

# **CITY OF ABERDEEN, MARYLAND**

## **OPERATING AND CAPITAL BUDGETS**

**FISCAL YEAR 2023**  
**(July 1, 2022 - June 30, 2023)**

**Amended**

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## **Introduction**

A municipal budget is far more than a financial document; it reflects the priorities and key objectives set by the municipality for the next twelve to eighteen months. So, when examining the budget, one must not simply look at the column of numbers on a page but also try to see what the municipality wishes to accomplish over the next year. The budget provides some explanations, by department/function, of what the City of Aberdeen wishes to concentrate on in Fiscal Year 2023.

There are two categories of funds.

1. Governmental Funds, consisting of the General Fund, and Capital Projects Fund.

The General Fund is used to account for all government functions not required to be separately accounted for. The Capital Projects Fund accounts for costs of construction and other capital purchases.

2. Enterprise Funds, consisting of the Water Fund, Sewer Fund, and Stadium Fund.

The enterprise funds are used to account for operations that are operated in a manner similar to private businesses, where the intent of the governing body is that the costs, including depreciation, of providing services to the general public on a continuing basis be recovered, primarily, through user charges.

The Budget is actually four separate budgets; the General Fund (Operating and Capital) supported by tax revenues and fees, the Water Fund supported by water charges, the Sewer Fund supported by sewer charges, and the Stadium Fund for Aberdeen's municipally owned Ripken Stadium, partially supported by transfers from the General Fund.

It should be mentioned that the City provides most of the key municipal services with the key objective to provide them well. The proposed budgets will maintain the quality of services expected by the community.

The budget for FY 2023 is \$39.8 million. About \$18.7 million or 46.9% of the budget is for the self-supporting activities of the City's enterprise funds which focus on city-related business operations.

### Budget Summary by Fund

Fund	FY 2022 Working Appropriation	FY 2023 Request	Change Incr (Decr)	% Change
General Fund	18,630,159	18,796,541	166,382	0.9%
Capital Projects Fund	3,344,958	2,351,547	(993,411)	-29.7%
Water Fund	7,142,485	10,706,832	3,564,347	49.9%
Sewer Fund	5,172,517	7,461,223	2,288,705	44.2%
Stadium Fund	649,781	493,200	(156,581)	-24.1%
Grand Total	34,939,901	39,809,342	4,869,442	13.9%

## **Budget Discussion**

### **General Fund Operating**

#### **Revenues**

Property Taxes. The assessable bases for Real and Personal Property Taxes are provided by the State, which the City uses to generate the tax bills. The Real Property Tax rate for the FY 2023 budget is \$0.625 per \$100 of assessable base. This is a reduction of 1.5 cents or 2.34% from the prior year rate of \$0.64. The Personal Property Tax rate is \$1.70 per \$100 assessable base. Property taxes are projected to be \$11,190,130.

Other Taxes. This category consists of Franchise tax on cable companies, Mobile Home tax on mobile home parks, and Utility tax on utility poles and conduit lines placed within the City by electric and telephone companies. Revenues from other taxes are projected to be \$245,726.

State Shared Revenue. In this category are Income Tax, and Highway User Revenues (HUR). State Shared Revenues are projected to be \$2,375,547.

Licenses and Permits. This category includes, but is not limited to, Traders Licenses, Grading and Building Permits. Revenues from this category are projected to be \$110,550.

Police Grants. State Aid for Police Protection and Special Patrols are included in this category. The State allocates funds to the County based on population density, net taxable income, assessable base, and per capita police expenditures. The funds are divided between the County and municipalities on the basis of relative police expenditures for the immediately preceding fiscal year. The Aberdeen Police Department performs special patrols where it occasionally participates in joint operations with the State and Federal governments; it also patrols certain County and business premises. The costs of these patrols are reimbursed. Police Grants are projected to be \$366,897.

County Shared Revenue. The two major items in this category are Police Tax Differential and Hotel Tax. Aberdeen's share of the Hotel Tax is projected to be \$600,000. The Police Tax Differential is revenue returned to the City by the County to compensate for police services it provides in lieu of services that would otherwise be provided by the County. County Shared Revenues are projected to be \$2,159,388.

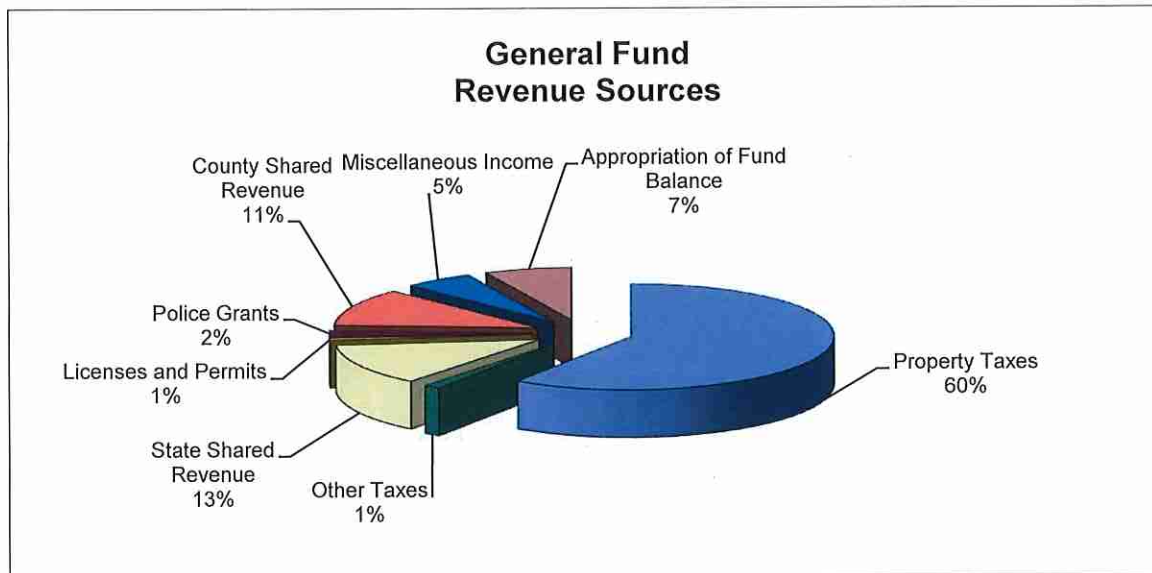
Grants: This category includes grants from the County, State, and Federal governments that are not reported as shared revenues. The budget for this category is \$0.

Miscellaneous Income. This category includes all other revenue sources that could not fit into any of the preceding categories. APG Contract Fees make up about 87% of this category. Miscellaneous Revenues are projected to be \$1,034,500.

Appropriation of Fund Balance. The City will be appropriating \$1,313,803 from Unassigned Fund Balance to fund capital projects and Stadium Fund expenses.

## General Fund Revenue Sources

Description	Amount	% of Budget
Property Taxes	11,190,130	60%
Other Taxes	245,726	1%
State Shared Revenue	2,375,547	13%
Licenses and Permits	110,550	1%
Police Grants	366,897	2%
County Shared Revenue	2,159,388	11%
Miscellaneous Income	1,034,500	6%
Appropriation of Fund Balance	1,313,803	7%
Total Revenues	18,796,541	100%



## **Expenditures**

Legislative. The legislative portion of the budget pertains to the activities of the Mayor and City Council. Included in this area are their salaries, training and travel expenses and memberships in State and national municipal organizations. FY 23 request: \$154,897.

Executive. The executive portion of the budget supports the activities of the City Manager, City Clerk, Human Resources Director, IT Coordinator, Safety Director, and Administrative Assistant. FY 23 request: \$506,035.

Elections. No election is scheduled for next year. FY 23 request: \$0.

Finance. The Finance Department oversees all the financial matters of the City, including water and sewer billings, accounts payable, tax collection, the budget, and procurement. In addition, the department also oversees the receptionist desk. There are nine employees in the department who tend to these functions. FY 23 request: \$687,767.

Legal. This function is filled by the City Attorney and any specialized counsel that the City needs. The maintenance of the City Code by a codification company is also in this category. FY 23 request: \$106,000.

Planning and Community Development. The City of Aberdeen maintains full planning and zoning authority within its Planning and Community Development Department. Planning functions are carried out by a volunteer planning commission and a City staff of three. In addition, this department oversees grants administration and economic development. The department also has a contracting position to continue its Main Street Alliance initiative started in FY 19. FY 23 request: \$472,813.

Government Building. The City owns and maintains several buildings. The Government Buildings portion of the budget includes the costs to operate and maintain these buildings as well as IT needs and costs. The major priority in this area is to upgrade and maintain the City's IT software and hardware. FY 23 request: \$855,000.

General Government. The General Government area of the budget includes City contributions to our boards and commissions as well as several allied agencies that provide valuable public and quasi-public services to the residents of Aberdeen. Those recipients include the Boys and Girls Club, the Economic Development Commission, and the Army Alliance. Costs for community promotions, and certain special programs are also included in this category. FY 23 request: \$80,000.

Health and Safety. The general health and safety needs and requirements are budgeted in this category. FY 23 request: \$21,000.

Police. Aberdeen is fortunate to have a top-rated Police Department. The Department is CALEA Certified becoming one of the few municipal departments earning this distinction. The department budgeted for forty-four sworn officers and twenty-three non-sworn personnel including dispatch, and code enforcement. FY 23 request: \$5,168,916.

Fire. Aberdeen is served by a volunteer Fire Department (AFD). The City supports this dedicated group of volunteers. FY 23 request: \$306,464.

Public Works Administration. Public Works provides many services which are paid both through the General Fund and the enterprise funds (water and sewer). Public Works Administration is that area of the budget that includes the personnel that serve all these functions to include the Director of Public Works, Public Works Administrative Assistant, City Engineers, City Inspector and GIS Specialist. FY 23 request: \$579,436.

Public Works Streets. This department provides a multitude of public works services including street maintenance, parks maintenance, sidewalk maintenance, tree maintenance, snow plowing, and storm water system maintenance. FY 23 request: \$1,335,267.

Street Lighting. The City of Aberdeen lights its streets and public areas through a contract with BGE. The utility is responsible for all maintenance and replacement of the streetlights paid for by the City. The City has and expects to continue seeing cost savings in this area due to conversion to LEDs. FY 23 request: \$275,000.

Winter Operations. During snow and ice storms, the Aberdeen Department of Public Works is responsible to plow and treat all City owned streets. Over the past several years the City has invested in its winter operations by adding a new enclosed salt storage facility with over three times the storage capacity of the former storage facility. The City has also upgraded its truck fleet and inventory of salt spreaders over the past several fiscal years. The City places Winter Operations in its budget but does not try to precisely estimate the yearly costs; as such, costs are highly dependent on the frequency and intensity of winter storms. FY 23 request: \$90,000.

Solid Waste. Trash and recycling collections and disposal are in this portion of the budget. The City owns six trash trucks, a pickup truck with a lift gate, to pick up trash, co-mingled recycling, bulk pick-ups, and yard waste. The City has budgeted the replacement of one trash truck and maintains nine full-time positions in the FY23 budget. The City services approximately 4,600 residential units on a weekly basis, Monday through Friday. Collected materials are disposed through Harford County for which the City pays a tipping fee. Aberdeen has seen growth over the past few years and reduced yard waste pick up days to manage the growth. The City provides residential collection stops with one 64-gallon standardized collection containers (Toters) for trash and recycling. Residents exceeding this in trash are required to purchase a compatible container and obtain an annual permit of \$60. FY 23 request: \$996,055.



Municipal Separate Storm Sewer Systems (MS4s). MS4s Operations are intended to meet the City's responsibilities under the current Phase II MS4 Permit, pursuant to a federal mandate that requires the implementation and maintenance of a storm water management system to protect surface and ground water by reducing the amounts of sediments and pollution from municipal storm sewer systems. The City maintains a comprehensive storm sewer collection system consisting of stormwater facilities, inlets, manholes, outfalls and over 58 miles of stormwater pipes. The operations are also responsible to provide treatment and restorations of streams located within the City Limits to meet the Chesapeake Bay Restoration goals. FY 23 request: \$222,890.

Retirement. The City offers several different retirement opportunities for its employees. Most employees are covered under a defined contribution program through the International City/County Management Association Retirement Corporation (ICMA-RC). Sworn police officers participate in a defined benefit program. Also, in this area are the City's costs for Other Post-Employment Benefits (OPEB). FY 23 request: \$1,135,763.

Payroll Related. There are payroll related costs associated with employing over 170 employees, including health insurance, Workman's Compensation Insurance, and FICA. The FY 23 request is \$2,517,387.

Miscellaneous. Costs that do not fit neatly into another department/function are deemed to be Miscellaneous. FY 23 request is \$229,973.

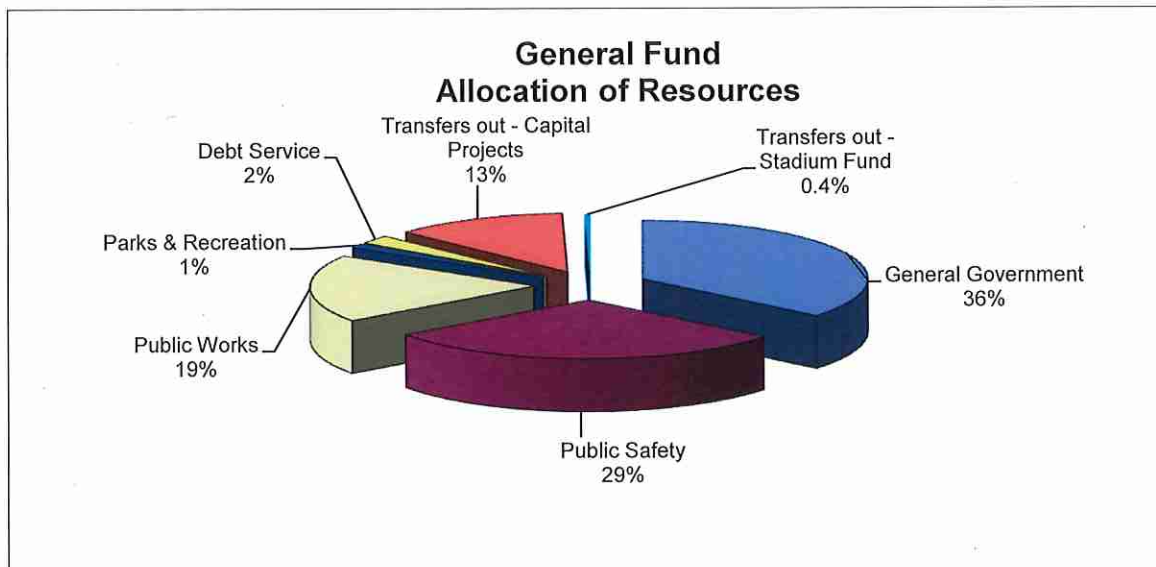
Parks and Recreation. This portion of the budget supports the efforts of the Aberdeen Parks and Recreation Committee, parks maintenance and the capital needs at the Aberdeen Swim Club. The Swim Club is operated, under agreement, by the Boys and Girls Club. FY 23 request is \$196,300.

Debt Service. The City has incurred debt for several capital projects including the City Hall and the Public Works facility. FY 23 request: \$388,282 for principal payments and \$53,102 for interest payments.

Transfers. The City transfers funds to the Capital Projects Fund for capital constructions and purchases. It also transfers funds to the Stadium Fund to support its operations. FY 23 request: \$2,351,547 to the Capital Projects Fund and \$66,648 to the Stadium Fund.

## General Fund Allocation of Resources

Description	Amount	% of Budget
General Government	6,766,634	36%
Public Safety	5,475,381	29%
Public Works	3,498,648	19%
Parks & Recreation	196,300	1%
Debt Service	441,384	2%
Transfers out - Capital Projects	2,351,547	13%
Transfers out - Stadium Fund	66,648	0.4%
Total Expenditures	18,796,541	100%



## Governmental Funds Summary

Description	General Fund	Capital Projects	Total
<b><i>Revenues:</i></b>			
Property Taxes	11,190,130	-	11,190,130
Other Taxes	245,726	-	245,726
State Shared Revenue	2,375,547	-	2,375,547
Licenses and Permits	110,550	-	110,550
Police Grants	366,897	-	366,897
County Shared Revenue	2,159,388	-	2,159,388
Miscellaneous Income	1,034,500	-	1,034,500
Appropriation of Fund Balance	1,313,803	-	1,313,803
Transfers in	-	2,351,547	2,351,547
Total Revenues	18,796,541	2,351,547	21,148,088
<b><i>Expenditures:</i></b>			
Salaries and Benefits	11,331,285	-	11,331,285
Other Expenses	4,605,677	-	4,605,677
Debt Service	441,384	-	441,384
Capital Projects	-	2,351,547	2,351,547
Transfers out	2,418,195	-	2,418,195
Total Expenditures	18,796,541	2,351,547	21,148,088

**General Fund Expenditures by Department**

Department	FY 2021 Actual	FY 2022 Working Appropriation	FY 2023 Request	Change FY '23 vs '22 Incr (Decr)	% Change FY '23 vs '22
Legislative	100,021	149,198	154,897	5,699	3.82%
Executive	577,309	622,495	506,035	(116,459)	-18.71%
Elections	-	-	-	-	0.00%
Finance	552,470	624,443	687,767	63,325	10.14%
Legal	117,304	86,000	106,000	20,000	23.26%
Planning and Community Development	427,198	835,191	472,813	(362,379)	-43.39%
Government Building	818,674	856,100	855,000	(1,100)	-0.13%
General Government	69,844	90,000	80,000	(10,000)	-11.11%
Health and Safety	13,048	21,000	21,000	-	0.00%
Police	4,281,343	5,127,056	5,168,916	41,860	0.82%
Fire	292,803	297,328	306,464	9,137	3.07%
Public Works Administration	510,077	567,296	579,436	12,141	2.14%
Public Works Streets	1,113,107	1,255,924	1,335,267	79,343	6.32%
Street Lighting	227,797	260,000	275,000	15,000	5.77%
Winter Operations	61,810	120,000	90,000	(30,000)	-25.00%
Solid Waste	804,981	950,048	996,055	46,007	4.84%
Municipal Separate Storm Sewer Systems	260,072	425,083	222,890	(202,193)	-47.57%
Retirement	1,175,651	1,245,423	1,135,763	(109,660)	-8.81%
Payroll Related	2,229,734	2,258,397	2,517,387	258,990	11.47%
Miscellaneous	121,767	226,073	229,973	3,900	1.73%
Parks and Recreation	96,205	271,300	196,300	(75,000)	-27.64%
Debt Service	710,272	712,525	441,384	(271,141)	-38.05%
Transfers Out (1)	1,806,820	1,629,282	2,418,195	788,914	48.42%
<b>Total General Fund</b>	<b>16,368,307</b>	<b>18,630,159</b>	<b>18,796,541</b>	<b>166,382</b>	<b>0.89%</b>
(1) Amount to Capital Projects Fund	690,000	1,002,000	2,351,547	1,349,547	134.69%

## **Enterprise Funds**

### **Water Fund**

The Water Fund is used to account for the daily operations of the water utilities. The City owns, operates, and maintains a 1.5 MGD (permitted) Water Treatment Plant utilizing 14 wells. The operations also utilize 4 water towers, 4 booster stations, and 92 water main miles to distribute safe drinking water to over 5,000 customers. The City purchases 400,000 gallons of water per day through an agreement with Harford County. The City can increase its purchases from the county up to 900,000 gallons per day, based on operational needs. The City has entered into an agreement with Havre de Grace to purchase 500,000 gallons per day up to 900,000 gallons per day, based on operational needs. Construction of a new waterline to be installed from Havre de Grace began in April 2022 to support the agreement. A booster station will also be constructed in FY23 to support this agreement. Its main revenue sources are usage fees and capital connection fees. The capital connection fees are used to maintain existing infrastructure and future capacity. The water rates for FY 23 are: Minimum charge per 3,500 gallons or less of metered water is \$22.78; over 3,500 gallons is \$6.88 per 1,000 additional gallons. These rates reflect a 5% increase over the prior year's rates. The capital connection fee is \$9,000 per equivalent dwelling unit.

### **Sewer Fund**

The Sewer Fund is used to account for the daily operations of the wastewater treatment facility. The City owns, operates, and maintains a 4.0 MGD (Permitted) Wastewater treatment Plant to service over 5,000 homes and businesses. The operations utilize 75 sanitary miles and 11 sewer pumping stations to collection waste for processing at the plant. Its main revenue sources are usage fees and capital connection fees. The capital connection fees are used to maintain existing infrastructure and future capacity. The sewer rates for FY 23 are: Minimum charge per 3,500 gallons or less of metered water is \$27.38; over 3,500 gallons is \$7.80 per 1,000 additional gallons. These rates reflect a 5% increase over the prior year's rates. The capital connection fee is \$8,500 per equivalent dwelling unit.

### **Stadium Fund**

The Stadium Fund is used to account for the operation of the Ripken Stadium. Its main funding sources are the Admission and Amusement Tax, and Hotel Tax (transferred from the General Fund).

## Enterprise Funds Summary

Description	Water Fund	Sewer Fund	Stadium	Total
<b>Revenues:</b>				
Operating Revenue	3,106,500	3,956,913	200,000	7,263,413
Non-Operating	6,644,192	747,454	226,552	7,618,198
Appropriation of Fund Net Position (see Note)	956,140	2,756,856	-	3,712,996
Transfer in	-	-	66,648	66,648
Total Revenues	10,706,832	7,461,223	493,200	18,661,255
<b>Expenses:</b>				
Cost of Service	2,506,119	3,151,131	-	5,657,250
Other Expenses	412,631	360,581	493,200	1,266,412
Debt Service	558,082	491,511	-	1,049,593
Capital Expenditures	7,230,000	3,458,000	-	10,688,000
Total Expenses	10,706,832	7,461,223	493,200	18,661,255

**Note:**

The Appropriation of Fund Net Position is for capital projects funded with the American Recovery Plan Act funds that were received in the prior year.

## **DETAIL FINANCIAL DATA – REVENUES**

**FY 2023 BUDGET SUBMISSION  
GENERAL FUND - REVENUES**

Description	FY 2021 Actual	FY 2022 Working Appropriation	FY 2023 Request	Change FY '23 vs '22 Incr (Decr)	% Change FY '23 vs '22
<b>Property Taxes</b>					
Real Estate Taxes	9,679,165	9,373,737	9,535,055	161,318	1.72%
Corporate Personal Property Tax	1,384,321	1,223,066	1,342,241	119,175	9.74%
Utilities Personal Property	528,237	531,283	546,788	15,505	2.92%
Penalties and Interest	40,838	24,000	30,000	6,000	25.00%
Additions and Abatements	(479)	(4,000)	(3,000)	1,000	-25.00%
Discounts	(67,895)	(73,043)	(66,885)	6,158	-8.43%
Fire Fighter Tax Credit	(10,944)	(19,000)	(17,000)	2,000	-10.53%
Water and Sewer Tax Credit	(5,508)	(5,515)	(5,385)	130	-2.35%
Enterprise Zone Tax Credit	(77,877)	(164,487)	(171,684)	(7,197)	4.38%
<b>Sub-total</b>	<b>11,469,867</b>	<b>10,886,041</b>	<b>11,190,130</b>	<b>304,089</b>	<b>2.79%</b>
<b>Other Taxes</b>					
Franchise Tax	162,016	162,909	160,832	(2,077)	-1.27%
Mobile Home Tax	37,800	30,800	30,800	-	0.00%
Utility Pole Tax	67,958	67,958	54,094	(13,865)	-20.40%
<b>Sub-total</b>	<b>267,774</b>	<b>261,667</b>	<b>245,726</b>	<b>(15,941)</b>	<b>-6.09%</b>
<b>State Shared Revenue</b>					
Income Tax	1,945,436	1,350,000	1,600,000	250,000	18.52%
Highway User Revenue	668,985	674,000	775,547	101,547	15.07%
<b>Sub-total</b>	<b>2,614,421</b>	<b>2,024,000</b>	<b>2,375,547</b>	<b>351,547</b>	<b>17.37%</b>
<b>Licenses and Permits</b>					
Traders License	42,667	25,000	25,000	-	0.00%
Grading Permits	17,975	15,000	15,000	-	0.00%
Building Permits	49,727	35,000	45,000	10,000	28.57%
Site Plan Review	43,575	14,000	20,000	6,000	42.86%
Mobile Home Park Licenses	600	600	600	-	0.00%
Peddlers Permits	100	150	150	-	0.00%
Deed Stamps and Tax Certificates	6,630	4,500	4,800	300	6.67%
<b>Sub-total</b>	<b>161,274</b>	<b>94,250</b>	<b>110,550</b>	<b>16,300</b>	<b>17.29%</b>
<b>Police Grants</b>					
State Aid for Police Protection	288,688	281,674	291,897	10,223	3.63%
Special Patrol Reimbursement	70,363	75,000	75,000	-	0.00%
Seized Funds - Dept. of Justice	11,067	26,012	-	(26,012)	-100.00%
<b>Sub-total</b>	<b>370,118</b>	<b>382,686</b>	<b>366,897</b>	<b>(15,789)</b>	<b>-4.13%</b>
<b>County Shared Revenue</b>					
In Lieu of Financial Corporation	7,142	7,142	7,142	-	0.00%
Tax Differential (Police)	1,310,402	1,243,417	1,268,924	25,507	2.05%
Activity Center (Senior Center)	52,740	54,322	55,952	1,630	3.00%
Hotel Tax	576,698	400,000	600,000	200,000	50.00%
Municipal Separate Storm Sewer System	227,052	204,633	227,370	22,737	11.11%
<b>Sub-total</b>	<b>2,174,034</b>	<b>1,909,514</b>	<b>2,159,388</b>	<b>249,874</b>	<b>13.09%</b>
<b>Other Grants</b>					
State Grants	164,032	285,000	-	(285,000)	-100.00%
Federal Grants	-	333,348	-	(333,348)	-100.00%
County Grants	14,686	2,000	-	(2,000)	-100.00%
<b>Sub-total</b>	<b>178,718</b>	<b>620,348</b>	<b>-</b>	<b>(620,348)</b>	<b>-100.00%</b>



**FY 2023 BUDGET SUBMISSION  
GENERAL FUND - REVENUES**

Description	FY 2021 Actual	FY 2022 Working Appropriation	FY 2023 Request	Change FY '23 vs '22 Incr (Decr)	% Change FY '23 vs '22
<b>Miscellaneous Income</b>					
Fines	4,119	11,000	6,000	(5,000)	-45.45%
Interest	11,892	20,000	9,000	(11,000)	-55.00%
Other Rents	7,524	6,000	7,000	1,000	16.67%
APG Contract Fees	920,803	800,000	900,000	100,000	12.50%
Miscellaneous income - Other	37,054	21,926	20,000	(1,926)	-8.78%
Police Miscellaneous Income	7,895	4,500	4,500	-	0.00%
Trash Collection Fees - toters/bulk pick ups	2,193	10,000	15,000	5,000	50.00%
DPW Miscellaneous	39,290	1,200	25,000	23,800	1983.33%
Police Seized Assets	31	-	-	-	0.00%
Antenna Leases	73,694	75,000	48,000	(27,000)	-36.00%
Forest Conservation Revenue		148,988	-	(148,988)	-100.00%
Main Street Events	60	-	-	-	0.00%
<b>Sub-total</b>	<b>1,104,557</b>	<b>1,098,614</b>	<b>1,034,500</b>	<b>(64,114)</b>	<b>-5.84%</b>
<b>Total Revenues</b>	<b>18,340,762</b>	<b>17,277,121</b>	<b>17,482,738</b>	<b>205,617</b>	<b>1.19%</b>
<b>Other Financing Sources</b>					
Appropriation of Fund Balance	-	1,353,038	1,313,803	(39,235)	-2.90%
Sale of Property	8,441	-	-	-	0.00%
<b>Total Other Financing Sources</b>	<b>8,441</b>	<b>1,353,038</b>	<b>1,313,803</b>	<b>(39,235)</b>	<b>-2.90%</b>
<b>GRAND TOTAL</b>	<b>18,349,203</b>	<b>18,630,159</b>	<b>18,796,541</b>	<b>166,382</b>	<b>0.89%</b>

**FY 2023 BUDGET SUBMISSION**  
**CAPITAL PROJECTS FUND REVENUES**

Description	FY 2021 Actual	FY 2022 Working Appropriation	FY 2023 Request	Change	% Change FY '23 vs '22
				FY '23 vs '22 Incr (Decr)	
<b>REVENUES</b>					
State Grants	11,372	1,119,477	-	(1,119,477)	-100.00%
Block Grant Receipts	70,409	593,612	-	(593,612)	-100.00%
Appropriation of Fund Balance	148,077	629,869	-	(629,869)	-100.00%
Transfer from General Fund	690,000	1,002,000	2,351,547	1,349,547	134.69%
<b>Total Revenue</b>	<b>919,859</b>	<b>3,344,958</b>	<b>2,351,547</b>	<b>(993,411)</b>	<b>-29.70%</b>

**FY 2023 BUDGET SUBMISSION  
WATER FUND REVENUES**

Description	FY 2021 Actual	FY 2022 Working Appropriation	FY 2023 Request	Change FY '23 vs '22 Incr (Decr)	% Change FY '23 vs '22
<b>Operating</b>					
APG Contract Fees	153,367	165,000	160,000	(5,000)	-3.03%
Miscellaneous Income	3,118	3,500	3,500	-	0.00%
Utility Charges	2,714,079	2,677,500	2,835,000	157,500	5.88%
Tower Rental	73,694	69,000	48,000	(21,000)	-30.43%
Late Penalty	3,772	23,000	25,000	2,000	8.70%
Service Charges	17,495	35,000	35,000	-	0.00%
<b>Su-total</b>	<b>2,965,524</b>	<b>2,973,000</b>	<b>3,106,500</b>	<b>133,500</b>	<b>4.49%</b>
<b>Non-Operating</b>					
Federal Grants	-	3,909,035	5,743,860	1,834,825	46.94%
County Grants	182	-	-	-	0.00%
Interest on Savings	389	450	400	(50)	-11.11%
Demand Charge	153,023	145,000	147,000	2,000	1.38%
Water Meter Fee	47,959	25,000	30,000	5,000	20.00%
Capital Connection	2,869,432	90,000	722,932	632,932	703.26%
<b>Sub-total</b>	<b>3,070,986</b>	<b>4,169,485</b>	<b>6,644,192</b>	<b>2,474,707</b>	<b>59.35%</b>
<b>Other</b>					
Appropriation of Net Position (Retained Earnings)	-	-	956,140	956,140	
Sale of Property	36,056	-	-	-	0.00%
<b>Sub-total</b>	<b>36,056</b>	<b>-</b>	<b>956,140</b>	<b>956,140</b>	
<b>GRAND TOTAL</b>	<b>6,072,565</b>	<b>7,142,485</b>	<b>10,706,832</b>	<b>3,564,347</b>	<b>49.90%</b>

**FY 2023 BUDGET SUBMISSION**  
**SEWER FUND REVENUES**

Description	FY 2021 Actual	FY 2022 Working Appropriation	FY 2023 Request	Change FY '23 vs '22 Incr (Decr)	% Change FY '23 vs '22
<b>Operating</b>					
APG Contract Fee	154,367	165,000	160,000	(5,000)	-3.03%
Miscellaneous Income	23,139	18,000	19,000	1,000	5.56%
Utility Charges	3,107,197	3,113,250	3,268,913	155,663	5.00%
Late Penalty	5,333	35,000	38,000	3,000	8.57%
Sludge	19,285	25,000	20,000	(5,000)	-20.00%
ENR Fee	468,613	440,000	451,000	11,000	2.50%
<b>Sub-total</b>	<b>3,777,934</b>	<b>3,796,250</b>	<b>3,956,913</b>	<b>160,663</b>	<b>4.23%</b>
<b>Non-Operating</b>					
State Grants	1,620,000	-	-	-	0.00%
Federal Grants	-	1,260,767	8,644	(1,252,123)	-99.31%
County grants	182	-	-	-	0.00%
Interest on Savings	473	500	450	(50)	-10.00%
S. Route 40 Front Foot Assessment	34,199	30,000	34,000	4,000	13.33%
Capital Connection	1,474,988	85,000	704,360	619,360	728.66%
<b>Sub-total</b>	<b>3,129,842</b>	<b>1,376,267</b>	<b>747,454</b>	<b>(628,813)</b>	<b>-45.69%</b>
<b>Other</b>					
Appropriation of Net Position (Retained Earnings)	-	-	2,756,856	2,756,856	
Sale of Property	(10,834)	-	-	-	0.00%
<b>Sub-total</b>	<b>(10,834)</b>	<b>-</b>	<b>2,756,856</b>	<b>2,756,856</b>	
<b>GRAND TOTAL</b>	<b>6,896,942</b>	<b>5,172,517</b>	<b>7,461,223</b>	<b>2,288,705</b>	<b>44.25%</b>

**FY 2023 BUDGET SUBMISSION**  
**STADIUM FUND REVENUES**

<b>Description</b>	<b>FY 2021 Actual</b>	<b>FY 2022 Working Appropriation</b>	<b>FY 2023 Request</b>	<b>Change FY '23 vs '22 Incr (Decr)</b>	<b>% Change FY '23 vs '22</b>
<b>Operating</b>					
Admissions and Amusement Tax	43,792	100,000	200,000	100,000	100.00%
<b>Su-total</b>	<b>43,792</b>	<b>100,000</b>	<b>200,000</b>	<b>100,000</b>	<b>100.00%</b>
<b>Non-Operating</b>					
State Grants	1,445,125	-	124,000	124,000	
Interest on Savings	199	-	-	-	0.00%
Interest Income on Leases	16,990	9,302	3,184	(6,118)	-65.77%
Lease Principal Receipts	96,310	103,997	99,368	(4,630)	-4.45%
<b>Sub-total</b>	<b>1,558,623</b>	<b>113,300</b>	<b>226,552</b>	<b>113,252</b>	<b>99.96%</b>
<b>Other</b>					
Transfer from General Fund	754,150	436,482	66,648	(369,833)	-84.73%
<b>Su-total</b>	<b>754,150</b>	<b>436,482</b>	<b>66,648</b>	<b>(369,833)</b>	<b>-84.73%</b>
 <b>GRAND TOTAL</b>	 <b>2,356,565</b>	 <b>649,781</b>	 <b>493,200</b>	 <b>(156,581)</b>	 <b>-24.10%</b>

## **DETAIL FINANCIAL DATA – EXPENDITURES**

**FY 2023 BUDGET SUBMISSION**  
**GENERAL FUND - EXPENDITURES**

Description	FY 2021 Actual	FY 2022 Working Appropriation	FY 2023 Request	Change FY '23 vs '22 Incr (Decr)	% Change FY '23 vs '22
<b>LEGISLATIVE</b>					
Elected Officials Salary	59,829	60,960	65,776	4,816	7.90%
Operating Expenditures	22,409	66,700	67,083	383	0.57%
Maryland Municipal League (MML) Dues	17,783	18,038	18,038	-	0.00%
Volunteer Dinner	-	3,500	4,000	500	14.29%
<b>Sub-total</b>	<b>100,021</b>	<b>149,198</b>	<b>154,897</b>	<b>5,699</b>	<b>3.82%</b>
<b>EXECUTIVE</b>					
Personnel Cost	536,349	556,615	442,360	(114,255)	-20.53%
Overtime	309	500	500	-	0.00%
Operating Expenditures	34,969	32,679	49,175	16,496	50.48%
Vehicle O & M	3,466	3,000	3,000	-	0.00%
Capital Purchases	-	15,000	-	(15,000)	-100.00%
Employee Training	260	14,700	11,000	(3,700)	-25.17%
Benefits Paid	1,955	-	-	-	0.00%
<b>Sub-total</b>	<b>577,309</b>	<b>622,495</b>	<b>506,035</b>	<b>(116,459)</b>	<b>-18.71%</b>
<b>ELECTIONS</b>					
Operating Expenditures	-	-	-	-	0.00%
<b>Sub-total</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>0.00%</b>
<b>FINANCE</b>					
Personnel Costs	522,162	570,843	593,267	22,425	3.93%
Overtime	224	500	500	-	0.00%
Operating Expenditures	17,742	24,100	24,000	(100)	-0.41%
Audit	9,602	21,000	15,000	(6,000)	-28.57%
Employee Training	2,239	7,000	4,000	(3,000)	-42.86%
Capital Purchases	500	1,000	51,000	50,000	5000.00%
<b>Sub-total</b>	<b>552,470</b>	<b>624,443</b>	<b>687,767</b>	<b>63,325</b>	<b>10.14%</b>
<b>LEGAL</b>					
Codification	3,985	6,000	6,000	-	0.00%
Counsel	113,319	80,000	100,000	20,000	25.00%
<b>Sub-total</b>	<b>117,304</b>	<b>86,000</b>	<b>106,000</b>	<b>20,000</b>	<b>23.26%</b>
<b>PLANNING AND COMMUNITY DEVELOPMENT</b>					
Personnel Costs	283,194	319,223	325,984	6,760	2.12%
Operating Expenditures	98,389	58,980	35,000	(23,980)	-40.66%
Government Strategic Planning	-	125,000	-	(125,000)	-100.00%
Vehicle O & M	500	1,500	1,500	-	0.00%
Forest Conservation Program	-	148,988	-	(148,988)	-100.00%
Earth Day	-	9,000	9,000	-	0.00%
Community Legacy Projects	36,984	150,000	50,000	(100,000)	-66.67%
Main Street Program	-	-	43,829	43,829	-
Employee Training	5,792	7,500	7,500	-	0.00%
Capital Purchases	2,339	15,000	-	(15,000)	-100.00%
<b>Sub-total</b>	<b>427,198</b>	<b>835,191</b>	<b>472,813</b>	<b>(362,379)</b>	<b>-43.39%</b>
<b>GOVERNMENT BUILDINGS</b>					
Operating Expenditures	5,350	7,000	6,000	(1,000)	-14.29%
Activity Center (Senior Center)	33,692	35,000	40,000	5,000	14.29%
IT	435,210	451,100	485,000	33,900	7.51%
Municipal Buildings Operations	279,296	250,000	250,000	-	0.00%
Janitorial Service	28,171	41,000	32,000	(9,000)	-21.95%
Capital Purchases	-	30,000	-	(30,000)	-100.00%
Property Insurance	36,956	42,000	42,000	-	0.00%
<b>Sub-total</b>	<b>818,674</b>	<b>856,100</b>	<b>855,000</b>	<b>(1,100)</b>	<b>-0.13%</b>

**FY 2023 BUDGET SUBMISSION**  
**GENERAL FUND - EXPENDITURES**

Description	FY 2021 Actual	FY 2022 Working Appropriation	FY 2023 Request	Change FY '23 vs '22 Incr (Deer)	% Change FY '23 vs '22
<b>GENERAL GOVERNMENT</b>					
Boys & Girls Club	29,000	29,000	29,000	-	0.00%
Community Promotions	14,192	27,000	25,000	(2,000)	-7.41%
Appearance and Preservation Committee	8,153	13,000	-	(13,000)	-100.00%
Economic Development Committee	12,500	15,000	20,000	5,000	33.33%
Army Alliance	6,000	6,000	6,000	-	0.00%
<b>Sub-total</b>	<b>69,844</b>	<b>90,000</b>	<b>80,000</b>	<b>(10,000)</b>	<b>-11.11%</b>
<b>HEALTH AND SAFETY</b>					
Operating Expenditures	12,708	20,000	20,000	-	0.00%
Capital Purchases	340	1,000	1,000	-	0.00%
<b>Sub-total</b>	<b>13,048</b>	<b>21,000</b>	<b>21,000</b>	<b>-</b>	<b>0.00%</b>
<b>POLICE</b>					
Personnel Costs (Sworn officers)	2,752,556	3,108,507	3,220,854	112,346	3.61%
Clerical Staff/ Code Enforcement	677,948	807,041	871,405	64,364	7.98%
Traffic Control	88,281	102,996	110,932	7,937	7.71%
Special Patrols	19,750	70,000	65,000	(5,000)	-7.14%
Overtime	130,943	130,000	139,100	9,100	7.00%
Operating Expenditures	53,831	57,000	60,900	3,900	6.84%
Health and Safety	9,633	17,000	18,190	1,190	7.00%
Range/ Ammo	24,970	33,350	35,685	2,335	7.00%
Uniforms	76,590	56,000	59,920	3,920	7.00%
Special Operations Unit	3,164	24,000	25,680	1,680	7.00%
Community Policing	1,368	15,000	16,050	1,050	7.00%
Communications	67,075	95,000	101,650	6,650	7.00%
Utilities	32,456	34,000	36,380	2,380	7.00%
Motor Vehicle Expense	89,677	91,000	97,370	6,370	7.00%
Vehicle Fuel	73,218	85,000	90,950	5,950	7.00%
CDS Transactions	400	5,000	5,000	-	0.00%
Seized Funds - Dept. of Justice	13,999	26,012	-	(26,012)	-100.00%
Street Camera Project	22,548	65,473	10,000	(55,473)	-84.73%
Capital Purchases	43,764	194,677	90,000	(104,677)	-53.77%
Property Insurance	48,842	55,000	55,000	-	0.00%
Employee Training	50,331	55,000	58,850	3,850	7.00%
<b>Sub-total</b>	<b>4,281,343</b>	<b>5,127,056</b>	<b>5,168,916</b>	<b>41,860</b>	<b>0.82%</b>
<b>FIRE</b>					
Contribution	292,803	297,328	306,464	9,137	3.07%
<b>Sub-total</b>	<b>292,803</b>	<b>297,328</b>	<b>306,464</b>	<b>9,137</b>	<b>3.07%</b>
<b>PUBLIC WORKS ADMINISTRATION</b>					
Personnel Costs	461,688	498,796	497,186	(1,609)	-0.32%
Overtime	382	1,000	750	(250)	-25.00%
Operating Expenditures	8,267	12,000	10,000	(2,000)	-16.67%
Vehicle O & M	2,982	2,500	3,500	1,000	40.00%
Work Order Management	20,440	21,000	20,000	(1,000)	-4.76%
GIS Expenditures	11,520	16,000	17,000	1,000	6.25%
Employee Training	4,798	15,000	30,000	15,000	100.00%
Capital Purchases	-	1,000	1,000	-	0.00%
<b>Sub-total</b>	<b>510,077</b>	<b>567,296</b>	<b>579,436</b>	<b>12,141</b>	<b>2.14%</b>
<b>PUBLIC WORKS STREETS</b>					
Personnel Costs	658,982	748,224	802,767	54,543	7.29%
Overtime	25,327	35,000	42,000	7,000	20.00%
Operating Expenditures	86,809	92,500	92,500	-	0.00%
Health and Safety	14,093	16,000	17,500	1,500	9.38%
BGE	26,286	35,000	30,000	(5,000)	-14.29%
Telephone	10,256	8,200	10,500	2,300	28.05%
Storm Drains	15,870	-	-	-	0.00%
Tree Maintenance	14,481	15,000	15,000	-	0.00%
Uniforms	4,239	7,000	7,000	-	0.00%
Motor Vehicle Expense	122,242	140,000	142,000	2,000	1.43%



**FY 2023 BUDGET SUBMISSION**  
**GENERAL FUND - EXPENDITURES**

Description	FY 2021 Actual	FY 2022 Working Appropriation	FY 2023 Request	Change	
				FY '23 vs '22 Incr (Deer)	% Change FY '23 vs '22
Vehicle Fuel	25,856	35,000	45,000	10,000	28.57%
Street Signs	4,308	8,000	15,000	7,000	87.50%
Striping	4,660	10,000	10,000	-	0.00%
Sidewalk Repair	45,418	50,000	50,000	-	0.00%
Capital Purchases	-	1,000	1,000	-	0.00%
Property Insurance	54,282	55,000	55,000	-	0.00%
<b>Sub-total</b>	<b>1,113,107</b>	<b>1,255,924</b>	<b>1,335,267</b>	<b>79,343</b>	<b>6.32%</b>
<b>STREET LIGHTING</b>					
Street Lighting	227,797	260,000	275,000	15,000	5.77%
<b>Sub-total</b>	<b>227,797</b>	<b>260,000</b>	<b>275,000</b>	<b>15,000</b>	<b>5.77%</b>
<b>WINTER OPERATIONS</b>					
Operating Expenditures	61,810	120,000	90,000	(30,000)	-25.00%
<b>Sub-total</b>	<b>61,810</b>	<b>120,000</b>	<b>90,000</b>	<b>(30,000)</b>	<b>-25.00%</b>
<b>SOLID WASTE</b>					
Personnel Costs	363,800	444,248	457,755	13,507	3.04%
Overtime	32,999	35,000	42,000	7,000	20.00%
Operating Expenditures	9,534	22,500	12,500	(10,000)	-44.44%
Health and Safety	4,322	6,500	6,500	-	0.00%
Tipping Fee	282,330	295,000	295,000	-	0.00%
Telephone	1,843	1,800	1,900	100	5.56%
Uniforms	1,580	4,000	4,000	-	0.00%
Motor Vehicle Expense	64,772	80,000	110,400	30,400	38.00%
Vehicle Fuel	34,586	50,000	55,000	5,000	10.00%
Capital purchases	-	1,000	1,000	-	0.00%
Property Insurance	9,216	10,000	10,000	-	0.00%
<b>Sub-total</b>	<b>804,981</b>	<b>950,048</b>	<b>996,055</b>	<b>46,007</b>	<b>4.84%</b>
<b>MUNICIPAL SEPARATE STORM SEWER SYSTEMS (MS4s)</b>					
Personnel Costs	-	91,800	69,240	(22,560)	-24.57%
Overtime	-	6,000	6,000	-	0.00%
Operating Expenditures	260,072	279,633	95,000	(184,633)	-66.03%
Health and Safety	-	1,300	1,300	-	0.00%
Telephone	-	600	600	-	0.00%
Uniforms	-	1,000	1,000	-	0.00%
Motor Vehicle Expense	-	2,500	2,500	-	0.00%
Vehicle Fuel	-	1,250	1,250	-	0.00%
Storm Drains Construction and Maintenance	-	40,000	45,000	5,000	12.50%
Capital purchases	-	1,000	1,000	-	0.00%
<b>Sub-total</b>	<b>260,072</b>	<b>425,083</b>	<b>222,890</b>	<b>(202,193)</b>	<b>-47.57%</b>
<b>RETIREMENT</b>					
401 Plan - Defined Contribution Plan	233,522	304,423	294,763	(9,660)	-3.17%
Police Pension Plan	637,494	650,000	550,000	(100,000)	-15.38%
Defined Benefits Plan	-	15,000	15,000	-	0.00%
Other Post Employment Benefits (OPEB)	304,635	276,000	276,000	-	0.00%
<b>Sub-total</b>	<b>1,175,651</b>	<b>1,245,423</b>	<b>1,135,763</b>	<b>(109,660)</b>	<b>-8.81%</b>
<b>PAYROLL RELATED</b>					
Workman's Compensation	292,724	279,389	289,953	10,565	3.78%
FICA	493,277	581,731	595,734	14,003	2.41%
Medical Insurance	1,441,065	1,377,277	1,611,699	234,422	17.02%
Unemployment	2,668	20,000	20,000	-	0.00%
<b>Sub-total</b>	<b>2,229,734</b>	<b>2,258,397</b>	<b>2,517,387</b>	<b>258,990</b>	<b>11.47%</b>

**FY 2023 BUDGET SUBMISSION**  
**GENERAL FUND - EXPENDITURES**

Description	FY 2021 Actual	FY 2022 Working Appropriation	FY 2023 Request	Change FY '23 vs '22 Incr (Decr)	% Change FY '23 vs '22
<b>MISCELLANEOUS</b>					
Drug and Alcohol testing	3,295	5,673	5,673	-	0.00%
On-line Payment System	972	500	5,500	5,000	1000.00%
Property Insurance	1,375	900	1,400	500	55.56%
Employee Residence Incentive Program	1,800	4,000	2,400	(1,600)	-40.00%
Miscellaneous Expense	98,952	115,000	115,000	-	0.00%
Special Events Expenses	15,373	-	-	-	0.00%
General Fund Contingency	-	100,000	100,000	-	0.00%
<b>Sub-total</b>	<b>121,767</b>	<b>226,073</b>	<b>229,973</b>	<b>3,900</b>	<b>1.73%</b>
<b>PARKS AND RECREATION</b>					
Personnel Costs	-	40,000	40,000	-	0.00%
Parks and Recreation Committee	-	-	20,000	20,000	
Parks Maintenance	81,310	105,000	100,000	(5,000)	-4.76%
Swim Club	13,745	115,000	25,000	(90,000)	-78.26%
Property Insurance	1,151	1,300	1,300	-	0.00%
Miscellaneous Expense	-	10,000	10,000	-	0.00%
<b>Sub-total</b>	<b>96,205</b>	<b>271,300</b>	<b>196,300</b>	<b>(75,000)</b>	<b>-27.64%</b>
<b>DEBT SERVICE - Principal</b>					
Refunding Bonds Series 2011 (CDA 2000) Infrastructure - Municipal Center	155,000	155,000	160,000	5,000	3.23%
Refunding Bonds Series 2011 (CDA 2002B2) Infrastructure - Maint Shop	145,000	150,000	-	(150,000)	-100.00%
Refunding Bonds Series 2016 (CDA 2004B) Infrastructure - Shop	44,300	48,600	47,600	(1,000)	-2.06%
Capital Projects - Suntrust Bank	52,500	51,500	51,500	-	0.00%
Capital Lease Obligation - Police Vehicles	162,392	173,387	94,189	(79,198)	-45.68%
Capital Lease Obligation - Copiers	14,442	15,546	16,735	1,189	7.65%
Capital Lease Obligation - Servers	38,592	41,575	18,258	(23,317)	-56.09%
<b>Sub-total</b>	<b>612,226</b>	<b>635,608</b>	<b>388,282</b>	<b>(247,327)</b>	<b>-38.91%</b>
<b>DEBT SERVICE - Interest</b>					
Refunding Bonds Series 2011 (CDA 2000) Infrastructure - Municipal Center	49,575	46,688	43,006	(3,681)	-7.88%
Refunding Bonds Series 2011 (CDA 2002B2) Infrastructure - Maint Shop	6,825	4,063	-	(4,063)	-100.00%
Refunding Bonds Series 2016 (CDA 2004B) Infrastructure - Shop	3,127	2,272	1,387	(885)	-38.95%
Refunding Bonds Series 2016 (Suntrust Bank)	5,941	5,098	3,768	(1,330)	-26.09%
Capital Lease Obligation - Police Vehicles	23,345	13,350	2,906	(10,444)	-78.23%
Capital Lease Obligation - Copiers	3,185	2,081	1,393	(689)	-33.09%
Capital Lease Obligation - Servers	6,048	3,365	642	(2,723)	-80.91%
<b>Sub-total</b>	<b>98,046</b>	<b>76,917</b>	<b>53,102</b>	<b>(23,814)</b>	<b>-30.96%</b>
<b>TRANSFERS</b>					
To Capital Projects	690,000	1,002,000	2,351,547	1,349,547	134.69%
To Water Fund	-	126,000	-	(126,000)	-100.00%
To Sewer Fund	-	64,800	-	(64,800)	-100.00%
To Ripken Stadium Fund	1,116,820	436,482	66,648	(369,833)	-84.73%
<b>Sub-total</b>	<b>1,806,820</b>	<b>1,629,282</b>	<b>2,418,195</b>	<b>788,914</b>	<b>48.42%</b>
<b>GRAND-TOTAL</b>	<b>16,368,307</b>	<b>18,630,159</b>	<b>18,796,541</b>	<b>166,382</b>	<b>0.89%</b>

**FY 2023 BUDGET SUBMISSION**  
**CAPITAL PROJECTS FUND - EXPENDITURES**

<b>Description</b>	<b>FY 2021 Actual</b>	<b>FY 2022 Working Appropriation</b>	<b>FY 2023 Request</b>	<b>Change FY '23 vs '22 Incr (Decr)</b>	<b>% Change FY '23 vs '22</b>
<b>EXPENDITURES</b>					
Parks & Recreation Capital Projects	-	410,000	211,000	(199,000)	-48.54%
General Government Capital Projects	27,375	749,346	300,000	(449,346)	-59.97%
Public Works Administration Street and Sidewalk Repairs	70,997	-	50,000	50,000	
Public Works HUR Funded Projects (Curb, Gutter, Sidewalk/ Street Overlay)	668,985	674,000	775,547	101,547	15.07%
BRAC Zone Improvement Projects	5,324	-	-	-	0.00%
Municipal Separate Storm Sewer Systems (MS4s)	-	-	175,000	175,000	
Public Works Administration Capital Purchases	33,162	833,000	540,000	(293,000)	-35.17%
Community Development Block Grants (CDBG) Projects	60,751	593,612	-	(593,612)	-100.00%
Police Cars	79,917	85,000	300,000	215,000	252.94%
<b>Total Expenditures</b>	<b>946,511</b>	<b>3,344,958</b>	<b>2,351,547</b>	<b>(993,411)</b>	<b>-29.70%</b>

**FY 2023 BUDGET SUBMISSION  
WATER FUND EXPENSES**

Description	FY 2021 Actual	FY 2022 Working Appropriation	FY 2023 Request	Change FY '23 vs '22 Incr (Decr)	% Change FY '23 vs '22
<b>COST OF SERVICE</b>					
Salaries	562,860	606,197	703,512	97,315	16.05%
Overtime	731	1,000	1,000	-	0.00%
Overtime Construction and Maintenance	20,195	20,000	21,000	1,000	5.00%
Uniforms	3,736	6,000	7,000	1,000	16.67%
Other Post Employment Benefits (OPEB)	2,478	22,000	15,000	(7,000)	-31.82%
401 Plan	33,783	51,427	62,445	11,018	21.42%
Workman's Compensation	24,924	26,880	31,130	4,249	15.81%
FICA	49,771	55,137	67,254	12,118	21.98%
Medical Insurance	92,562	94,554	109,278	14,724	15.57%
Energy Costs	133,809	125,000	125,000	-	0.00%
Telephone	12,600	11,000	13,000	2,000	18.18%
Vehicle Maintenance	6,496	9,500	13,500	4,000	42.11%
Process Chemicals	28,938	33,000	40,000	7,000	21.21%
Process Equipment Maintenance	23,097	35,000	25,000	(10,000)	-28.57%
Lab Testing	12,664	24,000	27,000	3,000	12.50%
Instrument Maintenance	2,366	10,000	9,000	(1,000)	-10.00%
Construction and Maintenance	122,441	145,000	150,000	5,000	3.45%
Water Purchase	826,573	900,000	925,000	25,000	2.78%
Lab. Chemical & Supplies	10,942	13,000	15,000	2,000	15.38%
Pump Station Maintenance	11,410	15,000	20,000	5,000	33.33%
Source Water Testing	27,278	40,000	35,000	(5,000)	-12.50%
Elevated Tower Maintenance	-	-	91,000	91,000	
<b>Sub-total</b>	<b>2,009,653</b>	<b>2,243,696</b>	<b>2,506,119</b>	<b>262,423</b>	<b>11.70%</b>
<b>OTHER EXPENSES</b>					
Salaries	87,084	93,394	153,481	60,087	64.34%
Overtime	-	150	150	-	0.00%
Operating Expenses	25,012	19,700	46,000	26,300	133.50%
Health & Safety	16,577	18,000	18,000	-	0.00%
Audit Expense	5,335	6,000	8,000	2,000	33.33%
On-line Payment System fees	3,496	5,000	5,000	-	0.00%
Work Order Management	3,000	3,000	3,000	-	0.00%
Property and Casualty Insurance	23,740	25,000	25,000	-	0.00%
Employee Training	3,650	8,000	15,000	7,000	87.50%
Miscellaneous Expenses	70,353	58,811	59,000	189	0.32%
Maintenance Building and Grounds	17,403	35,000	35,000	-	0.00%
Fire Hydrant Maintenance	14,023	15,000	45,000	30,000	200.00%
Special Events Expenses	252	-	-	-	0.00%
<b>Sub-total</b>	<b>269,924</b>	<b>287,055</b>	<b>412,631</b>	<b>125,576</b>	<b>43.75%</b>
<b>DEBT SERVICE - Principal</b>					
Refunding Bonds Series 2016 (CDA 2007B) Water Infrastructure	203,300	205,600	210,700	5,100	2.48%
Refunding Bond Series 2020 (2010 Water Capital Purchase Bond Series A)	167,024	226,500	236,000	9,500	4.19%
Capital Lease Obligation - Copiers	730	920	1,159	239	25.96%
<b>Sub-total</b>	<b>371,054</b>	<b>433,020</b>	<b>447,859</b>	<b>14,839</b>	<b>3.43%</b>
<b>DEBT SERVICE - Interest</b>					
Refunding Bonds Series 2016 (CDA 2007B) Water Infrastructure	34,406	22,091	18,261	(3,830)	-17.34%
Refunding Bond Series 2020 (2010 Water Capital Purchase Bond Series A)	106,648	101,182	91,760	(9,422)	-9.31%
Capital Lease Obligation - Copiers	631	441	203	(239)	-54.08%
<b>Sub-total</b>	<b>141,684</b>	<b>123,715</b>	<b>110,224</b>	<b>(13,491)</b>	<b>-10.90%</b>
<b>CAPITAL EXPENSES</b>					
Capital Projects	814,994	3,945,000	7,085,000	3,140,000	79.59%
Utility Capital Purchases	-	-	15,000	15,000	
New Construction Meters	44,220	20,000	20,000	-	0.00%
Meter Replacement Program	20,605	90,000	110,000	20,000	22.22%
<b>Sub-total</b>	<b>879,819</b>	<b>4,055,000</b>	<b>7,230,000</b>	<b>3,175,000</b>	<b>78.30%</b>
<b>GRAND TOTAL</b>	<b>3,672,134</b>	<b>7,142,485</b>	<b>10,706,832</b>	<b>3,564,347</b>	<b>49.90%</b>

**FY 2023 BUDGET SUBMISSION**  
**SEWER FUND EXPENSES**

Description	FY 2021 Actual	FY 2022 Working Appropriation	FY 2023 Request	Change FY '23 vs '22 Incr (Decr)	% Change FY '23 vs '22
<b>COST OF SERVICE</b>					
Salaries	1,133,150	1,271,598	1,449,828	178,230	14.02%
Overtime	22,222	29,000	30,000	1,000	3.45%
Overtime Construction and Maintenance	14,369	16,000	15,000	(1,000)	-6.25%
Uniforms	3,631	5,500	6,000	500	9.09%
Other Post Employment Benefits (OPEB)	12,396	35,000	25,000	(10,000)	-28.57%
401 Plan	79,326	95,549	112,232	16,682	17.46%
Workman's Comp	53,335	52,447	58,239	5,792	11.04%
FICA	93,079	107,884	126,103	18,220	16.89%
Medical Insurance	265,833	278,179	299,229	21,050	7.57%
Energy Costs	298,361	300,000	305,000	5,000	1.67%
Telephone	21,771	22,500	22,500	-	0.00%
Vehicle Maintenance	22,816	30,000	55,000	25,000	83.33%
Process Chemicals	179,945	155,000	185,000	30,000	19.35%
Process Equipment Maintenance	197,859	121,277	125,000	3,723	3.07%
Lab Testing	11,773	20,000	30,000	10,000	50.00%
Operating Instrument Maintenance	8,641	20,000	35,000	15,000	75.00%
Construction and Maintenance	132,120	74,000	95,000	21,000	28.38%
Lab Chemicals and Supplies	15,690	18,000	19,000	1,000	5.56%
Compost Operation	33,318	55,000	50,000	(5,000)	-9.09%
Pump Station Maintenance	43,012	65,000	65,000	-	0.00%
Pretreatment Operating	22,664	45,000	43,000	(2,000)	-4.44%
Elevated Tower Maintenance	-	65,000	-	(65,000)	-100.00%
<b>Sub-total</b>	<b>2,665,308</b>	<b>2,881,935</b>	<b>3,151,131</b>	<b>269,196</b>	<b>9.34%</b>
<b>OTHER EXPENSES</b>					
Salaries	90,531	93,394	153,481	60,087	64.34%
Overtime	15	250	100	(150)	-60.00%
Operating Expenses	42,083	19,700	13,000	(6,700)	-34.01%
Health and Safety	18,103	21,000	21,000	-	0.00%
Audit	5,335	6,000	8,000	2,000	33.33%
On-line Payment System fees	3,496	5,000	5,000	-	0.00%
Work Order Management	3,000	3,000	3,000	-	0.00%
Property and Casualty Insurance	41,456	42,000	42,000	-	0.00%
Training	4,499	6,000	15,000	9,000	150.00%
Miscellaneous Expenses	27,110	25,000	30,000	5,000	20.00%
Maintenance, Building and Grounds	52,416	70,000	70,000	-	0.00%
Special Events Expenses	252	-	-	-	0.00%
Contingency - Rainy Day	-	25,921	-	(25,921)	-100.00%
<b>Sub-total</b>	<b>288,295</b>	<b>317,265</b>	<b>360,581</b>	<b>43,316</b>	<b>13.65%</b>
<b>DEBT SERVICE - Principal</b>					
2017 Sewer Capital Projects Loan (M & T Bank)	286,507	218,947	-	(218,947)	-100.00%
2009 MDE ARRA Loan (Stimulus Loan)	33,607	33,944	34,283	339	1.00%
ENR Loan	387,312	390,797	394,315	3,517	0.90%
Capital Lease Obligation - Copiers	2,473	2,599	2,730	132	5.07%
<b>Sub-total</b>	<b>709,900</b>	<b>646,286</b>	<b>431,328</b>	<b>(214,958)</b>	<b>-33.26%</b>
<b>DEBT SERVICE - Interest</b>					
2017 Sewer Capital Projects Loan (M & T Bank)	8,309	2,359	-	(2,359)	-100.00%
2009 MDE ARRA Loan (Stimulus Loan)	4,010	3,814	3,475	(339)	-8.90%
ENR Loan	62,162	60,129	56,612	(3,517)	-5.85%
Capital Lease Obligation - Copiers	354	229	97	(132)	-57.58%
<b>Sub-total</b>	<b>74,835</b>	<b>66,531</b>	<b>60,183</b>	<b>(6,348)</b>	<b>-9.54%</b>
<b>CAPITAL EXPENSES</b>					
Capital Projects	519,718	1,260,500	3,443,000	2,182,500	173.15%
Utility Capital Purchases	-	-	15,000	15,000	
<b>Sub-total</b>	<b>519,718</b>	<b>1,260,500</b>	<b>3,458,000</b>	<b>2,197,500</b>	<b>174.34%</b>
<b>GRAND TOTAL</b>	<b>4,258,056</b>	<b>5,172,517</b>	<b>7,461,223</b>	<b>2,288,705</b>	<b>44.25%</b>

**FY 2023 BUDGET SUBMISSION**  
**STADIUM FUND EXPENSES**

Description	FY 2021 Actual	FY 2022 Working Appropriation	FY 2023 Request	Change FY '23 vs '22 Incr (Deer)	% Change FY '23 vs '22
<b>EXPENSES</b>					
<b>Stadium Expenses</b>					
Operating Expenses	-	1,000	-	(1,000)	-100.00%
Audit Expense	1,067	2,000	1,200	(800)	-40.00%
Legal Counsel	6,300	30,000	30,000	-	0.00%
Property and Casualty Insurance	34,046	40,000	38,000	(2,000)	-5.00%
Construction and Maintenance	1,721,269	500,000	424,000	(76,000)	-15.20%
<b>Sub-total</b>	<b>1,762,682</b>	<b>573,000</b>	<b>493,200</b>	<b>(79,800)</b>	<b>-13.93%</b>
<b>Debt Service - Principal</b>					
Refunding Bonds Series 2011 (CDA 2001B) Infrastructure - Stadium Land	155,000	-	-	-	0.00%
Refunding Bonds Series 2011 (CDA 2001A) Infrastructure - Stadium Constr	355,000	-	-	-	0.00%
Refunding Bonds Series 2011 (CDA 2002B1) Infrastructure - Stadium	70,000	75,000	-	(75,000)	-100.00%
<b>Sub-total</b>	<b>580,000</b>	<b>75,000</b>	<b>-</b>	<b>(75,000)</b>	<b>-100.00%</b>
<b>Debt Service - Interest</b>					
Refunding Bonds Series 2011 (CDA 2001B) Infrastructure - Stadium Land	4,133	-	-	-	0.00%
Refunding Bonds Series 2011 (CDA 2001A) Infrastructure - Stadium Constr	6,656	-	-	-	0.00%
Refunding Bonds Series 2011 (CDA 2002B1) Infrastructure - Stadium	3,094	1,781	-	(1,781)	-100.00%
<b>Sub-total</b>	<b>13,883</b>	<b>1,781</b>	<b>-</b>	<b>(1,781)</b>	<b>-100.00%</b>
<b>GRAND TOTAL</b>	<b>2,356,565</b>	<b>649,781</b>	<b>493,200</b>	<b>(156,581)</b>	<b>-24.10%</b>

## **LIST OF CAPITAL PROJECTS**

<b>FY 2023 BUDGET SUBMISSION</b>		
<b>LIST OF CAPITAL PROJECTS</b>		
<b>FUND</b>	<b>No</b>	<b>DESCRIPTION</b>
<b>CAPITAL PROJECTS (General Fund)</b>		<b>Total Budget - \$2,351,547:</b>
	1	Police Cars
	2	Veterans Park - BGE Fee for Electrical Service Connection
	3	ADMIN-21-01 City Hall Elevator Modernization
	4	ADMIN-16-01 City Hall HVAC Controls & Sensors Upgrade
	5	PARK-21-01 Festival Park Electrical Upgrade
	6	PARK-22-01 North Deen Skate Park - Security Camera
	7	Festival Park Splash Pad
	8	Swan Meadows Storm Water Design to Support Water/Sewer Line Replacement (Design)
	9	MS4 Design Projects (Design Continuation)
	10	Miscellaneous Equipment (Equipment Items not accounted for in O&M Budget)
	11	VEH-16-58 Unit#103 Trash Truck (Replacement)
	12	VEH-16-39 Unit #52 Leaf Machine (Replacement)
	13	Sidewalk Connectivity Improvements
	14	Street Resurfacing
<b>WATER FUND</b>		<b>Total Budget - \$7,085,000:</b>
	1	Railbird Pump Station (Construction)
	2	Summerlin Booster Station (Design & Construction)
	3	Summerlin - Ripken Waterline Interconnect (Design & Construction)
	4	I-95 Tank w/ HEAT Ctr BPS Upgrade (Design & Construction)
	5	Swan Meadows Water Line Replacement (Design)
	6	WTP-16-10 Production Well Maintenance
	7	Mobile Data Collection Device (MRX unit) replacement - Meter Reading
	8	VEH-16-13 Unit #15 (Replacement)
	9	UTL-22-12 Grove/Emerson Water Main Replacement (In-House Construction) Parts
	10	WTP-20-01 Raw Water Filtration (Design)
	11	Water Main Replacement (Design)
<b>SEWER FUND</b>		<b>Total Budget - \$3,443,000:</b>
	1	Swan Meadows Sewer Line Replacement (Design)
	2	WWTP-16-04 Install Plant Auxiliary Power System (Design & Construction)
	3	WWTP-17-01 Methane & Flare System Replacement (Design & Construction)
	4	Carsins Run SPS Upgrade (Design & Construction)
	5	Eagles Rest SPS Upgrade (Design & Construction)
	6	Route 22 & Carson's Run Sewer Line Upgrade (Design)
	7	UTL-16-10 Crestmont Sewer Main Replacement
	8	UTL-22-15 Giles Lane Sewer Main Lining
	9	UTL-16-09 Post Rd Sewer Replacement (Replacement and reconfiguring of Sewer main SP-1775)
	10	WWTP-22-01 Admin Bulding Sanitary Drain Line Replacement
	11	UTL-22-12 Grove / Emerson Sewer Main Replacement (In-House Construction) Parts
	12	WWTP-16-16 Install Mechanical Seal Main Sewage Pump Station #3
	13	WWTP-16-38 Upgrade Communication Cabinet
	14	Removal 1980 era (Offline Equipment) Multi-Year Project
<b>STADIUM FUND</b>		<b>Total Budget - \$424,000:</b>
	1	Capex Fund
	2	Construction and Maintenance



## **Description of Proposed Public Works Capital Projects Fiscal Year 2023**

### **General Fund**

- Veterans Park (Contract Support): DPW allocates general funds for BGE contractor to install UG Electrical connection to service a new electrical meter and service panel. The panel provides power to place flood lights at the flagpole and electrical outlets to support ceremonies.
- ADMIN-21-01 City Hall Elevator Modernization (Construction): DPW allocates general funds to complete the modernization of the Elevator. The scope of the work includes upgrading the elevator car and hoist way signal equipment, operation and control system, and code compliance items to meet the accessibility provisions for physically disabled persons.
- ADMI-16-01 City Hall HVAC Modernization (Construction): DPW allocates general funds to modify the existing equipment sequence of operations, in some cases the existing controls may not be capable of supporting these changes given the lack of replacement parts. With the modernization of these systems to the existing building hardware will maximize the performance of the existing mechanical equipment.
- PARK-21-01 Festival Park Electrical: DPW allocates general funds to secure a contract to perform electrical upgrades as identify by an electrical load analysis of the existing system. The electrical system supports a variety of activities throughout the year.
- PARK-22-01 North Deen Skate Park Security Camera: DPW allocates general funds to secure the placement of security cameras to monitor the newly installed Skate Park (under construction).
- Swan Meadows Stormwater Design: DPW allocates from County MS4 funds to support stormwater design in conjunction with an upgrade of water mains and sewer lines in Swan Meadows. This design will bring upgrades to the storm sewer system where water and sanitary sewer lines are replaced.
- MS4 Design Projects: DPW allocates from County MS4 funds to support the continuation of stream restoration designs to meet the City's Phase II MS4 Permit, Chesapeake Bay Restoration requirements.
- Miscellaneous Equipment: DPW allocates General funds to purchase/replace smaller power equipment such as pressure washers, cut saws, chain saws, concrete mixers, attachments for heavy equipment or diagnostic equipment that are not accounted for in the yearly operating budget.
- VEH-16-58 Unit#103 Trash Truck (Replacement): DPW allocates General funds to replace an existing 2014 Model 25CY trash/recycling truck with a new 25CY truck, this is one of six vehicles in the current City's Environmental Fleet and is the oldest vehicle in the fleet.
- VEH-16-39 Unit#52 Leaf Vac Truck (Replacement): DPW allocates General funds to replace an existing 2012 Model Leaf Vac truck. This truck is used to collect roadside leaves to help stay in compliance with MS4.
- Street Resurfacing: DPW allocates Maryland Highway User Tax funds to repave city owned and/or maintained streets, and repair and replace selected sections of curb & sidewalk.

## Water Fund

- Railbird Booster Station (Construction): DPW allocates American Rescue Plan Act funds for the construction of a water booster station in support of a new water supply line from HdG into the City's distribution system.
- Summerlin Booster Station: DPW allocates American Rescue Plan Act funds for the construction of a water booster station in support of a new water supply line across I-95 near Summerlin Apartments (Beards Hill Road)
- Summerlin – Ripken Interconnect: DPW allocates American Rescue Plan Act funds for the construction of a new water line across I-95 near Summerlin Apartments and connected in the area of Ripken Stadium to support the development of the west side.
- I-95 Water Tower (Design/Construction): DPW allocates American Rescue Plan Act funds to complete the design, permitting with MDE, and construction of a Water Tower and an upgrade to the existing HEAT Center Booster Station to support the west side development.
- Swan Meadows Water Line Replacement (Design): DPW allocates American Rescue Plan Act funds to continue a design to replace 8,000+ LF of water mains in Swan Meadows. The waterline is at the end of service life, cannot accommodate pressures found in typical water systems, and impacts fire flow requirements.
- Production Well Maintenance (WTP 16-10): DPW allocates Water funds for the overhaul maintenance of two (2) wells. The City utilizes 14 wells to meet operational needs and overhauled four (4) wells in the past two years. The overhaul includes pump maintenance and repairs, inspection/repairs of the casing and screens, and remediation of other issues discovered during the inspection phase.
- Mobile Data Collection Device (MRX) (Replacement): DPW allocates Water funds to replace existing meter reading radio equipment to remain compatible with our water meter manufacturer's upgraded software.
- VEH-16-13 Unit#15 Transit Connect Van (Replacement): DPW allocates Water funds to replace an existing 2013 Transit Connect Van. This vehicle is required for water meter maintenance, fire hydrant maintenance and general water repairs. It will support the City during plowing operations. The existing vehicle is undersized and does not meet daily requirements; due to wear and tear the vehicle is at the end of its service life. Vehicle will be replaced with a F-350 with a Utility Body to allow for tools and material storage.
- UTL-22-12 Grove/Emerson Water Main Replacement: DPW allocates Water funds to replace the water mains on Grove/Emerson St. WP-0239 & WP-1805. The shop will replace associated water services connections and be done through inhouse staff.
- WTP 20-01 Raw Water Filtration Design: DPW allocates Water funds to support the assessment and design of an upgrade to the Filtration system. The city withdraws water from wells with shallow aquifers. The WTP does not have filtration to remove Volatile organic compounds (VOC) and Per- and Polyfluoroalkyl Substances (PFAs/PFOA). With new EPA mandates on the horizon a filtration system will be required to keep facility compliant.

- Water Main Replacement (Design): DPW allocates Water funds to support the design in replacing Water Mains citywide. Forty-three (43%) percent of the City's inventory of ninety-two (92) miles are past their lifespan. Funding will initiate designs to begin replacing water lines under a new program to prioritize and develop a long-term system wide replacement.

## Sewer Fund

- Swan Meadows Sewer Line Replacement (Design): DPW allocates American Rescue Plan Act funds to complete a FY22 design to replace over 8,000 LF of sewer mains in conjunction with a water main upgrade in Swan Meadows.
- WWTP-16-04 Install Plant Auxiliary Power System (Construction): DPW allocates American Rescue Plan Act funds to secure the completion of a generator backup system for Process Control. An engineering firm in FY22 was selected to design a backup system to power the grit, primary, 1st stage, 2nd stage, and solids processing buildings at the WWTP. Backup generation allows essential equipment to operate during emergencies to maintain permit regulations.
- WWTP-17-01 Evaluate Methane Flare System (Construction): DPW allocates American Rescue Plan Act funds to finalize designs to replace the Methane Flare System. The Methane flare system is offline which will lead to MDE violation under the Clean Air Act. The Methane system is comprised of the original equipment when installed in the late 1970s.
- Carsins Run Sewer Pump Station Upgrade: DPW allocates American Rescue Plan Act funds to provide upgrades to the lift station to support new development. This need is outlined in various APFO agreement with the developers and the City.
- Eagles Rest Sewer Pump Station: DPW allocates American Rescue Plan Act funds to provide upgrades to the lift station to support new development. This need is outlined in various APFO agreement with the developers and the City.
- Route 22 Sewer Line & Carsons Run Sewer Line Upgrade: DPW allocates American Rescue Plan Act funds to design upgrades to the lift station and sewer lines to support new development. This need is outlined in various APFO agreements with the developers and the City.
- UTL-16-10 Crestmont Sewer Main Replacement: DPW allocates Sewer funds. The Sewer main is non-reinforced concrete which is severely deteriorated due to hydrogen sulfide damage. It has several large voids throughout the main. The main will likely fail and result in a loss of service to our residents. Replace from SMH-0456 to SMH-0042. This is the last phased project for this street.
- UTL-22-15 Giles Lane Sewer Main Lining: DPW allocates Sewer funds to secure a contractor to line sewer main due to CCTV inspection which revealed several voids in the pipe. The pipe is made on concrete and is showing that it is past it's lifespan.
- UTL-16-09 Replace SP-1774 & SP-1775 Post Road: DPW allocates Sewer funds to replace 200 LF of Vitrified Clay Pipe. This work includes the addition of a manhole at end of main to cross over Post Road to Rigdon Road and associated laterals as well.
- WWTP-22-01 Administrative Sanitary Drain Line Replacement: DPW allocates Sewer funds to replace 1980 era cast iron sanitary drains are failing. Sanitary lines are suspended in the basement of the plant (16 feet in height). Failure of drain system will lead to shut down of solids handling equipment and laboratory.
- UTL-22-12 Grove/Emerson Sewer Main Replacement: DPW allocates Sewer funds to replace failing Vitrified Clay Pipe with HDPE. SP-1408. This work will be completed by DPW Maintenance Shop.

- WWTP-16-16 Install Mechanical Seal Main Sewage Pump #3: DPW allocates Sewer funds to replace the seals in the Main Sewer Pump Station. Pump#3 is the last of four (4) main sewage pumps to have this installation. Mechanical seals replace aged manual packing gland currently in place. This pump was manufactured in 1980.
- WWTP-16-38 Upgrade communication Cabinet: DPW allocates Sewer funds to upgrade the communications cabinet at the Wastewater Treatment Plant. The Current cabinet is too small after many upgrades to the WWTP communications and SCADA systems. The cabinet does not seal and exposed to humidity and chemical residue which could lead to premature failure. City IT will be involved with this project.
- Demo Existing Offline Equipment (Misc): DPW allocates Sewer funds each year, for the next several years, to demolish and remove existing offline equipment that remains in the plant. Over the years, equipment was upgraded but due to fund constraints, the projects did not budget for the removal of existing equipment. The intent of this scope would be to secure small contracts to remove and dispose of sections of this equipment to reclaim space in the plant and remove broken and obsolete equipment.

### **Stadium Fund**

- Capex Funds: DPW allocates funds for contribution to the Capex Fund as specified in the Ripken Settlement Agreement. This is a yearly contribution due October 1 of each year.
- Construction and Maintenance: DPW allocates State grant funds to support construction and maintenance projects under the City's agreement with Tufton for Capital improvement.