

Safe Streets for All

Bel Air, Havre de Grace & Aberdeen Action Plan

Addendum #1 – August 4, 2023

To: All Prospective Bidders
From: Kevin Small, Bel Air
Phyllis Grover, Aberdeen
Tim Bourcier, Havre de Grace
Date: August 4, 2023

RE: Addendum No. 1, RFP 24001 SS4A Action Plan

As a result of the Pre-Proposal meeting held at the community room at the Bel Air Town Hall, the following amendments to the RFP are offered. Attached are changes, corrections, additions, and clarifications hereby made part of the above referenced project. This addendum shall be incorporated into the Proposal and shall be indicated by inserting the above Addendum Number and date in the designated spaces on the appropriate proposal Form.

The municipal group encourage all proposers to reference the US Department of Transportation page regarding Safe Streets for All - <https://www.transportation.gov/grants/SS4A> Specifically, please reference Table 1 from Amendment 1 of the Office of the Secretary of Transportation Notice of Funding Opportunity (NOFO).

Attached to this addendum is an additional page which must be included with the proposal package that acknowledges receipt of addendums and attests to the business being in good standing with the State of Maryland.

Please be aware that one report will be produced which addresses each specific municipality's unique situation in separate sections along with a section that identifies criteria applied to all.

Also attached is the sign-in sheet for the pre-proposal meeting.

GENERAL CONDITIONS:

Q1 Will the Town identify the intersections and connections to be studied as part of the scope of work?

A1 *Each municipality has identified **six (6)** intersections/connections to be studied as part of the base scope of work and these are outlined below. In addition, **three (3)** additional intersections/connections for each municipality will be added as research reveals problem areas based on accident data, traffic speed/volume, use by underserved communities and the impact of planned projects. This allows for a total of 27 specific areas of study.*

Town of Bel Air

- *Court House Square (Office/Courtland Streets) at Bond Street*
- *Kenmore Road at S Main Street*
- *Ellendale Street (Ma&Pa Trail) at N Main Street*
- *Moore's Mill Road at Hickory Avenue*
- *Pennsylvania Avenue at Hickory Avenue*
- *Lee Street at Hickory Avenue*

City of Aberdeen

- *W Bel Air Avenue at US Route 40 (within TOD area)*
- *Walmart signal at US Route 40*
- *Beards Hill Road at Hospitality Way*
- *US Route 40 (Shared use path from Aberdeen Trail Station to Havre de Grace)*
- *MD Route 22 at Aldino-Stepney Road*
- *W Bel Air Avenue at US Route 40*

City of Havre de Grace

- *US Route 40 at Ostego/Ohio Streets*
- *US Route 40 at Lewis Lane*
- *US Route 40 at Martha Lewis Blvd*
- *US Route 40 at Blenheim Lane*
- *MD Route 155 at Ohio Street*
- *Revolution Street at Lewis Lane*

Pedestrian/Bicycle observations are required for each intersection for both weekday and weekend periods. Each municipality will endeavor to provide as much information for these areas as possible for the consultants use.

Q2 Please clarify the number of presentations to the elected boards.

A2 *There will be three (3) presentations, one for each council/commission.*

Q3 How will the project be invoiced?

A3 *The selected consultant will invoice the Town of Bel Air and all payments will be made via Bel Air. This is pending inquiries with the US Department of Transportation regarding their rules of procurement.*

Q4 The process appears to conflict with the outline provided in the SS4A information provided by the US Department of Transportation, which should be followed?

A4 *Each Town and city has a unique process that is typical of projects prepared for their planning efforts so the process provided in the RFP is flexible. In addition, all criteria outlined in the SS4A Action Plan components must be met so each proposer is encouraged to provide their recommended best and most efficient framework to perform the study. The review committee will keep an open mind when assessing the methodologies provided in the proposals.*

Q5 Is there a Minority/Disadvantaged Business Enterprise component required in the RFP criteria?

A5 *No, however, this is encouraged by all of the municipalities.*

Q6 Who makes up the proposal review committee?

A6 *The committee is made up of Planning Directors from each jurisdiction and Police Chiefs (or Public Works Directors) from each jurisdiction (DPW officials may sit in on the review).*

Q7 Is there a Local Preference?

A7 *No*

Q8 What is the budget for preparation of the SS4A Action Plan?

A8 *The budget is \$175,000 which includes \$35,000 in matching funds. Thirty percent of these funds may be in-kind services which removes \$10,500 from the total available to be utilized for consultant services.*

Q9 Are the number of meetings outside of presentations considered to be with the committee or a portion of the committee?

A9 *Yes*

Q10 Will the selected consultant contract with each jurisdiction individually?

A10 *At this time, it is anticipated that there will be one contract which will be signed by all participants.*

Q11 Is there a limit to the age of the traffic (and other) data which can be utilized for this effort?

A11 *The limit is 10 years unless specifically allowed by the review committee. All data must include observations of each intersection related to pedestrian and bike traffic.*

Q12 Will studies of intersections/connections extend outside of the jurisdiction?

A12 *Studies of specific areas may extend outside of a municipality, but this will not be typical.*

Should you have any questions regarding this project, please do not hesitate to contact the Planning Directors of Aberdeen, Havre de Grace or Bel Air.

Town of Bel Air

Proposer acknowledges receipt of the following addenda:

Addendum No. _____ Dated _____
Addendum No. _____ Dated _____

(Insert additional Addendum Numbers if required)

Signature

* Insert corporation, partnership or individual as applicants.

The business named above is in Good Standing with the State of Maryland as recorded by the Maryland Department of Assessments and Taxation. _____ Yes _____ No ID # _____

MUST BE RETURNED WITH PROPOSAL

