City of Aberdeen
Weekly Report
May 25 – 31, 2025

I. City Hall

a. Department of Finance
b. Department of Planning and Community Development (DPCD)
c. Department of Public Works (DPW)
d. Human Resources Department

II. Aberdeen Police Department (APD)

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I. CITY HALL

a. DEPARTMENT OF FINANCE

The following activities and actions took place this week:

Receipts for the week were:

1. General Fund	$	610,224
2. Capital Projects Fund		0
3. Water & Sewer Funds		268,908
4. Stadium Fund		0
Total	$	879,132

Disbursements for the week were:

1. There were no disbursements during this period.

Significant Receipts:

1. Income Tax	$442,855
2. Sale of Property (18 N. Law St.)	$158,491

b. DEPARTMENT OF PLANNING AND COMMUNITY DEVELOPMENT

The following activities and actions took place this week:

- Mrs. Grover and Ms. Ward attended the Architectural Review Committee (ARC) meetings to review the building addition rendering and landscaping plan for All Roads, 629 S. Philadelphia Blvd., and the proposed 1,600 square foot convenience store with 10 fuel pumps to be located at the Walmart Supercenter, 645 S. Philadelphia Blvd. Ms. Ward prepared the draft meeting minutes for the ARC to review.
- Mrs. Grover and Ms. Ward attended the Planning Commission work session and reviewed the draft Development Code amendments, Articles I – IV. Comments will be incorporated and additional updates provided at their June 11, 2025 meeting. Work continued on the draft Development Code amendments.
- Mrs. Grover attended the Maryland Department of Housing and Community Development State Revitalization Programs for FY2026 webinar. Grant applications for Community Legacy, Strategic Demolition, and Maryland Façade Improvement Program are available from 5/28/25 – 7/2/25.
- Mrs. Grover sent a zoning violation letter to the owners of 2017 Rock Glenn Boulevard to remove play equipment in the forest conservation easement area.
- Ms. Ward is scanning older building construction plans and matching those with the approved building permit.
- Mrs. Grover assisted with requests for population and housing projections in the City.
- Mrs. Grover and Mr. Shawn Brogan met with Harford County Department of Community Services regarding additional lighting and lighting improvements at North Deen Park and about purchasing water fountains for installation in the downtown and other areas of the City.
- Mrs. Grover submitted requests for reimbursement to MD DHCD for Community Legacy Grant award CL-2022-Aberdeen-00320 and also prepared the quarterly reporting for the Aberdeen Main Street Public Corridor Beautification Project.

Building Permit Activities:

Permits Processed – Residential

Address	Type	Value of Construction
522 Walker St	Fence	$8,900
457 Manor Rd	Deck	$ 25,949
711 Southern Lights Dr	Paver Patio	$ 10,600
867 Forgans Dr	New SFD	$ 264,000
601 Rowe Dr	Fence	$ 1,500
145 Post Rd	Fence	$ 6,000
731 Sagebrush Loop	Fence	$ 9,574
108 Osborne Rd	Solar Panels	$ 19,721
408 Grasmere Dr	Cover Existing Porch	$1,500
Total: 9		$ 347,744

Permits Issued this Week:

Address	Type	Value of Construction
522 Walker St	Fence	$ 8,900
923 Swilken Bridge Rd	Fence - Amendment	$ 4,800
711 Southern Light Dr	Paver Patio	$ 10,600
713 Sagebrush Loop	New SFD	$ 344,000
145 Post Rd	Fence	$ 6,000
457 Manor Rd	Deck	$ 25,949
731 Sagebrush Loop	Fence	$ 9,574
Total: 7		$ 409,823

Amended Permits:

923 Swilken Bridge Rd – Fence

Plans still under review at DILP and/or Health Department:

49 Liberty- solar panels; 3680 Adamson Way- 2 retaining walls; 3680 Adamson Way – Goddard School; 3611 Balaton Dr – Solar Panels; 769 Cronin Dr – above ground pool; 719 S Philadelphia Blvd – interior reno to create lounge area;210 Research Blvd- Tenant Space for TechX; 715 Falcon Ln – Solar Panels; 603 W Bel Air Ave: interior/exterior renovations;

The Preserve at Gilbert Meadows:

176 Total lots

Total # of Permits Applied for – 147

Total # of permits released: 137 (75 SFD/62 TH)

Total # of Type I Certificates of Occupancy released - 16

Total # of Type II Certificates of Occupancy released - 91

Aberdeen Overlook

344 Total Lots

Total # of Permits Applied for – 186

Total # of permits released: 186 (48 SFD/138 TH)

Total # of Type I Certificates of Occupancy released – 3

Total # of Type II Certificates of Occupancy released – 100

c. DEPARTMENT OF PUBLIC WORKS

Nothing to report this week.

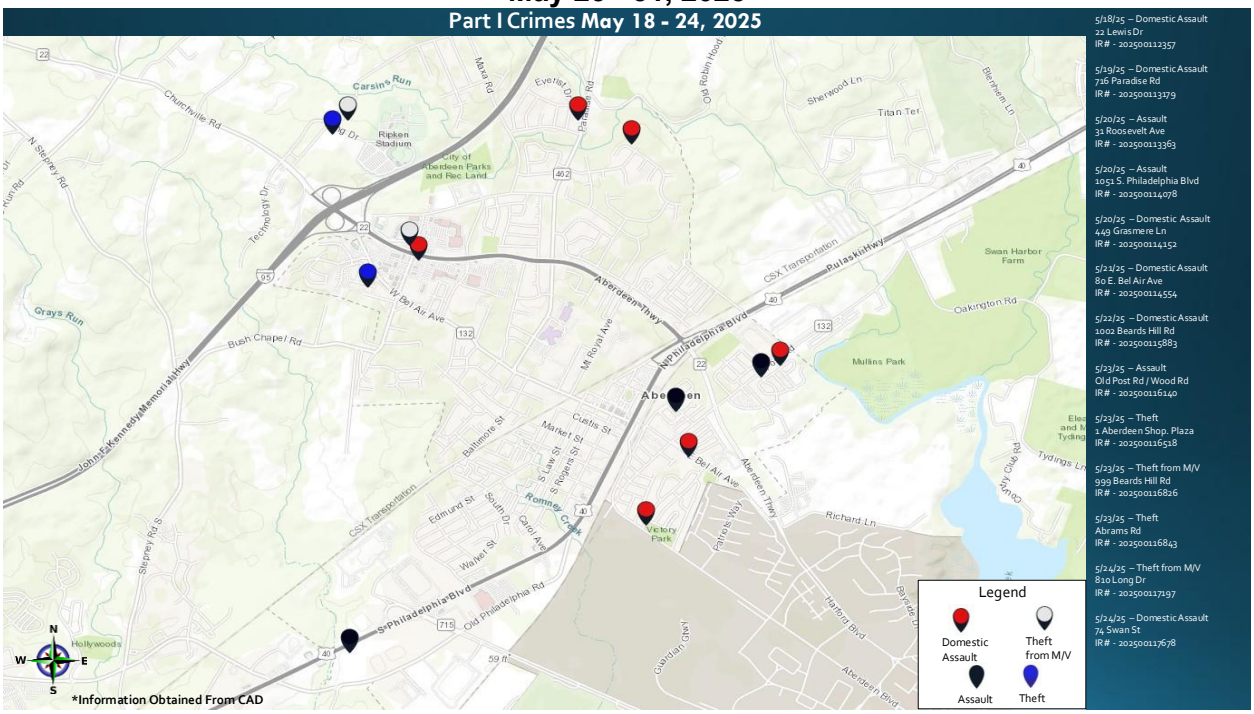
d. HUMAN RESOURCES DEPARTMENT

Current Openings – 15 total

- APG Maintenance Shop – 1 Foreman, 1 Maintenance Worker
- DPW Maintenance Shop – 2 Maintenance Workers, 1 Foreman
- W/WW – 1 Facility Worker, 4 Operators
- APD Admin Technician – 1
- Crossing Guard – 3
- DPW Deputy Director/Program Manager – 1

II. ABERDEEN POLICE DEPARTMENT (APD)

APD WEEKLY REPORT
May 25 - 31, 2025



APD Calls for Service

May 18 - 24, 2025
Total Call for Service/Events Works - 491
Patrol Checks – 102
Community Policing Detail – 18
Foot Patrols – 40

Eastern District Incidents

Assault – 5
Vandalism – 1
Domestic Incident - 1
Unattended Death – 1
Fugitive - 1

Central District Incidents

Missing Person - 1
Assault – 1
Fugitive - 2

Western District Incidents

Assault – 3
Theft – 4
Unattended Death - 2
Disorderly - 3

Arrest May 18 - 24, 2025

202500152860	5/18/2025	Embezzlement
202500113179	5/19/2025	Assault
202500113902	5/20/2025	DUI
202500107015	5/21/2025	Assault
202500115122	5/21/2025	DUI
202500115883	5/22/2025	Assault
202400116140	5/23/2025	Warrant
202500082776	5/24/2025	Warrant
202500117018	5/24/2025	Disorderly
202500117166	5/24/2025	Public Intoxication
202500117642	5/24/2025	Warrant

APD Weekly Traffic Report
May 25 - 31, 2025

Traffic Stops

162 Stops/Contacts
57 State Citations
208 Warnings
10 Safety Eqt. Repair Orders
0 DUI

Crashes (Reportable, PI/PD)

9 (6 Property Damage, 3 Personal Injury)

SMART (Speed Monitoring Awareness Radar Trailer)

- N/A

STATTRAK

- N/A

IT

- 20 Miscellaneous user/computer issues
- Daily surveillance camera check
- Daily firewall inspection and report
- Weekly PMI backup checks
- Machine deploy x2
- Employee AD disable
- Create knowbe4 Q2 campaign
- Phone system update with New era tech

ACCREDITATION

This Week 5/25-31/2025

Remote Mock Assessment – May 26-30, 2025
Prepared assignments; Emailed the 9 mock assessors. Another volunteered, now 10 assessors.

Mock Assessment
Corrected files as assessors sent back their comments.
Comments included recommended amendments to our procedures.

Traffic Policies & Procedures (recommendations from Mock Assessors)
Ch 21. 04 Vehicle Pursuits and Emergency Driving – Rewriting and reorganizing to comply with current practices and Blue Team documentation.
Ch 25.02 Direction and Control – Update procedures applicable during periods of adverse road and weather conditions (CALEA 61.3.2) to concur with current practices.
Awaiting Final Traffic supervisor review before request for General Order:
Ch 25.05 Selective Enforcement
Ch 25.10 Speed Checking Devices
Ch 25.11 Traffic Offenses Involving Alcohol and Drugs

Position Management – Updated Employee List and Personnel Org Chart

PEIS Policy – Rewriting to comply with current practices
Ch 05.13 Personnel Early Identification System

Bias Free Policing Policy – Rewriting to comply with reorganized and updated CALEA Standard 1.2.9 Unlawful or Improper Bias in Public Safety.

Planned Next Week 6/1-7/2025

Year 3 Proofs of Compliance
Collect them from Commanders and officers to finish the year and show continued compliance.

Juvenile Policies – Update, amend, and revise
Ch 28.06 Juvenile Offenders – Amend section on diversion. (CALEA 44.2.1c)
Ch 43.15 Juvenile Programs (Prevention and Diversion) – Update all Links; revise program goals; reorganize sections addressing crime prevention programs; add LEAD diversion program procedures (CALEA 44.2.1c and 1.2.8)

Criminal Follow-up Investigations and Victim/Witness Follow-up Investigations
Verify updated procedures
Ch 27.02 Preliminary and Follow-up Investigations
Ch 27.07 Assistance to Victims and Witnesses
Add references as Endnotes Each Standard with Types of Proofs of Compliance.

CALEA CIMRS (CALEA Information Management & Reporting System) –waiting for Biased Policing Statistics: Traffic Contacts, Field Contacts, Asset Forfeiture Complaints.

24 Hour Reports

Date of Incident: 6/1/2025
Incident Type: Sexual Assault (Past Event)
Incident Report Number: 2025-00123770
Location of Incident: [redacted]
Reporting Officer: OFC. Brandon VanHoy

Synopsis of Events:

On 6/1/2025 at 3:24 PM, Officer's were dealing with [redacted] on a trespassing CFS when she revealed and alleged that she was sexually assaulted approximately two to two and a half weeks ago at the [redacted] by a male identified only [redacted]. [redacted] had met [redacted] on W. Bel Air Avenue while walking. The two would later meet up with a female identified as [redacted] and her boyfriend, [redacted]. The four would eventually end up inside [redacted] room at [redacted]. The victim was sexually assaulted at the location by the male party she was with.