance Agreement executed by developer awaiting City signatures.
- 25-08 Chick Fil A Drive Thru – Awaiting execution of PWA. Plan approvals, SWM/ESC permits, and bonds complete.
- 25-09 Cranberry Run FRP – No Change. Concept SWM approved. Awaiting preliminary plan approval through Planning Commission and City Council.
- 25-10 Aberdeen XChange Lots 2 & 3 – No change. Awaiting submittal of additional information (supporting documentation) on recharge, filtration, and extended-release requirements per meeting held 4/2/2026.
- 25-11 Greenside Reserve – Phase 1A SWM comment design standards confirmed with design engineer. Phase 1B 1st SWM review comments received from EN 3/27/2026 under review. Phase 2 1st RDSD submission 3/3/2026 under review. Phase 2 1st WS submission 3/23/2026 under review. Phase 2 1st SWM submission 3/3/2026 received from EN 4/17/2026.

FY2026 CURB, SIDEWALK, AND STREET RESURFACING

- Aberdeen Hills concrete – Areas of curbing and sidewalk marked out for DXI to replace.
- FY27 HUF concrete replacement areas marked out.

SWM – No change.

- 9 facilities from FY24 failing due to HoA accountability (Windemere) pending legal action.
- Windy Hill Business Park - Contractor has begun work to repair 1 facility failing from FY25.
- 6 facilities from FY26 pending minor maintenance.
- New facilities from Fieldside Grande pending as-built acceptance.

CITY COMPLIANCE

- 15 calls, 18 emails, 38 active & 5 closed cases - followed up on 6 cases, 11 letters sent.
- 36 Active Sewer cap cases – followed up on 1 & 1 closed cases. Residents informing us they are working on repair of sewer caps. Ongoing.
- 4 Smoke testing active cases. 1 closed case. Residents are responding and will follow up.
- Daily routine and follow-up inspections.
- 17 Market Street – Sewer lateral repair completed.
- 114 Philadelphia Blvd – BGE to cut & cap gas line for demo in progress.
- 217 Carol Avenue – Property asked for additional week to be completed by 4/17/2026. In progress.

- 378 Stratford Avenue – Letter sent to property regarding goat in the yard. No response.
- 700 Maxa Road – Property owner called to request utility plans. Plans provided.
- 783 West Bel Air Avenue (Days Inn) – Collapsed upper concrete walkway evaluation and repair in progress.

GIS
- No report

ASSOCIATE ENGINEER
- No Report

DPW ADMIN. ASSISTANT
Processed 6 invoices totaling $78,496.55
Entered 1 requisition totaling $94,080
Issued no permits
DPW Website work, pulled KCI purchase req report, Ecode online training

2. Maintenance Division

BUILDINGS & GROUNDS

- Responded to 28 service requests.
- Provided chipper service for 12 residents.
- Continued Parks/playgrounds cleanup.
- Repaired the Salt Dome roof.
- Performed maintenance to the transfer-station at the DPW maintenance facility.
- Cut up and removed fallen tree at the Swim Club.
- Installed cctv camera near East Bel Air Ave. and repaired several other cctv connections for APD.

STREETS & STORM WATER

- Performed roadside cutting to 1,982 LF and cleaning to 8,654 LF.
- Replaced sidewalk panels at 752,746, and 742 Custis St. using 2.25 CYD. of concrete.
- Replaced 6 temporary roadway patches with 14.75 tons of hot asphalt mix.
- Completed the repairs to the Storm drain culvert under Michal Ln.

WATER & SEWER

- Performed water service shut offs to 84 accounts.
- Performed 81 water main valve box inspections.
- Performed 4 inspections for lead service lines.
- Installed 2 residential water meters.
- Installed a flow meter in a sewer manhole near Windemere lift Station.
- Repaired / replaced a section of the sewer service to 74 Greene Ave.
- Cleaned 395 LF of sewer main.

FLEET

- Scheduled Repairs: 6
- Emergency: 6
- Services: 5 APD: 3
- Unit 16 – DPW 1-ton pickup – out of service – needs motor.
- Unit 37 – DPW backhoe- sent out to have leaking cylinders rebuilt.
- Unit 62- APG Vactor Truck – Sent to MIT with several issues.
- Unit 84 – APG Pump Truck – Sent to MIT for pump issues.

MANPOWER

- 3 openings in Maintenance.

3. Water/Wastewater Plant Operations

WASTE WATER TREATMENT PLANT

- COA WWTP treated 12.6 million gallons. April. 9th to April.15th.
- APG WWTP treated 2.6 million gallons. April 9th to April.15th.
- Grit unit #1 installation finished unit placed in-service.
- Took final clarifier offline and started to drain for inspection and repairs.
- Cleaned Windermere SPS check valves.
- BGE outage at Giles Lane SPS for about 22 hours. Due to underground electrical issues.

WATER TREATMENT PLANT

- COA WTP treated 4.1 million gallons. April 9th to April. 15th.
- APG WTP treated 6.3 million gallons. April 9th to April. 15th.
- 11 bacteriological samples.
- Adjust back pressure valve at the Heat center booster pump station.

Department

- Three operator vacancies. One facility worker vacancy.
- Staff meeting.
  Belt filter press operations training class for operators.

SUPERINTENDENTS

- 20 APG contract hours.
- Reports submitted: COA & APG WWTP 1st quarter pre-treatment reports.
- Meeting with GHD for APGN risk and resilience assessment and emergency response plan updates.
- Meeting with Suburban testing labs to discuss contract.

D. Human Resources Department

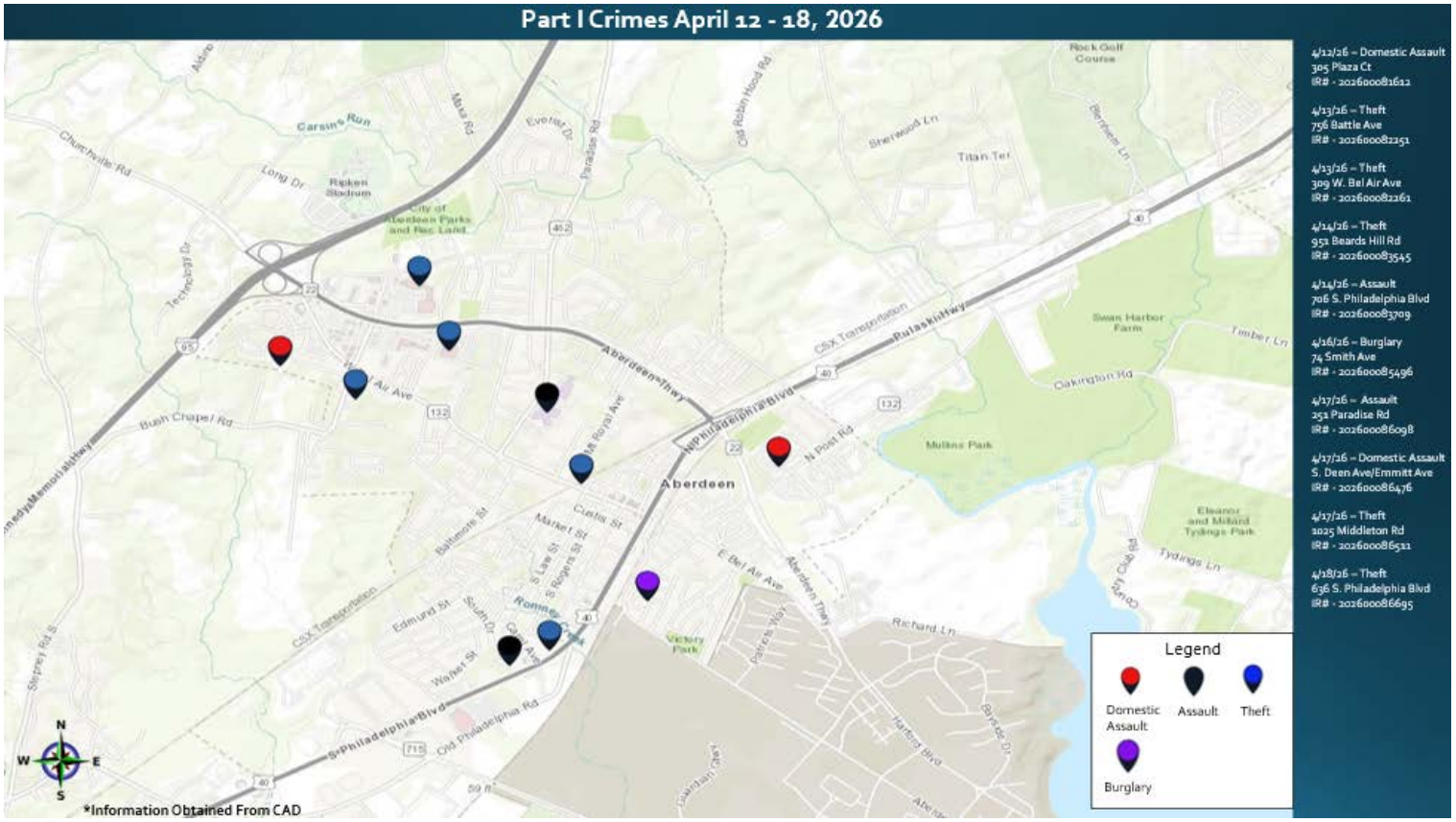
Current Openings – 13 total

- APG Maintenance Shop – 1 -Foreman, 1 Maintenance Worker
- DPW Maintenance Shop – 2 - Maintenance Workers
- W/WW – 2 Operators, 1 Facility Worker
- APD Sworn – 4 Officers
- APD Non – Sworn – 1 Crossing Guard – On Call
- DPW Admin – 1 Director of Public Works

On board 2 new employees, APD Non-Sworn and Environmental Driver

II. Aberdeen Police Department (APD)

A. APD Calls for Service



APD Calls for Service
April 12 - 18, 2026
Total Call for Service/Events Works - 762
Patrol Checks – 190
Community Policing Detail – 23
Foot Patrols – 108

Eastern District Incidents

- Assault – 1
- Narcotics – 1
- Burglary - 1

Central District Incidents

- Theft – 2
- Trespassing – 1
- Narcotics – 2
- Sex Offense - 1

Western District Incidents

- Assault – 2
- Theft – 3
- Harassment – 2

- Suspicious Activity – 3
- Traffic – 1
- Trespassing – 1
- Sex Offense – 1
- Narcotics – 1
- Child Abuse - 1

Arrest April 5 - 11, 2026

Adult Arrest

202600075345	4/5/2026	DUI
202600075501	4/5/2026	Warrant
202600075668	4/5/2026	Trespassing
202600067347	4/6/2026	Assault
202600067769	4/6/2026	Assault
202600077130	4/7/2026	Warrant
202600077514	4/7/2026	DUI
202600077453	4/7/2026	DUI
202600078538	4/8/2026	CDS
202600077701	4/8/2026	DUI
202600078631	4/9/2026	Warrant
202600078960	4/10/2026	Warrant
202600080652	4/11/2026	Assault
202600080954	4/11/2026	Trespassing

B. Weekly Traffic Report

April 12 - 18, 2026

Traffic Stops

161 Stops/Contacts

96 State Citations

217 Warnings

12 Safety Equipment Repair Orders

0 DUI

Crashes (Reportable, PI/PD)

1 (1 Property Damage, 0 Personal Injury)

SMART (Speed Monitoring Awareness Radar Trailer)

- Churchville Road (E/B), prior to Mt. Royal Avenue,
- Churchville Road (W/B), prior to Mt. Royal Avenue

STATTRAK

- N/A

C. IT

- 40 Miscellaneous user/computer issues
- Daily surveillance camera check
- Daily firewall inspection and report
- Weekly PMI backup checks
- Weekly RDS maintenance
- Setup radio Wi-Fi testing
- Coax cams with DPW.
- Amtrak camera RMA with DPW
- Verizon cutover to Fios testing
- Attending New Era meeting

D. Accreditations

Week of 4/12-18/2026

New Accreditation Assessment Cycle Begins May 1, 2026.

CALEA Proofs of Compliance

Processed and filed in PowerDMS.

Policies

Ch 22 Uniforms & Equipment 02 Police Weapons – Amended

Ch 22 Uniforms & Equipment 06 PepperBall Less Lethal Launchers – Formatted new policy and suggested amendments.

Ch 20 Use of Force 01 Force & Deadly Force -- Amended

Planned for Next Week

Online Training, KnowBe4

2026 KnowBe4 Security Awareness Training - 30 minutes
2025 Social Engineering Red Flags
Insights From A Hacker: Social Engineering Red Flags
Hack Attack: Social Engineering Game
AI At Work: Use It *Wisely*
Generative AI: *Intelligent* and Dangerous?
Deepfake *Awareness*

Policies

Ch 05.11 Bias Policing – Amending to comply with v6.22

Ch 34.07 Lethality Assessment – Updating new Lethality Screening form instructions.

E. Administration

Administrative Corporal – Fleet

- Unit 204 – PM completed
- Unit 266 – at All Roads for hood paint. Vehicle was completed and I transported Officer to pick it up.
- Notified Lt. Tomlinson that the tags are dead on Unit 210 (Tahoe). He is looking for the stickers and will advise.
- Notified officers that they can obtain new batteries for their patrol vehicle remote from their supervisors.
- Multiple keys were left in the roll call room with a sign off sheet requesting supervisors to have all officers check to see if the unmarked keys belong to their patrol vehicle.
- Unit 221 – At Al Packer and needs ABS Module replaced ($1300 plus). Presented Form 98
- Unit 232 (grey unmarked) will go from Ofc. Zwick to Off. Culshaw.
- Unit 223 (blue, marked) will go from Off. Culshaw to Ofc. Zwick.
- Unit 211 – Check engine light on. DPW cannot repair. Al Packer to pick up on 4/17.
- Unit 205 – Repairs completed at DPW.
- Provided Mr. Hartsock with an updated list of our fleet.
- Informed Mr. Hartsock that we do not need insurance on our old Durango. It shows that we have it insured.

Community Policing / Relations

- Reached out to Sara in reference to the Highland Commons event. She has not been in contact with me since speaking with Captain. I reached out again to Sarah with a social media post that I drafted and recommendations for coordination of donations of bicycles. Posted the flyer in roll call and officers' room for the Alpha and Delta Squads to stop by if time permits.
- Coordinated one (1) officer to attend the Foster Family event at the Equestrian Center on May 31st. Officer Zamora will be attending.
- Created and updated a master list of community events to keep track of police presence required and or patrol units requested.
- Put out overtime for Mermaid 5K in August.
- Communicated issues with former 5K run with Blue Cheetah and they are on board to make changes for safety.
- Sent out several patches to officers and civilians who requested.
- Prepared items for Earth Day event. CSS Thomas and Off. Culshaw will be working the event.
- Updated community events spreadsheet.

Training

- Requested access to training folders on our network.
- Radar/Lidar training class dates were sent to officers for May.
- Spring range dates have been scheduled for all officers and the instructors. Special accommodations were given to Ofc. Epps due to his upcoming K9 training.
- Printed all testing documents for range as well as the qualification forms for the instructors.
- Sent out multiple new training opportunities to record as well as patrol.
- Field Training Officers – Enrolled the following officers in FTO School with MPCTC – Chaney, Potts, Johnson, Howard and Kinlaw. That covers all the officers who were chosen for FTOs.
- Requested electronic version of the Legal Services brochure from SARC for officers.

Personnel

- Completed CSS Thomas' employe evaluation.

- Notified Captain Reiber of the HCSO Deputy dropping a DV victim at the train station and the Deputy requested CSS Thomas keep an eye on her to ensure she was safely left on the 12:15 train. I requested that we do not do this in the future and notify all of patrol.
- Followed up with Captain in reference to Sgt. Alexander's new patrol outer carrier.
- Assisted Bel Air Police Department with access to all of Rick Clark's trainings on file.
- Submitted Off. Wangu's request for replacement uniform pants.
- Assisted with transitioning Alpha Squad to new portable radios.
- Notified Officers that their form 37 request for training must include the cost and the link to register them for the proposed class.
- Waiting for Off. Soller to respond to his training requests. I need the cost and where to register.
- Issued replacement flashlight and in car charger.
- Entered updated emergency contacts into Skills Manager.

Grants

- Notified that the Gun Violence Reduction Grant application was received ($25,000 requested – maximum). No Update.
- Initiated LETS grant application for "War of 1812" team-building training. No Update.
- Submitted MCIN grant application ($40,000 requested – maximum). No Update.
- Prepared third quarter MCIN invoice and report.

Miscellaneous

- All overtime slots have been filled for the IronBirds games after sending out an email.
- Spoke to Alex Nardone of Island Tech Services who is interested in taking over our fleet for installation of equipment. I informed him that this is a command decision and I will forward the information.
- Assisted with call for service and female search.
- Transported EBike that was located back to the owner.
- Provided EZpass receipts to Major.
- Conducted Mock Traffic Stop to evaluate the bwc translator.
- Labeled all uniform pants in the quartermaster closet.
- Notified Records of the list of people coming in on Friday for vehicle pickups, radio transitions, and decals for interior doors.
- Monitored the door decal installation provided by Image360.
- Entered all invoices for our fleet, scanned and approved/disapproved.

Community Safety Specialist Rodney Thomas #554

04/13 Monday:

- Arrived at Festival Park to conduct a foot patrol of the area.
- Arrived at W. Bel Air Ave for foot patrol.
- Arrived at the Train Station, which was secure and in good condition, conducted a walkthrough of the Train Station.
- Patrolled the Train Station and parking areas.
- Cleared and secured the Train Station after the cleaning crew had departed.
- Patrolled the Train Station and parking areas until the end of my shift.

04/14 Tuesday:

- Arrived at Festival Park to conduct a foot patrol of the area.
- Arrived at W. Bel Air Ave for foot patrol.
- Arrived at Beards Hill Shopping Center for foot patrol.
- Arrived at the Train Station, which was secure and in good condition, conducted a walkthrough of the Train Station.
- Patrolled the Train Station and parking areas.
- Cleared and secured the Train Station after the cleaning crew had departed.
- Patrolled the Train Station and parking areas until the end of my shift.

04/15 Wednesday:

- Arrived at Festival Park to conduct a foot patrol of the area.
- Arrived at W. Bel Air Ave for foot patrol.
- Arrived at the Train Station, which was secure and in good condition, conducted a walkthrough of the Train Station.
- Patrolled the Train Station and parking areas.
- Cleared and secured the Train Station after the cleaning crew had departed.
- Patrolled the Train Station and parking areas until the end of my shift.

04/16 Thursday:

- Arrived at Festival Park to conduct a foot patrol of the area.
- Arrived at W. Bel Air Ave for foot patrol.
- Arrived at the WAWA for foot patrol.
- Arrived at the Train Station, which was secure and in good condition, conducted a walkthrough of the Train Station.
- Patrolled the Train Station and parking areas.
- Cleared and secured the Train Station after the cleaning crew had departed.
- Patrolled the Train Station and parking areas until the end of my shift.

04/17 Friday:

- Arrived at Festival Park to conduct a foot patrol of the area.
- Arrived at W. Bel Air Ave for foot patrol.
- Arrived at the WAWA for foot patrol.
- Arrived at the Train Station, which was in good condition, conducted a walkthrough of the Train Station.
- Patrolled the Train Station and parking areas.
- Automatic doors locked, cleared and secured the Train Station.
- Patrolled the Train Station and parking areas.
- Cleared and secured the Train Station after the cleaning crew had departed.
- Patrolled the Train Station and parking areas until the end of my shift.

04/17 Saturday:

Arrived at Festival Park for Earth Day Festivities.

F. 24 Hour Reports

Date of Incident: 4/14/2026

Incident Type: 1st Degree Assault

Incident Report Number: 2026-00083709

Location of Incident: [redacted]

Reporting Officer: Ofc Russo 183

Synopsis of Events:

On Tuesday, 4/15/2026, at approximately 2207 hours, Officers responded to a civil complaint in reference to the private sale of a vehicle. Upon arrival, Officers spoke with the suspect, [redacted], and the victim, [redacted]. [redacted] vehicle was observed blocking [redacted] vehicle into a parking spot in order to prevent him from leaving. [redacted] reported that [redacted] brother, who was not on scene, was refusing to give him the title to the vehicle he purchased. [redacted] reported that the confrontation with [redacted] became physical when [redacted] grabbed him by the neck. [redacted] stated that he pushed [redacted] away and then [redacted] pulled out a pocketknife and threatened to kill him. [redacted] had a visible injury on his neck. The knife was recovered from [redacted] pocket. [redacted] was placed under arrest.