

BID FORM (Rev - 1)

BIDDER (Name and Address):

PROJECT IDENTIFICATION:

**CITY OF ABERDEEN
DEPARTMENT OF PUBLIC
WORKS**

CONTRACT IDENTIFICATION:

**LANDSCAPE MAINTENANCE
(20-17)**

THIS BID IS SUBMITTED TO:

CITY OF ABERDEEN
60 North Parke Street
Aberdeen, MD 21001

1. The undersigned Bidder proposes and agrees, if this Bid is accepted, to enter into an Agreement with Owner in the form included in the Bidding Documents to perform and furnish all Work as specified or indicated in the Bidding Documents for the Contract Price and within the Contract Time(s) and in accordance with the other terms and conditions of the Bidding Documents.
2. Bidder accepts all of the terms and conditions of the Invitation to Bid and Instructions to Bidders, including without limitation those dealing with the disposition of Bid security. This Bid will remain subject to acceptance for a period of 60 days from the date of Bid opening unless award is delayed by a required approval from a governmental agency, the sale of bonds, or the award of a grant or grants, in which event the Bids shall remain open for a period of 120 days from the date of Bid opening. Thirty-day (30) Calendar extensions of the date for the award may be made by the mutual written consent of the City and the apparent Successful Bidder. Bidder agrees, if required by City prior to and as a condition of Contract award, to execute and sign any documents related to financing of the Project. Bidder will sign and submit the Agreement with the Bonds and other documents required by the Bidding Documents within the number of days stated in the City's Notice of Intent to Award
3. In submitting this Bid, Bidder represents, as more fully set forth in the Agreement, that:
 - 3.1. Bidder has examined copies of all the Bidding Documents and of the following

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3.2. Addenda (receipt of all which is hereby acknowledged):

| Date | Number |
|------|--------|
| | |
| | |
| | |

3.3. Bidder has visited the site and become familiar with and is satisfied as to the general, local and site conditions that may affect cost, progress, performance, and furnishings of the Work.

3.4. Bidder is familiar with and is satisfied as to all Federal, State, and Local Laws and Regulations that may affect cost, progress, performance, and furnishings of the Work.

3.5. Bidder has carefully studied all reports of explorations and tests of conditions at or contiguous to the site and all drawings of physical conditions in or relating to existing structures at or contiguous to the site. Bidder acknowledges that such reports and drawings are not Bidding Documents or Contract Documents and may not be complete or Bidder's purposes. Bidder has obtained and carefully studied (or assumes responsibility for having done so) all such additional or supplementary examinations, investigations, explorations, tests, studies and data concerning conditions at or contiguous to the site or otherwise which may affect cost, progress, performance, and furnishings of the Work or which relate to any aspect of the means, methods, techniques, sequences, and procedures of construction to be employed by Bidder and safety precautions and programs incident thereto. Bidder does not consider that any additional examinations, investigations, explorations, tests, studies, or data are necessary for the determinations of this Bid for performance and furnishings of the Work in accordance with the times, price, and other terms and conditions of the Bidding Documents and Contract Documents.

3.6. Bidder is aware of the general nature of Work to be performed by City and others at the site that relates to Work for which this Bid is submitted as indicated in the Bidding Documents and Contract Documents.

3.7. Bidder has correlated the information known to Bidder, information and observations obtained from visits to the site, reports and drawings identified in the Bidding Documents and Contract Documents and all additional examinations, investigations, explorations, tests, studies, and data with the Bidding Documents and Contract Documents.

3.8. Bidder has given Director of Public Works written notice of all conflicts, errors, ambiguities, or discrepancies that Bidder has discovered in the Bidding Documents and

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Contract Documents and the written resolution thereof by Director of Public Works is acceptable to Bidder, and the Bidding Documents and Contract Documents are generally sufficient to indicate and convey understanding of all terms and conditions for performing and furnishing the Work for which this Bid is submitted.

- 3.9. This Bid is genuine and not made in the interest of or on behalf of any undisclosed person, firm, or corporation and is not submitted in conformity with any agreement or rules of any group, association, organization, or corporation; Bidder has not directly or indirectly induced or solicited any other Bidder to submit a false or sham Bid; Bidder has not solicited or induced any person, firm or corporation to refrain from bidding; and Bidder has not sought by collusion to obtain for itself any advantage over any other Bidder or over City.
4. The following Line Items, at the discretion of the City of Aberdeen will be used to increase or decrease the amount of work included in the originally awarded base bid contract. The Contactor shall provide lump sum cost to meet all items per growing year. Note: Any increase or decrease in cost for each line item will be calculated and paid on the actual work performed.

| Line Item | Description | Unit | Qty | Lump Sum |
|-----------|-------------|----------|-----|----------|
| 4.1 | Exhibit A | Per Year | 1 | \$ |
| 4.2 | Exhibit B | Per Year | 1 | \$ |
| 4.3 | Exhibit C | Per Year | 1 | \$ |

Total Fixed Fee Firm Price Bid Submitted (Numerals):_____

In Words:_____

5. The City requests bidders provide Enhanced Services as identified beyond the scope of the contact as identified. Minimum quantities below will be the lower limit per single request for each item. Contractor shall provide a unit cost which includes all equipment, labor and materials to meet the unit cost.

| Line Item | Description | Unit | Min | Price /Unit |
|-----------|-------------|------|-----------|-------------|
| 5.1 | Mulching | CY | 3 CY | \$ / CY |
| 5.2 | Herbicide | Acre | 0.25 Acre | \$ /Acre |
| 5.3 | Herbicide | LF | 500 LF | \$ /1000 LF |
| 5.4 | Pesticide | Acre | 0.25 Acre | \$ /Acre |

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6. The contractor's bid for an establish standard contracted hourly rate for any work performed in Exhibit D using a time and materials rate shall be submitted below. This bid rate includes all equipment costs (vehicle, fuel, etc.) per line items with no additional mobilization costs. Contactor will designate actual quantities when submitting a firm estimate for work identified in Exhibit D at specified locations

| Line Item | Description | Unit | Qty | Rate Per Hour |
|-----------|-------------|------|-----|---------------|
| 6.1 | Worker | EA | 1 | \$ / Per Hour |
| 6.2 | Crew Leader | EA | 1 | \$ / Per Hour |

7. Bidder agrees that all services will be complete per contractual requirements set forth in the general specifications, special provisions and all exhibits in the Contact Agreement.

7.1. The growing season runs from April 1 to November 30. Work shall not be done during the non-growing season from December 1 to March 31 unless exception is requested for Exhibits A through C, and that work can commence anytime during the contacted year for Exhibit D.

8. The following documents are attached to and made a condition of this Bid:

8.1. The Contractor shall have a minimum of five (5) years of Corporate Experience in performing comparable projects and shall provide three (3) examples of such work with project name, site contact, budget, scope of work and photos.

8.2. License to operate in the state of Maryland may be submitted with the Bid, or prior to and as a condition of award of the Contract.

9. Communications concerning this Bid will be addressed to (Bidder's Contact Person):

Phone: _____
Fax: _____
Company Email Address: _____

10. Bidder acknowledges that the Bid Price is based on Products and methods described and named in the drawings and Specifications.

SIGNATURE: _____ (Date)

BID SUBMITTED on _____ (Date)

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(If Bidder is an Individual)

(If Bidder is a Limited Liability Company - All General Partners/Members Must Sign)

Signature of Witness

Signature of Individual

Trading and doing business as:

Name of Business

Address of Business

Name of Company

Address of Company

Signature of Witness

Signature of General Partner/Member

Signature of Witness

Signature of General Partner/Member

Signature of Witness

Signature of General Partner/Member

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(If Bidder is a Partnership - All General Partners Must Sign)

| | |
|-------------------------------|---------------------------------|
| | _____ Name of Partnership |
| | _____ Address of Partnership |
| _____ Signature of Witness | _____ Signature of Partner |
| _____ Signature of Witness | _____ Signature of Partner |
| _____ Signature of Witness | _____ Signature of Partner |

(If Bidder is a Corporation)

Attest:

| | |
|--|--|
| | _____ Name of Corporation |
| _____ Signature of Administrative Assistant | _____ Address of Principal Office |
| (Corporate Seal) | _____ State of Incorporation |
| | _____ Signature of President or Vice President |

Type or print name below each signature.

State here the names and addresses of all partners, if a partnership, or of three principal officers, if a corporation.

| |
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| _____ |
| _____ |
| _____ |

END OF BID FORM