



CITY OF ABERDEEN

Tax Certification Request Form:

Address of property: _____

Tax Identification number: 02-_____

Type of transaction:

_____ sale** (date of settlement: _____) _____ adding/removing name

_____ estate conveyance _____ confirmatory deed _____ refinance

_____ other (explain) _____

(**If this property is being sold or is in foreclosure, a final water and sewer reading must be obtained prior to settlement or deed recordation – 410 272-1600, X204.)

All outstanding water/sewer charges and real estate taxes must be paid prior to issuance of the tax certification. SEPARATE CHECKS PLEASE FOR WATER/SEWER, TAXES AND TAX CERTIFICATION FEE, MADE PAYABLE TO THE CITY OF ABERDEEN.

Requester Information:

Company: _____

Contact: _____

Phone number: _____

Fax number: _____

Please return this form with payment of any outstanding charges and the required \$20.00 tax certification fee to:

City of Aberdeen
ATTN: Tax Clerk
60 N. Parke Street
Aberdeen, MD 21001