

**ADDENDUM NO. 3****BID NO. 23-09  
LANDSCAPING MAINTENANCE**

To all holders of the specifications, the following corrections are hereby made. All other items shall remain unchanged. This addendum shall become part of the Contract Documents for the above referenced project.

**Acknowledgement of Addendum**

Name: \_\_\_\_\_

Company: \_\_\_\_\_

Date: \_\_\_\_\_

Signature: \_\_\_\_\_

**TOPICS FROM PRE-BID MEETING HELD FEBRUARY 3, 2023**

Q1: Why is 684 West Bel Air Ave. Listed in two separate areas of the bid package?

**A1: The site is listed in two separate areas of the bid package because one refers to routine grass cutting in the forward part of the parcel and the other refers to brush cutting in open spaces near the rear of the parcel.**

Q2: What is the cutting area around the Long Drive Pump Station (Exhibit B-13)?

**A2: Please disregard Site 13 from Exhibit B. The Long Drive Pump Station site will not be included in the scope of this project. (corrected documents are attached to this addendum)**

Q3: Is the imagery correct for Exhibit C Item 2?

**A3: The map image showed an outline of a parcel that was incorrect. It has been adjusted accordingly to only encompass the correct MARC Train areas. (corrected documents are attached to this addendum)**

Q4: Can the cutting area for Exhibit B Item 16 be clarified?

**A4: The map image has been adjusted accordingly to show the cutting area for Exhibit B Item 16 - Railbird Pump Station. This includes the area around the station and the roadside along Railbird Alley. (corrected documents are attached to this addendum)**

Q5: Is the imagery correct for the Aberdeen Welcome Signs?

**A5: The map image showed an outline of parcels that were incorrect. They have been adjusted accordingly to show the correct locations of the Aberdeen Welcome Sign areas. (corrected documents are attached to this addendum)**

Q6: How many planters are there along West Bel Air Ave?

**A6: The amounts have been field verified as follows:**

- 11 small planters along West Bel Air Ave**
- 3 large concrete planters at West Bel Air and Rt40**
- 2 planters by the entrance to City Hall**
- 1 planter under the flags at City Hall**

***Please see the attached documents that have been corrected as detailed above.***

THE CITY OF ABERDEEN  
DEPARTMENT OF PUBLIC WORKS  
ABERDEEN, MARYLAND



INVITATION TO BID:

LANDSCAPE MAINTENANCE

BID NO. 23-09

BID DUE DATE: FEBRUARY 17, 2023

BIDS RECEIVED AFTER 1 PM EST,  
WILL BE RETURNED UNOPENED

SUBMIT BID TO:  
CITY OF ABERDEEN  
60 N. PARKE ST.  
ABERDEEN, MD 21001

NOTE: QUESTIONS CONCERNING THIS INVITATION TO BID SHOULD BE  
DIRECTED TO: SHAWN BROGAN, PROCUREMENT OFFICER, DEPARTMENT OF  
FINANCE, 410-272-1600 and FAX 410-273-7402

**CITY OF ABERDEEN  
ABERDEEN, MARYLAND  
DEPARTMENT OF PUBLIC WORKS**

**BID NO. 23-09**

Landscape Maintenance

**TABLE OF CONTENTS**

<b>Title</b>	<b>Section</b>	<b>Pages</b>
Invitation to Bid	IB	IB-1 to IB-2
General Provisions	GP	GP-1 to GP-7
Special Provisions	SPG	SP-1 to SP-4
Bid Form	BF	BF-1 to BF-7
Contract Agreement	CA	CA-1 to CA-3
General Access Requirements	Exhibit A	A-1 to A-38
Special Access Requirements	Exhibit B	B-1 to B-25
Bed, Tree, & Bush Landscaping Requirements	Exhibit C	C-1 to C-17
Additional Landscaping Requests	Exhibit D	D-1 to D-2
Code Enforcement Support	Exhibit E	E-1 to E-2

**CITY OF ABERDEEN  
ABERDEEN, MARYLAND  
DEPARTMENT OF PUBLIC WORKS  
BID NO. 23-09**

**LANDSCAPE MAINTENANCE**

**GENERAL PROVISIONS**

**1. SCOPE OF WORK**

- 1.1. The landscape contractor shall provide all materials, labor, and equipment required to complete all landscape maintenance work as specified in the contract
- 1.2. It is recommended that the landscape contractor have Landscape Industry Certified Technicians–Exterior on staff and performing the work whenever possible
- 1.3. The landscape contractor shall be familiar with the project premises and how the existing conditions will affect his/her work.

**2. STANDARDS**

- 2.1. All landscape maintenance services shall be performed by trained personnel using current and acceptable horticultural practices. All employees on site must be properly licensed in accordance with the State of Maryland statute.
- 2.2. All operators of power equipment shall conform to Occupational Safety and Health Administration (OSHA) regulations. Contractor shall prepare and make available on site, a Health and Safety Plan (HASP). HASP shall conform to current OSHA and State regulations.
- 2.3. All work shall be performed in a manner that maintains the original integrity of the landscape design.
- 2.4. Visibility: The Contractor is providing an extension of services that the City provides therefore: the contractor will present a high degree of professionalism, consistent deliverables, to exceed the agreed upon services.
- 2.5. Contractors shall submit a proposed landscaping schedule on how they intend to meet the requirements of this contract. The Work Performance Plan must specify how often the contractor is expected to perform the work covered in each Exhibit based on a typical growth season in Maryland. (i.e. once per week, twice per month, etc.)

## LANDSCAPE MAINTENANCE (23-09)

- 2.5.1. A work performance plan must be submitted within 30 calendar days of award to the City for each contract year.
  - 2.5.2. Work shall be performed to minimize disruption to owners, tenants, and operations of aforementioned. Contractor shall schedule work efforts to have the least impact on homeowners and businesses in the project areas.
  - 2.5.3. Work shall be done within public areas Monday through Friday from 7:00 am to 7:00 pm; Weekends 8:00 am to 5:00 pm.
  - 2.5.4. Work Scheduling: The City reserves the right to alter and/or re-schedule work during periods when continuous concurrent events occur at the site that hinder the completion of the ground's maintenance work required by the contract.
  - 2.6. All chemical applications shall be performed in accordance with current county, state, and federal laws, utilizing EPA registered materials and methods of application. These applications shall be performed under the supervision of a state of Maryland licensed and certified pesticide applicator.
  - 2.7. Contractor shall submit to the City of Aberdeen all applicable and current licenses required. Licenses shall be kept current for the duration of project.
  - 2.8. Contractor is required to follow State Highway approved Temporary Traffic Control Measures identified in the Books of Standards published from the State Highway Administration when working alongside or within any Right of Way.
    - 2.8.1. Flaggers are required to meet American Traffic Safety Services Association (ATSSA) Flagger Training Course.
    - 2.8.2. The contractor shall maintain and provide copies of SHA certifications to work on all State roadways in accordance with all applicable regulations.
    - 2.8.3. All traffic control costs are expected to be minimal and therefore will be integrated within the overall cost of the contract. No separate line items for traffic control will be provided on the bid forms.
3. PESTICIDE, HERBICIDE, AND FERTILIZER APPLICATIONS
- 3.1. The contractor is required to comply with the Maryland's Department of Agriculture (MDA) regulations for the transport and application of pesticides, herbicides, and fertilizers under this contract. This includes but is not limited to all licensees and certifications, training of staff, permits, notifications, specified equipment, and application procedures to use the products to meet the specified areas in this contract. The contractor is directed to the MDA website: <http://mda.maryland.gov> for further guidance.

## LANDSCAPE MAINTENANCE (23-09)

3.2. The contractor is required to have on site a (Material Safety Data Sheet) MSDS, Safety Plan, and Spill Prevention Plan for all chemicals used to prevent harm to the contractor's staff and the protection of the environment. This information must be available at all times and be produced when using the applications on site within the contract.

3.3. The contractor is required to provide their staff with all training and personal protection equipment determined by the chemical in use. The contractor will also have any safety wash stations i.e. hand and eye wash, first aid kit, etc.

### 4. WARRANTY

4.1. The contractor shall make every effort to maintain the health and growth of all plant material and turf. The landscape contractor shall not be responsible to guarantee the viability of the plant material or turf, except when that landscape contractor was obviously negligent in the performance of his/her work as outlined in the contract.

### 5. INSURANCE REQUIREMENTS

5.1. Certificate of Insurance: Before starting work on the contract, the contractor shall provide the City of Aberdeen with an original Certificate(s) of Insurance from the contractor's insurance provider.

5.2. Contractor's Responsibility: The providing of any insurance herein does not relieve the contractor of any of the responsibilities or obligations the contractor has assumed in the contract or for which the contractor may be liable by law or otherwise.

5.3. Failure to Provide Insurance: Failure to provide and maintain the required insurance shall be deemed a material breach of the contract.

5.3.1. Insurance Coverage (as described below)

5.3.2. Comprehensive General Liability Insurance

#### 5.4. Limits of Coverage

5.4.1. Bodily Injury Liability: \$1,000,000 each occurrence; and \$3,000,000 aggregate products and completed operations.

5.4.2. Property Damage Liability: \$1,000,000 each occurrence; and \$3,000,000 aggregate for those coverages subject to an aggregate limit.

5.5. Liability Protection: Such insurance shall protect the contractor from claims which may arise out of, or result from, the contractor's operations under the

## LANDSCAPE MAINTENANCE (23-09)

contract, whether such operations be by the contractor, any subcontractor, anyone directly or indirectly employed by the contractor or subcontractor, or anyone for whose acts of the above may be liable.

### 5.5.1. Coverage to be included:

- 5.5.1.1. Independent contractor's coverage;
- 5.5.1.2. Completed operations and products liability
- 5.5.1.3. Coverage; and
- 5.5.1.4. Contractual liability coverage

### 5.5.2. Damages not to be excluded:

- 5.5.2.1. Such insurance shall contain no exclusions applying to operations by the contractor or any subcontractor in the performance of the contract pertaining to: 1) Collapse of, or structural injury to, any building or structure; 2) Damage to underground property; or 3) Damage arising out of the landscaping operations.

### 5.6. Comprehensive Automobile Liability Insurance: General Coverage - such insurance shall provide coverage for all owned, non-owned and hired automobiles.

5.6.1. Limits - Bodily Injury Liability: \$ 500,000 @ person; and \$1,000,000 @ occurrence

5.6.2. Property Damage Liability: \$ 500,000 @ person; and \$1,000,000 @ occurrence

### 5.7. Workers Compensation Insurance: Such insurance must contain statutory coverage, including Employers' Liability, with a limit of at least \$100,000.

### 5.8. HOLD HARMLESS CLAUSE:

5.8.1. Indemnification from Claims, Liability, Expense, etc.: The contractor shall indemnify the City of Aberdeen and hold it harmless against any and all claims, suits, liability, expense or damage (either alleged or actual) in connection with this contract and anything done thereunder.

5.8.2. Indemnification from Injury, Death or Damage Liability: The contractor shall protect, hold free and harmless, defend and indemnify the City of Aberdeen (including its officers, agents and employees) free from all liability, penalties, costs, losses, damages, expenses, causes of action, claims or



## LANDSCAPE MAINTENANCE (23-09)

judgments (including attorneys' fees) resulting from injury to, or death of, any person, or damage to property of any kind, which injury, death or damage to property of any kind, which injury, death or damage arises out of, or is in any way connected with, the performance of the work under this contract.

5.8.3. Application of Exception: Aforesaid hold harmless and indemnity agreement shall apply to any acts or omissions, willful misconduct or negligent conduct, whether active or passive, including acts or omissions of contractor's agents or employees; except that said agreement shall not be applicable to injury, death or damage to property arising solely from the negligence or willful misconduct of the City's officers, agents, and employees.

6. PROPERTY LOST, DAMAGE OR DESTROYED: Any property or work to be provided by contractor will remain at the contractor's risk until written acceptance by the City of Aberdeen; and the contractor will replace, at the contractor's expense, all property or work lost, damaged or destroyed by any cause whatsoever.

7. BASIS FOR BID:

7.1. Contractor shall enter fixed fee price on the Bid Form.

7.2. Payment shall be made on the basis of the completion of the work detailed in the project specifications. All invoices shall be submitted for payment within fourteen (14) calendar days after the 30<sup>th</sup> day of each month of services completed for Exhibit A, B, C, and D and within fourteen (14) calendar days upon completion of work specified in Exhibit E. Payment shall be made by the City within thirty (30) calendar days of receipt of invoice and final acceptance of the work by the City of Aberdeen. The City has the right to dispute any invoices within ten (10) calendar days of receipt of invoice.

7.3. Upon Award and prior to signing of the contract, the contractor must designate payment for Exhibit A, B, C, and D either as either

7.3.1. Bid amount paid over eight (8) equal months corresponding to the growing season work for work commencing between April 1 to November 30 for each contact year, or

7.3.2. Bid amount amortized over twelve (12) equal payments corresponding with annual contract. Contactor must remain in compliance with all provisions of the contract during to receive amortized payment on a monthly basis.

7.4. In either case, the actual amount invoices shall not exceed the total bid specified using either paragraph 7.3.1 or 7.3.2 for payment of Exhibits A, B, C, and D.

## LANDSCAPE MAINTENANCE (23-09)

Once the contractor designates method of payment the City will place stipulations in the contract (CA-1 to CA-3).

7.5. Payment for Exhibit E shall be based on a time and material-based estimate at the time that work is identified for each site. The Contractor shall establish a contracted rate per hour per individual which includes all material and equipment rates per standard contracted rate. This contracted rate shall be provided in the bid form and will be the basis for payment to the contractor. No additional mobilization costs shall be incurred for each site.

### 8. BASIS FOR AWARD:

8.1. The City reserves the right to reject any and all Bids, to waive any and all informalities and to negotiate contract terms with the Successful Bidder, and the right to disregard all nonconforming, non-responsive or conditional Bids. Discrepancies between words and figures will be resolved in favor of words. Discrepancies between the indicated sum of any column of figures and the correct sum thereof will be resolved in favor of the correct sum.

8.2. In evaluating Bids, the City shall consider the qualifications of the Bidders, whether or not the Bids comply with the prescribed requirements, and alternates and unit prices if requested in the Bid forms. It is the City's intent to accept alternates (if any are accepted) in the order in which they are listed in the Bid form but the City may accept them in any order or combination.

8.3. The City may consider the qualifications and experience of Subcontractors and other persons and organizations (including those who are to furnish the principal items of material or equipment) proposed for those portions of the Work as to which the identity of Subcontractors and other persons and organizations must be submitted as provided in the Supplementary Conditions. Operating cost, maintenance considerations, performance data and guarantees of materials and equipment may also be considered by the City.

8.4. The City may conduct such investigations, as it deems necessary to assist in the evaluation of any Bid and to establish the responsibility, qualifications and financial ability of the Bidders, proposed subcontractors and other persons and organizations to do the work in accordance with the Contract Documents to the City's satisfaction within the prescribed time.

8.5. The City reserves the right to reject the bid of any bidder who does not pass any such evaluation to the City's satisfaction.

8.6. If the contract is to be awarded, it will be awarded to the lowest Bidder whose evaluation by the City indicates to the City that the award will be in the best interests of the project.

## LANDSCAPE MAINTENANCE (23-09)

8.7. If the contract is to be awarded, the City will give the Successful Bidder a Notice of Award within sixty (60) calendar days after the day of the bid opening.

### 9. TERMS

9.1.1. The terms of this contract is annual subject to the approval of funds authorized in the City Budget by July 1 for each fiscal year with the ability for the City to renew with the contractor for two (2) additional contract years at one (1) year increments.

9.1.2. Each successful option year executed by the City will allow for an up to a ten (10) percent increase of costs based on the monthly/unit rate. If exercised, an Economic Price Adjustment Modification request must be submitted to the Procurement Office within sixty (60) days of contract end date.

### 10. TERMINATION CLAUSE

10.1. This agreement may be terminated by either party by giving thirty (30) days written notice by certified mailed, return receipt requested, addressed to the other party at the address listed on the bid form.

### 11. BID BOND

11.1. No bid bond will be required.

**CITY OF ABERDEEN  
ABERDEEN, MARYLAND  
DEPARTMENT OF PUBLIC WORKS  
BID NO. 23-09**

**LANDSCAPE MAINTENANCE**

**SPECIAL PROVISIONS**

1. General

- 1.1. Proper landscape maintenance sustains the quality and health of a landscaped area and preserves the intended design concept. Landscaping is intended to provide overall aesthetically pleasing appearance for the community.
- 1.2. The items within this section describe required specifications in the maintenance of the areas under this contract. The contractor shall comply with all special provisions with further guidance provided in each exhibit specified within the contract.
- 1.3. The growing season is from April 1 to November 30 for each Calendar Year. Any work shall not be done during the non-growing season from December 1 to March 31 for each year under contract. An aggressive growth cut back shall be done within the last two weeks prior to end of each growing season to ensure vegetation enter a dormant state during the non-growth season. The contractor is expected to adjust schedules, materials or labor to meet the requirements as dictated by weather conditions during the growing season to comply with all aspects of this contract.
- 1.4. Exceptions to these provisions for the purposes of Additional Land Requests outlined in Exhibit D or Code Enforcement area outlined in Exhibit E.

2. Turf

2.1. Mowing and Cleanup

- 2.1.1. Prior to each mowing, all trash, sticks, and other unwanted debris shall be removed from lawns and all areas to be mowed to avoid any flying debris. Such debris shall be removed from the site entirely rather than blown into the road or piled off to the side.
- 2.1.2. Mowing height for grass shall occur between 2.5 inches to 3 inches in height. All areas shall be mowed according to the rate of grass growth throughout the growing season. Only 1/3 of the blade should be removed at any single cutting. Grass height shall NOT exceed five (5) inches at any time during the growing season.

## LANDSCAPE MAINTENANCE (23-09)

2.1.3. Mowing operation shall include trimming around all obstacles, removing excess grass clippings, and removing debris from walks, curbs, and parking areas.

2.1.4. Mowing patterns shall alternate between cuttings to avoid creating ruts and compaction.

### 2.2. Edging

2.2.1. Edging of all sidewalks, curbs and other paved areas shall be performed. All seams and cracks in sidewalks and curbs shall be kept weed free through chemical/manual control.

2.2.2. Edging shall be performed with a blade type mechanical edger. The cut edge should appear as a clean, straight line.

2.2.3. A monofilament line trimmer shall be used to trim around obstacles within the lawn area. Care shall be taken to ensure the bark of trees and shrubs are not damaged or stripped by the line trimmer.

2.2.4. The Contractor shall make a visual observation of the area to ensure the areas is clear of items that could be damaged by debris. Debris from the edging operations shall be removed and the areas swept or blown clean.

### 3. Pruning

3.1. Pruning of bushes and shrubs is included in the scope of this contract.

3.2. Pruning of trees is not included in the scope of this contract.

### 4. Pesticide, Herbicides & Fertilization

4.1. The contractor shall comply with all aspects of the Maryland Department of Agriculture to include but not limited to reporting, application rate for pesticides, herbicides, and fertilizations applications, public notifications, spills, and any other requirements. <http://mda.maryland.gov>

4.2. The contractor shall be responsible for monitoring the landscape sites on a regular basis. The Contractor shall use trained personnel to monitor plant damaging insect activity, plant pathogenic diseases, and potential cultural problems in the landscape. The pest or cultural problem will be identified under the supervision of the contractor. If any invasive species are found, take immediate action to remove.

## LANDSCAPE MAINTENANCE (23-09)

4.3. All turf and mulch beds shall be weeded (mechanical/manual) and/or chemically treated on a continual basis throughout the growing season to maintain a neat appearance.

### 5. Mulching:

5.1. Plant beds shall receive a general cleanup before mulching. Cleanup includes:

5.1.1. Cutting back herbaceous perennials left standing through winter (e.g., ornamental grasses, Sedum Autumn Joy). Established beds may require dividing and thinning.

5.1.2. Thoroughly weed area by manually removing all weeds, chemically treating all weeds, or a combination of the two.

5.1.3. Cultivate existing mulch and/or remove excess soil and/or mulch to expose the root flare and so that when new mulch is applied, there is no more than a total depth of 2" of mulch.

5.1.4. Edge previously mulched beds to create a 90-degree edge with a depth of 2" to 3" and remove resulting debris. Single tree plantings in turf shall have the trunk of the tree located in the center of the mulched area (tree ring).

5.2. Mulch shall be limited to a maximum total depth no greater than 2" and applied only where the existing mulch has been either cultivated into the soil or removed. Special care shall be taken in the mulching operation not to over mulch or cover the base of trees and shrubs

5.3. Only composted hardwood bark mulch, pure pine bark mulch, composted mix pine bark mulch, or unscreened compost shall be used in beds containing shallow rooted woody species, herbaceous perennials, or annuals. Mulch shall be "Brown dyed."

### 6. Debris Removal:

6.1. Litter and trash including leaves, rubbish, paper, bottles, cans, rocks, gravel, and other debris shall be removed entirely from all areas on a weekly basis.

6.2. All trash shall be removed from all shrub and ground cover beds and removed from site entirely.

6.3. All trash shall be removed from turf areas prior to mowing and removed from site entirely.

## LANDSCAPE MAINTENANCE (23-09)

6.4. All refuse resulting from the cleanup and maintenance operation of the City's properties shall be disposed of properly by the contractor to an authorized landfill.

6.5. Hardscape (i.e. sidewalks, patios, driveways, roadways) shall be swept or blown free of debris immediately upon completion of work and away from any storm drains.

### 7. Leaf Removal:

7.1. Fallen leaves shall be mulched or removed from maintained areas on a contractual basis.

7.2. If requested by the City, supplemental leaf removals shall be performed by the landscape contractor at an additional cost to the City.

### 8. Special Access Requirements

8.1. Contractor shall be required to access certain secured facilities to perform duties within the scope of this contract.

8.2. The contractor shall provide a lock and key that will be properly daisy chained together with other locks at each site during the growing season of the contractor's performance period.

8.2.1. City personnel can demonstrate proper connection of locks to Contractor or its representative if necessary.

8.2.2. Keys or combination to Contractor provided locks shall be provided to City to provide access to sites in the event they are daisy chained improperly.

8.2.3. Locks will be removed during non-growing seasons.

8.3. Only authorized personnel performing work in accordance with the contract will be allowed in these areas.

8.4. The contractor shall be responsible to properly secure areas when departing.

# BID FORM

BIDDER (Name and Address):

PROJECT IDENTIFICATION:

**CITY OF ABERDEEN  
DEPARTMENT OF  
PUBLIC WORKS  
LANDSCAPE  
MAINTENANCE (23-09)**

THIS BID IS SUBMITTED TO:

**CITY OF ABERDEEN**  
60 North Parke Street  
Aberdeen, MD 21001

1. The undersigned Bidder proposes and agrees, if this Bid is accepted, to enter into an Agreement with Owner in the form included in the Bidding Documents to perform and furnish all Work as specified or indicated in the Bidding Documents for the Contract Price and within the Contract Time(s) and in accordance with the other terms and conditions of the Bidding Documents.
2. Bidder accepts all of the terms and conditions of the Invitation to Bid and Instructions to Bidders, including without limitation those dealing with the disposition of Bid security. This Bid will remain subject to acceptance for a period of 60 days from the date of Bid opening unless award is delayed by a required approval from a governmental agency, the sale of bonds, or the award of a grant or grants, in which event the Bids shall remain open for a period of 120 days from the date of Bid opening. Thirty-day (30) Calendar extensions of the date for the award may be made by the mutual written consent of the City and the apparent Successful Bidder. Bidder agrees, if required by City prior to and as a condition of Contract award, to execute and sign any documents related to financing of the Project. Bidder will sign and submit the Agreement with the Bonds and other documents required by the Bidding Documents within the number of days stated in the City's Notice of Intent to Award
3. In submitting this Bid, Bidder represents, as more fully set forth in the Agreement, that:
  - 3.1. Bidder has examined copies of all the Bidding Documents and of the following



## BID FORM

3.2. Addenda (receipt of all which is hereby acknowledged):

Date	Number

3.3. Bidder has visited the site and become familiar with and is satisfied as to the general, local and site conditions that may affect cost, progress, performance, and furnishings of the Work.

3.4. Bidder is familiar with and is satisfied as to all Federal, State, and Local Laws and Regulations that may affect cost, progress, performance, and furnishings of the Work.

3.5. Bidder has carefully studied all reports of explorations and tests of conditions at or contiguous to the site and all drawings of physical conditions in or relating to existing structures at or contiguous to the site. Bidder acknowledges that such reports and drawings are not Bidding Documents or Contract Documents and may not be complete or Bidder's purposes. Bidder has obtained and carefully studied (or assumes responsibility for having done so) all such additional or supplementary examinations, investigations, explorations, tests, studies and data concerning conditions at or contiguous to the site or otherwise which may affect cost, progress, performance, and furnishings of the Work or which relate to any aspect of the means, methods, techniques, sequences, and procedures of construction to be employed by Bidder and safety precautions and programs incident thereto. Bidder does not consider that any additional examinations, investigations, explorations, tests, studies, or data are necessary for the determinations of this Bid for performance and furnishings of the Work in accordance with the times, price, and other terms and conditions of the Bidding Documents and Contract Documents.

3.6. Bidder is aware of the general nature of Work to be performed by City and others at the site that relates to Work for which this Bid is submitted as indicated in the Bidding Documents and Contract Documents.

3.7. Bidder has correlated the information known to Bidder, information and observations obtained from visits to the site, reports and drawings identified in the Bidding Documents and Contract Documents and all additional examinations, investigations, explorations, tests, studies, and data with the Bidding Documents and Contract Documents.

3.8. Bidder has given Director of Public Works written notice of all conflicts, errors, ambiguities, or discrepancies that Bidder has discovered in the Bidding Documents and Contract Documents and the written resolution thereof

## BID FORM

by Director of Public Works is acceptable to Bidder, and the Bidding Documents and Contract Documents are generally sufficient to indicate and convey understanding of all terms and conditions for performing and furnishing the Work for which this Bid is submitted.

- 3.9. This Bid is genuine and not made in the interest of or on behalf of any undisclosed person, firm, or corporation and is not submitted in conformity with any agreement or rules of any group, association, organization, or corporation; Bidder has not directly or indirectly induced or solicited any other Bidder to submit a false or sham Bid; Bidder has not solicited or induced any person, firm or corporation to refrain from bidding; and Bidder has not sought by collusion to obtain for itself any advantage over any other Bidder or over City.
4. The contractor's bid for work performed in **Exhibit A, B, & C** shall be submitted as Lump Sums below. The following Line Items, at the discretion of the City of Aberdeen, will be used to increase or decrease the amount of work included in the originally awarded base bid contract.

Line Item	Description	Unit	Qty	Lump Sum
1	Exhibit A	Per Year	1	\$
2	Exhibit B	Per Year	1	\$
3	Exhibit C	Per Year	1	\$
Total Fixed Fee Firm Price:				\$

**Total Fixed Fee Firm Price Bid Submitted (Numerals):** \_\_\_\_\_

In Words: \_\_\_\_\_

5. The contractor's bid for work performed in **Exhibit D** shall be submitted as established standard rates below. For purposes of the total maximum award amount, the contractor shall multiply the unit cost by the quantity to determine the total cost. The following Line Items, at the discretion of the City of Aberdeen, will be used to increase or decrease the amount of work included in the originally awarded base bid contract.

## BID FORM

Line Item	Description	Unit Cost	Ea	Total Cost
D.1	Route 22 Corridor	\$	6	\$
D.2	Route 40 Corridor	\$	6	\$
D.3	Route 40 & Rt 22 Interchange	\$	6	\$
D.4	MARC/AMTRAK Station Area	\$	6	\$
D.5	Beards Hill Road Area	\$	6	\$
D.6	Aberdeen Swim Club	\$	4	\$
D.7	684 W Bel Air Ave	\$	4	\$
Total				

**Bid Submitted for Exhibit D (Numerals):** \_\_\_\_\_

In Words: \_\_\_\_\_

6. The contractor's bid for an established standard contracted hourly rate for any work performed in Exhibits E using a time and materials rate shall be submitted below. This bid rate includes all equipment costs (vehicle, fuel, etc.) per line items with no additional mobilization costs. Contractor will designate actual quantities when submitting a firm estimate for work identified in Exhibit E, at specified locations.

Line Item	Description	Unit	Qty	Rate Per Hour
1	Worker	EA	1	\$ / Per Hour
2	Crew Leader	EA	1	\$ / Per Hour

7. Bidder agrees that all services will be complete per contractual requirements set forth in the general specifications, special provisions, and all exhibits in the Contact Agreement.

# BID FORM

8. The following documents are attached to and made a condition of this Bid:

8.1. The Contractor shall have a minimum of five (5) years of Corporate Experience in performing comparable projects and shall provide three (3) examples of such work with project name, site contact, budget, scope of work and photos.

8.2. License to operate in the state of Maryland may be submitted with the Bid, or prior to and as a condition of award of the Contract.

9. Communications concerning this Bid will be addressed to (Bidder's Contact Person):

Phone: \_\_\_\_\_

Fax: \_\_\_\_\_

Company Email Address: \_\_\_\_\_

10. Bidder acknowledges that the Bid Price is based on Products and methods described and named in the drawings and Specifications.

SIGNATURE: \_\_\_\_\_ (Date)

BID SUBMITTED on \_\_\_\_\_ (Date)

\_\_\_\_\_  
Signature of Witness

\_\_\_\_\_  
Signature of Individual

Trading and doing business as:

\_\_\_\_\_  
Name of Business

\_\_\_\_\_  
Address of Business

\_\_\_\_\_

# BID FORM

**(If Bidder is an Individual)**

**(If Bidder is a Limited Liability Company - All General Partners/Members Must Sign)**

\_\_\_\_\_  
Name of Company

\_\_\_\_\_  
Address of Company

\_\_\_\_\_  
Signature of Witness

\_\_\_\_\_  
Signature of General  
Partner/Member

\_\_\_\_\_  
Signature of Witness

\_\_\_\_\_  
Signature of General  
Partner/Member

\_\_\_\_\_  
Signature of Witness

\_\_\_\_\_  
Signature of General  
Partner/Member

**(If Bidder is a Partnership - All General Partners Must Sign)**

\_\_\_\_\_  
Name of Partnership

\_\_\_\_\_  
Address of Partnership

\_\_\_\_\_  
Signature of Witness

\_\_\_\_\_  
Signature of Partner

\_\_\_\_\_  
Signature of Witness

\_\_\_\_\_  
Signature of Partner

\_\_\_\_\_  
Signature of Witness

\_\_\_\_\_  
Signature of Partner

**(If Bidder is a Corporation)**

Attest:

\_\_\_\_\_

**BID FORM**

\_\_\_\_\_  
Name of Corporation

\_\_\_\_\_  
Signature of Administrative  
Assistant

\_\_\_\_\_  
Address of Principal Office

(Corporate Seal)

\_\_\_\_\_  
State of Incorporation

\_\_\_\_\_  
Signature of President or Vice  
President

Type or print name below each signature.

State here the names and addresses of all partners, if a partnership, or of three principal officers, if a corporation.

\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

**END OF BID FORM**

**CITY OF ABERDEEN  
LANDSCAPE MAINTENANCE CONTRACT  
BID NO. 23-09  
CONTRACT AGREEMENT**

THIS AGREEMENT, made and entered into this \_\_\_\_\_ day of \_\_\_\_\_, 2023, by and between The City of Aberdeen, a body corporate and politic, existing under and by virtue of the laws of the City of Aberdeen, hereinafter referred to as the Owner, party of the first part,

AND

\_\_\_\_\_ a Corporation, doing business under the Laws of the **State of Maryland**, with its principal office at \_\_\_\_\_, hereinafter called the Contractor, party of the second part; and

WHEREAS, the Owner, pursuant to the authority vested in it by the City Charter, did, by advertisement heretofore made in accordance with the provisions of said Acts, invite proposals for the of: **Bid 23-09 Landscape Maintenance**

AND

WHEREAS, in accordance with said solicitation and with the documents prepared by the City of Aberdeen and provided to the bidders, the Contractor submitted to the Owner a bid for the said work, and a contract was duly awarded by the Owner to the Contractor for the said work for the price specified in the Contractor's Bid Form, Bid No. 23-09, and the same was duly approved by the Owner; and the Invitation for Bids, bid tabulation, and all other Contract Documents are made a pertinent part of this contract as if incorporated herein

NOW, THEREFORE, THIS AGREEMENT WITNESSETH that the Contractor agrees to provide and furnish all labor; all necessary tools, parts, machinery, and equipment; all utility and transportation services, traffic control; and all materials, both expendable and permanent; and, at its own risk and expense, to construct and complete all items of work within the time specified by the performance plan submitted, in accordance with the Request for Bids, General Provisions, Special Provisions, as may be furnished or approved by the Owner, all other Contract Documents, and such instructions as may be issued by the Owner during the progress of the work, and to complete all items of work therein required to be done within the time specified.

THIS AGREEMENT FURTHER WITNESSETH that the Owner will pay and the Contractor will accept, in full consideration for the performance of the Contractor's obligation hereunder, the unit prices submitted in \_\_\_\_\_ bid form, Bid No 23-09 dated \_\_\_\_\_ at the accepted bid proposal in quantity or deleted at the discretion of the City in an annual amount of \$ \_\_\_\_\_ for Exhibits A through C. Payment shall be billed in eight (8) equal or twelve (12) equal (*contractor to specify*) payments based on satisfactory performance to meet the annual amount specified in the bid for Exhibits A through C. Payment request shall be made on actual work performed on a monthly basis. Contractor agrees to provide a Time and Services labor rate estimate

**BID NO. 23-09**

**CONTRACT AGREEMENT**

for any work performed in Exhibits D & E at a rate of \$\_\_\_\_\_per hour for each Crew Leader and \$\_\_\_\_\_ per hour for each Worker.

THIS AGREEMENT FURTHER WITNESSETH that the Contractor, by executing this Agreement, declares and asserts that it has read each and every clause in each of the Contract Documents, which are hereby made a part hereof with like force and effect as though recited herein at length, and fully understands the meaning of same, and that, in connection therewith, he has examined the site of the work and fully understands the character of the work to be done under this Agreement and agrees to performance schedule submitted under this bid with the contract to expire on \_\_\_\_\_.

THIS AGREEMENT FURTHER WITNESSETH that the Contractor agrees, simultaneously with the execution of this Agreement, to deliver to the Owner a Performance an original Certificate of Insurance satisfactory to the Owner certifying that adequate and complete insurance is carried by the Contractor, in complete accordance with the requirements of the Contract Documents.

THIS AGREEMENT FURTHER WITNESSETH that the Contractor further agrees that there shall be no discrimination against any employee, any application for such employment, or any other person in carrying out this project because of race, religion, color, national origin, sex or age.

IN WITNESS WHEREOF, the Owner, by virtue of a motion duly passed by its governing body, has caused this Agreement to be signed and executed in the name of the Owner and for the Owner and the Contractor and has caused this Agreement to be executed the day and year first above written.

ATTEST:

By: \_\_\_\_\_  
Company Name

\_\_\_\_\_  
Date

\_\_\_\_\_  
Signature

\_\_\_\_\_  
Title



**BID NO. 23-09**  
**CONTRACT AGREEMENT**

Recommended for Approval

Reviewed and Approved

---

Kyle E. Torster, P.E.  
Director of Public Works, City of Aberdeen

Shawn Brogan  
Procurement Officer, City of Aberdeen

Approved

---

Patrick L. McGrady  
Mayor, City of Aberdeen

**CITY OF ABERDEEN  
 ABERDEEN, MARYLAND  
 DEPARTMENT OF PUBLIC WORKS  
 BID NO. 23-09**

**LANDSCAPE MAINTENANCE**

**EXHIBIT A**

**GENERAL ACCESS REQUIREMENTS**

1. Work within this exhibit shall generally consist of the following locations described below and covered under the general and special provisions of the specifications: Mowing and Cleanup, Edging, Herbicides, Insect and Disease Control, and Debris Removal.

<b>Site</b>	<b>Location</b>	<b>Approximate Location</b>	<b>Acre</b>
1	City Hall	60 North Parke Street	0.10
2	Festival Park <sup>1</sup>	60 North Parke Street	2.00
3	Veterans Memorial Park	Rogers & Parke Street	0.58
4	Open Area	Near Rogers Street Ramp	1.14
5	Activity Center	7 Franklin Street & adjacent vacant lots	0.50
6	N Philadelphia Blvd	Lots at 21 & 25 N Philadelphia Blvd	0.43
7	Rogers St Roadside	across from Veterans Memorial Park	0.53
8	James Ave	James Avenue near Rogers Street	1.25
9	South Drive	Medians from Edmund St. to dead end	0.98
10	Victory Park	Victory Street, Swan Street, Liberty Street	4.67
11	Baldwin Circle	Baldwin Circle, center island	0.10
12	Church Green	Between Church Green and E. Bel Air Ave.	0.32
13	Church Green Park	Between New County and E. Bel Air Ave.	0.32
14	End of Rigdon Rd	152 Rigdon Road	0.23
15	East Bel Air Avenue	15 East Bel Air Ave. and grass strip	0.35
16	North Deen Park <sup>2</sup>	300 Center Deen Ave. (Excludes the area around the diamond baseball, but includes outfield)	4.80

<sup>1</sup> City Hall will provide a schedule of park events (410-272-1600x212). Contractor is expected to modify or work around these event times and dates with a 24-hour notice provided.

<sup>2</sup> City Hall shall provide a schedule of any conflicts (410-272-1600x212). Contractor is expected to modify or work around these event times and dates with a 24-hour notice provided.

**EXHIBIT A (23-09)**

17	Michaels Lane	Wooded strip side of Michaels Ln. to outside fence Area of at 361 Michaels Ln.	1.75
18	City Maintenance Shop	Outside Fence Area 341 Michaels Lane	4.72
19	Cornell Street	Cornell St. to Palm St. (Paper Alley)	0.24
20	Plater Street Park	692 Plater Street	1.00
21	Basketball Court	Dead end of Elm St	0.38
22	Ray Avenue	Open Space Off Alley (Behind 62 Ray Ave.)	0.19
23	Roberts Way Cemetery	345 Roberts Way	0.11
24	Demarco Park <sup>3</sup>	Ruby Drive, Rte 22	3.57
25	Laurel Lane	Area near Mount Royal Avenue	0.97
26	Middleton Road	Islands and areas on both sides of Middleton Rd from Rt 22 to Beards Hill Rd.	2.51
27	Paradise Rd Island	Island at Paradise Rd & W Bel Air Ave	0.02
28	North East Rd	300 Northeast Road Water Tower Site	2.02
29	Activity Center	684 W Bel Air Ave	8.94
30	Aberdeen Sign	Rte 22 adjacent to Target Parking Lot	0.05
31	Aberdeen Sign	Rte 22 Eastbound adjacent to La Quinta	0.05
32	Aberdeen Sign	Rte 40 Eastbound near Rte 715 ramp	0.05
33	Aberdeen Sign	Rte 40 Westbound near Rte 22 overpass	0.05

2. Total Approximate Acres: +/- 44.92 Acres

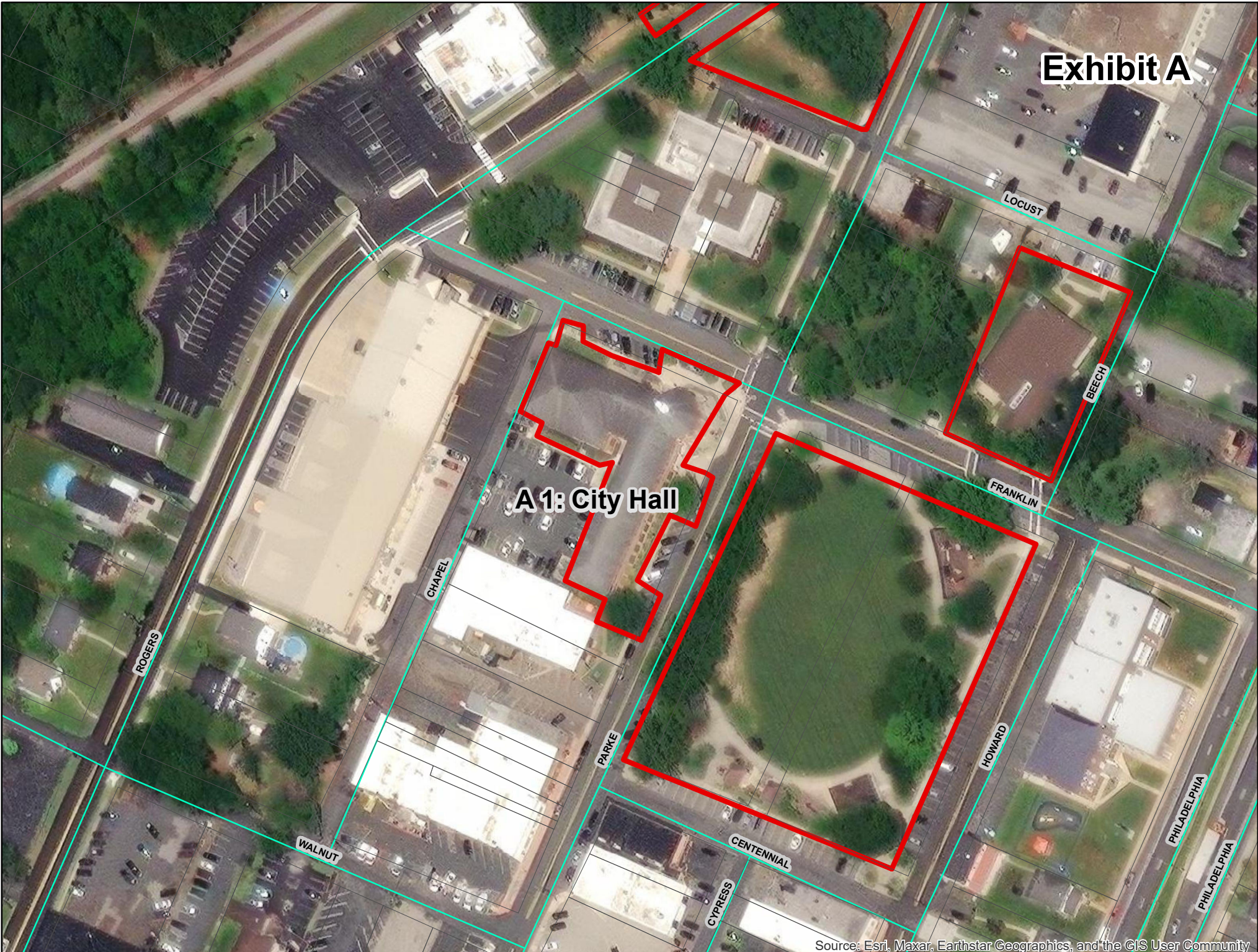
3. Any questions regarding scope of work to the following locations will be through the DPW Maintenance Shop Office located at 341 Michaels Lane, City of Aberdeen. Hours of normal operation are Monday through Friday 7:00 am to 3:00 pm. Phone number is 410-272-1414.

---

<sup>3</sup> City Hall to provide any scheduled conflicts (410-272-1600x212). Contractor is expected to modify or work around these event times and dates with a 24-hour notice provided.

**Exhibit A**

**A 1: City Hall**

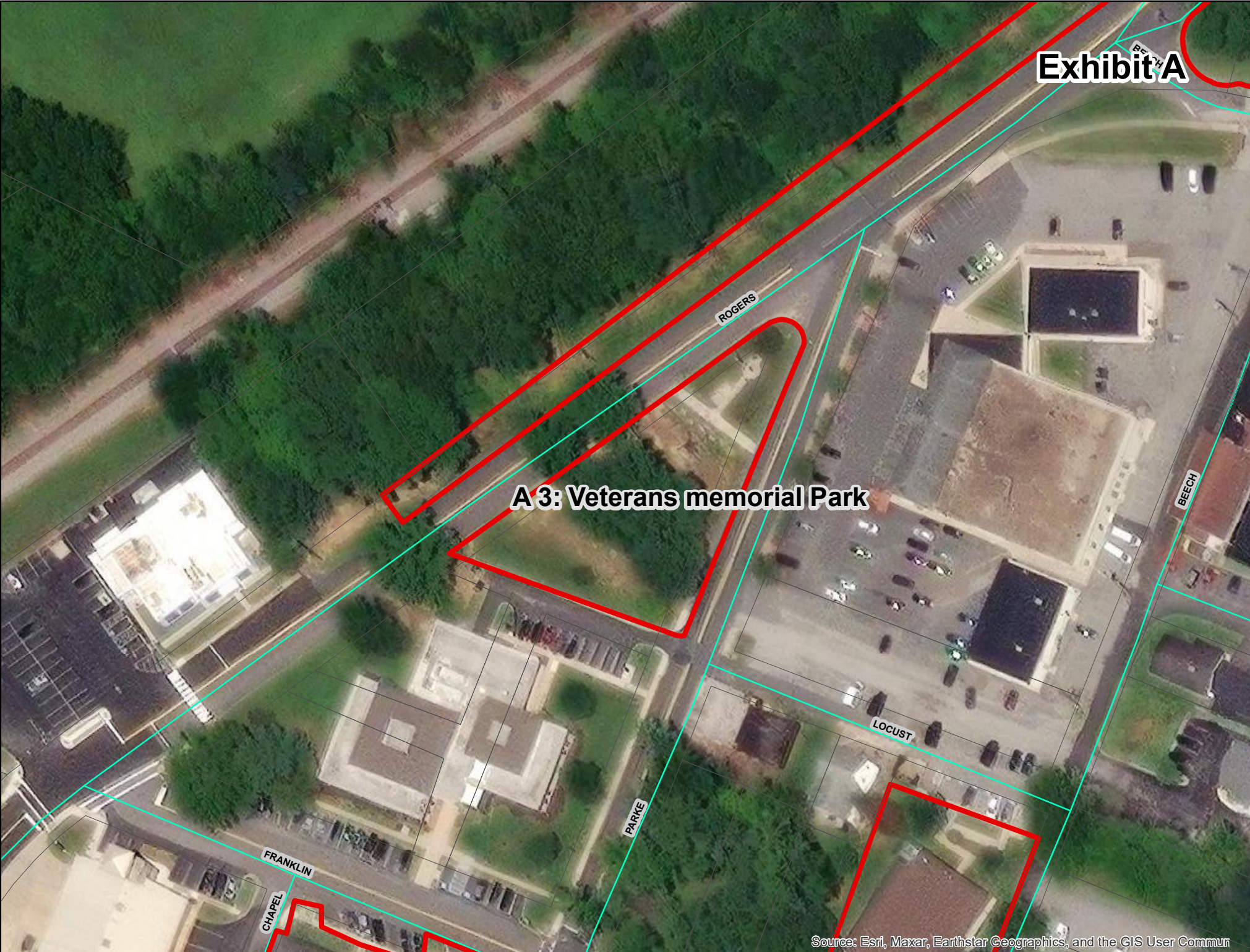


**Exhibit A**

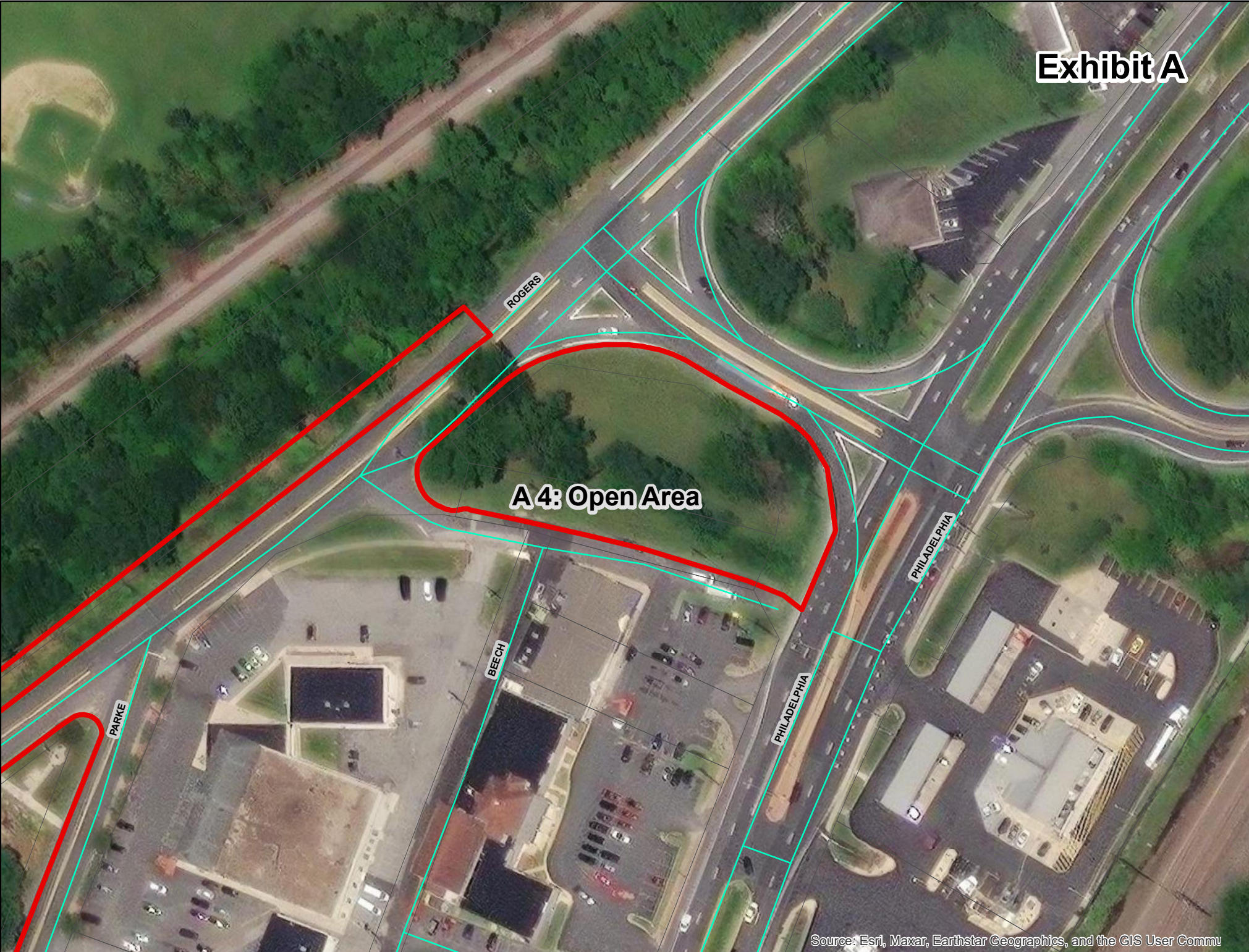


**A2: Festival Park**

**A 3: Veterans memorial Park**

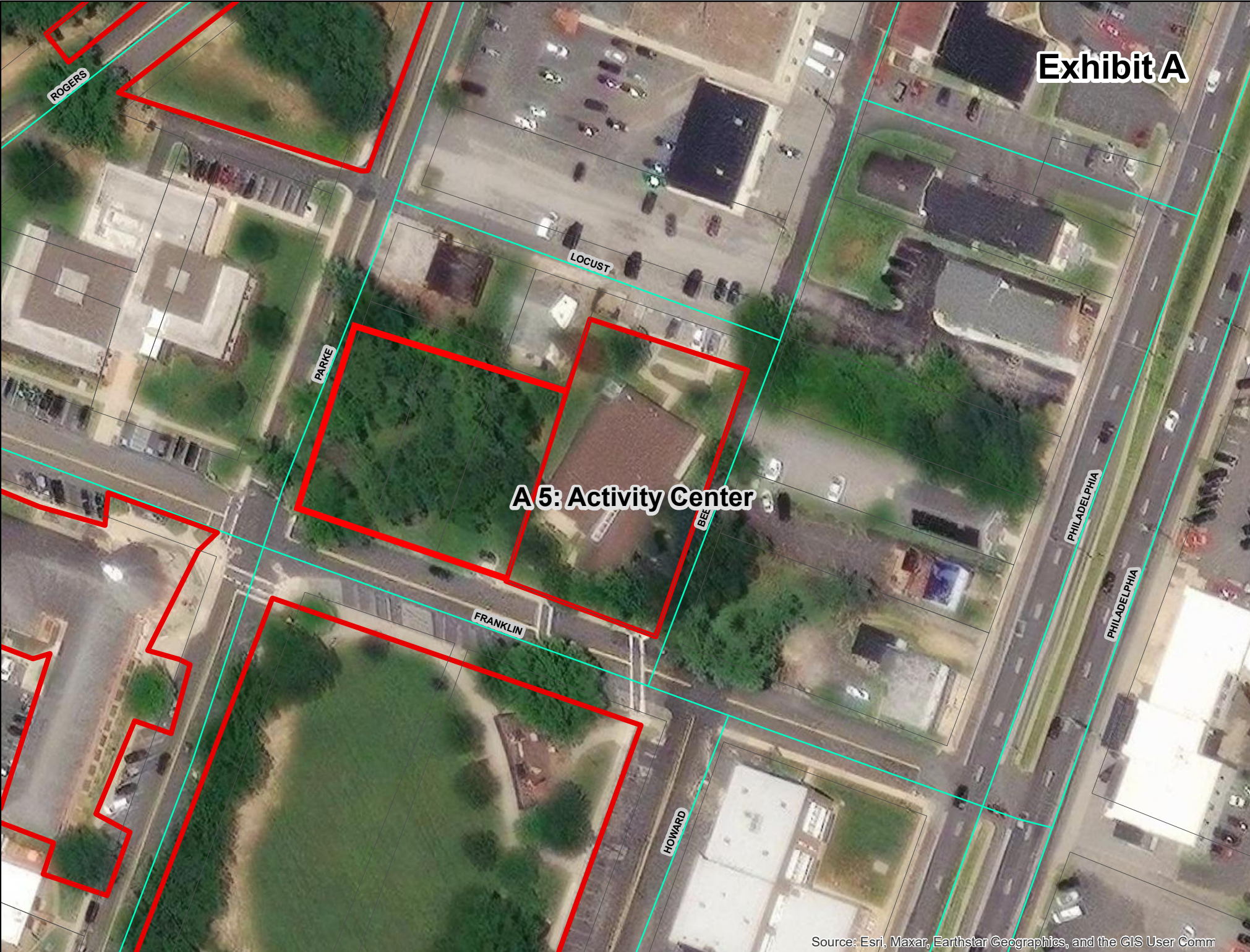


**Exhibit A**



**A 4: Open Area**

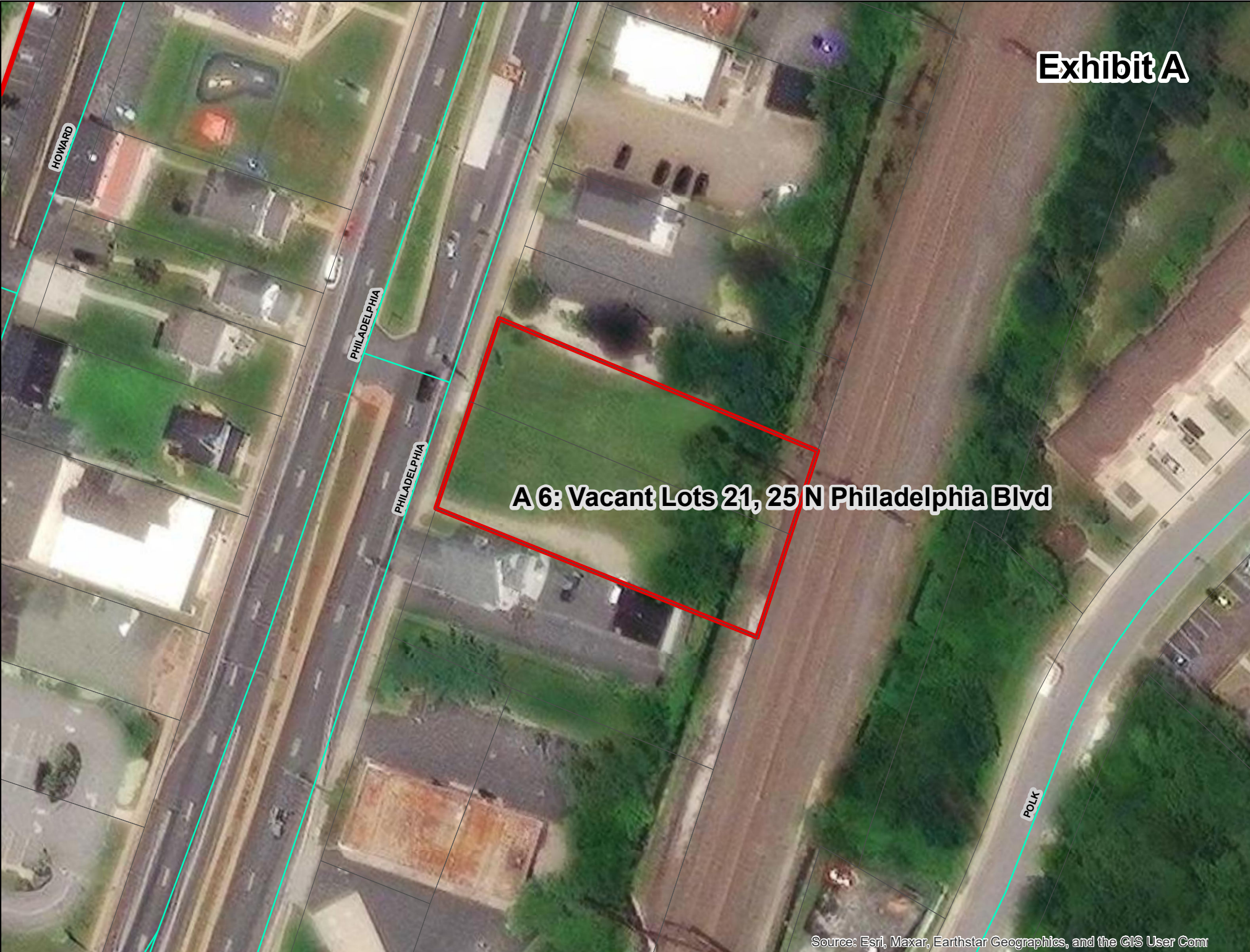
**Exhibit A**



**A5: Activity Center**

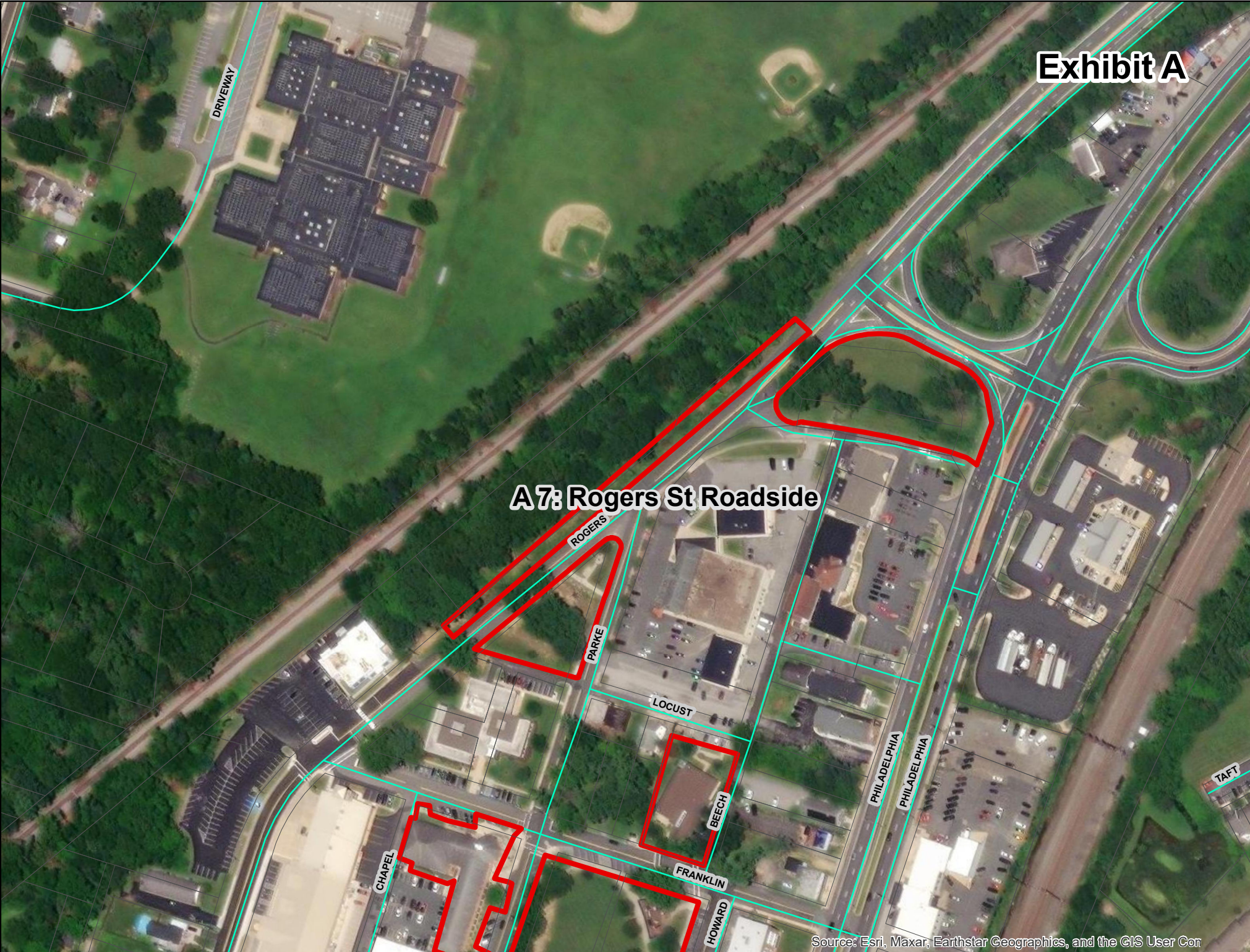


**Exhibit A**



**A 6: Vacant Lots 21, 25 N Philadelphia Blvd**

**A 7: Rogers St Roadside**



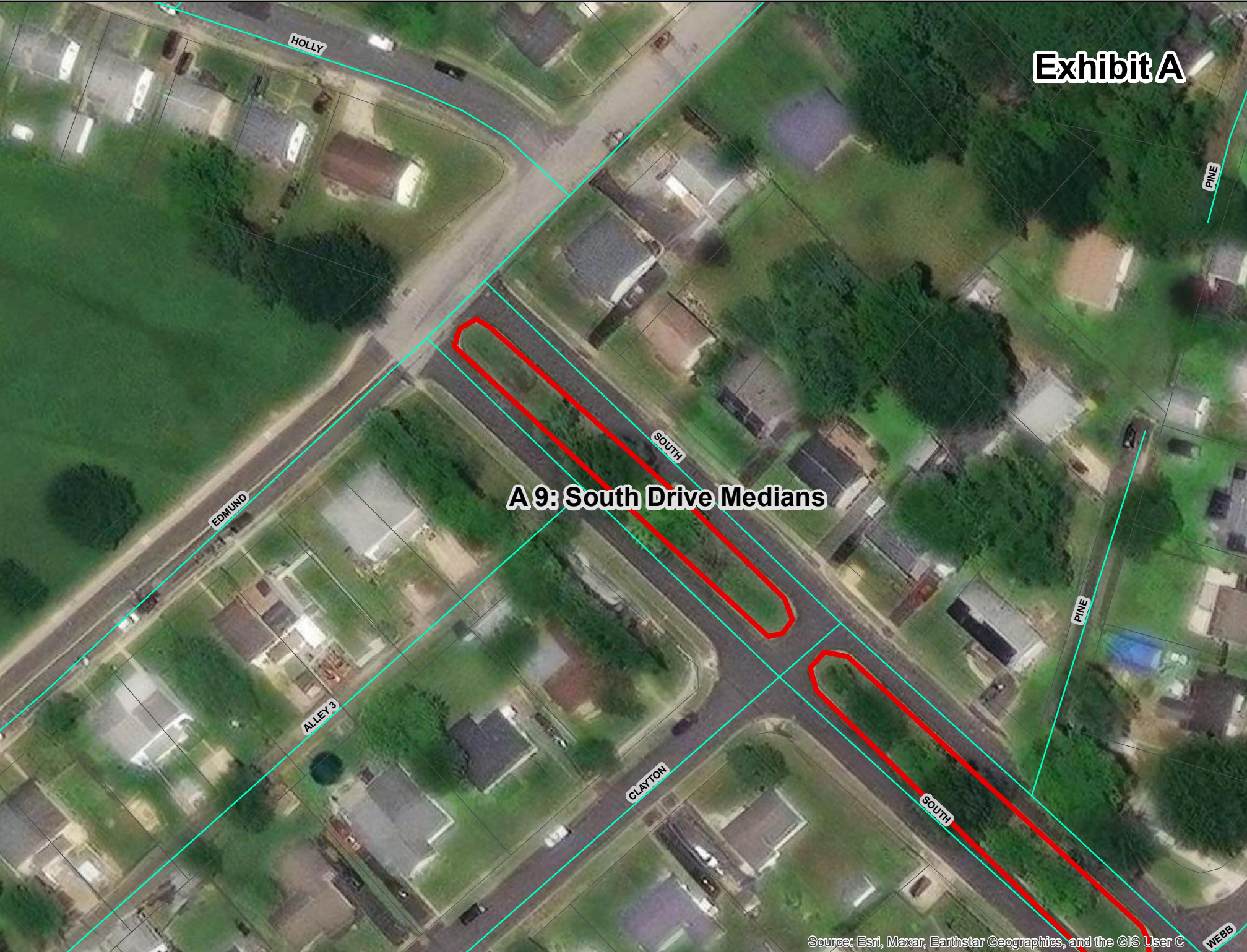
**Exhibit A**



**A 8: James Ave**

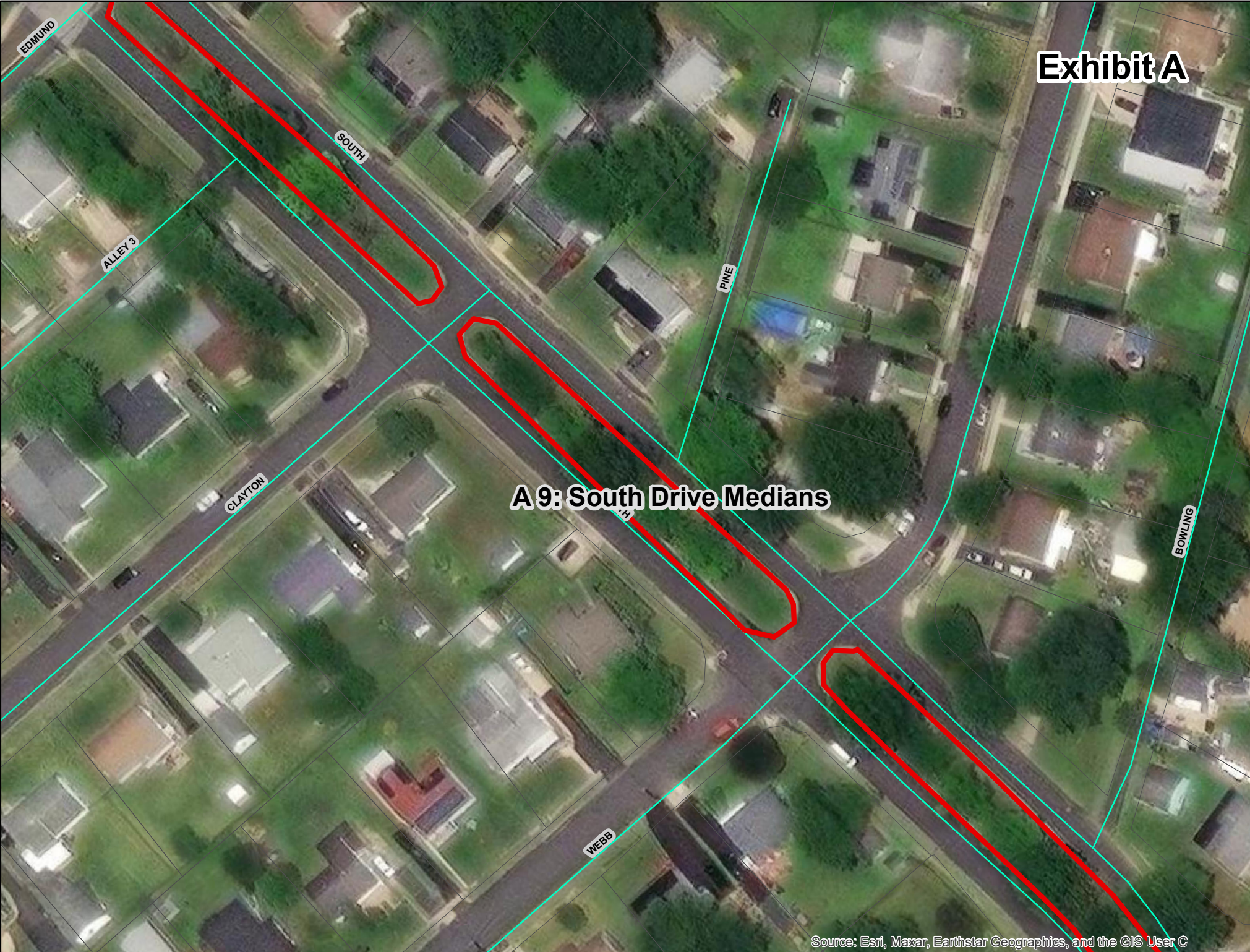
**Exhibit A**

**A 9: South Drive Medians**

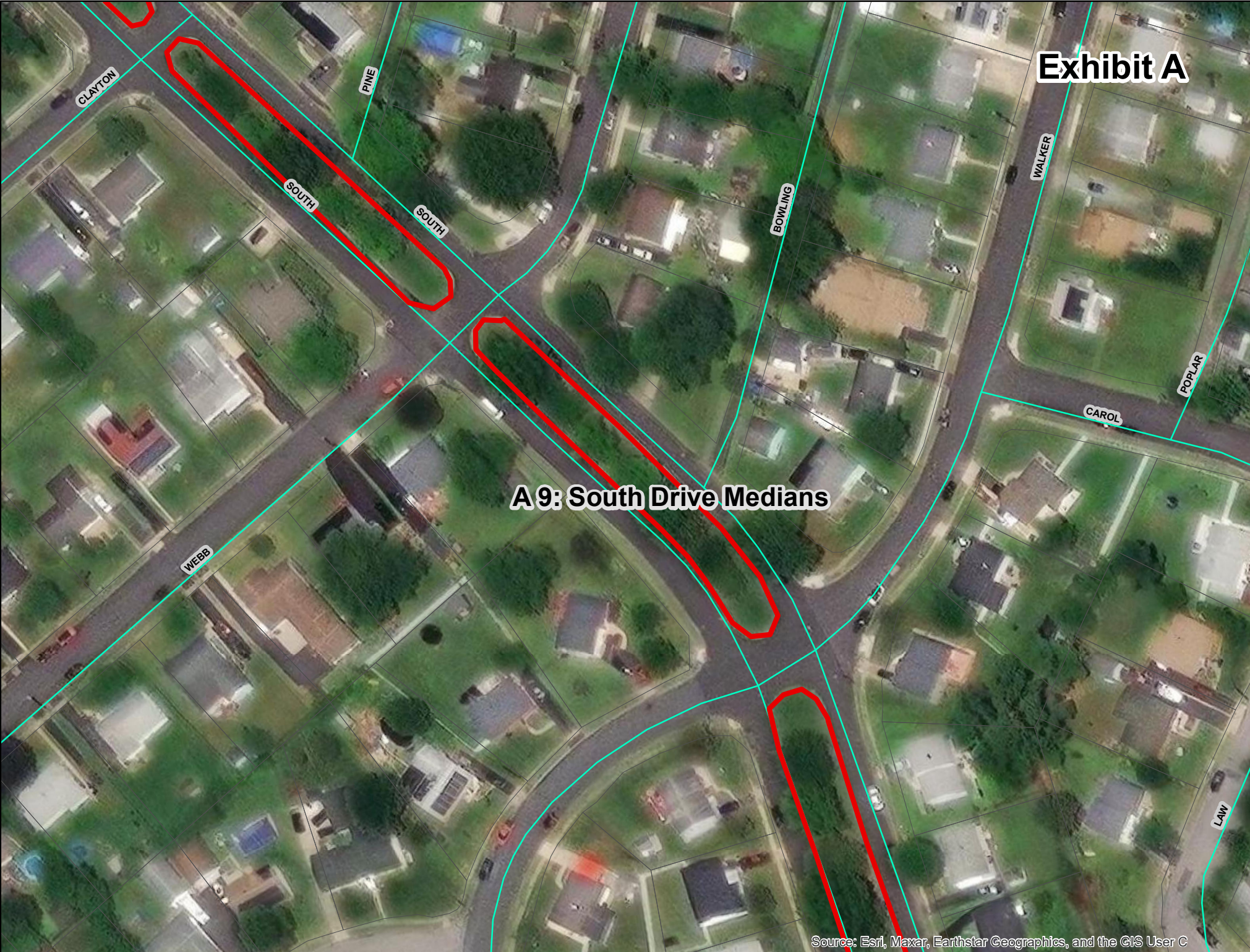


**Exhibit A**

**A 9: South Drive Medians**



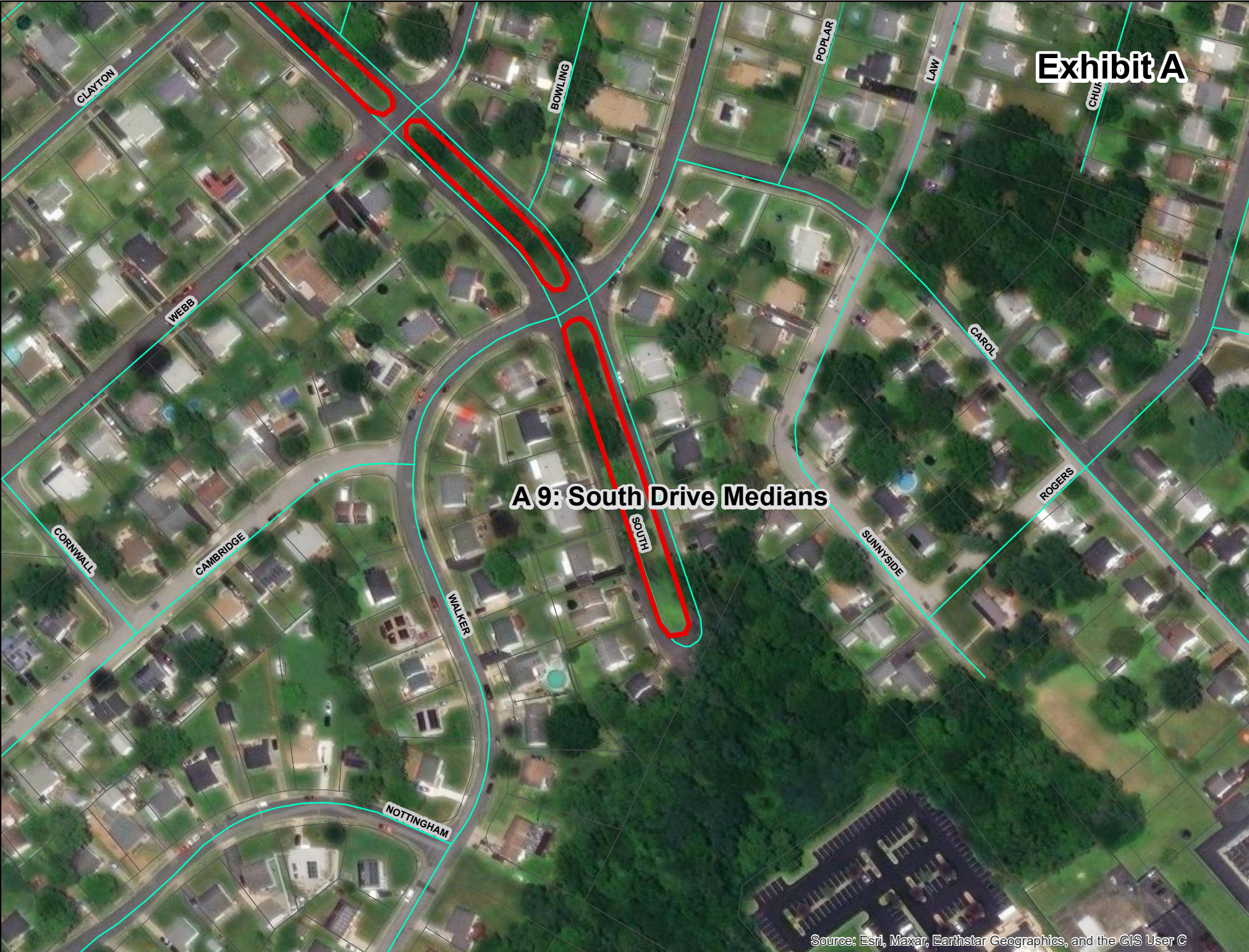
**Exhibit A**



**A 9: South Drive Medians**

**Exhibit A**

**A 9: South Drive Medians**



**Exhibit A**



**A 10: Victory Park**

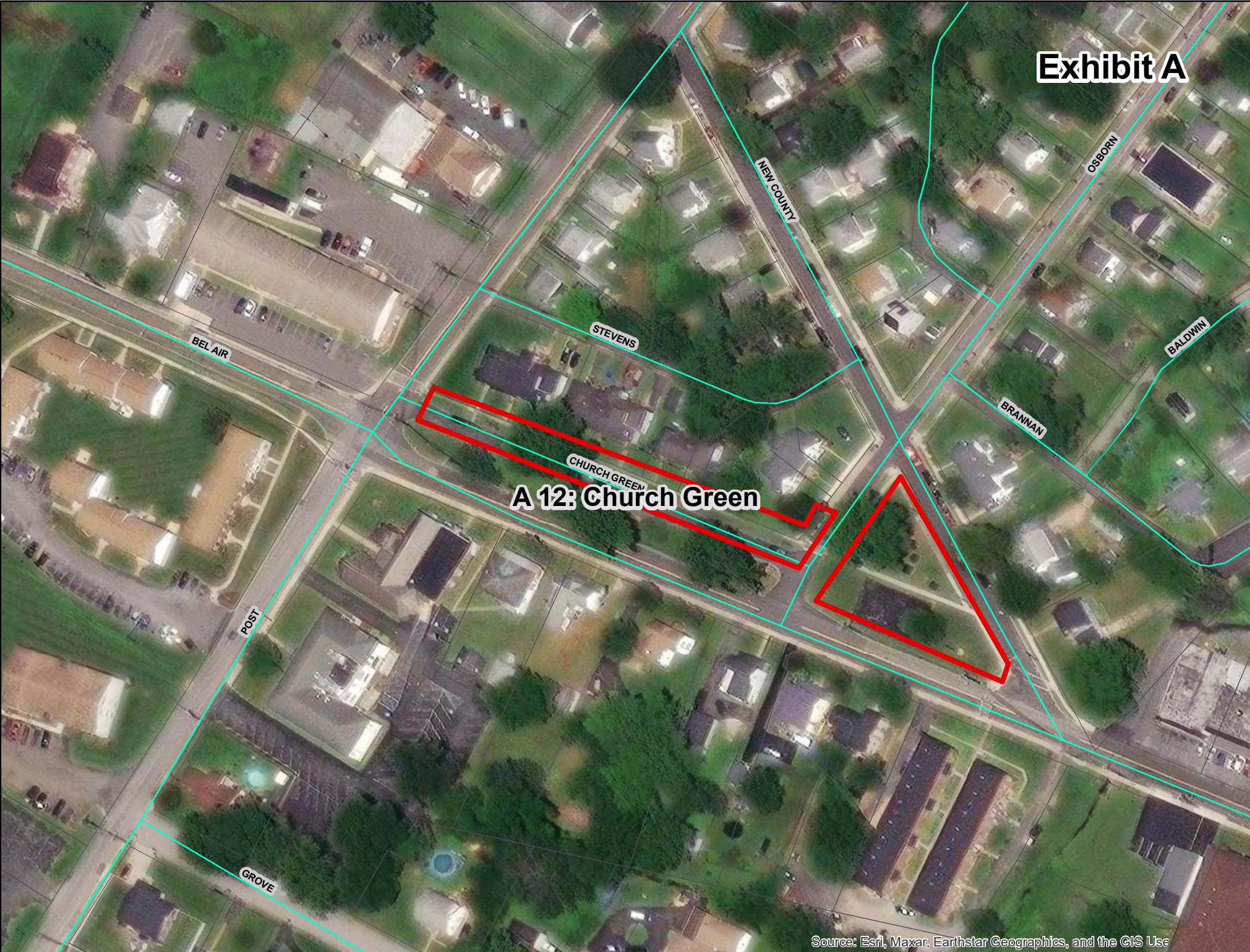


**Exhibit A**



**A 11: 2 Baldwin Circle**

**Exhibit A**



**A 12: Church Green**

**Exhibit A**

STEVENS

BALDWIN

BRANNAN

CHURCH GREEN

OSBORN

NEW COUNTY

**A 13: Church Green Park**

BEL AIR

**Exhibit A**

**A 14: End of Rigdon Road**

RIGDON

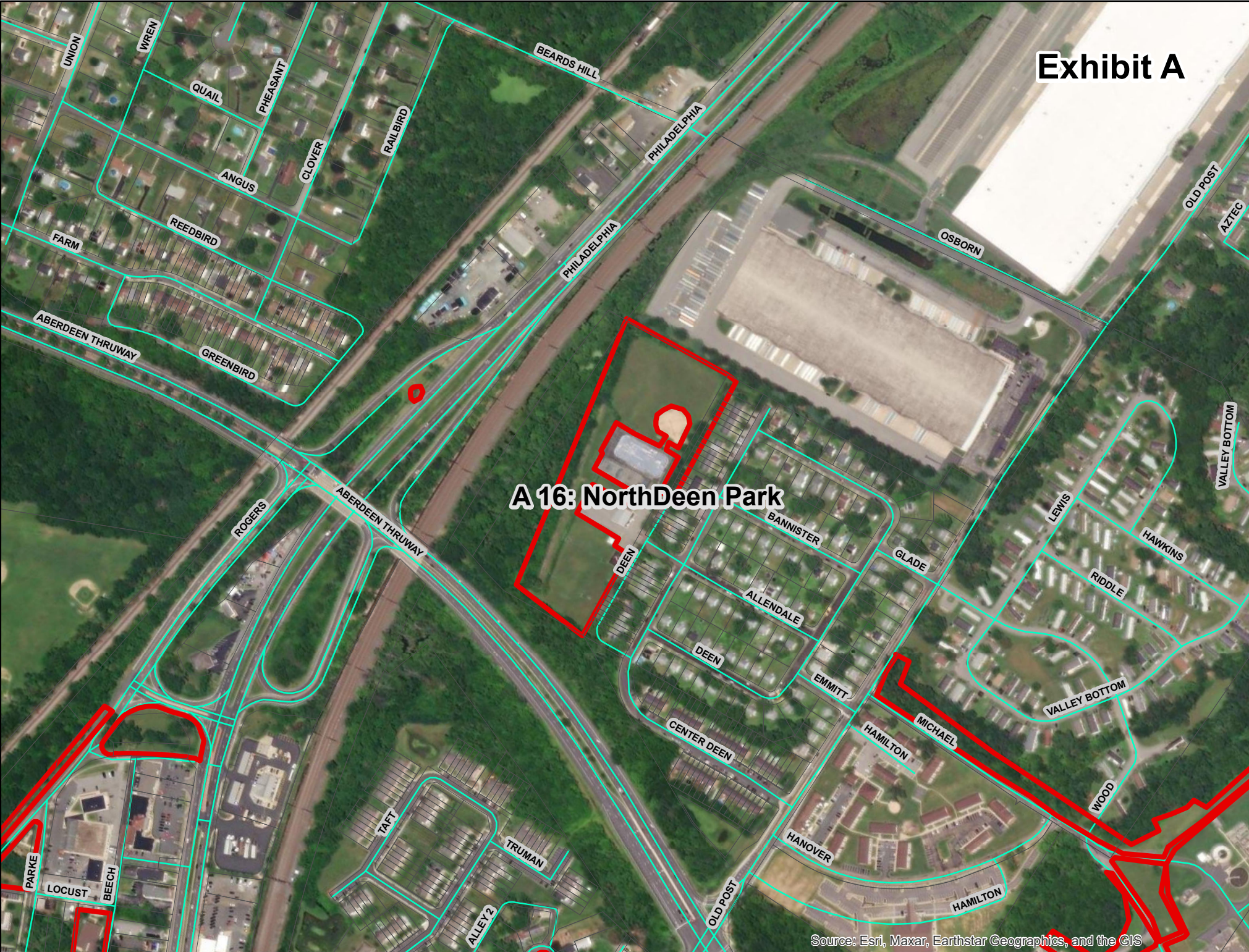
ABERDEEN THRUWAY

ABERDEEN THRUWAY

**Exhibit A**

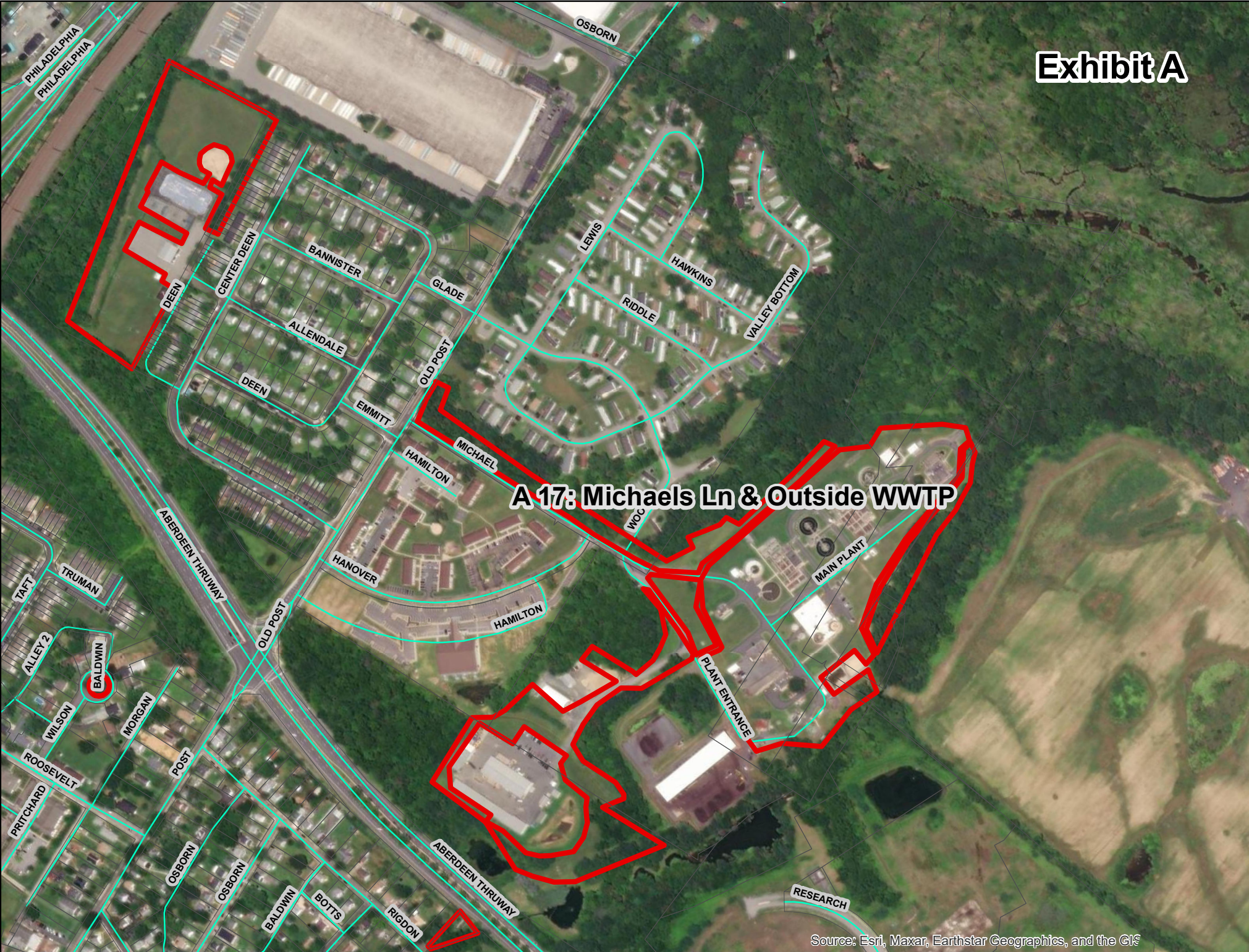
**A15: 15 E Bel air Avenue**

# Exhibit A



**A 16: NorthDeen Park**

# Exhibit A



**A 17: Michaels Ln & Outside WWTP**

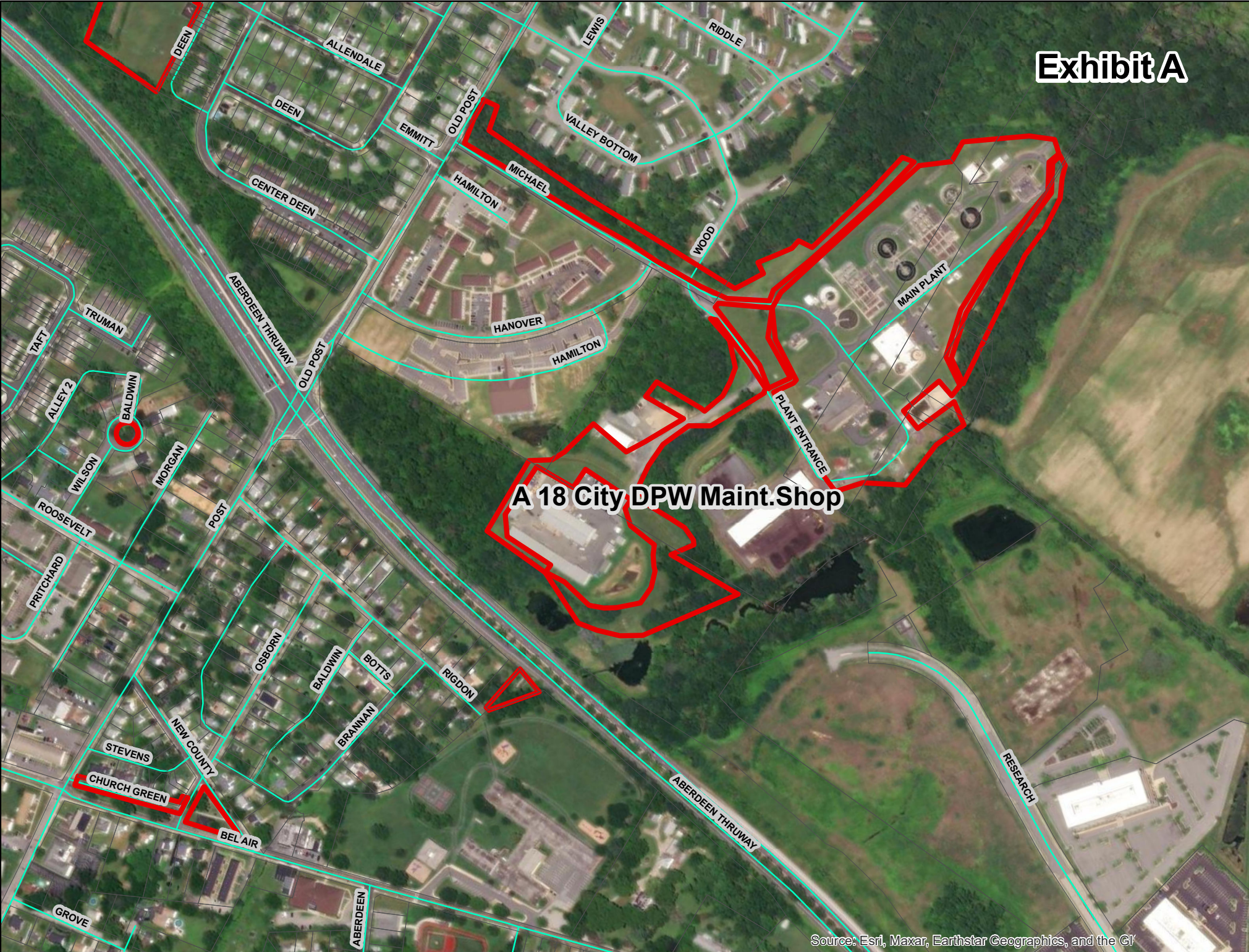
**Exhibit A**



**A 17: Michaels Ln & Outside WWTP**



# Exhibit A



**A 18 City DPW Maint. Shop**

**Exhibit A**

**A 19: Cornell Street**



**Exhibit A**

PLATER

MOYER

GUNNISON

**A 20: Plater Street Park**

ELM

**Exhibit A**

**A 21: Old Basketball Court & Open Space**

PLATER

VALLEY

CHESTNUT

ELM

RAY

# Exhibit A

**A 22: Ray Ave.**

**Exhibit A**

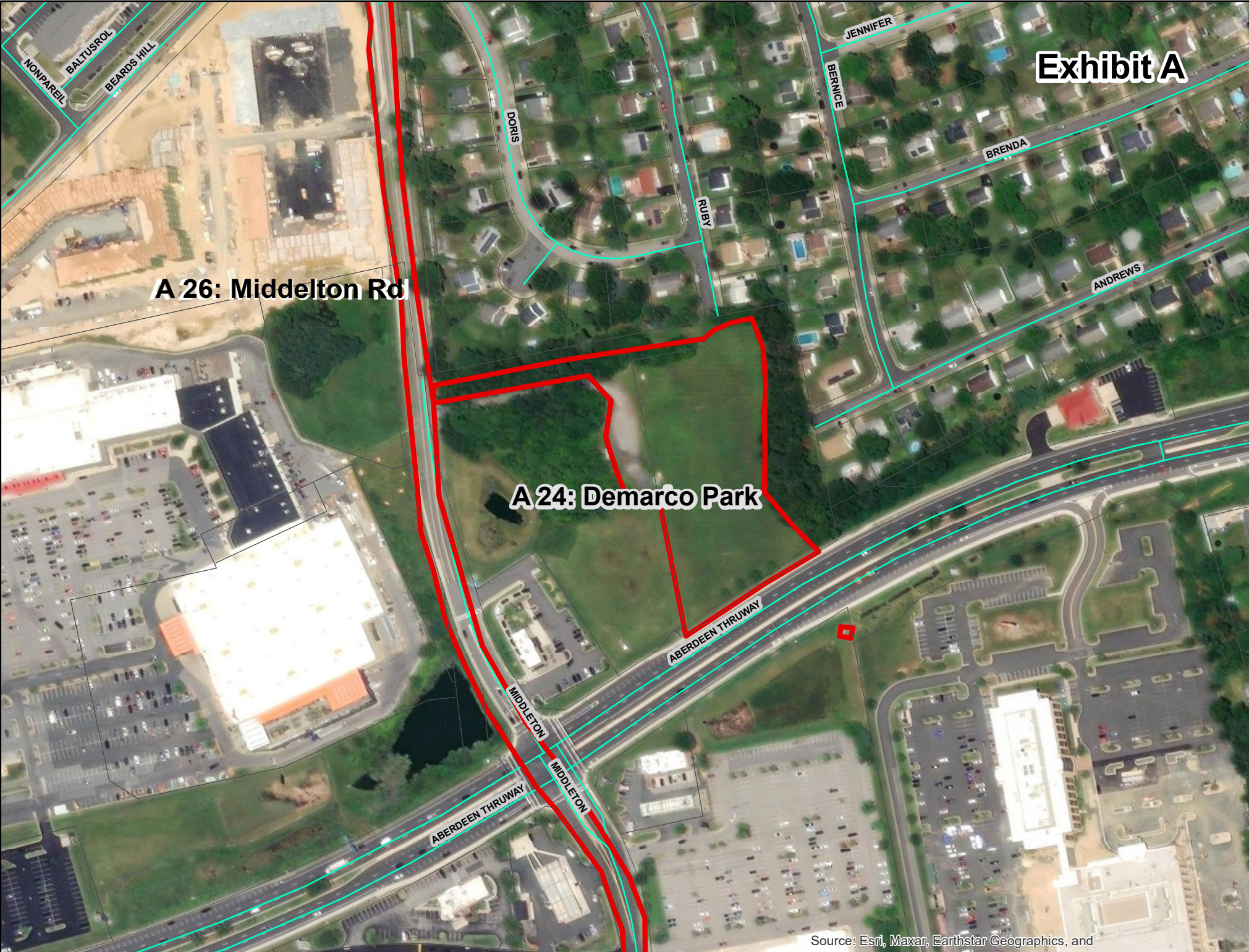
ROBERTS

**A 23: Roberts Way Cemetery**

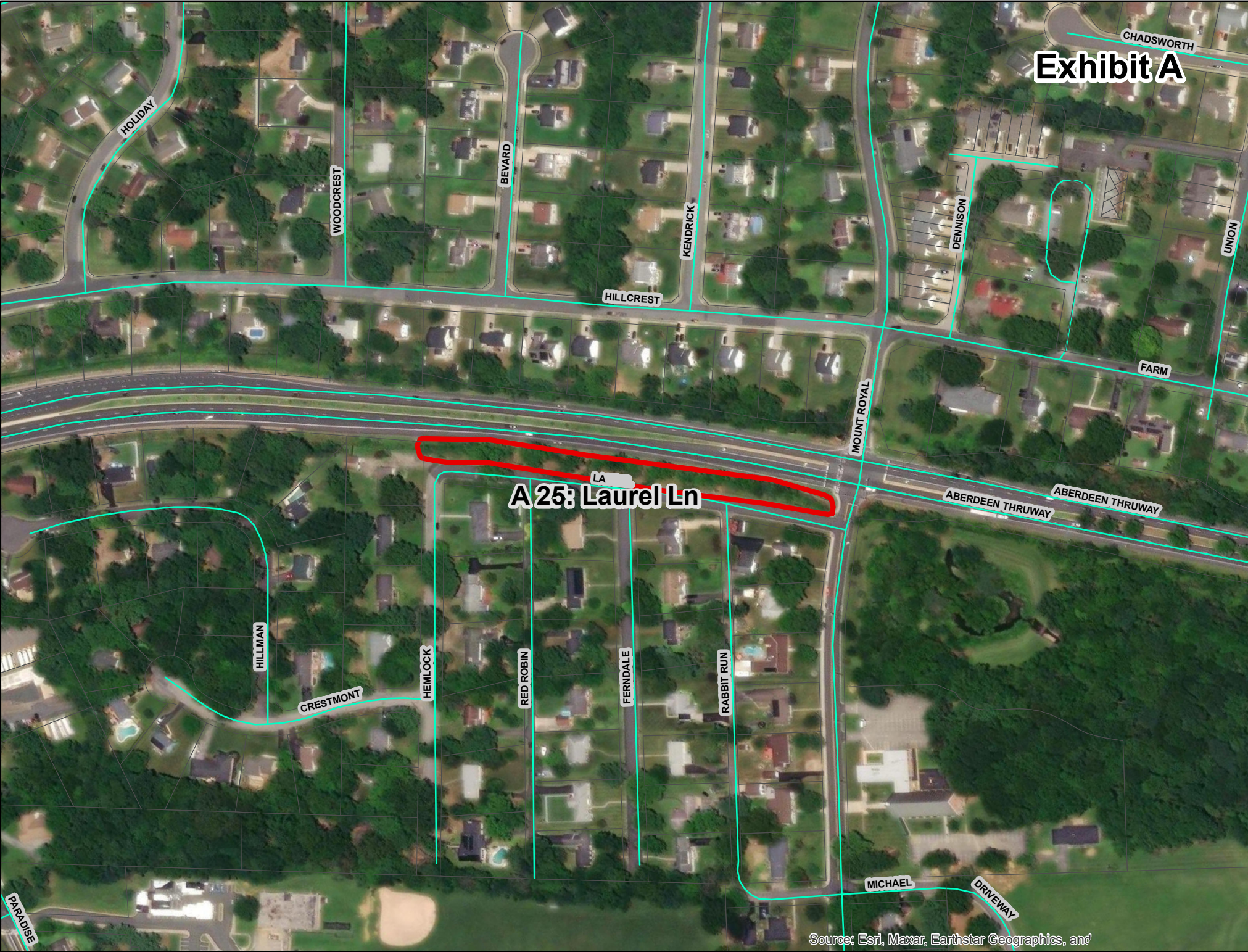
**Exhibit A**

**A 26: Middelton Rd**

**A 24: Demarco Park**



# Exhibit A



Source: Esri, Maxar, Earthstar Geographics, and



**Exhibit A**

PARADISE

**A 27: Paradise Rd Island**

BEL AIR

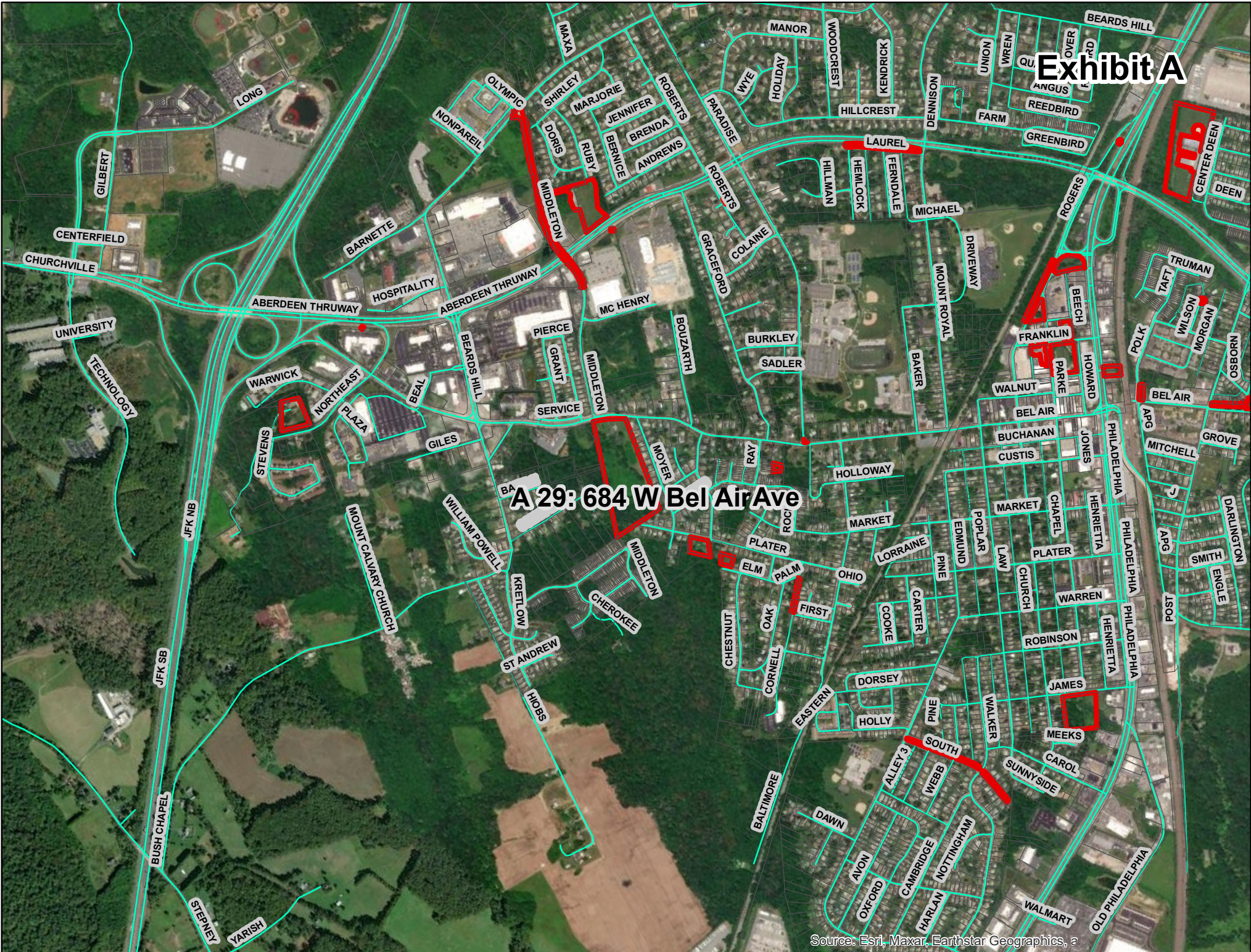
HOLLOWAY

**Exhibit A**

**A 28: Northeast Road**



# Exhibit A



**ABERDEEN THRUWAY**

**ABERDEEN THRUWAY**

**A 30: Aberdeen Sign Rt 22 Near Target**

**Exhibit A**

ABERDEEN THRUWAY

ABERDEEN THRUWAY

**A 31: Aberdeen Sign RT 22 Near La Quinta**

**Exhibit A**

**A 32: Aberdeen Sign RT 40 Near RT 715**

PHILADELPHIA

PHILADELPHIA

**Exhibit A**



**A 33: Welcome Aberdeen Sign**

**CITY OF ABERDEEN  
 ABERDEEN, MARYLAND  
 DEPARTMENT OF PUBLIC WORKS  
 BID NO. 23-09**

**LANDSCAPE MAINTENANCE**

**EXHIBIT B**

**SPECIAL ACCESS REQUIREMENTS**

1. The contractor shall provide a lock and key that will be daisy chained together during the growing season of the contractor's performance period. Locks will be removed during non-growing seasons. Only authorized personnel performing work in accordance with the contract will be allowed in these areas. The contractor shall be responsible to secure areas when departing. See Special Provisions for more detail.
2. Work within this exhibit shall consist of the following locations described below and covered under the general and special provisions of the specifications: Mowing and Cleanup, Edging, Herbicides, Insect and Disease Control, and Debris Removal.

<b>Site</b>	<b>Location</b>	<b>Approximate Location</b>	<b>Acre</b>
1	Carsins Run Sewer Pump Station	711 Beards Hill Rd	0.70
2	Chestnut Sewer Pump Station	510 Chestnut St	0.06
3	Cranberry Run Sewer Pump Station	1108 Pulaski Hwy	0.23
4	Eagles Rest Sewer Pump Station	901 Gilbert Rd	0.28
5	Edmund Water Pump Station	800 S. Philadelphia Blvd	0.27
6	Giles Sewer Pump Station	900 Giles Ln	0.03
7	Graceford Water Pump Station	314 Graceford Dr	0.11
8	HEAT Center Water Pump Station	Technology Dr	2.50
9	HEAT Center Sewer Pump Station	Technology Dr	1.50
10	Hillcrest Water Tower	460 Manor Rd	0.35
11	Hillsdale Sewer Pump Station	932 Edmund St	0.15
12	Krouse Water Tower	618 W Bel Air Ave	0.17
<del>13</del>	<del>Long Dr Water Pump Station</del>	<del>Long Dr (near dead end)</del>	<del>0.07</del>
14	Northeast Water Tower	204 Northeast Rd (inside fence)	0.25
15	Plater Water Pump Station	684 Plater St (inside fence)	0.15



**EXHIBIT B (23-09)**

16	Railbird Water Pump Station	Railbird Alley & Beards Hill Rd	0.90
17	Spring Valley Sewer Pump Station	74 Valley Bottom Rd	0.08
18	Swan Creek Sewer Pump Station	2225 Pulaski Hwy	0.05
19	Windemere Sewer Pump Station	529 Windemere Dr	0.06
20	Shooting Range <sup>1</sup>	APG Rd	0.40
21	Swan Meadows Water Tower	69 Liberty St	0.30
22	WWTP Facility	Inside Fenced Area at 361 Michaels Ln.	14.3
23	WWTP Hillside <sup>2</sup>	Hillside on southern edge of WWTP grounds	1.26

3. Total Approximate Acres: +/- 24.17 Acres

4. Questions regarding access to the following locations shall be through the Water and Wastewater Treatment Office located at 361 Michaels Lane, City of Aberdeen. Hours of normal operation are Monday through Friday 7:00 am to 3:00 pm. Phone number is 410-272-2650.

---

<sup>1</sup> Coordinate with Sgt. Tomlinson at Aberdeen Police Department, 410-272-2121 for schedule to this location

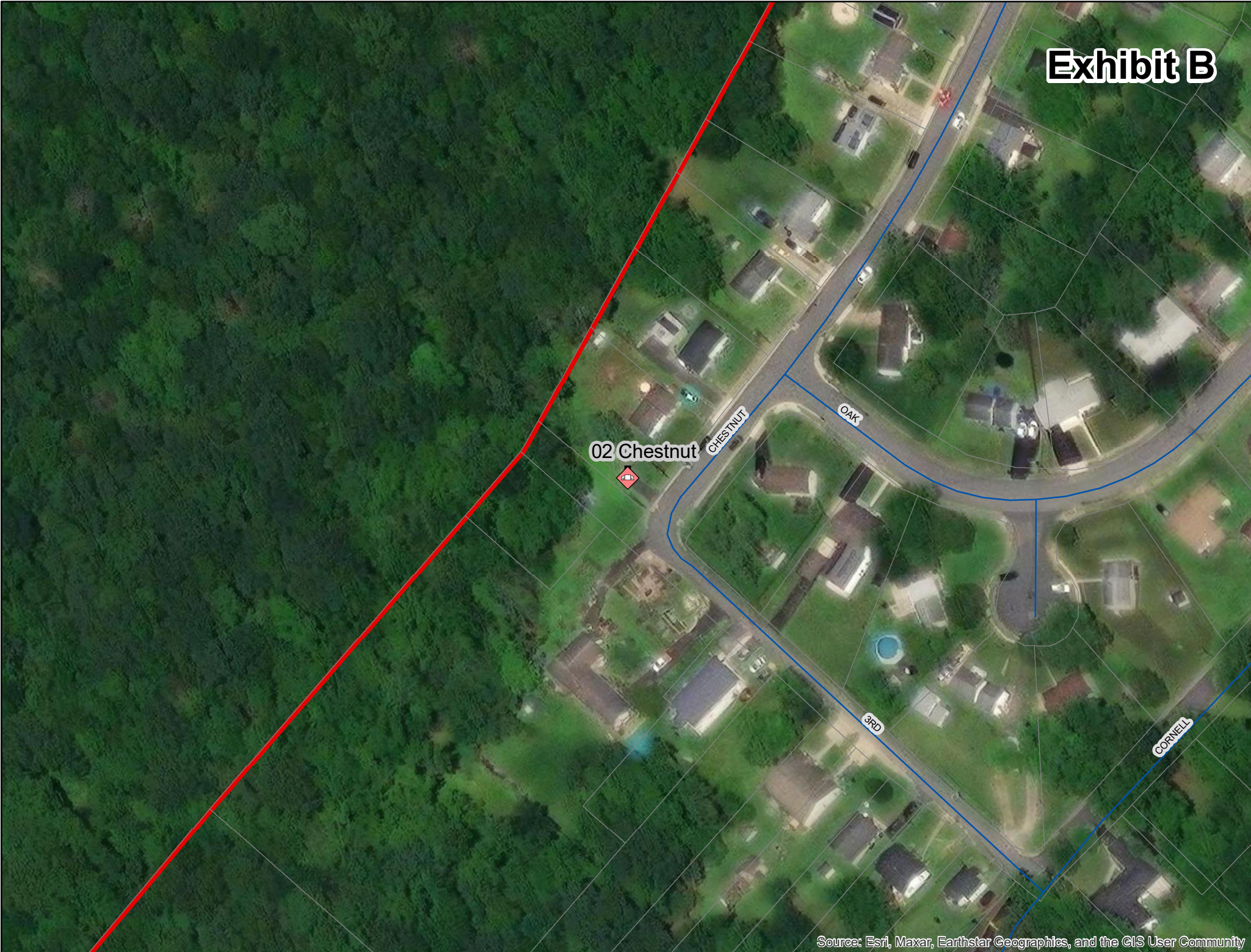
<sup>2</sup> As requested by authorized City representative.

# Exhibit B



01 Carsins Run

# Exhibit B



02 Chestnut

CHESTNUT

OAK

3RD

CORNELL

# Exhibit B



03 Cranberry Run

PHILADELPHIA

PHILADELPHIA

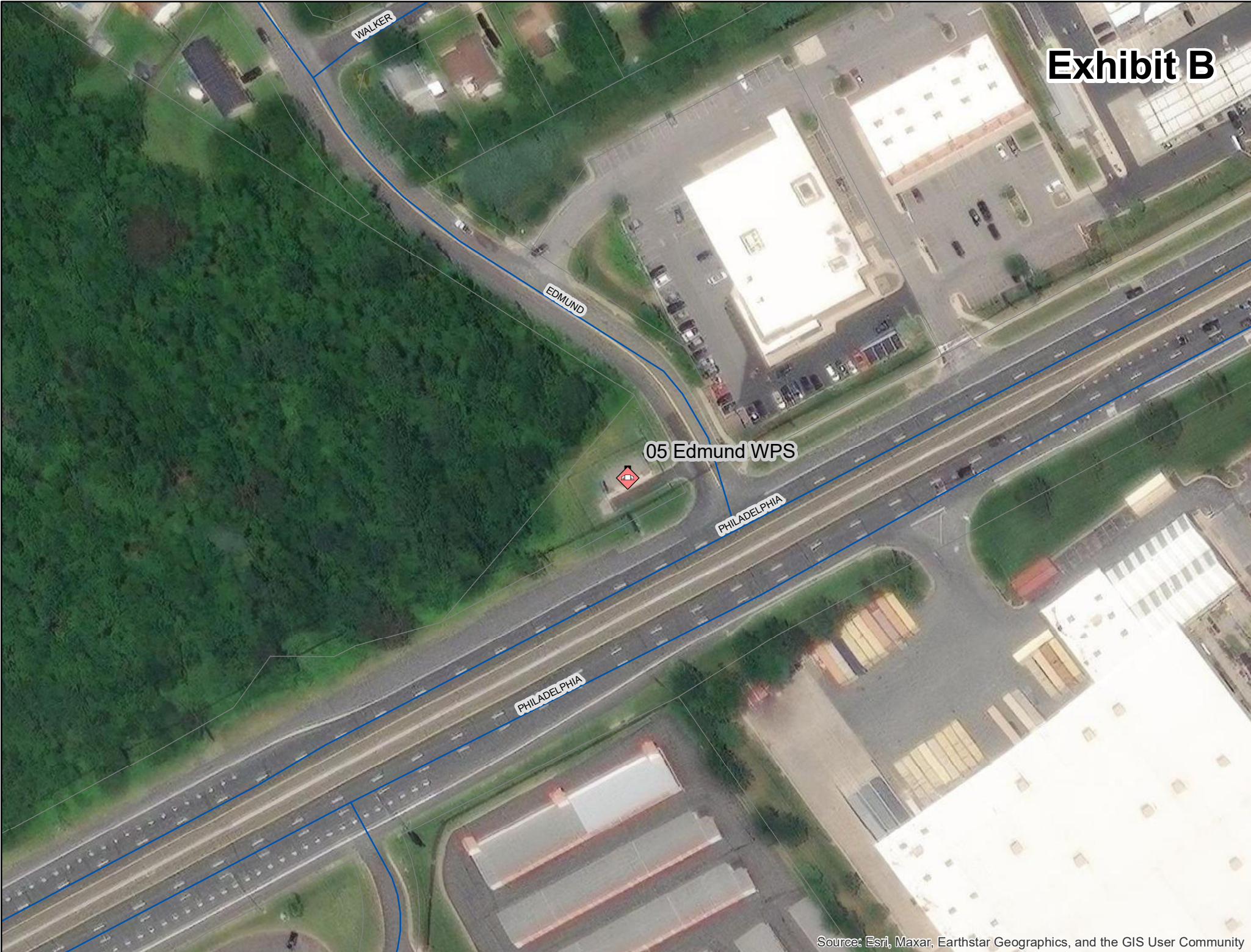
**Exhibit B**

**04 Eagles Rest**

**GILBERT**



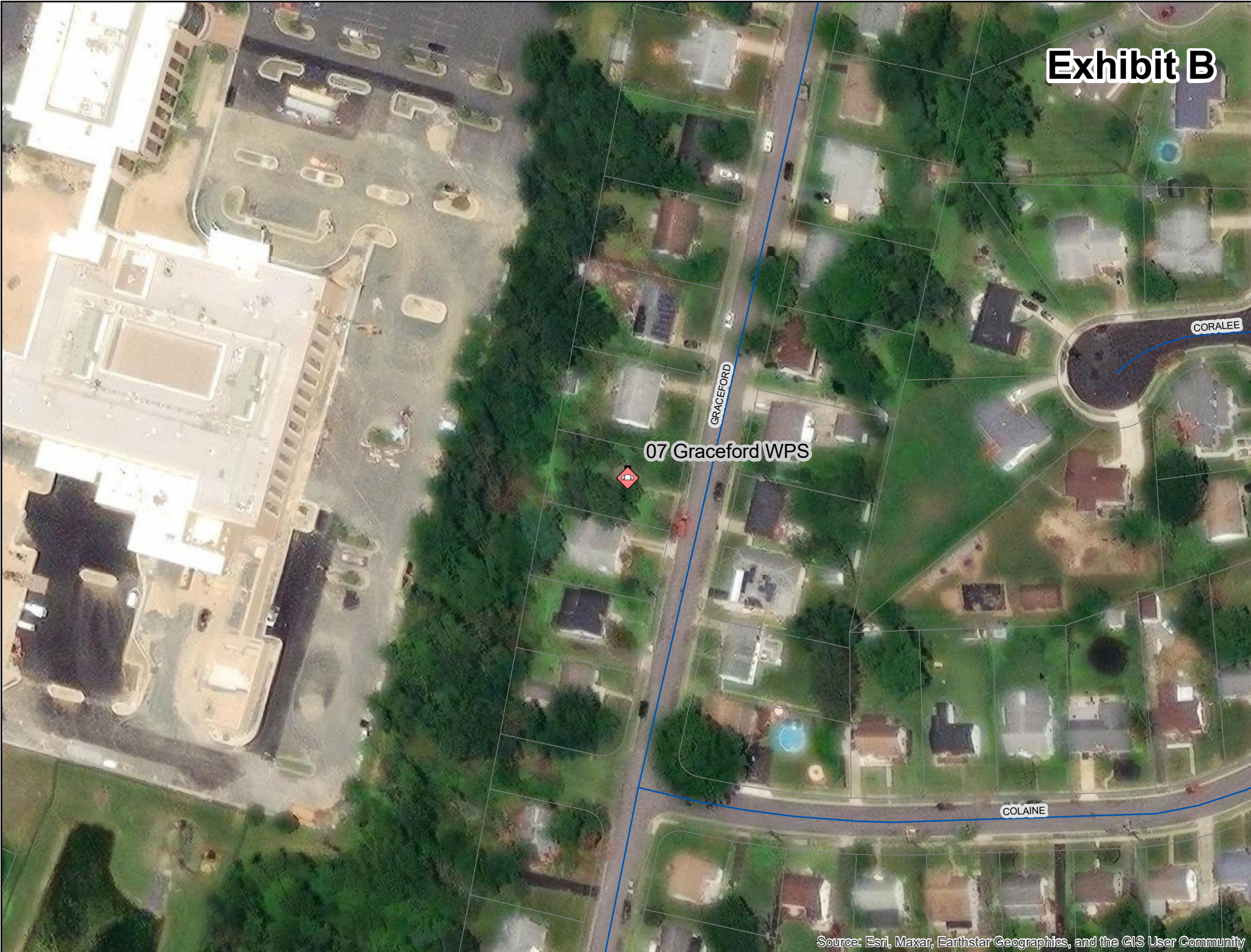
# Exhibit B



# Exhibit B



# Exhibit B



07 Graceford WPS

GRACEFORD

CORALEE

COLAINE



# Exhibit B

09 HEAT Center



08 Heat Center

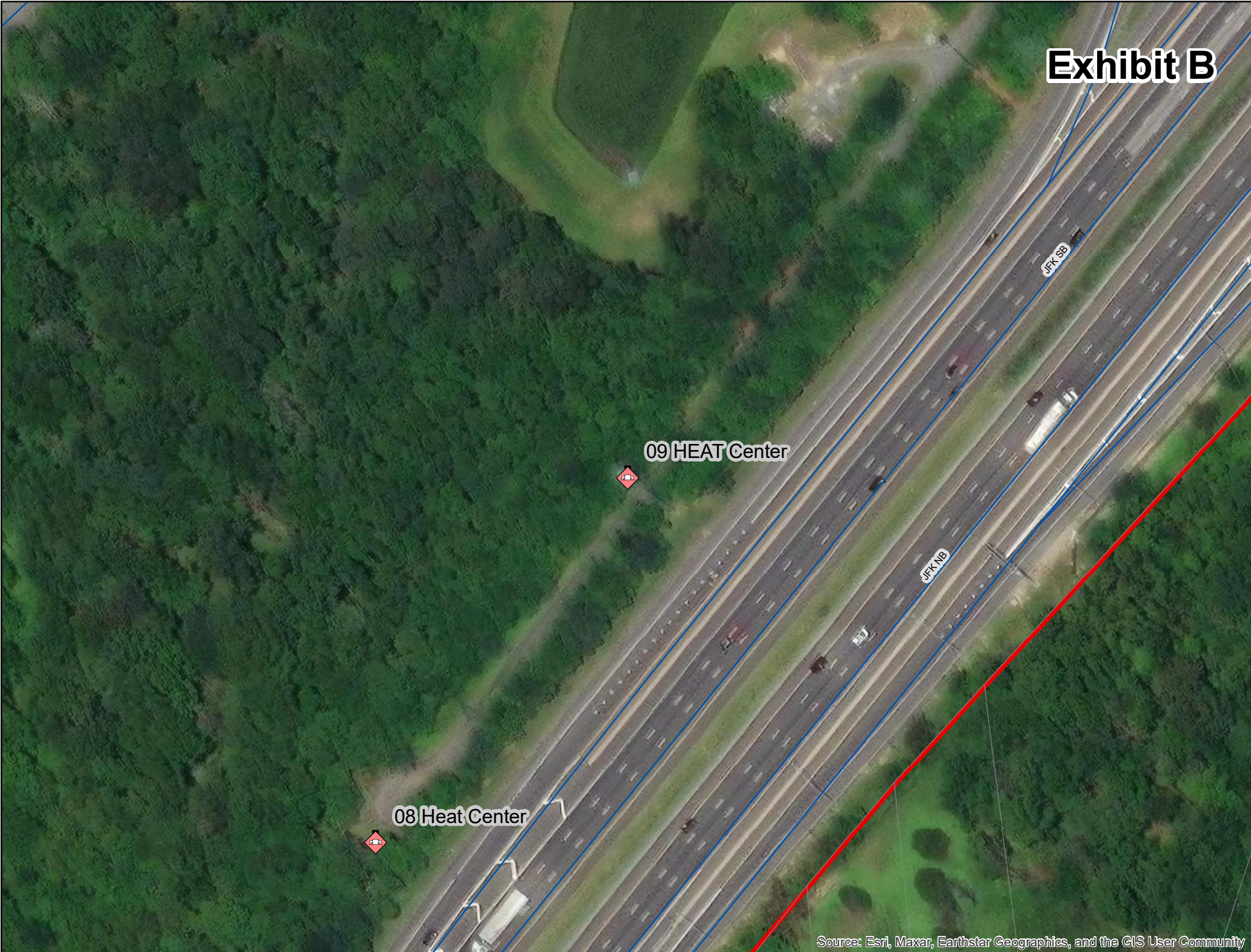


JFK SB

JFK NB

NORTHEAST

# Exhibit B



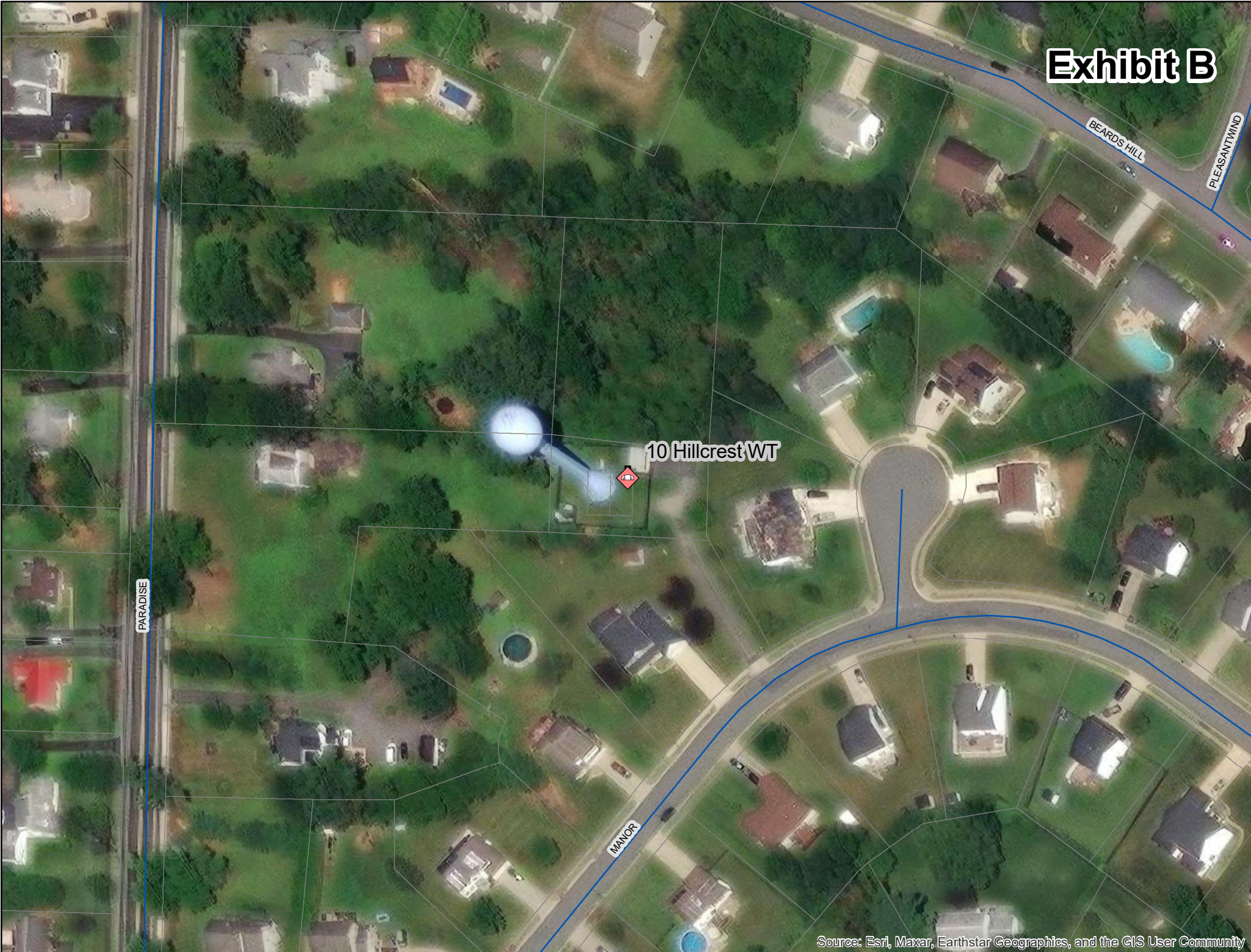
09 HEAT Center

08 Heat Center

JFK-SB

JFK-NB

# Exhibit B



10 Hillcrest WT

PARADISE

MANOR

BEARDS HILL

PLEASANT WIND

# Exhibit B



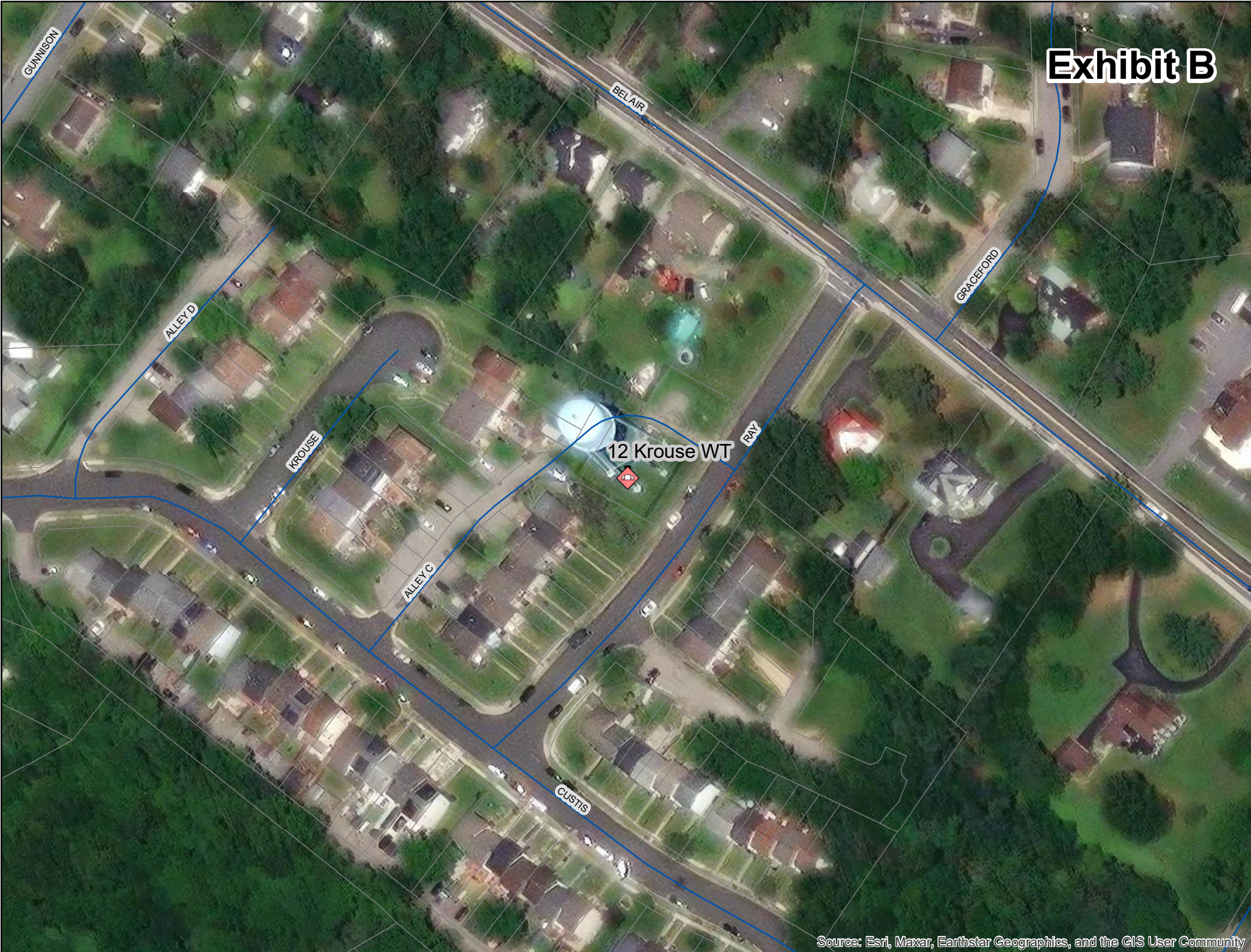
11 Hillsdale

EDMUND

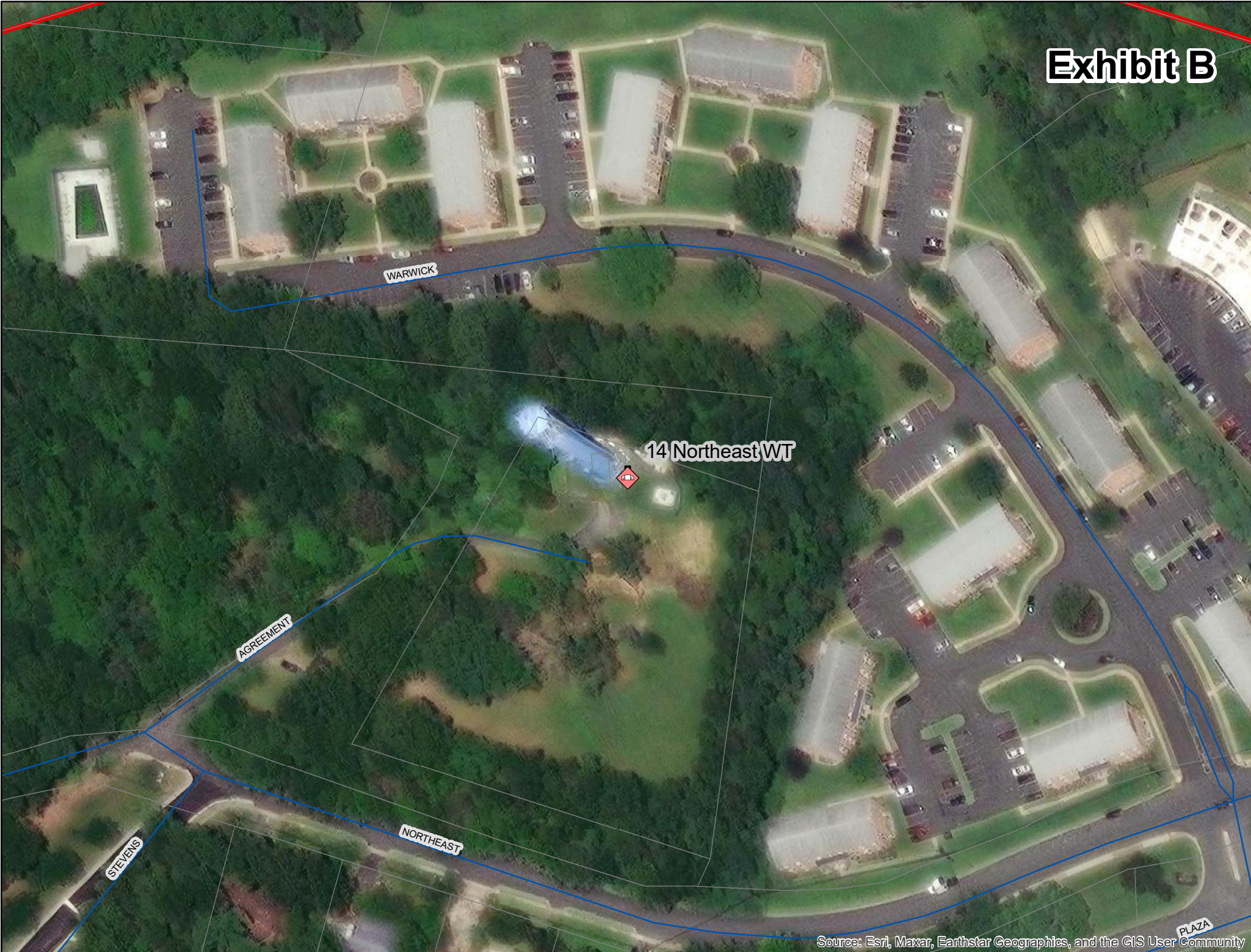
AVON

OXFORD

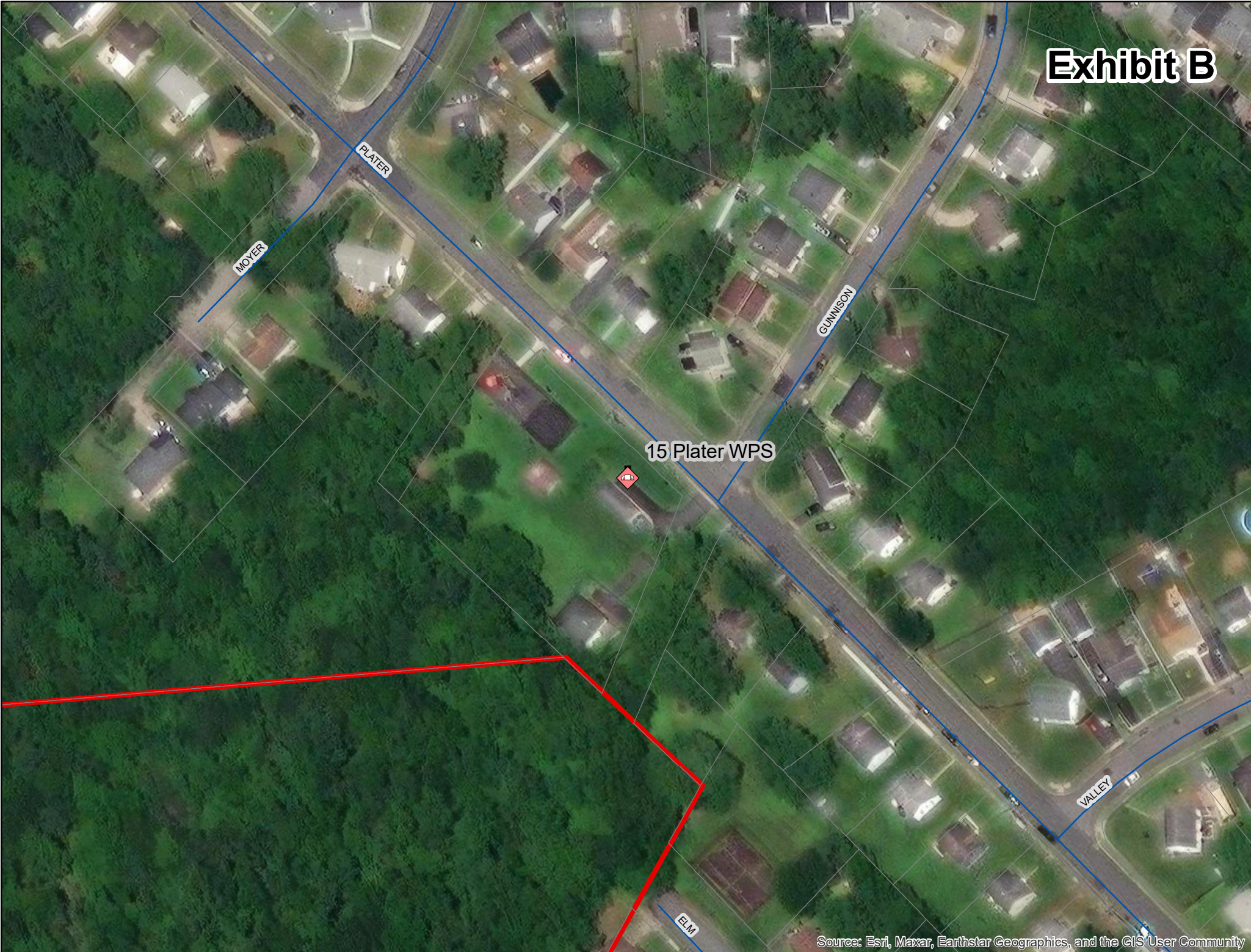
# Exhibit B



# Exhibit B



# Exhibit B



# Exhibit B

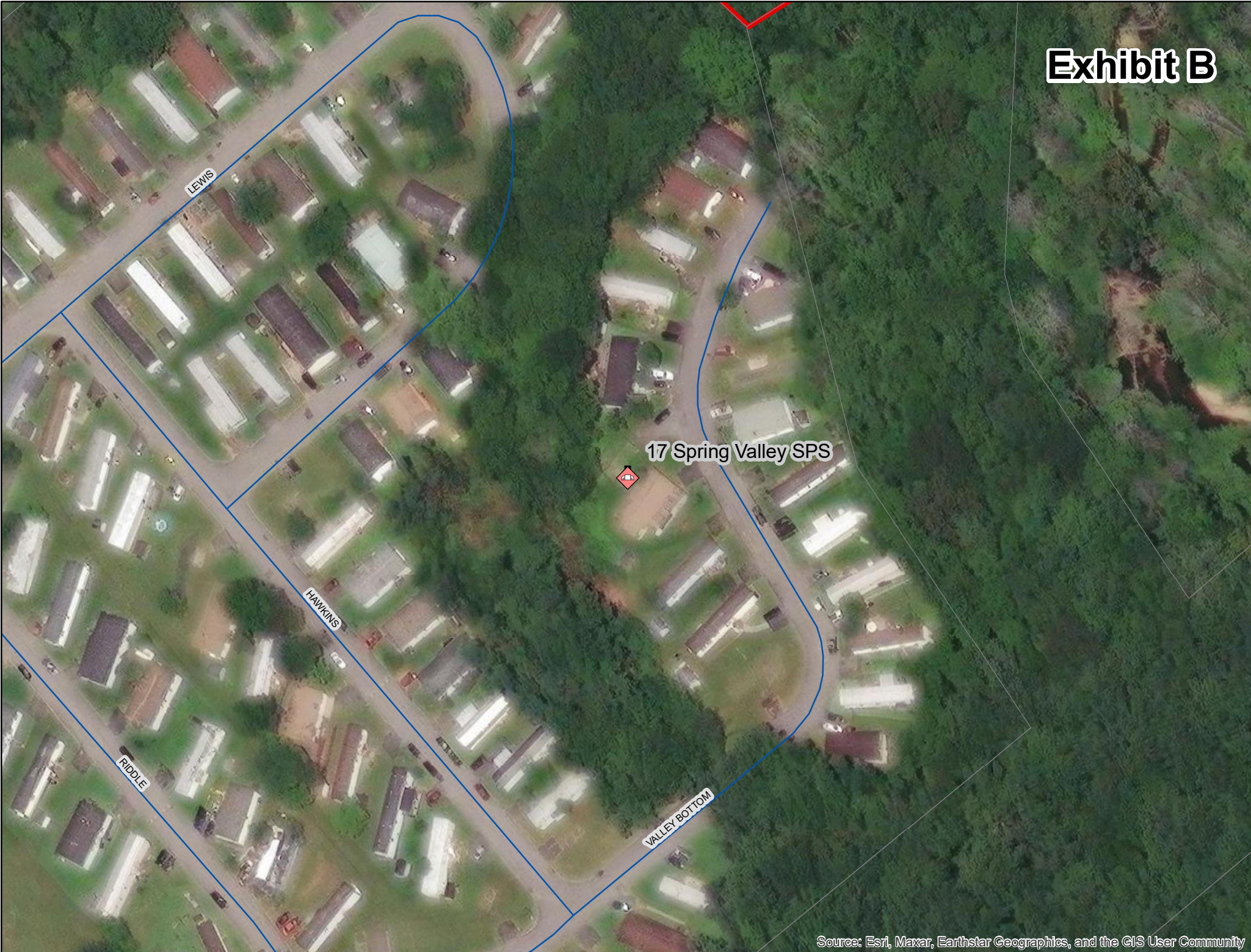


16 Railbird WPS

Cutting Area includes lot for pump station at the corner of Railbird & Beards Hill, as well as the southeast roadside along Railbird between Beards Hill and Angus



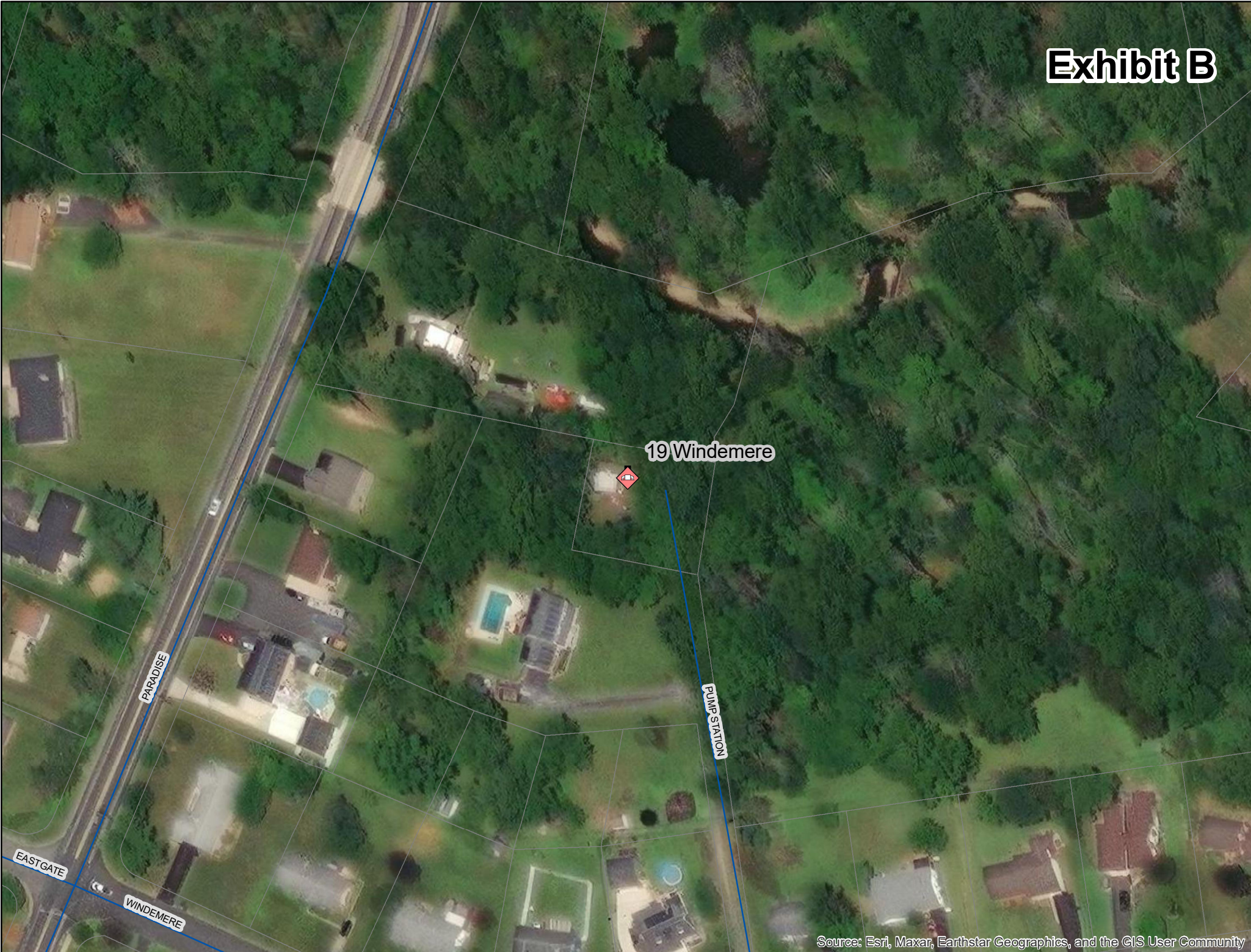
# Exhibit B



# Exhibit B



# Exhibit B



19 Windemere

PARADISE

PUMP STATION

EASTGATE

WINDEMERE

# Exhibit B



20 Gun Range

# Exhibit B



21 Swan Meadow WT

VICTORY

LIBERTY

ABERDEEN

ATLANTIC

APG

# Exhibit B



A 19: City WWTP Facility

A 20: WWTP Hillside

**Exhibit B**

A 19: City WWTP Facility

MAIN PLANT

A 20: WWTP Hillside

**CITY OF ABERDEEN  
 ABERDEEN, MARYLAND  
 DEPARTMENT OF PUBLIC WORKS  
 BID NO. 23-09**

**LANDSCAPE MAINTENANCE**

**EXHIBIT C**

**BED, TREE, & BUSH LANDSCAPING REQUIREMENTS**

1. Work within this exhibit shall consist of the following locations described below and covered under the general and special provisions of the specifications: Edging, Pruning, Weeding, Herbicides, Pesticides & Fertilization, Mulching, and Debris Removal.
  - a. Initial mulching shall occur once in the spring with the remainder of the growing season to add or remove mulch as needed to maintain healthy levels. Weeding will occur throughout the entire growing season in all beds. Contractor is expected to perform an aggressive mulch removal in the fall and add new mulch as needed to all beds
  - b. Contractor to provide ten (10) annual plants that thrive in the local region for the locations identified below. Planting will occur once in the spring season, with the remaining season to add or remove as needed to maintain healthy plants. Contractor shall replace plants immediately as needed regardless of reason i.e. death, vandalism, drought, for locations 5, 17, 18 listed below. Contractor shall provide supplemental water as required to maintain annual plants if precipitation does not provide enough to keep plants healthy in these specific locations.
  - c. Contractor is expected to prune or cut back bushes at all locations at the end of the growing season. All Annuals are required to be removed from the planters at the end of the growing season.

<b>Site</b>	<b>Location</b>	<b>Approximate Location</b>	<b>Scope of Work</b>
1	Aberdeen MARC/Amtrak Train Station	Parking Lots off of Rt 40	All Landscaped beds
2	Aberdeen MARC/Amtrak Train Station	APG Road	All Landscaped beds
3	Aberdeen Swim Club	615 Old Robinhood Road	All Landscaped beds
4	City Hall	60 N Parke Street	All Landscaped beds & Two (2) planters require planting of annuals



**EXHIBIT C (23-09)**

5	Festival Park	60 North Parke Street	All Landscaped beds
6	North Deen Park	300 Center Deen Avenue	Public Entrance Sign at the Park
7	Activity Center	7 Franklin Street	All Landscaped beds
8	US 40	MD 22 overpass to West Bel Air Avenue and from West Bel Air Avenue to Custis Street	All Landscaped beds, Weed removal along curb
9	Veterans Memorial Park	Rogers & Parke Street	All Landscaped beds
10	Victory Street Park	Victory St, Swan St, Liberty St	All Landscaped beds
11	Aberdeen Sign	On Rte 40 Northbound near Rte 715 bridge	All Landscaped beds
12	Aberdeen Sign	On Rte 40 Southbound near Rte 22 overpass	All Landscaped beds
13	Aberdeen Sign	On Rte 22 Eastbound between Rte 95 Ramp and Beards Hill Rd	All Landscaped beds
14	Aberdeen Sign	Rte 22 adjacent to Target Parking Lot	All Landscaped beds
15	West Bel Air Ave	Rte 40 to Law Street	Mulching of tree beds, and weed removal along parking lane of W Bel Air Ave & Thirteen (13) planters require planting of annuals

2. Bidder shall refer to General Provisions 2.8 and comply with SHA regulations regarding Temporary Traffic Control and Road Safety.
3. Any questions regarding scope of work at the following locations will be through the DPW Maintenance Shop Office located at 341 Michael Lane, City of Aberdeen. Hours of normal operation are Monday through Friday 7:00 am to 3:00 pm. Phone number is 410-272-1414.

# Exhibit C

15 West Bel Air Avenue

08 US 40

01 Aberdeen MARC

02 Aberdeen MARC

# Exhibit C

08 US 40

PHILADELPHIA

01 Aberdeen MARC

02 Aberdeen MARC

APG

APG

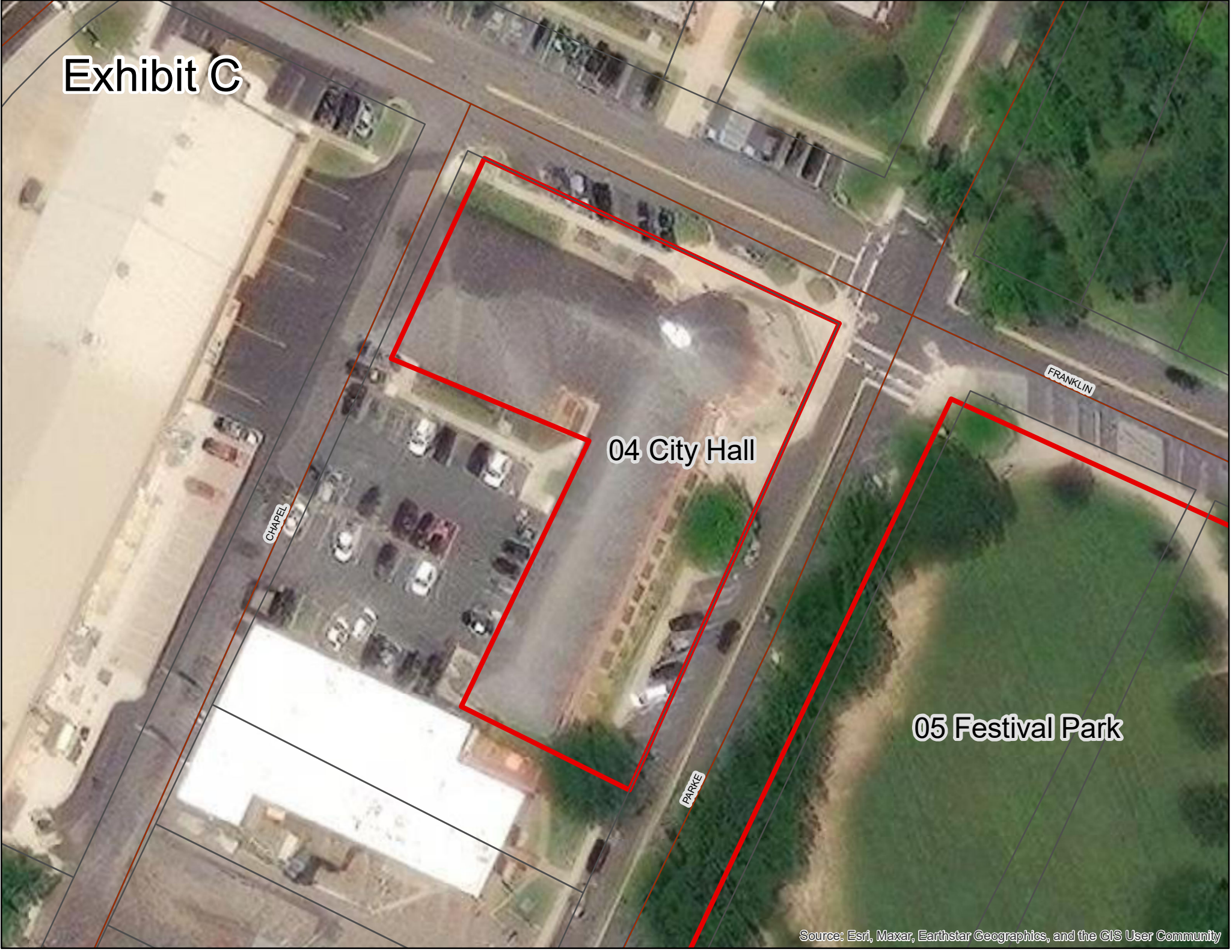
# Exhibit C

PARADISE

OLD ROBIN HOOD

03 Aberdeen Swim Club

# Exhibit C



04 City Hall

05 Festival Park

CHAPEL

PARKE

FRANKLIN

# Exhibit C

04 City Hall

07 Senior Center

05 Festival Park

08 US 40

CHAPEL

PARKE

FRANKLIN

BEECH

HOWARD

PHILADELPHIA

PHILADELPHIA

WALNUT

CYPRESS

CENTENNIAL

# Exhibit C

12 Welcome Aberdeen Sign



# Exhibit C

PARKE

LOCUST

07 Senior Center

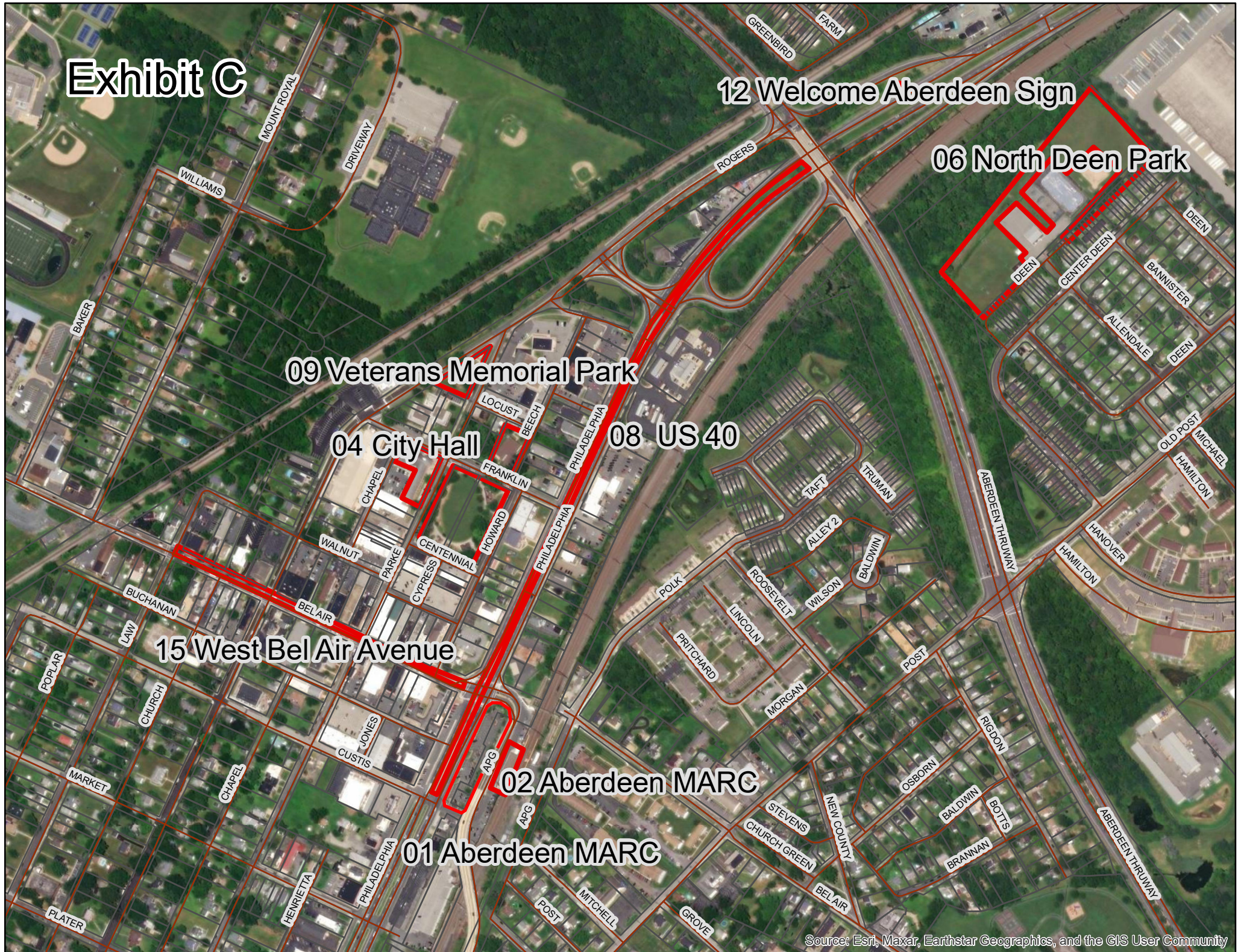
BEECH

FRANKLIN

05 Festival Park



# Exhibit C



# Exhibit C

09 Veterans Memorial Park

ROGERS

PARK

LOCUST

Exhibit C



10 Victory Street Park


# Exhibit C

PHILADEL

PHILADELPHIA

11 Aberdeen Sign RT40 East

# Exhibit C



12 Aberdeen Sign RT40 West

PHILADELPHIA

Exhibit C

ABERDEEN THRUWAY

ABERDEEN THRUWAY

13 Aberdeen Sign RT22 near LaQuinta

ABERDEEN THRUWAY

ABERDEEN THRUWAY

14 Aberdeen Sign RT22 Near Target

**CITY OF ABERDEEN  
ABERDEEN, MARYLAND  
DEPARTMENT OF PUBLIC WORKS  
BID NO. 23-09**

**LANDSCAPE MAINTENANCE**

**EXHIBIT D**

**ADDITIONAL LANDSCAPING REQUESTS**

1. Work within this exhibit shall generally consist of the following locations described below and covered under the general and special provisions of the specifications: Mowing and Cleanup, Edging, Herbicides, and Debris Removal
2. The Contractor shall address each requested area described below:
  - 2.1. Work performed for each line item will be completed by the contractor at the request of the City. Contractor shall base work efforts to address each line item as a separate requirement.
    - 2.1.1. Para 2 Line Item 001 to 005 will have up to six (6) requests per cutting season.
    - 2.1.2. Para 2 Line Item 006 to 007 will have up to four (4) request per cutting season.
  - 2.2. The contractor shall taper cuts between sections below to provide a natural visual flow. Shoulders Cutting for the purpose of this Exhibit shall be measured from the edge of the road on both sides to:
    - 2.2.1. where no sidewalk exists: edge of road to approximately six (6) feet.
    - 2.2.2. where sidewalk exist: edge of road to two (2) feet beyond sidewalk.
    - 2.2.3. where guard rail exist: edge of road to two (2) feet beyond guard rail.
    - 2.2.4. where conflict occurs i.e. presence of a sidewalk with guard rail, the contractor shall cut from the roadway plus two (2) feet beyond the obstruction.
    - 2.2.5. where the presence of a sound barrier or stormwater pond fence, the contactor shall cut from the roadway to the natural barrier.
    - 2.2.6. where an island or median exists, the contactor shall cut all grass within the bounds of the island or median.



**EXHIBIT D (23-09)**

<b>Line Item</b>	<b>Location</b>	<b>Approximate Location</b>	<b>Linear Mileage</b>
D.1	<b>Route 22 Corridor</b>		3.45
	• Rt 22 Grass Shoulders & Medians	Long Dr to Research Blvd	
D.2	<b>Route 40 Corridor</b>		1.92
	• Rt 40 Grass Medians & Shoulders	Beards Hill Extended to Carol Ave	
D.3	<b>Route 40 &amp; Rt 22 Interchange</b>		0.10
	• Rt 22 to Rogers St Ramps	Eastbound Rt 22 to Rogers St	
	• Rt 22 to Rt 40	Westbound Rt 22 to Rt 40	
	• Rt 40 Ramp	Westbound Rt 40 to Rt 22	
	• Rt 40 Ramp (as requested)	Eastbound Rt 40 to Rt 22	
D.4	<b>MARC/AMTRAK Station Area</b>		0.21
	• Train Station & Pedestrian Bridge	Rt 40 Side of Tracks	
	• Train Station & Pedestrian Bridge	APG Rd Side of Tracks	
D.5	<b>Beards Hill Road Corridor (Business District)</b>		0.51
	• Beards Hill Shoulders	Barnette Ln (Guard Rail Area)	
	• Beards Hill Rd Medians & Shoulders	W. Bel Air to Barnette Ln	
	<b>Location</b>	<b>Approximate Location</b>	<b>Acres</b>
D.6	<b>Aberdeen Swim Club</b>	615 Robinhood Rd	3.5
D.7	<b>684 W. Bel Air Ave</b>	684 West Bel Air Ave	3.0

3. Bidder shall refer to General Provisions 2.8 and comply with SHA regulations regarding Temporary Traffic Control and Road Safety.
4. Questions regarding these locations shall be through the DPW Maintenance Shop located at 341 Michaels Lane, City of Aberdeen. Hours of normal operation are Monday through Friday 7:00 am to 3:00 pm. Phone number is 410-272-1414.

**CITY OF ABERDEEN  
ABERDEEN, MARYLAND  
DEPARTMENT OF PUBLIC WORKS  
BID NO. 23-09**

**LANDSCAPE MAINTENANCE**

**EXHIBIT E**

**CODE ENFORCEMENT SUPPORT**

1. This work shall be performed under the direction of the Code Enforcement Officer anytime during each calendar year under contract.
2. Work within this exhibit shall consist of the following items covered under the general and special provisions of the specifications: Mowing, Cleanup, Edging, and Debris Removal (related directly to ensure safe mowing operations only). Contractor shall not be responsible for debris removal of large items (sofas, couches, household trash, etc.). Contractor shall work around all household items to the best of their staff's ability.
3. This exhibit shall be based on a time and material-based estimate at the time that work is identified for each site. The Contractor shall establish a contracted rate per hour per individual which includes all equipment rates. This contracted rate shall be provided in the bid form and will be the basis for payment to the contractor. No additional mobilization costs shall be incurred for each site.
4. The City shall, under the direction of the Code Enforcement Officer,
  - a. Provide site address where work will be performed.
  - b. Provide brief scope of work (mowing, edging, pruning, etc.) required
5. The Contractor shall
  - a. Provide a written cost estimate for number of hours and individuals required for proposed work based on the approved contracted rate within two (2) business days of notice.
  - b. Upon approval by the Code Enforcement officer, the Contractor shall proceed with all work identified in the City's scope within five (5) business days.
  - c. The contractor shall invoice, separately, for each site completed within fourteen (14) calendar days upon completion of work. Each invoice shall include the following

## EXHIBIT E (23-09)

- i. Site Location
  - ii. Date work was performed
  - iii. Number of individuals required based on approved estimate.
  - iv. Number of hours of service based on approved estimate.
  - v. Invoice Amount shall correspond to approved estimate using.
    1. # Individuals required multiplied by # work hours multiplied by approved contracted rate.
  - d. If conflict or potential issue arises for service between the contractor and the owner/renter of the property, the contractor shall immediately contact the City's code enforcement officer for clarification.
6. For additional questions, the contractor shall contact the Code Enforcement Officer located at the Aberdeen Police Department, 60 North Parke Street, City of Aberdeen. Hours of normal operation are Monday through Friday 8:30 am to 5:00 pm. Phone number is 410-272-2121 x 137.