

Safe Streets for All

Bel Air, Havre de Grace & Aberdeen Action Plan

Addendum #2 – August 24, 2023

To: All Prospective Bidders
From: Kevin Small, Bel Air
Phyllis Grover, Aberdeen
Tim Bourcier, Havre de Grace
Date: August 24, 2023

RE: Addendum No. 2, RFP 24001 SS4A Action Plan

The following questions have been received. Please review the Town response for each

GENERAL CONDITIONS:

Q1 It states on page 3 that the Local Business Preference, “must be returned with your proposal”. It appears the Local Business Preference form was not included with the RFP. Does the Local Business Preference need to be included in the technical proposal?

A1 *The Local Business does not apply to this RFP since multiple jurisdictions are involved.*

Q2 In Tab A, Transmittal/ Cover Letter, the RFP states, “Also included in this section should be the required documents; Certification Regarding US Government Debarment, Suspension, Ineligibility, and Voluntary Exclusion, Local Preference (if applicable) and the signed Anti-Bribery Affidavit.” This does not include the Special Insurance Requirement form on page 23. Is the Special Insurance Requirement form also a required document? Should the Special Insurance Requirement form be included in Tab A?

A2 *Yes, the Special Insurance Form is required and included in the Technical Proposal Tab*

Q3 In the RFP, the addendum is stated be issued on August 25th but this does not give proposers much time to update and print proposals for the August 30th deadline. Would you consider answering questions/issuing an addendum before August 25th or provide an extension on the hard copy submittal deadline

A3 *The Municipalities have issued an Addendum to promptly answer bidders questions from the pre-proposal meeting prior to August 25th*

Q4 Is there a local business preference? The RFP states a Local Business Preference form shall be returned with the technical proposals, but no local preference form was included with the RFP. Will this document be shared with bidders prior to the due date of the proposals ?

A4 *Local Business Preference does not apply since the RFP is for other public entities besides the Town of Bel Air.*

Q5 Could there be more clarification on the evaluation criteria? Is the price worth 20 in the evaluation phase, or is it a separate criteria once the first 80 is calculated?

A5 *The criteria is revised to exclude the price from the technical evaluation. There for the point allocation will be changed to reflect the following:*

- *Qualification (25 points)*
- *Experience (25 points)*
- *Response (25 points)*
- *Methodology (25 points)*

Price will be evaluated separately after the technical review is finished.

Q6 Per the RFP, the Vendor (or Subcontractor) storing, transporting and/or delivering the products or materials purchased under this Contract shall purchase property insurance. Should the Vendor (or Subcontractor) not be storing, transporting and/or delivering the products or materials, will such insurance be required?

A6 *If you will not be performing that type of service (storing, transporting and/or delivering the products or materials purchased under this Contract shall purchase property insurance), property insurance would not be required. Please state that in your Technical Proposal of your RFP response.*

Q7 Please provide what is meant by “success stories”? Typically, we would include “project sheets” that describes work for past clients. Is that what you are looking for – or something more site specific?

A7 *Success stories are just what they say, successful projects which a bidder can provide detail regarding a similar scope of work, in a similar type of client and in this region.*

Should you have any questions regarding this project, please do not hesitate to contact the Planning Directors of Aberdeen, Havre de Grace or Bel Air.