COUNCIL OF THE CITY OF ABERDEEN
Ordinance No. 17-O-11

Introduced by:	**Mayor Patrick L. McGrady**
Date Introduced:	**May 8, 2017**
Sponsored by:	
Public Hearing:	**May 22, 2017**
Amendments Adopted:	
Date Adopted:	**June 5, 2017**
Date Effective:	**July 1, 2017**

ORDINANCE NO. 17-O-11
BUDGET FY 2017-2018

AN ORDINANCE CONCERNING THE CITY OF ABERDEEN FY 2017-2018 BUDGET FOR the purpose of adopting the City of Aberdeen FY 2017-2018 Budget; and all matters generally relating thereto.

SECTION 1: BE IT ENACTED BY THE MAYOR AND CITY COUNCIL OF THE CITY OF ABERDEEN THAT the Budget for the City of Aberdeen for fiscal year beginning 1 July 2017 and ending 30 June 2018, attached hereto as Attachment 1 and incorporated herein by reference, and entitled, **"City of Aberdeen, Operating and Capital Budgets, Fiscal Year 2018 (July 1, 2017 – June 30, 2018)"**, is adopted and for all purposes shall be considered the FY 2017-2018 Budget for the City of Aberdeen. The Budget shall include revenue and expenditures for the Water Enterprise Fund, Sewer Enterprise Fund, Stadium Enterprise Fund, General Fund, and all Capital Budgets related thereto.

SECTION 2: BE IT FURTHER ENACTED THAT the FY 2018 General Fund Budget is based on an annual real property tax rate of $0.6502 per $100 of assessed value and an annual personal property tax rate of $1.70 per $100 of assessed value, both of which are levied and imposed by this Ordinance upon all properties within the City of Aberdeen that are subject to real and personal property taxation.

SECTION 3: BE IT FURTHER ENACTED THAT the FY 2018 Water Use Rate shall be a minimum charge of $19.09 for the first 3,500 gallons or less and $5.77 per each additional 1,000 gallons. The Sanitary Sewer Use Rate shall be a minimum charge of $23.65 for the first 3,500 gallons or less of metered water and $6.74 per each additional 1,000 gallons of metered water.

SECTION 4: AND BE IT FURTHER ENACTED THAT this Ordinance shall become effective on 1 July, 2017.

COUNCIL OF THE CITY OF ABERDEEN

Patrick L. McGrady, Mayor

Steven E. Goodin, Councilman

Sandra J. Landbeck, Councilwoman

Timothy W. Lindecamp, Councilman

Melvin T. Taylor, Councilman

ATTEST:

Monica A. Correll, City Clerk

Date June 5, 2017

SEAL:

CITY OF ABERDEEN

OPERATING AND CAPITAL BUDGETS

FISCAL YEAR 2018
(July 1, 2017 - June 30, 2018)

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Introduction

A municipal budget is far more than a financial document; it reflects the priorities and key objectives set by the municipality for the next twelve to eighteen months. So, when examining the budget, one must not simply look at the column of numbers on a page but also try to see what the municipality wishes to accomplish over the next year. This budget provides some explanations, by department/function, of what the City wishes to concentrate on in Fiscal Year 2018.

There are two categories of funds.

1. Governmental Funds, consisting of the General Fund, Capital Projects Fund, and Special Fund.

   The General Fund is used to account for all government functions not required to be separately accounted for. The Capital Projects Fund accounts for costs of construction and other capital purchases. The Special Fund accounts for various projects funded by various special grants.

2. Enterprise Funds, consisting of the Water Fund, Sewer Fund, and Stadium Fund.

   The enterprise funds are used to account for operations that are operated in a manner similar to private businesses, where the intent of the governing body is that the costs, including depreciation, of providing services to the general public on a continuing basis be recovered, primarily, through user charges.

The Budget is actually four separate budgets; the General Fund (Operating and Capital) supported by tax revenue and fees, the Water Fund supported by water rate, the Sewer Fund supported by sewer rates, and the Stadium Fund for the Ripken Stadium partially supported by transfers from the General Fund. The City does not budget for the Special Fund, because there are very little activities and its funding sources (special grants) are irregular and unpredictable.

It should be mentioned that the City provides most of the key municipal services with the key objective to provide them well. The proposed budgets will maintain the quality of services expected by the community.

Budget Summary by Fund

FUND	FY 2017 Appropriation	FY 2018 Request	Change Incr (Decr)	% Change
General Fund	16,067,098	17,217,870	1,150,772	7.2%
Capital Projects Fund	1,427,259	2,793,958	1,366,699	95.8%
Water Fund	3,513,656	4,364,361	850,706	24.2%
Sewer Fund	5,579,865	5,091,832	(488,033)	-8.7%
Stadium Fund	713,673	868,573	154,900	21.7%
Grand Total	27,301,550	30,336,594	3,035,044	11.1%

Budget Discussion

General Fund Operating

Revenues

Property Taxes. The assessable bases for Real and Personal Property Taxes are provided by the State, which the City uses to generate the tax bills. For the FY 2018 budget, the City's Real Property Tax rate is $0.6502 per $100 of assessable base, which is the Constant Yield Tax rate, and the Personal Property Tax rate is $1.70 per $100 assessable base. Property taxes are projected to be $10,868,588.

Other Taxes. This category consists of Franchise tax on cable companies, Mobile Home tax on mobile home parks, and Utility tax on utility poles and conduit lines placed within the City by electric and telephone companies. Revenues from other taxes are projected to be $277,342.

State Shared Revenue. In this category are Income Tax, Highway User Revenues, and Admissions and Amusement Tax. State Shared Revenues are projected to be $1,756,958.

Licenses and Permits. This category includes, but is not limited to, Traders Licenses, Grading and Building Permits. Revenues from this category are projected to be $105,100.

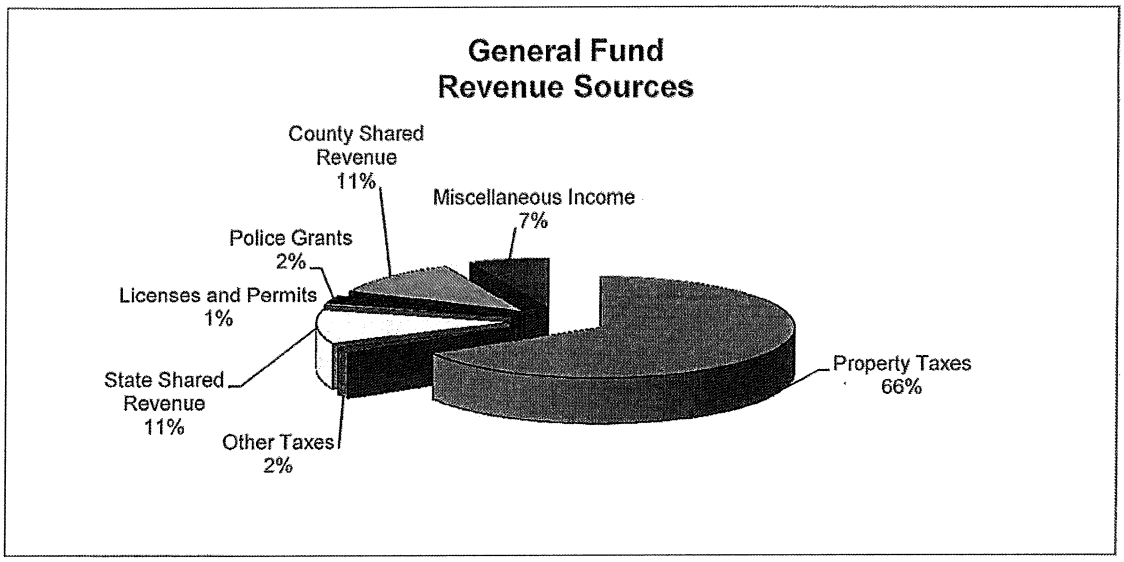
Police Grants. State Aid for Police Protection and Special Patrols are included in this category. The State allocates funds to the County based on population density, net taxable income, assessable base and per capita police expenditures. The funds are divided between the County and municipalities on the basis of relative police expenditures for the immediate preceding fiscal year. The Aberdeen Police Department performs special patrols where it occasionally participates in joint operations with the State and Federal governments, and also patrols certain County and business premises. The costs of these patrols are reimbursed. Police Grants are projected to be $378,697.

County Shared Revenue. The two major items in this category are Police Tax Differential and Hotel Tax. The Police Tax Differential is revenue returned to the City by the County to compensate for police services it provides in lieu of services that would otherwise be provided by the County. County Shared Revenues are projected to be $1,850,701.

Miscellaneous Income. This category includes all other revenue sources that could not fit into any of the preceding categories. Miscellaneous Revenues are projected to be $1,086,484.

General Fund Revenue Sources

Description	Amount	% of Budget
Property Taxes	10,868,588	63%
Other Taxes	277,342	2%
State Shared Revenue	1,756,958	10%
Licenses and Permits	105,100	1%
Police Grants	378,697	2%
County Shared Revenue	1,850,701	11%
Miscellaneous Income	1,086,484	6%
Total Revenues	17,217,870	100%



Expenditures

Legislative. The legislative portion of the budget pertains to the activities of the Mayor and City Council. Included in this area are their salaries, training and travel expenses and memberships in State and national municipal organizations. FY 18 request: $109,325.

Executive. The executive portion of the budget supports the activities of the City Manager, City Clerk, Human Resources Director, IT Coordinator, Safety Director and Administrative Assistant. FY 18 request: $535,663.

Elections. No election is scheduled for next year. FY 18 request: $0.

Finance. The Finance Department oversees all the financial matters of the City, including water and sewer billings, accounts payable, tax collection, the budget, and procurement. In addition, the department also oversees the receptionist desk. There are nine employees in the department who tend to these functions. FY 18 request: $524,927.

Legal. This function is filled by the City Attorney and any specialized counsel that the City needs. The maintenance of the City Code by a codification company is also in this area. FY 18 request: $116,000.

Planning and Community Development. The City of Aberdeen maintains full planning and zoning authority within its Planning and Community Development Department. Planning functions are carried out by a volunteer planning commission and a City staff of two. In addition, this department oversees grants administration and economic development. The City has grown over the years and the department is in need of additional personnel to help with its functions. The FY 2018 budget includes an addition of an Administrative Assistant to the department. FY 18 request: $283,444.

Government Building. The City owns and maintains several buildings. The Government Buildings portion of the budget includes the costs to operate and maintain these buildings as well as IT needs and costs. The major priority in this area is to upgrade and maintain the City's IT software and hardware. FY 18 request: $753,115.

General Government. The General Government area of the budget includes City contributions to our boards and commissions as well as several allied agencies that provide valuable public and quasi-public services to the residents of Aberdeen. Those recipients include; the Boys and Girls Club, the Appearance and Preservation Committee, the Economic Development Commission, the Heritage Committee and the Army Alliance. Costs for community promotions are also included in this area. FY 18 request: $107,878.

Health and Safety. The general health and safety needs and requirements are budgeted in this category. FY 18 request: $19,000.

Police. Aberdeen is fortunate to have a top rated Police Department. In 2015 the Department became CALEA Certified becoming one of the few municipal departments earning this distinction. The department budgeted for forty-two sworn officers and twenty non-sworn personnel including dispatch, code enforcement, and a K-9. FY 18 request: $4,241,893.

Fire. Aberdeen is served by a volunteer Fire Department (AFD). The City supports this dedicated group of volunteers. FY 18 request: $283,000.

Public Works Administration. Public Works provides many services which are paid both through the General Fund and the enterprise funds (water and sewer). Public Works Administration is that area of the budget that includes the personnel that serve all of these functions to include the Director of Public Works, Public Works Administrative Assistant, City Engineers, City Inspector and GIS Specialist. FY 18 request: $479,580.

Public Works Streets. This department provides a multitude of public works services including street maintenance, parks maintenance, sidewalk maintenance, tree maintenance, snow plowing, and stormwater system maintenance. FY 18 request: $1,159,947.

Street Lighting. The City of Aberdeen lights its streets and public areas through a contract with BGE. The utility is responsible for all maintenance and replacement of the streetlights paid for by the City. FY 18 Street Lighting request: $375,000.

Winter Operations. During snow and ice storms, the Aberdeen Department of Public Works is responsible to plow and treat all City owned streets. Over the past several years the City has invested in its winter operations by adding a new enclosed salt storage facility with over three times the storage capacity of the former storage facility. The City has also upgraded its truck fleet and inventory of salt spreaders over the past several fiscal years. The City places Winter Operations in its budget but does not try to precisely estimate the yearly costs; as such, costs are highly dependent on the frequency and intensity of winter storms. FY 18 request: $40,000.

Solid Waste. Trash and recycling collection and disposal is in this portion of the budget. The City owns four trash trucks as well as a stake body truck that are used to pick up trash, co-mingled recycling, bulk pick-ups, and yard waste. Collected materials are disposed of through Harford County for which the City pays a tipping fee. Recyclables are disposed at no cost to the City. FY 18 request: $620,192.

Municipal Separate Storm Sewer Systems. A new federal regulation requires the implementation and maintenance of a storm water management system to protect surface and ground water by reducing the amount of sediments and pollution from municipal storm sewer systems. The implementation of this mandate would require significant funds. This budget includes funding to start the implementation of the mandate. FY 18 request: $105,000.

Retirement. The City offers several different retirement opportunities for its employees. Most employees are covered under a defined contribution program through ICMA-RC. Sworn police officers participate in a defined benefit program. Also in this area are the City's costs for OPEB (Other Post-Employment Benefits). FY 18 request: $1,189,108.

Payroll Related. There are payroll related costs associated with employing over 170 employees including health insurance, Workman's Compensation Insurance, and FICA. The FY 18 request is $2,146,354.

Miscellaneous. Costs that do not fit neatly into another department/function are deemed to be Miscellaneous. FY 18 request is $215,500.

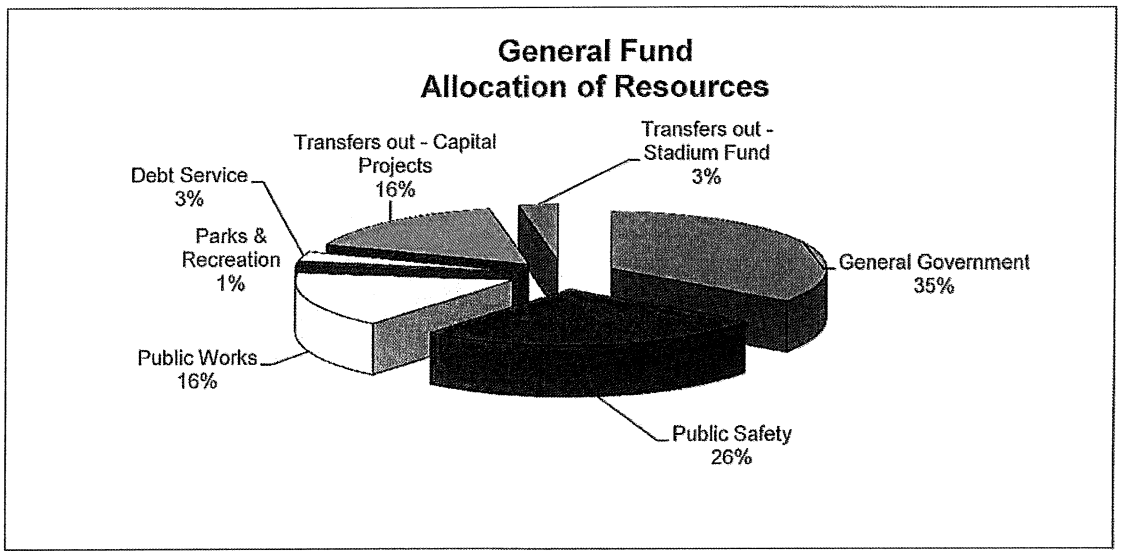
Parks and Recreation. This portion of the budget supports the efforts of the Aberdeen Parks and Recreation Committee, parks maintenance and the capital needs at the Aberdeen Swim Club. The Swim Club is operated under agreement by the Boys and Girls Club. FY 18 request is $140,750.

Debt Service. The City has incurred debt for several capital projects including the City Hall and the Public Works facility. FY 18 request: $380,200 for principal payments and $89,436 for interest payments.

Transfers. The City transfers funds to the Capital Projects Fund for capital constructions and purchases. It also transfers funds to the Stadium Fund to support its operations, principally debt service. FY 18 request: $2,793,958 to the Capital Projects Fund and $508,602 to the Stadium Fund.

General Fund Allocation of Resources

Description	Amount	% of Budget
General Government	6,000,312	35%
Public Safety	4,524,893	26%
Public Works	2,779,719	16%
Parks & Recreation	140,750	1%
Debt Service	469,636	3%
Transfers out - Capital Projects	2,793,958	16%
Transfers out - Stadium Fund	508,602	3%
Total Expenditures	17,217,870	100%



Governmental Funds Summary

Description	General Fund	Capital Projects	Total
Revenues:			
Property Taxes	10,868,588	-	10,868,588
Other Taxes	277,342	-	277,342
State Shared Revenue	1,756,958	-	1,756,958
Licenses and Permits	105,100	-	105,100
Police Grants	378,697	-	378,697
County Shared Revenue	1,850,701	-	1,850,701
Grants (Fed, State, County, other)	-	-	-
Miscellaneous Income	1,086,484	-	1,086,484
Block Grants	-	-	-
Loan Proceeds	-	-	-
Appropriation of Fund Balance	894,000	-	894,000
Sale of Property	-	-	-
Transfers in	-	2,793,958	2,793,958
Total Revenues	17,217,870	2,793,958	20,011,828
Expenditures:			
Salaries and Benefits	9,553,869	-	9,553,869
Other Expenses	3,891,806	-	3,891,806
Debt Service	469,636	-	469,636
Capital Projects	-	2,793,958	2,793,958
Transfers out	3,302,560	-	3,302,560
Total Expenditures	17,217,870	2,793,958	20,011,828

General Fund Expenditures by Department

Department	FY 2016 Actual	FY 2017 Appropriation	FY 2018 Request	Change FY '18 vs '17 Incr (Decr)	% Change FY '18 vs '17
Legislative	119,455	101,240	109,325	8,085	7.99%
Executive	455,190	551,806	535,663	(16,143)	-2.93%
Elections	8,584	-	-	-	0.00%
Finance	363,291	461,628	524,927	63,299	13.71%
Legal	99,895	106,000	116,000	10,000	9.43%
Planning and Community Development	226,460	235,606	283,444	47,838	20.30%
Government Building	943,116	725,366	753,115	27,748	3.83%
General Government	90,772	107,878	107,878	-	0.00%
Health and Safety	30,521	16,000	19,000	3,000	18.75%
Police	3,863,749	4,233,835	4,241,893	8,058	0.19%
Fire	260,000	260,000	283,000	23,000	8.85%
Public Works Administration	335,111	441,782	479,580	37,797	8.56%
Public Works Streets	1,179,175	1,266,349	1,159,947	(106,402)	-8.40%
Street Lighting	295,381	315,000	375,000	60,000	19.05%
Winter Operations	38,534	60,000	40,000	(20,000)	-33.33%
Solid Waste	644,979	693,521	620,192	(73,329)	-10.57%
Municipal Separate Storm Sewer Systems	-	-	105,000	105,000	n/a
Retirement	977,814	1,149,191	1,189,108	39,917	3.47%
Payroll Related	2,059,960	1,970,201	2,146,354	176,152	8.94%
Miscellaneous	213,237	464,661	215,500	(249,161)	-53.62%
Parks and Recreation	98,922	106,500	140,750	34,250	32.16%
Debt Service	1,230,787	459,187	469,636	10,449	2.28%
Transfers Out	1,313,317	2,341,346	3,302,560	961,214	41.05%
Total General Fund	**14,848,251**	**16,067,098**	**17,217,870**	**1,150,772**	**7.16%**
Capital Projects	**1,192,934**	**1,427,259**	**2,793,958**	**1,366,699**	**95.76%**

Enterprise Funds

Water Fund

The Water Fund is used to account for the daily operations of the water utilities. The operations distribute safe drinking water to about 5,000 customers through 82 water main miles with 4 water towers and 14 wells using 4 booster stations. The City purchases up to 900,000 gallons of water per day through an agreement with Harford County. Its main revenue sources are usage fees and capital connection fees. The capital connection fees are used to maintain existing infrastructure and future capacity. The water rates for FY 18 are: Minimum charge per 3,500 gallons or less of metered water is $19.09; over 3,500 gallons is $5.77 per 1,000 additional gallons. The capital connection fee is $10,500 per equivalent dwelling unit.

Sewer Fund

The Sewer Fund is used to account for the daily operations of the waste water treatment facility. The operations collect sewage from about 5,000 homes and businesses through 72 sanitary sewer miles using 11 sewer pumping stations. Its main revenue sources are usage fees and capital connection fees. The capital connection fees are used to maintain existing infrastructure and future capacity. The sewer rates for FY 18 are: Minimum charge per 3,500 gallons or less of metered water is $23.65; over 3,500 gallons is $6.74 per 1,000 additional gallons. The capital connection fee is $5,400 per equivalent dwelling unit.

Stadium Fund

The Stadium Fund is used to account for the operation of the Ripken Stadium. Its main funding sources are the Admission and Amusement Tax and Hotel Tax (transferred from the General Fund).

Enterprise Funds Summary

Description	Water Fund	Sewer Fund	Stadium	Total
Revenues:				
Operating Revenue	2,675,761	3,983,000	212,500	6,871,261
Non-Operating	688,600	308,832	147,471	1,144,903
Loan Proceeds	-	800,000	-	800,000
Appropriation of Fund Net Position	1,000,000	-	-	1,000,000
Sale of Property	-	-	-	-
Transfer in	-	-	508,602	508,602
Total Revenues	4,364,361	5,091,832	868,573	10,324,766
Expenses:				
Cost of Service	2,076,761	2,831,464	-	4,908,225
Other Expenses	325,138	331,329	279,000	935,466
Debt Service	469,463	834,040	589,573	1,893,075
Capital Expenditures	1,493,000	1,095,000	-	2,588,000
Total Expenses	4,364,361	5,091,832	868,573	10,324,766

DETAIL FINANCIAL DATA – REVENUES

FY 2018 BUDGET SUBMISSION
GENERAL FUND - REVENUES

Description	FY 2016 Actual	FY 2017 Appropriation	FY 2018 Request	Change FY '18 vs '17 Incr (Decr)	% Change FY '18 vs '17
Property Taxes					
Real Estate Taxes	8,966,847	8,799,000	9,174,440	375,440	4.27%
Corporate Personal Property Tax	810,936	724,043	1,446,112	722,069	99.73%
Utilities Personal Property	438,647	433,288	465,106	31,818	7.34%
Penalties and Interest	22,745	60,000	25,000	(35,000)	-58.33%
Semi-annual service charge	8	-	-	-	0.00%
Additions and Abatements	1,477	(15,000)	(13,000)	2,000	-13.33%
Discounts	(65,352)	(63,919)	(66,865)	(2,946)	4.61%
Fire Fighter Tax Credit	(12,474)	(12,771)	(13,592)	(821)	6.43%
Water and Sewer Tax Credit	(5,054)	-	(6,295)	(6,295)	
Enterprise Zone Tax Credit	(107,243)	(92,551)	(142,317)	(49,767)	53.77%
Sub-total	**10,050,536**	**9,832,090**	**10,868,588**	**1,036,498**	**10.54%**
Other Taxes					
Franchise Tax	187,577	182,378	182,493	115	0.06%
Mobile Home Tax	26,093	31,200	30,600	(600)	-1.92%
Utility Pole Tax	64,200	64,200	64,249	49	0.08%
Sub-total	**277,871**	**277,778**	**277,342**	**(437)**	**-0.16%**
State Shared Revenue					
Income Tax	1,419,567	1,200,000	1,250,000	50,000	4.17%
Highway User Revenue	511,845	510,566	506,958	(3,608)	-0.71%
Admissions and Amusements	66,630	-	-	-	0.00%
Sub-total	**1,998,043**	**1,710,566**	**1,756,958**	**46,392**	**2.71%**
Licenses and Permits					
Traders License	35,797	35,000	35,000	-	0.00%
Liquor License	6,556	3,000	3,000	-	0.00%
Grading Permits	19,768	18,000	18,000	-	0.00%
Building Permits	37,040	27,000	30,000	3,000	11.11%
Site Plan Review	3,445	14,000	14,000	-	0.00%
Mobile Home Park Licenses	600	600	600	-	0.00%
Peddlers Permits	190	-	-	-	0.00%
Deed Stamps and Tax Certificates	6,790	3,500	4,500	1,000	28.57%
Sub-total	**110,186**	**101,100**	**105,100**	**4,000**	**3.96%**
Police Grants					
State Aid for Police Protection	267,345	278,697	278,697	-	0.00%
Special Patrol Reinbursement	94,324	120,000	100,000	(20,000)	-16.67%
Seized Funds - Dept. of Treasury	11,500	-	-	-	0.00%
Sub-total	**373,169**	**398,697**	**378,697**	**(20,000)**	**-5.02%**
County Shared Revenue					
In Lieu of Financial Corporation	7,142	7,142	7,142	-	0.00%
Tax Differential (Police)	1,093,857	1,125,842	1,095,927	(29,915)	-2.66%
Senior Center	55,275	56,927	47,632	(9,294)	-16.33%
Hotel Tax	645,014	600,000	700,000	100,000	16.67%
Sub-total	**1,801,288**	**1,789,911**	**1,850,701**	**60,791**	**3.40%**

FY 2018 BUDGET SUBMISSION
GENERAL FUND - REVENUES

Description	FY 2016 Actual	FY 2017 Appropriation	FY 2018 Request	Change FY '18 vs '17 Incr (Decr)	% Change FY '18 vs '17
Miscellaneous Income					
Fines	70,489	20,000	20,000	-	0.00%
Interest	21,503	6,000	10,000	4,000	66.67%
Other Rents	5,580	3,500	5,000	1,500	42.86%
APG Contract Fees	928,326	750,000	750,000	-	0.00%
Miscellaneous income - Other	17,045	25,000	25,000	-	0.00%
Police Miscellaneous Income	12,322	15,000	13,000	(2,000)	-13.33%
Trash Stickers	176,021	233,689	204,343	(29,346)	-12.56%
DPW Miscellaneous	17,594	20,000	18,000	(2,000)	-10.00%
Recycling Contributions	10,534	-	-	-	0.00%
Antenna Leases	46,106	39,589	41,141	1,553	3.92%
Sub-total	**1,305,519**	**1,112,778**	**1,086,484**	**(26,294)**	**-2.36%**
Total Revenues	**15,916,611**	**15,222,920**	**16,323,870**	**1,100,950**	7.23%
Other Financing Sources					
Loan Proceeds	809,800	-	-	-	0.00%
Appropriation of Fund Balance	-	844,178	894,000	49,822	5.90%
Sale of Property	307,533	-	-	-	0.00%
Total Other Financing Sources	**1,117,333**	**844,178**	**894,000**	**49,822**	**5.90%**
GRAND TOTAL	**17,033,945**	**16,067,098**	**17,217,870**	**1,150,772**	**7.16%**

FY 2018 BUDGET SUBMISSION
CAPITAL PROJECTS FUND REVENUES

Description	FY 2016 Actual	FY 2017 Appropriation	FY 2018 Request	Change FY '18 vs '17 Incr (Decr)	% Change FY '18 vs '17
REVENUES					
State Grants	250,206	-	-	-	0.00%
BRAC Zone Improvement Grants	16,859	-	-	-	0.00%
Block Grant Receipts	261,682	87,131	-	(87,131)	-100.00%
Appropriation of Fund Balance	-	160,243	-	(160,243)	-100.00%
Sale of Property	24,000	-	-	-	0.00%
Transfer from General Fund	788,111	1,179,885	2,793,958	1,614,073	136.80%
Total Revenue	**1,340,858**	**1,427,259**	**2,793,958**	**1,366,699**	**95.76%**

FY 2018 BUDGET SUBMISSION
WATER FUND REVENUES

Description	FY 2016 Actual	FY 2017 Appropriation	FY 2018 Request	Change FY '18 vs '17 Incr (Decr)	% Change FY '18 vs '17
Operating					
APG Contract Fees	145,880	132,250	132,250	-	0.00%
Miscellaneous Income	7,965	9,000	9,000	-	0.00%
Utility Charges	1,811,327	2,260,517	2,427,370	166,853	7.38%
Tower Rental	66,476	39,589	41,141	1,553	3.92%
Late Penalty	27,447	26,000	26,000	-	0.00%
Service Charges	46,020	35,000	40,000	5,000	14.29%
Su-total	**2,105,115**	**2,502,356**	**2,675,761**	**173,406**	**6.93%**
Non-Operating					
Interest on Savings	331	300	300	-	0.00%
Demand Charge	123,072	125,000	123,000	(2,000)	-1.60%
Water Meter Fee	19,073	46,000	46,000	-	0.00%
Capital Connection	427,700	840,000	519,300	(320,700)	-38.18%
Sub-total	**570,177**	**1,011,300**	**688,600**	**(322,700)**	**-31.91%**
Other					
Appropriation of Retained Earnings	-	-	1,000,000	1,000,000	n/a
Sub-total	-	-	**1,000,000**	**1,000,000**	
GRAND TOTAL	**2,675,292**	**3,513,656**	**4,364,361**	**850,706**	**24.21%**

FY 2018 BUDGET SUBMISSION
SEWER FUND REVENUES

Description	FY 2016 Actual	FY 2017 Appropriation	FY 2018 Request	Change FY '18 vs '17 Incr (Decr)	% Change FY '18 vs '17
Operating					
APG Contract Fee	251,974	230,000	230,000	-	0.00%
Miscellaneous Income	12,882	13,000	13,000	-	0.00%
Utility Charges	2,238,068	2,390,000	2,900,000	510,000	21.34%
Late Penalty	44,356	40,000	40,000	-	0.00%
Sludge	337,219	344,000	360,000	16,000	4.65%
ENR Fee	427,726	450,900	440,000	(10,900)	-2.42%
Sub-total	**3,312,225**	**3,467,900**	**3,983,000**	**515,100**	**14.85%**
Non-Operating					
State Grants	120,000	-	-	-	0.00%
Interest on Savings	413	400	400	-	0.00%
S. Route 40 Front Foot Assessment	29,492	34,450	34,432	(18)	-0.05%
Capital Connection	285,200	552,000	274,000	(278,000)	-50.36%
Sub-total	**435,105**	**586,850**	**308,832**	**(278,018)**	**-47.37%**
Other					
Loan proceeds	-	1,525,115	800,000	(725,115)	-47.54%
Sub-total	**-**	**1,525,115**	**800,000**	**(725,115)**	**-47.54%**
GRAND TOTAL	**3,747,330**	**5,579,865**	**5,091,832**	**(488,033)**	**-8.75%**

FY 2018 BUDGET SUBMISSION
STADIUM FUND REVENUES

Description	FY 2016 Actual	FY 2017 Appropriation	FY 2018 Request	Change FY '18 vs '17 Incr (Decr)	% Change FY '18 vs '17
REVENUES					
Charge for Service					
Admissions and Amusement Tax	66,630	135,000	135,000	-	0.00%
Leasing and Marketing Revenue	65,000	60,000	77,500	17,500	29.17%
Su-total	**131,630**	**195,000**	**212,500**	**17,500**	**8.97%**
Receipts					
Interest on Savings	150	-	-	-	0.00%
Interest Income on Leases	65,697	47,251	41,058	(6,193)	-13.11%
Lease Principal Receipts	41,832	96,961	106,413	9,452	9.75%
Sub-total	**107,679**	**144,211**	**147,471**	**3,259**	**2.26%**
Other					
Transfer from General Fund	525,206	374,461	508,602	134,141	35.82%
Su-total	**525,206**	**374,461**	**508,602**	**134,141**	**35.82%**
GRAND TOTAL	**764,515**	**713,673**	**868,573**	**154,900**	**23.78%**

DETAIL FINANCIAL DATA – EXPENDITURES

FY 2018 BUDGET SUBMISSION
GENERAL FUND - EXPENDITURES

Description	FY 2016 Actual	FY 2017 Appropriation	FY 2018 Request	Change FY '18 vs '17 Incr (Decr)	% Change FY '18 vs '17
LEGISLATIVE					
Elected Officials Salary	45,836	55,000	56,485	1,485	2.70%
Operating Expense	57,005	29,290	29,290	-	0.00%
Maryland Municipal League (MML) Dues	16,614	16,950	16,950	-	0.00%
Capital Purchases	-	-	6,600	6,600	n/a
Sub-total	**119,455**	**101,240**	**109,325**	**8,085**	**7.99%**
EXECUTIVE					
Personnel Cost	408,554	467,228	445,862	(21,366)	-4.57%
Overtime	1,021	1,000	1,000	-	0.00%
Operating Expense	28,158	40,078	30,000	(10,078)	-25.15%
Vehicle O & M	1,891	2,000	3,000	1,000	50.01%
Emergency Management	-	5,000	5,000	-	0.00%
Capital Purchases	-	1,000	15,300	14,300	1430.00%
Employee Training	15,566	35,500	35,500	-	0.00%
Sub-total	**455,190**	**551,806**	**535,663**	**(16,143)**	**-2.93%**
ELECTIONS					
Operating Costs	8,584	-	-	-	0.00%
Sub-total	**8,584**	**-**	**-**	**-**	**0.00%**
FINANCE					
Personnel Costs	320,784	409,128	474,427	65,299	15.96%
Overtime	579	1,000	1,000	-	0.00%
Operating Costs	8,705	15,500	13,500	(2,000)	-12.90%
Audit	30,461	35,000	35,000	-	0.00%
Capital Purchases	2,762	1,000	1,000	-	0.00%
Sub-total	**363,291**	**461,628**	**524,927**	**63,299**	**13.71%**
LEGAL					
Codification	5,227	6,000	6,000	-	0.00%
Counsel	94,668	100,000	110,000	10,000	10.00%
Sub-total	**99,895**	**106,000**	**116,000**	**10,000**	**9.43%**
PLANNING AND COMMUNITY DEVELOPMENT					
Personnel Costs	196,199	207,606	219,444	11,838	5.70%
Operating Costs	19,437	26,000	22,000	(4,000)	-15.38%
Government Strategic Planning		-	40,000	40,000	n/a
Vehicle O & M	232	1,000	1,000	-	0.00%
Capital Purchases	10,592	1,000	1,000	-	0.00%
Sub-total	**226,460**	**235,606**	**283,444**	**47,838**	**20.30%**
GOVERNMENT BUILDINGS					
Janitor Salary	18,066	18,866	20,346	1,479	7.84%
Operating Costs	13,253	14,000	14,000	-	0.00%
Senior Center	120,082	42,500	42,000	(500)	-1.18%
IT	326,612	285,000	355,500	70,500	24.74%
Municipal Building	394,957	280,000	234,000	(46,000)	-16.43%
Janitorial Service	31,936	34,000	34,000	-	0.00%
Capital Purchases	500	1,000	1,000	-	0.00%
Property Insurance	37,709	50,000	52,269	2,269	4.54%
Sub-total	**943,116**	**725,366**	**753,115**	**27,748**	**3.83%**
GENERAL GOVERNMENT					
Boys & Girls Club	29,000	29,000	29,000	-	0.00%
Community Promotions	25,732	33,378	33,378	-	0.00%
Appearance and Preservation Committee	19,540	24,000	24,000	-	0.00%
Economic Development Committee	5,000	10,000	10,000	-	0.00%
Heritage Committee	5,500	5,500	5,500	-	0.00%
Army Alliance	6,000	6,000	6,000	-	0.00%
Sub-total	**90,772**	**107,878**	**107,878**	**-**	**0.00%**

FY 2018 BUDGET SUBMISSION
GENERAL FUND - EXPENDITURES

Description	FY 2016 Actual	FY 2017 Appropriation	FY 2018 Request	Change FY '18 vs '17 Incr (Decr)	% Change FY '18 vs '17
HEALTH AND SAFETY					
Operating Costs	30,521	15,000	18,000	3,000	20.00%
Capital Purchases	-	1,000	1,000	-	0.00%
Sub-total	**30,521**	**16,000**	**19,000**	**3,000**	**18.75%**
POLICE					
Personnel Costs (Sworn officers)	2,572,583	2,720,667	2,735,923	15,257	0.56%
Clerical Staff/ Code Enforcement	401,230	482,171	534,921	52,750	10.94%
Traffic Control	70,216	90,585	94,437	3,851	4.25%
Special Patrols	101,032	120,000	100,000	(20,000)	-16.67%
Overtime	135,902	130,000	128,000	(2,000)	-1.54%
Operating Expenses	37,621	56,935	56,935	-	0.00%
Health and Safety	6,465	12,500	12,500	-	0.00%
Range/ Ammo	31,083	28,350	28,350	-	0.00%
Uniforms	32,355	41,000	41,000	-	0.00%
Special Operations Unit	12,573	15,000	15,000	-	0.00%
Community Policing	7,517	8,000	11,000	3,000	37.50%
Communications	63,624	75,357	75,357	-	0.00%
Utilities	28,841	34,000	34,000	-	0.00%
Motor Vehicle Expense	119,084	134,400	134,400	-	0.00%
Vehicle Fuel	86,681	150,000	100,000	(50,000)	-33.33%
CDS Transactions	2,100	5,000	5,000	-	0.00%
Auxiliary Police	100	-	-	-	0.00%
Stadium Safety and Security	15,000	15,000	15,000	-	0.00%
Street Camera Project	405	800	2,000	1,200	150.00%
Capital Purchases	30,426	1,000	1,000	-	0.00%
Property Insurance	69,770	78,000	80,000	2,000	2.56%
Employee Training	39,142	35,070	37,070	2,000	5.70%
Sub-total	**3,863,749**	**4,233,835**	**4,241,893**	**8,058**	**0.19%**
FIRE					
Contribution	260,000	260,000	283,000	23,000	8.85%
Sub-total	**260,000**	**260,000**	**283,000**	**23,000**	**8.85%**
PUBLIC WORKS ADMINISTRATION					
Personnel Costs	299,007	395,532	425,280	29,747	7.52%
Overtime	73	3,000	1,000	(2,000)	-66.67%
Operating Expense	13,890	8,100	15,000	6,900	85.19%
Vehicle O & M	3,575	5,000	4,000	(1,000)	-20.00%
Work Order Management	-	11,300	11,300	-	0.00%
GIS Expenditures	18,116	17,850	18,000	150	0.84%
Capital Purchases	450	1,000	5,000	4,000	400.00%
Sub-total	**335,111**	**441,782**	**479,580**	**37,797**	**8.56%**
PUBLIC WORKS STREETS					
Personnel Costs	539,423	708,649	640,889	(67,760)	-9.56%
Overtime	52,878	55,000	45,000	(10,000)	-18.18%
Operating Expense	79,793	69,000	69,000	-	0.00%
Health and Safety	21,711	26,000	20,000	(6,000)	-23.08%
BGE	21,672	35,000	23,000	(12,000)	-34.29%
Telephone	7,604	10,500	8,000	(2,500)	-23.81%
Storm Drains	68,266	30,000	30,000	-	0.00%
Tree Maintenance	17,316	30,000	30,000	-	0.00%
Uniforms	5,787	20,000	14,000	(6,000)	-30.00%
Motor Vehicle Expense	60,335	65,000	55,000	(10,000)	-15.38%
Vehicle Fuel	20,762	60,200	32,058	(28,142)	-46.75%
Street Signs	14,280	15,000	10,000	(5,000)	-33.33%
Striping	2,680	4,000	15,000	11,000	275.00%
Sidewalk Repair	220,742	100,000	130,000	30,000	30.00%
Capital Purchases	13,720	1,000	1,000	-	0.00%
Property Insurance	32,208	37,000	37,000	-	0.00%
Sub-total	**1,179,175**	**1,266,349**	**1,159,947**	**(106,402)**	**-8.40%**

FY 2018 BUDGET SUBMISSION
GENERAL FUND - EXPENDITURES

Description	FY 2016 Actual	FY 2017 Appropriation	FY 2018 Request	Change FY '18 vs '17 Incr (Decr)	% Change FY '18 vs '17
STREET LIGHTING					
Street Lighting	295,381	315,000	375,000	60,000	19.05%
Sub-total	**295,381**	**315,000**	**375,000**	**60,000**	**19.05%**
WINTER OPERATIONS					
Operating Expense	38,534	60,000	40,000	(20,000)	-33.33%
Sub-total	**38,534**	**60,000**	**40,000**	**(20,000)**	**-33.33%**
SOLID WASTE					
Personnel Costs	265,138	265,821	272,392	6,571	2.47%
Overtime	22,447	28,000	22,000	(6,000)	-21.43%
Operating Expenditures	8,952	4,000	3,000	(1,000)	-25.00%
Health and Safety	5,143	6,000	5,000	(1,000)	-16.67%
Tipping Fee	252,847	279,100	255,000	(24,100)	-8.63%
Recycling Expense	1,722	6,000	-	(6,000)	-100.00%
Telephone	2,755	2,300	2,000	(300)	-13.04%
Uniforms	3,762	5,000	5,000	-	0.00%
Motor Vehicle Expense	46,147	40,000	20,000	(20,000)	-50.00%
Vehicle Fuel	21,704	41,500	20,000	(21,500)	-51.81%
Earth Day	9,280	9,300	9,300	-	0.00%
Capital purchases	-	1,000	1,000	-	0.00%
Property Insurance	5,082	5,500	5,500	-	0.00%
Sub-total	**644,979**	**693,521**	**620,192**	**(73,329)**	**-10.57%**
MUNICIPAL SEPARATE STORM SEWER SYSTEMS (MS4s)					
Operating Expenditures	-	-	105,000	105,000	n/a
Sub-total	**-**	**-**	**105,000**	**105,000**	**n/a**
RETIREMENT					
401 Plan - Defined Contribution Plan	60,985	213,191	220,108	6,917	3.24%
Police Pension Plan	521,120	530,000	560,000	30,000	5.66%
Defined Benefits Plan	57,934	70,000	70,000	-	0.00%
Other Post Employment Benefits (OPEB)	337,775	336,000	339,000	3,000	0.89%
Sub-total	**977,814**	**1,149,191**	**1,189,108**	**39,917**	**3.47%**
PAYROLL RELATED					
Workman's Compensation	221,369	299,489	360,210	60,720	20.27%
FICA	410,086	441,118	449,845	8,726	1.98%
Medical Insurance	1,427,880	1,214,594	1,326,300	111,706	9.20%
Unemployment	625	15,000	10,000	(5,000)	-33.33%
Sub-total	**2,059,960**	**1,970,201**	**2,146,354**	**176,152**	**8.94%**
MISCELLANEOUS					
Drug and Alcohol testing	910	1,500	1,500	-	0.00%
On-line Payment System	7,270	7,000	8,000	1,000	14.29%
Capital purchases	10,139	1,000	1,000	-	0.00%
Parking Lease	7,792	10,918	-	(10,918)	-100.00%
Liquor Control Board	1,529	6,115	-	(6,115)	-100.00%
Property Insurance	1,734	7,500	5,000	(2,500)	-33.33%
Cash Over/Short	41	-	-	-	0.00%
Miscellaneous Expense	183,823	80,000	100,000	20,000	25.00%
General Fund Contingency	-	100,000	100,000	-	0.00%
Rainy Day account		250,628	-	(250,628)	-100.00%
Sub-total	**213,237**	**464,661**	**215,500**	**(249,161)**	**-53.62%**
PARKS AND RECREATION					
Parks and Recreation Committee	20,000	20,000	20,000	-	0.00%
Parks Maintenance	49,219	56,000	85,000	29,000	51.79%
Swim Club	17,799	13,000	25,000	12,000	92.31%
Property Insurance	243	500	750	250	50.00%
Miscellaneous Expense	11,661	17,000	10,000	(7,000)	-41.18%
Sub-total	**98,922**	**106,500**	**140,750**	**34,250**	**32.16%**

FY 2018 BUDGET SUBMISSION
GENERAL FUND - EXPENDITURES

Description	FY 2016 Actual	FY 2017 Appropriation	FY 2018 Request	Change FY '18 vs '17 Incr (Decr)	% Change FY '18 vs '17
DEBT SERVICE - Principal					
Refunding Bonds Series 2011 (CDA 2000) Infrastructure - Municipal Center	135,000	140,000	145,000	5,000	3.57%
Refunding Bonds Series 2011 (CDA 2002B2) Infrastructure - Maint Shop	125,000	125,000	135,000	10,000	8.00%
Refunding Bonds Series 2016 (CDA 2004B) Infrastructure - Shop	370,000	35,000	46,300	11,300	32.29%
Capital Projects - Suntrust Bank	500,000	50,000	53,900	3,900	7.80%
Sub-total	**1,130,000**	**350,000**	**380,200**	**30,200**	**8.63%**
DEBT SERVICE - Interest					
Refunding Bonds Series 2011 (CDA 2000) Infrastructure - Municipal Center	53,385	61,363	58,563	(2,800)	-4.56%
Refunding Bonds Series 2011 (CDA 2002B2) Infrastructure - Maint Shop	16,833	17,700	15,200	(2,500)	-14.12%
Refunding Bonds Series 2016 (CDA 2004B) Infrastructure - Shop	14,033	13,798	5,631	(8,166)	-59.19%
Refunding Bonds Series 2016 (Suntrust Bank)	16,535	16,327	10,042	(6,285)	-38.49%
Sub-total	**100,787**	**109,187**	**89,436**	**(19,751)**	**-18.09%**
TRANSFERS					
To Capital Projects	788,111	1,179,885	2,793,958	1,614,073	136.80%
To Sewer Fund	-	247,000	-	(247,000)	-100.00%
To Ripken Stadium Fund	525,206	914,461	508,602	(405,859)	-44.38%
Sub-total	**1,313,317**	**2,341,346**	**3,302,560**	**961,214**	**41.05%**
GRAND-TOTAL	**14,848,251**	**16,067,098**	**17,217,870**	**1,150,772**	**7.16%**

FY 2018 BUDGET SUBMISSION
CAPITAL PROJECTS FUND - EXPENDITURES

Description	FY 2016 Actual	FY 2017 Appropriation	FY 2018 Request	Change FY '18 vs '17 Incr (Decr)	% Change FY '18 vs '17
EXPENDITURES					
Public Works Administration Street and Sidewalk Repairs	-	-	1,000,000	1,000,000	n/a
Public Works HUR Funded Projects (Curb, Gutter, Sidewalk/ Street Overlay)	211,107	510,566	506,958	(3,608)	-0.71%
Public Works Administration Storm Drains	-	160,243	-	(160,243)	-100.00%
Street Camera Project	9,787	-	20,000	20,000	n/a
BRAC Zone Improvement Projects	16,859	-	-	-	0.00%
Municipal Separate Storm Sewer Systems (MS4s)		33,100	-	(33,100)	-100.00%
Government Buildings Capital Purchases	201,841	-	-	-	0.00%
Public Works Administration Capital Purchases	406,823	588,000	1,083,000	495,000	84.18%
Community Development Block Grants (CDBG) Projects	261,682	87,131	-	(87,131)	-100.00%
Police Cars	84,834	48,219	184,000	135,781	281.59%
Total Expenditures	**1,192,934**	**1,427,259**	**2,793,958**	**1,366,699**	**95.76%**

FY 2018 BUDGET SUBMISSION
WATER FUND EXPENSES

Description	FY 2016 Actual	FY 2017 Appropriation	FY 2018 Request	Change FY '18 vs '17 Incr (Decr)	% Change FY '18 vs '17
COST OF SERVICE					
Salaries	420,139	412,268	396,330	(15,938)	-3.87%
Overtime	1,507	5,000	2,500	(2,500)	-50.00%
Overtime Construction and Maintenance	39,025	35,000	25,000	(10,000)	-28.57%
Uniforms	6,447	9,500	8,000	(1,500)	-15.79%
Other Post Employment Benefits (OPEB)	13,535	14,000	14,000	-	0.00%
401 Plan	7,536	33,896	33,036	(861)	-2.54%
Workman's Compensation	8,872	13,638	19,511	5,873	43.06%
FICA	39,943	37,044	36,103	(941)	-2.54%
Medical Insurance	116,827	102,296	103,781	1,486	1.45%
Energy Costs	110,040	135,000	120,000	(15,000)	-11.11%
Telephone	9,706	8,000	8,500	500	6.25%
Vehicle Maintenance	8,834	14,000	12,000	(2,000)	-14.29%
Process Chemicals	8,018	40,000	25,000	(15,000)	-37.50%
Process Equipment Maintenance	15,509	40,000	40,000	-	0.00%
Lab Testing	8,302	10,000	10,000	-	0.00%
Instrument Maintenance	7,474	12,000	10,000	(2,000)	-16.67%
Construction and Maintenance	84,916	143,005	110,000	(33,005)	-23.08%
Water Purchase	782,281	1,028,517	1,048,000	19,483	1.89%
Lab. Chemical & Supplies	7,708	13,000	10,000	(3,000)	-23.08%
Pump Station Maintenance	6,732	15,000	15,000	-	0.00%
Source Water Testing	22,800	40,000	30,000	(10,000)	-25.00%
Sub-total	**1,726,153**	**2,161,164**	**2,076,761**	**(84,403)**	**-3.91%**
OTHER EXPENSES					
Salaries	69,988	71,962	75,606	3,644	5.06%
Overtime	114	500	250	(250)	-50.00%
Operating Expense	19,089	25,000	22,000	(3,000)	-12.00%
Health & Safety	13,572	15,000	15,000	-	0.00%
Audit Expense	18,812	16,000	20,000	4,000	25.00%
On-line Payment System fees	19,298	17,500	18,000	500	2.86%
Work Order Management	-	6,000	6,000	-	0.00%
Property and Casualty Insurance	26,054	31,000	31,000	-	0.00%
Employee Training	5,906	9,000	9,000	-	0.00%
Miscellaneous Expense	42,370	50,000	43,282	(6,718)	-13.44%
Maintenance Building and Grounds	3,700	10,000	40,000	30,000	300.00%
Fire Hydrant Maintenance	7,735	20,000	40,000	20,000	100.00%
Cross-Connection Control Program	2,200	5,000	5,000	-	0.00%
Contingency - Rainy Day	-	44,037	-	(44,037)	-100.00%
Sub-total	**228,836**	**320,999**	**325,138**	**4,139**	**1.29%**
DEBT SERVICE - Principal					
Refunding Bonds Series 2016 (CDA 2007B) Water Infrastructure	17,200	145,700	67,200	(78,500)	-53.88%
2010 Water Capital Purchase Bond Series A	213,000	220,000	225,500	5,500	2.50%
Sub-total	**230,200**	**365,700**	**292,700**	**(73,000)**	**-19.96%**
DEBT SERVICE - Interest					
Refunding Bonds Series 2016 (CDA 2007B) Water Infrastructure	73,184	81,785	35,597	(46,188)	-56.48%
2010 Water Capital Purchase Bond Series A	151,984	148,008	141,166	(6,842)	-4.62%
Sub-total	**225,168**	**229,792**	**176,763**	**(53,030)**	**-23.08%**
CAPITAL EXPENSES					
Capital Projects	456,142	170,000	1,227,000	1,057,000	621.76%
Utility Capital Purchases	5,610	-	-	-	0.00%
New Construction Meters	31,230	40,000	40,000	-	0.00%
Meter Replacement Program	208,293	226,000	226,000	-	0.00%
Sub-total	**701,275**	**436,000**	**1,493,000**	**1,057,000**	**242.43%**
GRAND TOTAL	**3,111,632**	**3,513,656**	**4,364,361**	**850,706**	**24.21%**

FY 2018 BUDGET SUBMISSION
SEWER FUND EXPENSES

Description	FY 2016 Actual	FY 2017 Appropriation	FY 2018 Request	Change FY '18 vs '17 Incr (Decr)	% Change FY '18 vs '17
COST OF SERVICE					
Salaries	954,434	1,131,915	1,178,135	46,220	4.08%
Overtime	37,364	35,000	35,000	-	0.00%
Overtime Construction and Maintenance	16,691	18,000	18,000	-	0.00%
Uniforms	635	6,500	6,500	-	0.00%
Vehicle Fuel	4,740	-	-	-	0.00%
Other Post Employment Benefits (OPEB)	33,690	35,000	35,000	-	0.00%
401 Plan	29,947	84,271	87,762	3,490	4.14%
Workman's Comp	22,724	33,907	51,833	17,926	52.87%
FICA	80,173	92,097	95,911	3,815	4.14%
Medical Insurance	316,009	267,961	272,323	4,362	1.63%
Energy Costs	364,881	500,000	400,000	(100,000)	-20.00%
Telephone	17,760	17,000	17,000	-	0.00%
Vehicle Maintenance	31,972	23,000	35,000	12,000	52.17%
Process Chemicals	173,581	180,000	170,000	(10,000)	-5.56%
Process Equipment Maintenance	190,343	110,000	110,000	-	0.00%
Lab Testing	18,272	20,000	18,000	(2,000)	-10.00%
Operating Instrument Maintenance	21,651	35,000	30,000	(5,000)	-14.29%
Construction and Maintenance	88,034	65,000	75,000	10,000	15.38%
Lab Chemicals and Supplies	14,238	20,000	16,000	(4,000)	-20.00%
Compost Operation	62,673	70,000	65,000	(5,000)	-7.14%
Pump Station Maintenance	25,264	45,000	75,000	30,000	66.67%
Pretreatment Operating	41,458	45,000	40,000	(5,000)	-11.11%
Sub-total	**2,546,534**	**2,834,651**	**2,831,464**	**(3,187)**	**-0.11%**
OTHER EXPENSES					
Salaries	69,961	71,962	75,606	3,644	5.06%
Overtime	109	500	250	(250)	-50.00%
Operating Expense	17,333	35,000	20,000	(15,000)	-42.86%
Health and Safety	16,903	26,046	20,000	(6,046)	-23.21%
Audit	18,812	16,000	20,000	4,000	25.00%
On-line Payment System fees	19,297	17,500	18,000	500	2.86%
Work Order Management	-	6,000	6,000	-	0.00%
Property and Casualty Insurance	28,885	27,500	31,000	3,500	12.73%
Training	6,295	15,000	15,000	-	0.00%
Miscellaneous	24,788	79,230	52,473	(26,757)	-33.77%
Maintenance, Building and Grounds	28,338	35,000	73,000	38,000	108.57%
Contingency - Rainy Day	-	115,231	-	(115,231)	-100.00%
Sub-total	**230,719**	**444,969**	**331,329**	**(113,640)**	**-25.54%**
DEBT SERVICE - Principal					
1998 MWQFA Loan: Principal - BNR Modification	52,242	54,007	45,971	(8,037)	-14.88%
2009 MDE ARRA Loan (Stimulus Loan)	31,976	32,296	32,619	323	1.00%
ENR Loan	370,343	373,676	377,040	3,363	0.90%
Harford Bank - Trenchless Pipe Replacement System	12,221	-	-	-	0.00%
2017 Sewer Capital Projects Loan (M & T Bank)	-	104,626	268,663	164,037	156.78%
Sub-total	**466,782**	**564,606**	**724,293**	**159,687**	**28.28%**
DEBT SERVICE - Interest					
1998 MWQFA Loan: Interest - BNR Modification	7,166	6,136	4,310	(1,825)	-29.75%
2009 MDE ARRA Loan (Stimulus Loan)	5,648	5,462	5,139	(323)	-5.91%
ENR Loan	79,194	77,250	73,886	(3,363)	-4.35%
2017 Sewer Capital Projects Loan (M & T Bank)	-	16,392	26,412	10,019	61.12%
Sub-total	**92,008**	**105,240**	**109,747**	**4,508**	**4.28%**
CAPITAL EXPENSES					
Capital Projects	740,002	1,630,400	1,095,000	(535,400)	-32.84%
Capital Maintenance	5,610	-	-	-	0.00%
Sub-total	**745,612**	**1,630,400**	**1,095,000**	**(535,400)**	**-32.84%**
GRAND TOTAL	**4,081,655**	**5,579,865**	**5,091,832**	**(488,033)**	**-8.75%**

FY 2018 BUDGET SUBMISSION
STADIUM FUND EXPENSES

Description	FY 2016 Actual	FY 2017 Appropriation	FY 2018 Request	Change FY '18 vs '17 Incr (Decr)	% Change FY '18 vs '17
EXPENSES					
Stadium Expenses					
Operating Expense	383	1,000	1,000	-	0.00%
Audit Expense	8,612	9,000	9,000	-	0.00%
Property and Casualty Insurance	24,521	32,000	29,000	(3,000)	-9.38%
Construction and Maintenance	211,378	70,000	240,000	170,000	242.86%
Sub-total	**244,893**	**112,000**	**279,000**	**167,000**	**149.11%**
Debt Service - Principal					
Refunding Bonds Series 2011 (CDA 2001B) Infrastructure - Stadium Land	135,000	140,000	140,000	-	0.00%
Refunding Bonds Series 2011 (CDA 2001A) Infrastructure - Stadium Constr	320,000	330,000	330,000	-	0.00%
Refunding Bonds Series 2011 (CDA 2002B1) Infrastructure - Stadium	65,000	65,000	65,000	-	0.00%
Sub-total	**520,000**	**535,000**	**535,000**	-	**0.00%**
Debt Service - Interest					
Refunding Bonds Series 2011 (CDA 2001B) Infrastructure - Stadium Land	25,885	22,510	18,310	(4,200)	-18.66%
Refunding Bonds Series 2011 (CDA 2001A) Infrastructure - Stadium Constr	40,652	35,319	28,719	(6,600)	-18.69%
Refunding Bonds Series 2011 (CDA 2002B1) Infrastructure - Stadium	9,927	8,844	7,544	(1,300)	-14.70%
Sub-total	**76,464**	**66,673**	**54,573**	**(12,100)**	**-18.15%**
GRAND TOTAL	**841,358**	**713,673**	**868,573**	**154,900**	**21.70%**

LIST OF CAPITAL PROJECTS

FY 2018 BUDGET SUBMISSION		
LIST OF CAPITAL PROJECTS		
FUND	**DESCRIPTION**	**AMOUNT**
CAPITAL PROJECTS (General Fund)		
	Street Cameras	20,000
	Police Cars	184,000
	Street Resurfacing	506,958
	Middleton Road	1,000,000
	PARK-17-04 Victory Street Dog Park	35,000
	ADMIN-17-01 DPW Shop: Toters for Environmental	400,000
	ADMIN-17-04 DPW Shop: Truck retrofit w/Toter Lifter	33,000
	ADMIN-17-02 DPW Shop: Facility Expansion (Design)	100,000
	UTL-16-30 Maxa Road Storm Drain Upgrade (Design)	40,000
	VEH-16-22 2001 Tri-Axle Dump Truck #25 (replacement)	200,000
	VEH-16-85 2-1/2 Ton Dump Truck (new)	120,000
	Miscellaneous Equipment (Streets)	15,000
	ADMIN-16-03 DPW Shop: Security System Install	25,000
	VEH-16-40 2003 Mini-Excavator #53 (replacement)	115,000
	Total General Fund	2,793,958
WATER FUND		
	Water Zone 3 Improvements (WTP-16-14, 16-04, 16-03) Design	250,000
	WTP-17-02 Elevated Water Tower Remediation (1 Tank)	750,000
	VEH-16-50 2003 Jeep Liberty #94 (50% W/WW) (replacement)	20,000
	VEH-16-54 2008 Ranger #99 (50% W/WW) (replacement)	25,000
	UTL-17-03 Burton Manor Water Meter (601 Cornell Street) (Design/Constrution)	75,000
	Water Loop Upgrade (Howard & Franklin) (Design)	107,000
	UTL-16-07 Extend Howard St. Main (Franklin St. to Existing)	
	UTL-16-08 Extend W. Chapel Alley Main (Franklin St. to Existing)	
	Total Water Fund	1,227,000
SEWER FUND		
	WWTP-16-48 Raw Influent Screen Replacement	1,050,000
	VEH-16-50 2003 Jeep Liberty #94 (50% W/WW) (replacement)	20,000
	VEH-16-54 2008 Ranger #99 (50% W/WW) (replacement)	25,000
	Total Sewer Fund	1,095,000
STADIUM FUND		
	STAD-17-18 Upgrade Parking Lot Lights to LED (contract)	65,000
	STAD-17-11 Rewire Parking Lot Lighting (Design/Contract)	75,000
	Multiple CIP- Concrete Repair Complex Wide (Design/Contract)	100,000
	Total Stadium Fund	240,000
GRAND TOTAL		**5,355,958**