Weekly City Hall Activity Report

June 2 - 8, 2024

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Human Resources 6/7/24

Openings 6/7/24

APD Non-Sworn	0	New employee starting 6/17/24
APD Sworn	6	
Environmental	0	New Driver starting 6/10/24
Maintenance Workers	3	Employee termed this week
W/WWTP Operators	1	New employee started 6/3/24
W/WWTP - APG	1	

Employees Out on Leave

Short Term Disability	1	1 - WWTP
Workers Compensation	2	2- APD
Administrative Leave	2	2 - APD
FMLA - Intermittent Leave	4	

HR has been working with our Broker to finalize the portal for FY25 Open Enrollment; a notice will be sent to all employees.

Meetings to review current fund allocations and reallocate some positions

Reviewing/revising APG Maintenance position descriptions and structure

Construction Inspector interviews with internal candidate; working through process and timing to promote.

Payroll

Period Ending 6/1/ 24	# of Hours	Payroll Amts
Regular	10,153	$318,465
Overtime	551	$30,330
Vacation	711	$13,658
Sick	453	$11,654
Personal	202	$4,795
On-Call Overtime	172	$5,254
Patrol Holiday	106	$3,074
Holiday	1,090	$24,495
Comp Time	120	$3,959
Court On-Call Overtime	34	$1,609
Call-In Overtime	30	$1,237
Vacation Payouts (2)	482	$12,330
TOTAL PAYROLL	14,102	$430,860

Finance Department
Weekly Update
Week of June 3, 2024

Receipts for the week were:

1.	General Fund	$ 801,841
2.	Capital Projects Fund	0
3.	Water & Sewer Funds	403,124
4.	Stadium Fund	0
	Total	$ 1,204,965

Disbursements for the week were:

1.	General Fund	$ 546,470
2.	Capital Projects Fund	15,300
3.	Water & Sewer Funds	258,199
4.	Stadium Fund	729
	Total	$ 820,698

Significant Receipts:

1. N/A

Significant Disbursements:

1.	Payroll	$473,547

Cash Balances as at 5/31/24:

1.	General & Capital Projects Funds	$20,903,055
2.	Water Fund	16,097,529
3.	Sewer Fund	11,259,197
4.	Stadium Fund	1,912,724
	Total	$50,172,505

DPW Weekly Activity Report
06/07/2024

CITY ENGINEERING

SUBDIVISION & LAND DEVELOPMENT

- 17-03 Stadium Town I-95 Center – Discussed As-Built requirements with engineers at Bohler. Awaiting As-Built submissions for W&S and SWM.
- 21-03 Gilbert Meadows – Fourteen ¾" meters installed. Additional 25 APFO EDUs paid. Permits will be processed for paid EDUs only.
- 22-01 Fieldside Grande – Site is stabilized.
- 22-05 Aberdeen Overlook – Building construction continues. Phase 6 developer work awaiting drier conditions.
- 22-07 Rutter's – Bio ponds with associated pipes are being installed. Mass grading and excavation for fuel tanks continues.
- 22-08 Popeye's, Middleton Holdings Lot 2 – Storm drain pip being installed.
- 23-02 Fields of Aberdeen – Slow construction work.
- 24-02 WashX - Awaiting 2nd review plans submission.

WATER & SEWER MODELING

- Bid proposal being prepared.

ENGINEERING INFRASTRUCTURE PROJECTS

FACILITIES

- 24-01 Paving Contract – Concrete on Farm Road and Everist Drive to begin.
- 24-08 Sidewalk Connectivity – Test Pitting started on 6/7to confirm size and location of the storm drain they will tie into.
- Post Rd and Roosevelt Pedestrian Safety Improvements – Concrete wash box removed.

WATER

- 24-03 Beards Hill Road Paving Repair – Met with Levi Lloyd IV from DXI on site to specify the best course of action. Any action to defer until Costa's return.
- Northeast Water Tank Upgrade – Fire flow test canceled 6/5/2024 to be re-scheduled the week of 6/17/2024.

SEWER

- 24-06a WWTP Lime Building Demolition - Awaiting Horne to schedule concrete work.
- 22-15 WWTP Flare – Waiting on Contractor to provide CO for lid roller guides

GENERAL ADMINISTRATION

CODE ENFORCEMENT

- Training and transition in effect
- Evaluating a Cloud based compliance tracking system for department

GIS

- Created roads for the Gilbert Meadows new development and sent to Beehive for update.
- Updated water and sewer geodatabase file requested from KCI.

RECORDS RETENTION
- Awaiting feedback from City Clerk for DPW retention
- Utility permits issued.
- Engaged with a prospective software company to explore potential collaboration on Asset Management, Code Compliance and Utility Permit application. Assisted Director on Budget Amendment for FY25 consideration.
- Created instructions for software updates.

MAINTENANCE DIVISION

BUILDING & GROUNDS
- Performed maintenance request at APD/City Hall
- Performed Park maintenance.
- Checked 18 N. Law St. Property.
- Removed trees from perimeter of WWTP fence line.

STREETS & STORM WATER
- Chipper List – 21 stops.
- Repaired potholes.
- Performed storm water pond /swale maintenance.
- Repaired storm drain boxes.
- Performed roadside maintenance.
- Replaced curb, gutter, and sidewalk panels.
- Cold patch repair at failing asphalt
- Removed debris from storm drain inlets.

WATER & SEWER
- Performed water meter/service-related tasks.
- Repaired 2” water main.
- Repaired water service on Edmund St.
- Hydrant flushing in Region 4.
- Responded to sewer back-up calls.
- Performed sewer main cleaning, surveying, CCTV inspections and updating mapping.
- Performed sewer/water main right of way maintenance.
- Removed/ replaced seized manhole lids.

MANPOWER
- Down 3 positions – 2 Sewer Collections – 1 Streets (General)
- 1 new hire scheduled to start 6/10 for Environmental

FLEET

- Unit 11: Pickup for Miss utility - Out of service
- Unit 68: WWTP operations Pickup - Out of service
- Scheduled repairs: 6
- Emergency repairs: 8
- Services: 2
- APD Services: 1

Rain Event

- Responded to heavy rain event, 6.6" in 4 hours. Streets had flooding and sewer system was over capacity. Performed clean up and monitoring. Assisted WWTP with recovery efforts.

WATER / WASTEWATER PLANT OPERATIONS

WATER & SEWER

- WATER: 2nd quarter well head and distribution TTHM samples collected and delivered to contract lab
- WATER: Four routine bacteriological samples collected in distribution system.
- SEWER: WWTP by passed to EQ 4 June. Broken baffle boards in DB 5 were removed and replaced with new red wood baffles.
- SEWER: Remediation to second stage reactors near completion.
- SEWER: Grit removal system #2 repaired after failure during 5 June weather event. Unit #1 remains offline, additional repairs are required.
- SEWER: TCU failure Swan Creek SPS. New TCU installed and programmed to SCADA.
- SEWER: Chestnut SPS generator failure and is offline. Contractor to evaluate 7 June.
- Compost: Loader Unit #92 remains out of service for repairs.
- Department: WWTP operation challenges continue from 5, 6 June weather event. A brief of the impacts was submitted to Mayor and Director 6 June. Full facility recovery anticipated 10 June.
- Department: 2nd meeting with PepsiCo held to discuss draft discharge permit.

MANPOWER

- Three (3) vacancies: Two (2) operator vacancies. One (1) pump truck operator vacancy.

CITY OF ABERDEEN
DEPARTMENT OF PLANNING AND COMMUNITY DEVELOPMENT
UPDATES FOR WEEK OF JUNE 3, 2024

The following activities and actions took place this week:

- Reviewed the final draft Action Plan for The Safe Streets for All grant that was prepared by the consultant, EXP for the City, the Town of Bel Air, and the City of Havre de Grace. The consultants will be presenting to the City Council at their work session on Monday, June 10.
- Followed up with MDOT MTA regarding the Memorandum of Agreement and the next steps for utilizing the FTA funding; we are still waiting for a fully executed MOA.
- Working with EXP and MDOT SHA to close out the Transportation Alternatives Program grant.
- Continued working on draft amendments to the Development Code to present to the Planning Commission.
- Prepared a zoning verification letter for the Harford County Liquor Control Board for a license hearing to be held for G., A., & E., Inc., t/a Everyday Liquors.
- Attended the City Council meeting for the adoption of Ordinance #24-O-08 relating to the Development Code amendment to remove the minimum requirements for the size of garages that are an integral part of a townhouse unit; adoption of Ordinance #24-O-13 for updating the building codes - 2021 International Building Code, 2021 International Residential Code, 2021 International Energy Code, and adoption of Ordinance #24-O-12 Fees, Rates, and Charges.
- Attended the Oakington Park Public Input Meeting hosted by Harford County Parks and Recreation; Oakington Park is 1,200 acres and the County will be developing a master plan for recreational purposes. For information to follow on this subject.
- Attended meeting with City DPW and FWA to discuss potential development of Lots 2 and 3 on Aberdeen Xchange property located off Newton Lane.
- Attended meeting with Fred Sussman regarding clarification on adopted Ordinances pertaining to the Development Code.
- Attended meeting with City DPW at the AWWTP with Pepsico/Frito Lay staff to discuss potential improvements at their facility.
- Attended the Harford County quarterly meeting with MDOT SHA to discuss road improvement projects and other municipal road improvement projects.
- Building Permit Report:

Permits Processed (Residential)

Address	Type	Value
635 Falcon Ln	**Deck**	$25,000
130 Edmund St	**Fence**	$7,300
351 Stratford Ave	**Fence**	$1,500
832 Leni Way	**New – SFD**	$244,000
714 Cornerstone Ln	**Deck**	$4,300
819 Leni Way	**New – SFD**	$262,000
3542 Gerald Dr	**Deck/Screen Porch**	$14,000

Total : 7 **$558,100**

Permits Processed (Commercial)

727 Old Philadelphia RD	**Automated robotic shuttle put wall system**	$2,520,500
1016 E Bards Hill Rd	**Replacement wall sign – SALLYS**	$2,000
1012 Beards Hill Rd	**Installation of (1) illuminated store front wall sign and acrylic and vinyl faces to existing freestanding signs for KPot**	$9,500

Total : 3 **$2,532,000**

Additional plans under review at DILP and/or Health Department: 111 Mt Royal – interior demo, HVAC reno; 3630 Gerald Dr – deck; 3632 Gerald Dr-deck; 3634 Gerald Dr-deck;36 40 Gerald Dr-deck;3644 Gerald Dr-deck; 727 Old Philadelphia Rd-conveyor equipment; 361 Walker St – interior reno; 645 Falcon Ln – deck; 104 Kretlow Dr- inground pool; 2106 Titan Terr – Construct New SFD; 11 E Aztec-deck; 975 Beards Hill- Tenant Fit-Out 5 Below; 629 S Philadelphia Blvd-interior reno- mechanical shop; 1011 Old Philadelphia Rd- Tenant Fit-Out Thyssen Krupp1014 Beards Hill Rd – Tenant Fit Out-KPot; 1021 Middelton Rd- Fuel Canopy remodel/replacement; 225 S Rogers – intellijacks; 517 Walker St-intellijacks; 320 S Philadelphia Blvd – Face replacement on monument sign. 645 S Philadelphia Blvd-create empty tenant space; 360 Michaels Ln-Construct post and frame building; 951 Beards Hill Rd-Tenant Fit Out – Flame Japanese Hibachi; 361 Michael Ln- alterations to City's WWTP; 431 Lorraine-shed; 23 Lewis Dr – handicap ramp; 456 Doris Cir- interior reno; 167 W Deen-

Fields Of Aberdeen

3650-3660 Cooperstown Dr – Under Review

3600-3612 Cooperstown Dr – Under Review

3601-3615 Cooperstown Dr- Under Review

3633-3647 Cooperstown Dr- Under Review

3634-3648 Cooperstown Dr- Under Review

3614-3622 Cooperstown Dr- Under Review

3624-3632 Cooperstown Dr-Under Review

Fieldside Grande

830-838 Camden Way – Released Permit

831-843 Camden Way – Released Permit

840-846 Camden Way- Released Permit

817-829 Bumbry Circle- **Permit Released - 06/04/2024**

830-842 Bumbry Circle- **Permit Released - 06/04/2024**

830-842 Flanagan Way- **Permit Released - 06/04/2024**

831-843 Flanagan Way – **Permit Released - 06/04/2024**

803-815 Bumbry Circle- **Permit Release - 06/04/2024**

800 Bumbry Circle – **Permit Released - 06/04/2024**

810 Bumbry Circle – **Permit Released - 06/04/2024**

The Preserve at Gilbert Meadows:

176 Total lots

Total # of permits released: 60 (31 SFD/29 TH)

7 type 1 certificates of occupancy released

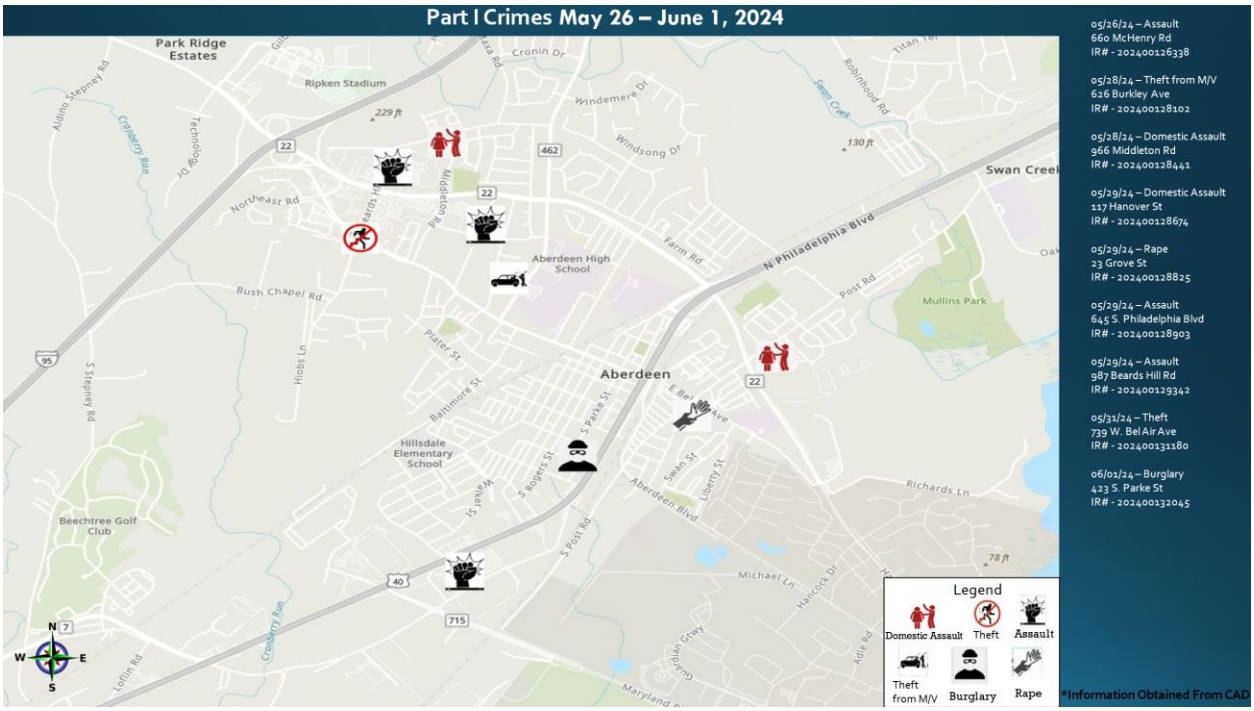
10 Type II certificates of occupancy released

Aberdeen Overlook

344 Total Lots

Total # of permits released: 42 (9 SFD/33 TH)

APD Weekly Report
June 2 - 8, 2024



24 Hour Reports

Date of Incident: 06/04/24

Incident Type: Missing Juvenile

Incident Report Number: 2024 -00134186

Location of Incident: 980 Hospitality Way MD, 21001

Reporting Officer: McKenna

Synopsis of Events:

On June 4th, 2024, Officer Mckenna responded to the Comfort Inn in Aberdeen for a reported missing juvenile at 1315 hours. Upon arrival he spoke with the monitoring person [redacted]. [redacted] reported while in the bathroom of the room [redacted] (16-year-old Female) left the room. She believed [redacted] was going to go to Baltimore Maryland by unknown means. [redacted] is assigned to monitor the Juvenile who is under the direction of the Department of Social Services for Cecil County. [redacted] is a frequent absconder from care. She has been a runaway several times since being housed in Aberdeen.

The Juvenile was entered into N. C. I. C. as missing. There is no notable medical concern. A BOLO was broadcast to other local law authorities to notify them of her missing status. The Aberdeen Police Department Criminal Investigations Division Detective Soto was notified and the On Call Administrative Lt. Reitz was also notified. The PIO Team was sent the information on this report.

This Sergeant called the Case Worker Taylor Bakely and discussed the possible involvement of the Department of Juvenile Justice for the second time. She then provided me with the intake worker she had been communicating with. This Sergeant telephoned [redacted]. We discussed the juvenile circumstances surrounding her safety. We further agreed that an earlier conference needs to be held to attempt to avoid an incident which could cause harm to the juvenile.

This Sergeant was later advised that Ms. Bakely had contacted dispatch with a possible location for the Juvenile in Elkton. This information led to this Sergeant requesting dispatch to have Elkton Police Department make contact with the juvenile and for Ms. Bakely to arrange transportation for the juvenile to be returned.

There were no further reports as of the time of this report.

24 Hour Reports

Date of Incident: 06/09/24

Incident Type: Sexual Assault Past Event

Incident Report Number: 2024 -00138581

Location of Incident: [redacted] Hanover St. Apt. #

Reporting Officer: Mcmeekin

Synopsis of Events:

On June 9th, 2024, at approximately 0408 hours, Cpl. Hoffman was made aware of a report of Sexual Assault by Dispatch. The Victim and her parent were at 2391 Greenspring Dr. Timonium at Kaiser Permanente with Doctor Julie Fifer. This Sergeant was made aware as well. Ofc. McMeekin was assigned to respond to meet with the Parent, Doctor and the child.

Upon his arrival, Doctor Fifer advised the child had complained to her mother that she was having pain in her vaginal area. The Parent [redacted] took the child to her pediatrician. Ofc. McMeekin was advised that during a routine examination the child had swelling, redness and tearing in her vaginal area.

Ofc. McMeekin's investigation revealed the victim had been left in the care of [redacted] nephew [redacted] (14-Year-old) on June 8th, 2024, at approximately 1030 hours until 1430 hours. They were at [redacted] Hanover St. Apt[redacted]. Aberdeen. Ofc. McMeekin, [redacted] and the Victim responded to GBMC Hospital for a possible SAFE Examination to be conducted.

Upon arrival, they were later informed that the exam would not be done due to the child age and the concern for additional trauma.

CID Detective Lightner, the On Call Commander Lt. Reitz and the CPS On-Call Caseworker Taylor Szamski were all notified. The report will be emailed to CPS for their investigation purposes.

24 Hour Reports

Date of Incident: 06/09/24

Incident Type: B & E Business

Incident Report Number: 2024 -00

Location of Incident: 790 W. Belair Ave. Suite 16

Reporting Officer: Douglass

Synopsis of Events:

On June 9th, 2024, at approximately 0430 hours, Ofc. Douglass and other Aberdeen Police Department Officers were Dispatched and responded to the Smoke King 790 W. Belair Ave. Suite 16 (16 Aberdeen Shopping Plaza) for a burglar alarm. Dispatch advised the Alarm Company advised the activation was for a glass break to front door.

Upon arrival Units observed the front entry door glass was broken. Units entered the store and conducted an interior search which was negative in result for any suspects on scene.

The EL for the business was contacted and responded to the scene. Upon his arrival units were able to view the security video camera footage. The footage from the store was viewed by units. The video time stamp is off by approximately 50 minutes, and it started at 0337 hours which would make the actual time of 0427 hours. The video shows a vehicle pulling in front of the store and stop. Three apparent males exit the vehicle wearing gloves and move to the front of the store, one of the males throws an object at the door causing the glass door window to break. The three males enter the store. One goes to the register area jumps the counter and opens the register and removes the cash. The other males go to other areas of the store and take merchandise. They then exit the store and enter the vehicle and flee the area. The incident involved approximately 3 minutes total time in occurrence.

CSU Detective Garrette was contacted, and he arrived and took Photographs of the scene however no other evidence collection could be done. CID Detective Lightner and the On Call Commander Lt. Reitz were contacted.

The Store Security Video will be emailed to Ofc. Douglass and this Sergeant will contact the Shopping Center Manager for any additional Security Video Footage.

**Note: The EL/Owner advised his other store in Edgewood had an attempted B & E to the location and the Unknown males in this incident appeared to be the same. The incident occurred on June 8th, 2024, at approximately 0113hours.

24 Hour Reports

Date of Incident: 06/08/24

Incident Type: Sexual Assault Past event

Incident Report Number: 2024 -00138018

Location of Incident: 60 N. Parke St.

Reporting Officer: McMeekin

Synopsis of Events:

On June 8th, 2024, Ofc. Mcmeekin was notified via dispatch of a reported rape which was received at Upper Chesapeake Medical Center Aberdeen. The Victim in this incident reported to Hospital Staff the incident occurred however, refused to report the incident to Police. The incident location, suspect information nor elements of the crime were not given to Ofc. Mcmeekin. The Nurse nor the victim were willing to speak to Ofc. McMeekin directly. The On-Call Commander Lt. Reitz and Det. Soto were notified.

Aberdeen Police Department

Arrest May 26 – June 1, 2024

5/26/24	202400126494	Warrant
5/26/24	202400126474	Summons Service
5/27/24	202400127049	Panhandling
5/28/24	202400072658	Assault
5/28/24	202400127855	Indecent Exposure
5/28/24	202400119655	Child Abuse
5/28/24	202400128441	Domestic Assault
5/28/24	202400128134	CDS
5/29/24	202400128674	Domestic Assault
5/30/24	202400126338	Assault
5/31/24	202400130313	Warrant
5/31/24	202400132224	Warrant
6/1/24	202400131964	DUI

May 26 – June 1, 2024
Total Call for Service/Events Works - 595

Eastern District Incidents

Assault – 1

Missing Person – 1

Fugitive – 1

Rape – 1

Vandalism - 1

Central District Incidents

Missing Person – 1

Assault – 1

Fugitive – 2

Burglary - 1

Western District Incidents

Assault – 3

Theft – 2

Trespassing – 1

Indecent Exposure – 1

Narcotics – 1

Missing Person – 2

DUI - 1

APD Weekly Traffic Report

June 2 - 8, 2024

Traffic Stops

Stops/Contacts – 55

State Citations – 29

Warnings – 78

Safety Equipment Repairs – 1

DUI – 4

Crashes (Reportable, PI/PD)

10 (8 PDs, 2 PI)

SMART (Speed Monitoring Awareness Radar Trailer)

Location – Baltimore St