

CITY OF ABERDEEN
Business Meeting, Work Session
August 10, 2015

Council Present: Mayor Bennett, Councilwoman Elliott, Councilwoman Landbeck, Councilman Smith, and Councilwoman Young

Council Absent: None

Staff: Douglas Miller, City Manager
Phyllis Grover, Director of Planning and Community Development
Kyle Torster, Director of Public Works
Felicia Bañuelos, Administrative Assistant
Monica Correll, City Clerk
Doris Manner, Recording Secretary

The meeting was called to order at 4:00 p.m. in the Council Chambers by Mayor Bennett.

1. Matters of Immediate and Urgent Business

a. Budget Amendment, Police Equipment

The Council discussed the purpose and need for civil disturbance equipment. A motion was made by Councilwoman Landbeck and seconded by Councilman Smith to approve a budget amendment in the amount of \$26,800 to purchase equipment for the Aberdeen Police Department to be used for civil disturbances.

The motion was passed with a vote of 5 – yes.

b. Budget Amendment, Paving

A motion was made by Councilwoman Elliott and seconded by Councilwoman Landbeck to approve \$310,000 for paving completion of the Hillcrest Project.

The motion was passed with a vote of 5 -yes.

c. Bid Award, Waste Water Treatment Plant (WWTP) Cascade Repair

The Council discussed the cost of the cascade repairs. A motion was made by Councilwoman Landbeck and seconded by Councilman Smith to approve Bid Award No. 15-08, Advanced Waste Water Treatment Cascade Area Access Improvements Erosion Repair, to Civil Utility Construction Company, Inc. of Aberdeen, Maryland, in the amount of \$173,196 to repair a receding stream bank for the Waste Water Treatment Plant.

The motion was passed with a vote of 5 - yes.

d. Ordinance No. 15-O-08, Personnel Manual Amendment

Mayor Bennett introduced Ordinance No. 15-O-08, Personnel Manual Amendment.

e. Resolution No. 15-R-06, Medline Industries, Inc.

Resolution No. 15-R-06, would endorse a loan from the Maryland Department of Business and Economic Development to Medline Industries, Inc. in the amount of \$125,000 for expansion of its distribution operations and renovations at 100 Rock Glenn Boulevard, Havre de Grace, Maryland. It also endorsed a workplace employee training grant in the amount of \$60,000 over a 3-year period from Harford County, Maryland. No City of Aberdeen money was involved.

A motion was made by Councilman Smith and seconded by Councilwoman Young to approve Resolution No. 15-R-06, Medline Industries, Inc. a \$125,000.00 loan to Medline Industries, Inc. and a \$60,000 Harford County training grant with no City money used.

The motion was passed with a vote of 5 - yes.

2. Work Session

a. Public Works

1) West Side Water Tower: Mr. Miller explained the need for a new elevated water storage tower in the area to the west of I-95. Mr. Torster explained the location, purpose, history, and technical aspects of the tower. It would meet current peak demands and future supply allocations. The City also proposed to use ARRO Consulting, Inc. as its engineering firm for design and technical assistance. A request for proposal was anticipated to be issued the summer of 2016. Council discussion followed.

b. ISO Rating: Mr. Torster stated that the City's Insurance Selective Organization (ISO) rating/score had improved. He explained the rating process and how insurance companies use these ratings as markers to determine insurance rates.

c. Miscellaneous

1) Comcast Renewal: The Comcast contract was due for renewal. The City was asking for: free drops into the municipal buildings; 2-way fiber for the City's future disaster recovery site at Ripken Stadium; a 3% franchise fee of their gross income paid quarterly; a fiber connection between Public Works and municipal buildings. A public hearing was scheduled for the September Council meeting.

- 2) MML Takeaways: The Council was asked for their thoughts on the summer Maryland Municipal League Convention.
- 3) Election Timetable: The City Clerk, Monica Correll, presented the following election timetable:

**August 31, 2015 to
September 29, 2015**

Candidate Filing Days.
Must be given to City Clerk in person.

October 2, 2015

Candidacy Withdrawal Deadline. Must be in writing.

October 13, 2015

Voter Registration Deadline.
Return applications to Harford County Board of Elections,
133 Industry Lane, Forest Hill, MD, 21050,
phone (410) 638-3565.

Voter Registration List Request Deadline.
Last day for the public or candidates to request a voters list from
Harford County Board of Elections by 5:00 PM.

October 27, 2015

Absentee Application Deadline by mail to Harford County Board of
Elections by 5 PM or by fax by 11:59 PM.
Fax (410) 638-3310.

November 3, 2015

**Election Day, Aberdeen Senior Center, 7 Franklin St.,
7 AM to 8 PM.**

Absentee ballot return deadline. Must be received at Aberdeen
City Hall either by mail, dropped off by 5 PM to City Hall, or
dropped off to the polls by the close of election at 8 PM.

November 5, 2015

Provisional Canvass Ballots are counted by the Aberdeen Board of
Elections and Harford County Board of Elections at City Hall, 10
AM.

November 6, 2015

Election Results Certified by 12 PM.

November 9, 2015

Special Council Meeting, City Hall, 7 PM, Oath of Office.

- 4) Paint the Town Pink: Administrative Assistant, Ms. Felicia Bañuelos, reported that the City was partnering with Upper Chesapeake Health to conduct "Paint the Town Pink" events in October, 2015.

3. Other Business

Mr. Miller reported that there would be a 9/11 Memorial Ceremony on September 11, 2015 at 10:00 a.m. in Festival Park. There would be a \$37,000 budget amendment, at a future meeting, for a code and engineering evaluation of the old school structure. There would also be a \$21,000 budget amendment for an evaluation of the Moose Lodge. A community meeting would be scheduled for public input.

The Mayor referenced the announcements:

- August 24: Council Meeting (7:00 p.m.)
- September 7: Labor Day, Office Closed
- September 14: Council Work Session (4:00 p.m.)
- September 21: Council Meeting (7:00 p.m.)
- September 22: Chamber Luncheon

Adjournment: Being no further business, the meeting was adjourned at 4:51 p.m.